



**RICHLAND COUNTY COUNCIL
REGULAR SESSION AGENDA**

**FEBRUARY 10, 2015
6:00 PM**

CALL TO ORDER **THE HONORABLE TORREY RUSH, CHAIR**

INVOCATION **THE HONORABLE TORREY RUSH**

PLEDGE OF ALLEGIANCE **THE HONORABLE TORREY RUSH**

Approval Of Minutes

1. Regular Session: January 6, 2014 [PAGES 6-11]

Adoption Of The Agenda

Report Of The Attorney For Executive Session Items

2. a. Contractual Matter - Richland Library

Citizen's Input

3. For Items on the Agenda Not Requiring a Public Hearing

Report Of The County Administrator

4. a. FY 14 Audit Report / CAFR Distribution
b. Contractual Matter - Richland Library

Report Of The Clerk Of Council

5. a. Benedict College's 28th Annual Black History Teleconference for \$2,500
b. REMINDER: February Meeting Dates: 17th - Regular Session; 24th - Committees and Zoning Public Hearing

Report Of The Chairman

Open/Close Public Hearings

6. a. An Ordinance Amending the Richland County Code of Ordinances; Chapter 17, Motor Vehicles Page 2 of 263 and Traffic; Article II, General Traffic and Parking Regulations; Section 17-10, Parking in Residential and Commercial Zones of the County; so as to define vehicles subject thereto
- b. An Ordinance Amending the Fiscal Year 2014-2015 Public Works Annual Budget to appropriate Two Million Eight Hundred Seventy-Four Thousand Four Hundred Fifty Dollars (\$2,874,450.00) from their Stormwater Fund to purchase the Cabin Branch (Hopkins) Tract Property

Approval Of Consent Items

7. An Ordinance Amending the Fiscal Year 2014-2015 Public Works Annual Budget to appropriate Two Million Eight Hundred Seventy-Four Thousand Four Hundred Fifty Dollars (\$2,874,450.00) from their Stormwater Fund to purchase the Cabin Branch (Hopkins) Tract Property [**SECOND READING**] [**PAGES 17-19**]
8. 14-37MA, Ken Simmons, PDD to PDD (89.2 Acres), Trotter Rd., 21800-01-03/14, 21900-09-08 [**SECOND READING**] [**PAGES 20-23**]
9. 14-38MA, George Goff, HI to GC (15.39 Acres), 1117 & 1105 Sparkleberry Lane Ext., 22909-04-01 & 22905-06-10 [**SECOND READING**] [**PAGES 24-25**]
10. 14-39MA, Tobias Ward, RS-LD to PDD (3.92 Acres), 1335 Elm Abode Terr., 07308-05-02/03/08 [**SECOND READING**] [**PAGES 26-29**]
11. Set-off Debt/GEAR Debt Write-Off [**PAGES 30-32**]

Third Reading Items

12. An Ordinance Amending the Richland County Code of Ordinances; Chapter 17, Motor Vehicles and Traffic; Article II, General Traffic and Parking Regulations; Section 17-10, Parking in Residential and Commercial Zones of the County; so as to define vehicles subject thereto [**PAGES 33-39**]
13. An Ordinance Amending the Richland County Code of Ordinances, Chapter 6, Buildings and Building Regulations; so as to provide regulations for the construction, use, maintenance, and occupancy of mobile home parks, mobile home park sites, mobile homes, permanent buildings, accessory buildings or structures, and building components located within a mobile home park or a mobile home site, in all parts of the unincorporated areas of Richland County [**PAGES 40-64**]
14. An Ordinance Amending the Fiscal Year 2014-2015 General Fund Annual Budget to appropriate \$60,000.00 of General Fund Unassigned Balance to be used for Engineering Design and Easement Acquisition for the Lower Richland Sewer Project [**PAGES 65-67**]

Second Reading Items

15. An Ordinance Updating the 2009 Comprehensive Plan through the adoption of a new plan for the County of Richland, pursuant to the State of South Carolina Comprehensive Planning Enabling Act of 1994 [PAGES 68-71]

Report Of Development And Services Committee

16. Student Artwork [PAGES 72-77]

Report Of Economic Development Committee

17. a. An Ordinance Amending the Fiscal Year 2014-2015 General Fund Annual Budget to appropriate \$839,350 of General Fund Restricted Fund Balance for Economic Development Projects [FIRST READING] [PAGES 79-80]
- b. An Ordinance authorizing an amended easement to City of Columbia, South Carolina for a sanitary sewer line across land owned by Richland County; specifically a portion of TMS # 14900-01-02; and authorizing an easement to the City of Columbia, South Carolina for a water line across land owned by Richland County; specifically a portion of TMS # 14900-01-02 [FIRST READING] [PAGES 81-84]
- c. An Ordinance authorizing the execution and delivery of a fee in lieu of tax agreement by and between Richland County and a company known to the County at this time as "Project Giant" (the "Company"); the execution and delivery of an infrastructure finance agreement by and between Richland County and the Company; the execution and delivery of a land conveyance agreement by and between Richland County and the Company for the conveyance of real property of approximately 197 acres in the I-77 Corridor Regional Industrial Park to the Company; the execution and delivery of such documents as may be necessary to effect the intent of this ordinance; and other matters related thereto [FIRST READING BY TITLE ONLY] [PAGE 85]

