Affidavit for **Active Duty Military** Special Assessment as Legal Residence

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| **Richland County Assessor's Office**  **PO Box 192**  **Columbia, SC 29202**  **803-576-2640**  **803-576-2681 Fax**  **AssessorOffice@rcgov.us** | **Minimum Required Documents to Consider Application**  **1. Copy of Military ID**  **2. Copy of South Carolina and Current Military Orders**  **3. Copy of Leave and Earnings Statement (LES)**  **4. Verification of attempt to sell first residence (If applicable)** |

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| There are 2 Classifications:  **1.** Active Duty owning one (1) residence  **2.** Active Duty owning two (2) residence | Application Deadline:  **January 15** preceding the tax year in which it applies  This Application **MUST** be completed **EVERY** year | | **TAX YEAR** |
| Name and Mailing Address of Property Owner | | Property Location and Legal Description | |
| |  | | --- | |  | |  | |  | | | Lot  Location Address:  Subdivision: | |

**Be sure to complete the Portion that Pertains to Your Specific Situation**

1**. Active Duty Military with One (1) Residence**-This classification is for an active duty military that is currently receiving the special assessment as legal residence (4%ratio) on a property in Richland County and who has received orders(PCS) or temporary duty assignment of at least one year. The service member is **NOT** eligible if he/she or their spouse is receiving this type of special assessment as legal residence on another property.

Have you received a new PCS or a temporary duty assignment of at least one year? Yes No Report Date(M/D/Y):

Are you active duty military who only owns one (1) residence? Yes  No  *If you own another property in SC,* ***stop*** *and go to number 2 below.*

Do you or your spouse (if applicable) receive a special assessment as a primary residence on another property you own in or out of SC? Yes  No

2. Active Duty Military with two (2) Residence-This classification is for an active duty military that is currently receiving the special assessment as legal residence (4%ratio) on a property in Richland County and who has received orders (PCS) or temporary duty assignment of at least one year. The service member is **NOT** eligible if he/she or their spouse is receiving this type of special assessment as legal residence on another property.

Have you received a new PCS or a temporary duty assignment of at least one year? Yes No Report Date (M/D/Y):

Are you active duty military that owns two (2) residences in South Carolina? Yes No

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| Property address in Richland County: | Purchase Date (M/Y): |
| Property Address of New Home: | Purchase Date (M/Y): |

Is the property in Richland County currently listed for sale? Yes  No

***\*Proof of trying to sell your home that is located in Richland County within 30 days of purchase of your new/second home is required and should be included.***

Owner Signature Date Soc. Sec # (required) Contact Number

Email

           

0wner, Spouse or Agent's Signature Date Soc. Sec # (required) Contact Number

Email

If agent signed for owner, please give relationship and mailing address:      

Relationship Mailing Address

|  |  |
| --- | --- |
| **1** | **2** |
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| *Office Use Only* | Tax Map Number |