ROOFING PERMIT APPLICATION

Permit No.	Receipt No.	Permit Fee	Date Permit Issued	Issued By
		$		

LOCATION OF IMPROVEMENT

Address	City	State	Zip Code

TAX MAP			SUBDIVISION			
Page	Block	Lot	Name	Section	Block	Lot

NAME	MAILING ADDRESS	CITY	ZIP CODE	TELEPHONE	License No.
OWNER					
APPLICANT /CONTRACTOR					

CHARACTERISTICS OF WORK

NATURE OF WORK

Residential ☐ Commercial

Existing New Addition

☐ 1. Addition/ Expansion/Extension

☐ 2. Alteration

☐ 3. Repair/Replacement

DESCRIPTION OF PROJECT

Roof Square Footage _____

Number of Stories _____

TOTAL COST OF JOB: $ _____

FOR OFFICE USE ONLY

FLOOD PLAIN DATA

FLOOD PLAIN ☐ YES ☐ NO

WETLANDS ☐ YES ☐ NO

Verified by: _____

BLDG. INSPECTIONS PERMIT STAFF

REQUIRED SIGNED CONTRACT ☐ YES ☐ NO

SIGNED BY OWNER ☐ YES ☐ NO

SIGNED BY CONTRACTOR ☐ YES ☐ NO

Verified by: _____

1. No work will be started before permit card is posted or continued if the permit card is destroyed, lost or stolen.
2. This permit is void if job is not started within 6 months of application date.
3. Contractor and subcontractors will secure (if required) a business license before beginning work.
4. I will be responsible and will pay for the business license of any contractor or subcontractor doing work on this project if found without a license.
5. The undersigned owner or agent understands that the approval of this application does not constitute a privilege to violate any applicable governmental ordinances, codes or laws, and that any omission of or misrepresentation of fact without intention of the undersigned or any alteration of change from this application without the approval of the Building Official, shall constitute sufficient ground for the revocation of any permit issued which was based on the approval of this application. The permit does not authorize any encroachment upon public property.

Signature of Applicant | Email Address PLEASE PRINT CLEARLY | Date