Report Of Rules And Appointments Committee

1. Notification Of Vacancies

18. [PAGE 86]
 - a. **Building Codes Board of Appeals - 2** {One position for a plumber and one for someone from the fire industry}
 - b. **Business Service Center Appeals Board - 1** {Applicant must be a CPA}
 - c. **Employee Grievance Committee - 3** {Applicants must be employees of Richland County Government}
 - d. **Internal Audit Committee - 1** {Applicant must be a CPA}
 - e. **Procurement Review Panel - 2** {Applicant must be from the Service Industry}
 - f. **Richland Memorial Hospital Board - 1**

2. Notification Of Appointments

- 19.

Board of Zoning Appeals - 2: **[PAGES 87-95]**

- a. Erik Collins
- b. Mike Spearman
- c. Joshua A. McDuffie
- d. William J. Sims

20. Central Midlands Council of Governments - 2: **[PAGES 96-105]**

- a. Erik Collins
- b. Kelli Sullivan
- c. Harry Greenleaf II
- d. Connie Breeden

21. Lexington-Richland Alcohol, Drug and Abuse Council (LRADAC) - 2: **[PAGES 106-114]**

- a. Harry Greenleaf II
- b. Pauline Trabue
- c. Joshua Fabel
- d. Jacqueline Moss

22. Riverbanks Zoo Commission - 1: **[PAGES 115-132]**

- a. Kaziah DiMarco
- b. Erik Collins
- c. John "Jeff" Manning
- d. Connelly-Anne Ragley
- e. Ray Borders Gray
- f. Marynard "Phil" Bartlett
- g. Herbert Sims

Other Items

23. A Resolution to appoint and commission Tomi K. Munn as a Code Enforcement Officer for the proper security, general welfare, and convenience of Richland County **{BUSINESS SERVICE CENTER} [PAGES 133-134]**

24. A Resolution to appoint and commission Levi Bernard Brown, Jr. as a Code Enforcement Officer for the proper security, general welfare, and convenience of Richland County **{SOLID WASTE} [PAGES 135-136]**

25. A Resolution to appoint and commission William Simon, Synithia Williams, Kimberly Toney, David Pitts, Gary Barton, Webster Lyons, John Kinloch, Gary Gamble, Allison Steele, and Stacy Culbreath as Code Enforcement Officers for the proper security, general welfare, and convenience of Richland County **{PUBLIC WORKS - STORMWATER} [PAGES 137-138]**

26. A Resolution to appoint and commission Andrea Bolling as a Code Enforcement Officer for the proper security, general welfare, and convenience of Richland County **{PUBLIC WORKS - FLOOD}[PAGES 139-140]**

27. A Resolution to appoint and commission Tammy A. Brewer, Olin D. Towery, and Katherine A.

Sandel as Code Enforcement Officers for the proper security, general welfare, and convenience of Richland County **{VECTOR CONTROL}** **[PAGES 141-142]**

28. Resolution to appoint and commission Raymond F. Peterson, Carla D. Lamb, and James R. Jennings as Code Enforcement Officers for the proper security, general welfare, and convenience of Richland County **{UTILITIES}** **[PAGES 143-144]**

29. A Resolution to appoint and commission Clevelyn Gates and Branden Wade as Code Enforcement Officers for the proper security, general welfare, and convenience of Richland County **{BUILDING INSPECTIONS}** **[PAGES 145-146]**

30. A Resolution to appoint and commission Carroll S. Williamson as a Code Enforcement Officer for the proper security, general welfare, and convenience of Richland County **{PLANNING}** **[PAGES 147-148]**

31. 2015 Council Retreat Directives **[ACTION]** **[PAGES 149-157]**

32. FY15-16 Budget Calendar **[ACTION]** **[PAGES 158-159]**

Citizen's Input

33. Must Pertain to Items Not on the Agenda

Executive Session

Motion Period

34. a. Move to fund and/or seek a partnership with SCEG to plant indigenous flowers and plants along transmission line corridors in Richland County. **[ROSE]**

b. Resolution honoring Leroy York from Richland School District Two for being awarded Counselor of the Year by the Palmetto State School Counselor Association **[DIXON]**

Adjournment



Special Accommodations and Interpreter Services

Citizens may be present during any of the County's meetings. If requested, the agenda and backup materials will be made available in alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), as amended and the federal rules and regulations adopted in implementation thereof.

Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the Clerk of Council's office either in person at 2020 Hampton Street, Columbia, SC, by telephone at (803) 576-2061, or TDD at 803-576-2045 no later than 24 hours prior to the scheduled meeting.

Richland County Council Request of Action

Subject

Regular Session: January 6, 2014 [PAGES 6-11]

RICHLAND COUNTY COUNCIL

SOUTH CAROLINA

REGULAR SESSION MINUTES

January 6, 2015
6:00 PM
County Council Chambers

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building

CALL TO ORDER

Mr. Jackson called the meeting to order at approximately 6:00 PM

INVOCATION

The Invocation was given by the Honorable Julie-Ann Dixon

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by the Honorable Julie-Ann Dixon

ELECTION OF CHAIR

Mr. Livingston moved, seconded by Mr. Jeter, to nominate Mr. Rush for the position of Council Chair.

Ms. Dixon moved, seconded by Ms. Dickerson, to nominate Mr. Jackson for the position of Council Chair.

Mr. Pearce moved, seconded by Mr. Malinowski, to close the floor for nominations. The vote in favor was unanimous.

FOR

Pearce
Malinowski
Rose
Livingston
Rush
Manning
Jeter

AGAINST

Dixon
Dickerson
Jackson
Washington

The vote was in favor of Mr. Rush for Council Chair.



Council Members Present

Torrey Rush, Chair
Greg Pearce, Vice Chair
Joyce Dickerson
Julie-Ann Dixon
Norman Jackson
Damon Jeter
Paul Livingston
Bill Malinowski
Jim Manning
Seth Rose
Kelvin E. Washington, Sr.

Others Present:

Tony McDonald
Sparty Hammett
Roxanne Ancheta
Warren Harley
John Hixon
Monique Walters
Brandon Madden
Michelle Onley
Monique McDaniels
Valeria Jackson
Will Simon
Brad Farrar
Shawn Salley
Rob Perry
Chris Gossett
Justine Jones
Tony Edwards
Daniel Driggers

RICHLAND COUNTY COUNCIL

SOUTH CAROLINA

Richland County Council
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ELECTION OF VICE CHAIR

Mr. Malinowski moved, seconded by Mr. Jeter, to nominate Mr. Pearce for the position of Vice Chair.

Mr. Washington moved, seconded by Mr. Jackson, to nominate Ms. Dickerson for the position of Vice Chair.

Mr. Pearce moved, seconded by Mr. Malinowski, to close the floor for nominations. The vote in favor was unanimous.

FOR

Pearce
Malinowski
Rose
Livingston
Rush
Manning
Jeter

AGAINST

Dixon
Dickerson
Jackson
Washington

The vote was in favor of Mr. Pearce for Vice Chair of Council.

SELECTION OF SEATS

Mr. Jackson stated the next order of business was the selection of seats.

(The selection of seats was taken up by seniority and continued in alphabetical order.)

The seats were selected from left to right as follows:

1. Dixon
2. Malinowski
3. Rose
4. Jackson
5. Pearce
6. Rush
7. Livingston
8. Washington
9. Dickerson
10. Manning
11. Jeter

RICHLAND COUNTY COUNCIL

SOUTH CAROLINA

Richland County Council
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APPROVAL OF MINUTES

Regular Session: December 9, 2014 – Mr. Livingston moved, seconded by Mr. Pearce, to approve the minutes as submitted. The vote in favor was unanimous.

Zoning Public Hearing: December 16, 2014 – Mr. Manning moved, seconded by Ms. Dickerson, to approve the minutes as submitted. The vote in favor was unanimous.

ADOPTION OF THE AGENDA

Ms. McDaniels stated that Mr. Pearce requested the addition of a motion for a resolution honoring John Cloyd on his retirement from Richland County.

Mr. Washington requested the addition of a motion for a resolution honoring Lower Richland High School for their National STEM Accreditation.

Mr. Manning moved, seconded by Ms. Dickerson, to adopt the agenda as amended. The vote in favor was unanimous.

REPORT OF THE ATTORNEY FOR EXECUTIVE SESSION ITEMS

Mr. Farrar stated there were no items for Executive Session.

CITIZENS' INPUT

No one signed up to speak.

REPORT OF THE COUNTY ADMINISTRATOR

No report was given.

REPORT OF THE CLERK OF COUNCIL

- a. **January 27, 2015 – Zoning Public Hearing Cancellation** – Ms. McDaniels stated that the January 27th Zoning Public Hearing has been cancelled.
- b. **Council Retreat – January 28-30, 2015** – Ms. McDaniels reminded Council of the upcoming Council Retreat.

REPORT OF THE CHAIRMAN

- a. **PDT Contract** – This item was taken up in Executive Session.

RICHLAND COUNTY COUNCIL

SOUTH CAROLINA

Richland County Council
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- b. **Personnel Matter** – This item was taken up in Executive Session.

CITIZENS' INPUT

No one signed up to speak.

Mr. Washington moved, seconded by Ms. Dickerson, to reconsider the agenda. The vote in favor was unanimous.

Mr. Washington moved, seconded by Ms. Dickerson, to add (1) PDT Contract and (2) Personnel Matter under Executive Session. The vote in favor was unanimous.

EXECUTIVE SESSION

*Council went into Executive Session at approximately 6:12 p.m.
and came out at approximately 6:25 p.m.*

- a. **PDT Contract** – No action was taken.
- b. **Personnel Matter** – No action was taken.

MOTION PERIOD

- a. **Amend the duties of the Transportation Penny Advisory Committee (TPAC) to similar duties of the Planning Commission as a recommending body on any changes or addition to projects pertaining to the Penny Tax Program [JACKSON]** – Mr. Rush referred this item to the Transportation Ad Hoc Committee.
- b. **Resolution recognizing South Carolina's "Mr. Football", Dutch Fork Running Back, Matt Colburn [MALINOWSKI]** – Mr. Pearce moved, seconded by Mr. Washington, to adopt the resolution honoring South Carolina's "Mr. Football", Dutch Fork Running Back, Matt Colburn. The vote in favor was unanimous.
- c. **To direct the County Administrator to provide a detailed timeline account on how the library's request for lease approval was established and made it to the Council agenda (i.e. Who made the recommendation to place it on the agenda, who in the Clerk's Office received the notification and when? Were the Library Liaisons and District Representative contacted prior to placing this item on the agenda?) [DIXON]** – This item will be placed on the February 10, 2015 agenda under the Report of the County Administrator.

RICHLAND COUNTY COUNCIL

SOUTH CAROLINA

Richland County Council
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- d. **Resolution honoring John Cloyd, Richland County Assessor, for 37 years of service to the County [PEARCE]** – Mr. Washington moved, seconded by Ms. Dixon, to adopt a resolution honoring John Cloyd for his 37 years of service to Richland County. The vote in favor was unanimous.
- e. **Resolution honoring Lower Richland High School on their National STEM Accreditation [WASHINGTON]** – Mr. Manning moved, seconded by Ms. Dickerson, to adopt a resolution honoring Lower Richland High School on their National STEM Accreditation. The vote in favor was unanimous.

ADJOURNMENT

The meeting adjourned at approximately 6:30 PM.

Torrey Rush, Chair

Greg Pearce, Vice-Chair

Joyce Dickerson

Julie-Ann Dixon

Norman Jackson

Damon Jeter

Paul Livingston

Bill Malinowski

Jim Manning

Seth Rose

Kelvin E. Washington, Sr.

The Minutes were transcribed by Michelle M. Onley, Deputy Clerk of Council

Richland County Council Request of Action

Subject

- a. Contractual Matter - Richland Library

Richland County Council Request of Action

Subject

For Items on the Agenda Not Requiring a Public Hearing

Richland County Council Request of Action

Subject

- a. FY 14 Audit Report / CAFR Distribution
- b. Contractual Matter - Richland Library

Richland County Council Request of Action

Subject

- a. Benedict College's 28th Annual Black History Teleconference for \$2,500
- b. REMINDER: February Meeting Dates: 17th - Regular Session; 24th - Committees and Zoning Public Hearing

Richland County Council Request of Action

Subject

- a. An Ordinance Amending the Richland County Code of Ordinances; Chapter 17, Motor Vehicles Page 2 of 263 and Traffic; Article II, General Traffic and Parking Regulations; Section 17-10, Parking in Residential and Commercial Zones of the County; so as to define vehicles subject thereto

- b. An Ordinance Amending the Fiscal Year 2014-2015 Public Works Annual Budget to appropriate Two Million Eight Hundred Seventy-Four Thousand Four Hundred Fifty Dollars (\$2,874,450.00) from their Stormwater Fund to purchase the Cabin Branch (Hopkins) Tract Property

Richland County Council Request of Action

Subject

An Ordinance Amending the Fiscal Year 2014-2015 Public Works Annual Budget to appropriate Two Million Eight Hundred Seventy-Four Thousand Four Hundred Fifty Dollars (\$2,874,450.00) from their Stormwater Fund to purchase the Cabin Branch (Hopkins) Tract Property **[SECOND READING] [PAGES 17-19]**

Notes

First Reading: December 9, 2014

Second Reading:

Third Reading:

Public Hearing:

STATE OF SOUTH CAROLINA
COUNTY COUNCIL FOR RICHLAND COUNTY
ORDINANCE NO.SW_01

AN ORDINANCE AMENDING THE FISCAL YEAR 2014-2015 PUBLIC WORKS ANNUAL BUDGET TO APPROPRIATE TWO MILLION EIGHT HUNDRED SEVENTY-FOUR THOUSAND FOUR HUNDRED FIFTY DOLLARS (\$2,874,450.00) FROM THEIR STORMWATER FUND TO PURCHASE THE CABIN BRANCH (HOPKINS) TRACT PROPERTY.

Pursuant to the authority granted by the Constitution and the General Assembly of the State of South Carolina, BE IT ENACTED BY THE COUNTY COUNCIL FOR RICHLAND COUNTY:

SECTION I. That the amount of Two Million Eight Hundred Seventy-Four Thousand Four Hundred Fifty Dollars (\$2,874,450.00) be appropriated to provide funding to purchase the Cabin Branch (Hopkins) Tract property. Therefore, the Fiscal Year 2014-2015 Public Works Stormwater Annual Budget is hereby amended as follows:

REVENUE

Revenue appropriated July 1, 2014 as amended:	\$ 3,429,000
Appropriation of Storm Water Fund Balance:	<u>\$ 2,874,450</u>
Total Stormwater Fund Revenue as Amended:	\$ 6,303,450

EXPENDITURES

Expenditures appropriated July 1, 2014 as amended:	\$ 3,429,000
Cabin Branch (Hopkins) Tract Property:	<u>\$ 2,874,450</u>
Total Stormwater Fund Expenditures as Amended:	\$ 6,303,450

SECTION II. Severability. If any section, subsection, or clause of this ordinance shall be deemed to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

SECTION III. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION IV. Effective Date. This ordinance shall be enforced from and after _____, 2014.

RICHLAND COUNTY COUNCIL

BY: _____
Norman Jackson, Chair

ATTEST THIS THE _____ DAY
OF _____, 2014

Clerk of Council

RICHLANDCOUNTYATTORNEY'S OFFICE

Approved As To LEGAL Form Only.
No Opinion Rendered As To Content.

First Reading:
Second Reading:
Public Hearing:
Third Reading:

Richland County Council Request of Action

Subject

14-37MA, Ken Simmons, PDD to PDD (89.2 Acres), Trotter Rd., 21800-01-03/14, 21900-09-08 [**SECOND READING**] [**PAGES 20-23**]

Notes

First Reading: December 16, 2014
Second Reading:
Third Reading:
Public Hearing: December 16, 2014

STATE OF SOUTH CAROLINA
COUNTY COUNCIL OF RICHLAND COUNTY
ORDINANCE NO. ____-15HR

AN ORDINANCE OF THE COUNTY COUNCIL OF RICHLAND COUNTY, SOUTH CAROLINA, AMENDING THE ZONING MAP OF UNINCORPORATED RICHLAND COUNTY, SOUTH CAROLINA, TO CHANGE THE LAND USES WITHIN THE PDD (PLANNED DEVELOPMENT DISTRICT) ZONING DISTRICT FOR THE REAL PROPERTIES DESCRIBED AS TMS # 21800-01-03, # 21800-01-14, AND # 21900-09-08; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

Pursuant to the authority granted by the Constitution of the State of South Carolina and the General Assembly of the State of South Carolina, BE IT ENACTED BY RICHLAND COUNTY COUNCIL:

Section I. The Zoning Map of unincorporated Richland County is hereby amended to change the land uses within the PDD (Planned Development District) zoning districts for TMS # 21800-01-03, 21800-01-14, and 21900-09-08, as described herein.

Section II. PDD Site Development Requirements. The following site development requirements shall apply to the subject parcels:

- a) “The Farms on McCords Ferry”, dated 10-17-14, shall adhere to the Richland County Land Development Code, as amended through 7-15-14.
- b) Proposed changes to the approved Master Plan are deemed major changes and shall be subject to the requirements of Section 26-59 (j) of the Richland County Land Development Code.
- c) Richland County shall not be responsible for the enforcement of any deed restrictions imposed by the applicant, the developer, or their successors in interest.
- d) All the conditions described herein, including those shown on Exhibit A (which is attached hereto), shall apply to the applicant, the developer and/or their successors in interest.
- e) In the amended Commercial Land Use District, Parcel A, as designated by the Amendment dated October 17, 2014, THE FARM on McCord’s Ferry PUD 1-R, there shall be no more than 5.7 total acres dedicated to commercial uses.
- f) In the amended Residential Land Use District, Parcel B, as designated by the Amendment dated October 17, 2014, THE FARM on McCord’s Ferry PUD 1-R, there shall be no more than 35.4 total acres dedicated to single-family uses with a maximum of 195 units.
- g) In the amended Residential Land Use District, Parcel C, as designated by the Amendment dated October 17, 2014, THE FARM on McCord’s Ferry PUD 1-R, there shall be no more than 43.3 total acres dedicated to single-family uses with a maximum of 156 units.

Section III. Severability. If any section, subsection, or clause of this Ordinance shall be deemed to be unconstitutional, or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

Section IV. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section V. Effective Date. This ordinance shall be effective from and after _____, 2015.

RICHLAND COUNTY COUNCIL

By: _____
Norman Jackson, Chair

Attest this _____ day of
_____, 2015.

S. Monique McDaniels
Clerk of Council

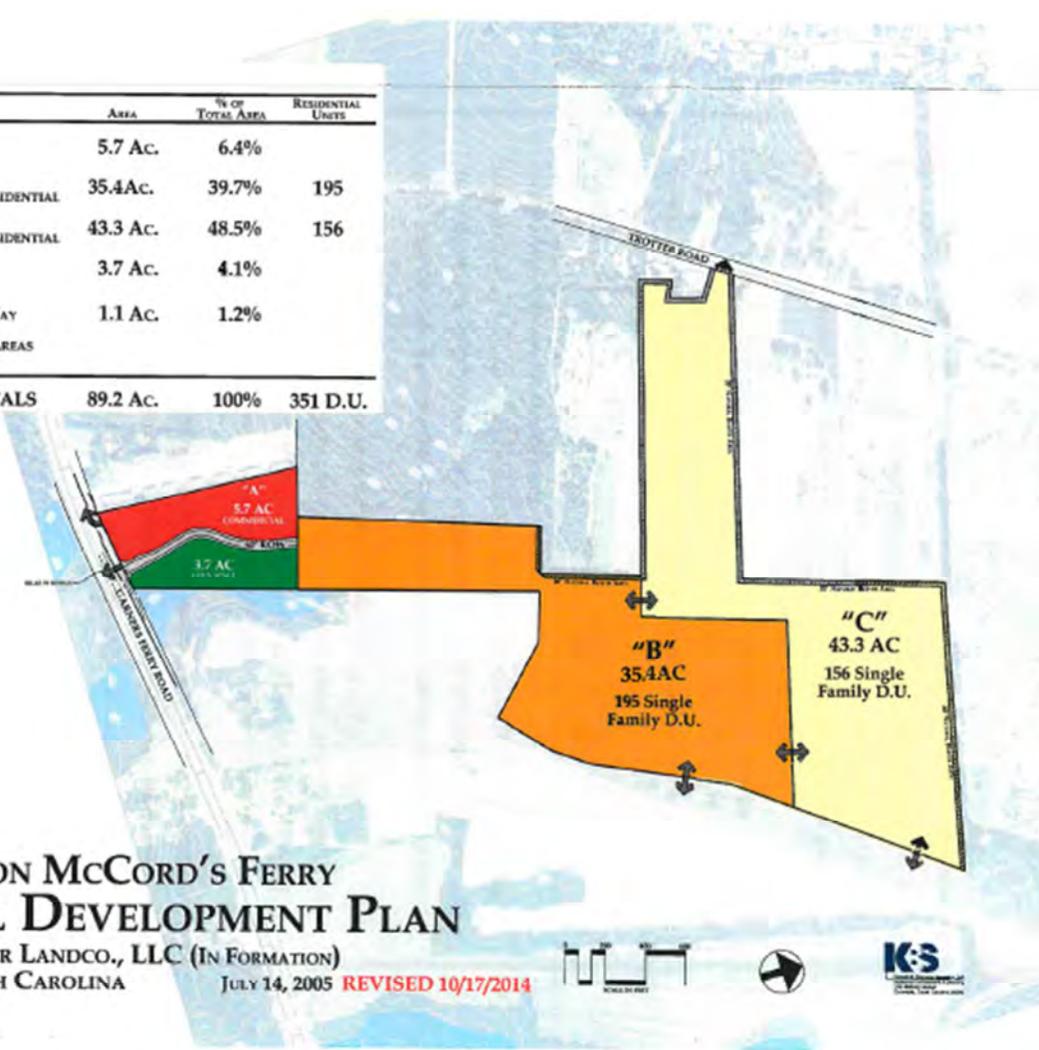
RICHLAND COUNTY ATTORNEY'S OFFICE

Approved As To LEGAL Form Only.
No Opinion Rendered As To Content.

Public Hearing: December 16, 2014
First Reading: December 16, 2014
Second Reading: February 10, 2015 (tentative)
Third Reading:

Exhibit A

LEGEND		AREA	% OF TOTAL AREA	RESIDENTIAL UNITS
	PARCEL "A" COMMERCIAL	5.7 AC.	6.4%	
	PARCEL "B" SINGLE FAMILY RESIDENTIAL	35.4 AC.	39.7%	195
	PARCEL "C" SINGLE FAMILY RESIDENTIAL	43.3 AC.	48.5%	156
	OPEN SPACE <small>(PARKLAND)</small>	3.7 AC.	4.1%	
	ROAD RIGHT-OF-WAY	1.1 AC.	1.2%	
	NATURAL BUFFER AREAS 20' WIDE			
TOTALS		89.2 AC.	100%	351 D.U.



THE FARM ON McCORD'S FERRY GENERAL DEVELOPMENT PLAN

GARNERS/TROTTER LANDCO., LLC (IN FORMATION)
COLUMBIA, SOUTH CAROLINA
JULY 14, 2005 **REVISED 10/17/2014**



Richland County Council Request of Action

Subject

14-38MA, George Goff, HI to GC (15.39 Acres), 1117 & 1105 Sparkleberry Lane Ext., 22909-04-01 & 22905-06-10
[SECOND READING] [PAGES 24-25]

Notes

First Reading: December 16, 2014
Second Reading:
Third Reading:
Public Hearing: December 16, 2014

STATE OF SOUTH CAROLINA
COUNTY COUNCIL OF RICHLAND COUNTY
ORDINANCE NO. ____-15HR

AN ORDINANCE OF THE COUNTY COUNCIL OF RICHLAND COUNTY, SOUTH CAROLINA, AMENDING THE ZONING MAP OF UNINCORPORATED RICHLAND COUNTY, SOUTH CAROLINA, TO CHANGE THE ZONING DESIGNATION FOR THE REAL PROPERTIES DESCRIBED AS TMS # 22909-04-01 AND # 22905-06-10 FROM HI (HEAVY INDUSTRIAL DISTRICT) TO GC (GENERAL COMMERCIAL DISTRICT); AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

Pursuant to the authority granted by the Constitution of the State of South Carolina and the General Assembly of the State of South Carolina, BE IT ENACTED BY RICHLAND COUNTY COUNCIL:

Section I. The Zoning Map of unincorporated Richland County is hereby amended to change the real properties described as TMS # 22909-04-01 and 22905-06-10 from HI (Heavy Industrial District) zoning to GC (General Commercial District) zoning.

Section II. Severability. If any section, subsection, or clause of this Ordinance shall be deemed to be unconstitutional, or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

Section III. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section IV. Effective Date. This ordinance shall be effective from and after _____, 2015.

RICHLAND COUNTY COUNCIL

By: _____
Norman Jackson, Chair

Attest this _____ day of
_____, 2015.

S. Monique McDaniels
Clerk of Council

Public Hearing: December 16, 2014
First Reading: December 16, 2014
Second Reading: February 10, 2015 (tentative)
Third Reading:

Richland County Council Request of Action

Subject

14-39MA, Tobias Ward, RS-LD to PDD (3.92 Acres), 1335 Elm Abode Terr., 07308-05-02/03/08 [**SECOND READING**] [**PAGES 26-29**]

Notes

First Reading: December 16, 2014
Second Reading:
Third Reading:
Public Hearing: December 16, 2014

STATE OF SOUTH CAROLINA
COUNTY COUNCIL OF RICHLAND COUNTY
ORDINANCE NO. ___-15HR

AN ORDINANCE OF THE COUNTY COUNCIL OF RICHLAND COUNTY, SOUTH CAROLINA, AMENDING THE ZONING MAP OF UNINCORPORATED RICHLAND COUNTY, SOUTH CAROLINA, TO CHANGE THE ZONING DESIGNATION FOR THE REAL PROPERTIES DESCRIBED AS TMS # 07308-05-08, TMS # 07308-05-02, AND TMS # 07308-05-03 FROM RS-LD (RESIDENTIAL, SINGLE-FAMILY – LOW DENSITY DISTRICT) TO PDD (PLANNED DEVELOPMENT DISTRICT); AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

Pursuant to the authority granted by the Constitution of the State of South Carolina and the General Assembly of the State of South Carolina, BE IT ENACTED BY RICHLAND COUNTY COUNCIL:

Section I. The Zoning Map of unincorporated Richland County is hereby amended to change the real properties described as TMS # 07308-05-08, 07308-05-02, and 07308-05-03 from RS-LD (Residential, Single-Family – Low Density District) zoning to PDD (Planned Development District) zoning.

Section II. PDD Site Development Requirements. The following site development requirements shall apply to the subject parcels:

- a) The applicant shall comply with the standards set forth in the Master Plan entitled, “Elm Abode Mansion/Aiken Residence, Richland County Planned Development District Ordinance (Elm Abode Mansion PDD)” (dated October 27, 2014, revised November 19, 2014) and as further amended on December 16, 2014 by the Richland County Council, which is on file in the Richland County Planning & Development Services Department; and is incorporated herein by reference.
- b) The applicant shall comply with the site plan as shown on Exhibit A, which is attached hereto and incorporated herein.
- c) Proposed changes to the approved Master Plan shall be subject to the requirements of Section 26-59 (j) of the Richland County Land Development Code.
- d) Richland County shall not be responsible for the enforcement of any deed restrictions imposed by the applicant, the developer, or their successors in interest.
- e) All the conditions described herein shall apply to the applicant, the developer and/or their successors in interest.
- f) No further subdivision of parcels of parcels R07308-05-02, R07308-05-03 and R07308-05-08 will be permitted.

Section III. Severability. If any section, subsection, or clause of this Ordinance shall be deemed to be unconstitutional, or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

Section IV. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section V. Effective Date. This ordinance shall be effective from and after _____, 2015 .

RICHLAND COUNTY COUNCIL

By: _____
Norman Jackson, Chair

Attest this _____ day of
_____, 2015.

S. Monique McDaniels
Clerk of Council

RICHLAND COUNTY ATTORNEY'S OFFICE

Approved As To LEGAL Form Only.
No Opinion Rendered As To Content.

Public Hearing: December 16, 2014
First Reading: December 16, 2014
Second Reading: February 10, 2015 (tentative)
Third Reading:

Richland County Council Request of Action

Subject

Set-off Debt/GEAR Debt Write-Off [**PAGES 30-32**]

Richland County Council Request of Action

Subject: Set-off Debt/GEAR Debt Write-Off

A. Purpose

County Council is requested to approve the write-off of all Emergency Medical Services (EMS) debts which are currently ten years old or older from the date their collection efforts commenced and for which no payments have been received.

B. Background / Discussion

Richland County has participated in the State Department of Revenue's (DOR) debt collection programs, known as Setoff Debt and GEAR (Governmental Enterprise Accounts Receivable Collections), for many years for the collection of the County's ambulance debts.

Sometimes, these debts remain in the debt collection programs for many years with no payments ever being made, and therefore, there is no expectation of these debts ever being paid.

Writing off debts which are ten years old and older for which no payments have been received will reduce their balances to zero and consequently remove the debts from DOR's debt collection programs. This will allow DOR to spend their time and effort on collecting the remaining debts.

C. Legislative / Chronological History

This is a staff-initiated request; therefore, there is no legislative history.

D. Financial Impact

There would be no financial impact to the County, as these revenues are considered "uncollectible" by the Finance Department and the County's auditors.

E. Alternatives

1. Approve the write-off of all Emergency Medical Services (EMS) debts which are currently ten years old or older, or become ten years old in the future, from the date their collection efforts commenced and for which no payments have been received.

2. Do not approve the write-off of all Emergency Medical Services (EMS) debts which are currently ten years old or older, or become ten years old in the future, from the date their collection efforts commenced and for which no payments have been received. If this alternative is chosen, the DOR will continue their collection efforts regarding these debts.

F. Recommendation

I recommend that County Council approve the write-off of all EMS debts which are currently ten years old and older, or become ten years old in the future, and for which no payments have been received.

Recommended by: Pam Davis, Director
Department: Business Service Center
Date: 11/19/2014

G. Reviews

(Please replace the appropriate box with a ✓ and then support your recommendation in the Comments section before routing on. Thank you!)

Please be specific in your recommendation. While “Council Discretion” may be appropriate at times, it is recommended that Staff provide Council with a professional recommendation of approval or denial, and justification for that recommendation, as often as possible.

Finance

Reviewed by: Daniel Driggers

Date: 11/30/14

✓ Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

Emergency Services

Reviewed by: Michael Byrd

Date: 12/01/14

✓ Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

I concur with Mr. Driggers.

Legal

Reviewed by: Elizabeth McLean

Date: 12/01/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Policy decision left to Council’s discretion.

Administration

Reviewed by: Tony McDonald

Date: 12/1/14

✓ Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Recommend approval of the request to write off existing debt that is ten years old or older. This request is for a one-time write-off; any future requests to dispose of debt in this way would be presented to the Council for consideration.

Richland County Council Request of Action

Subject

An Ordinance Amending the Richland County Code of Ordinances; Chapter 17, Motor Vehicles and Traffic; Article II, General Traffic and Parking Regulations; Section 17-10, Parking in Residential and Commercial Zones of the County; so as to define vehicles subject thereto **[PAGES 33-39]**

Notes

This item was reviewed at the May D&S Committee meeting, and held in the Committee in order for Council members to have their questions/concerns addressed by Legal, Planning and the Sheriff's Department. Meetings were held on June 17th, July 15th, September 9th, September 23rd, and October 21st to review the proposed ordinance with Legal staff, the Zoning Administrator, representatives from the Sheriff's Dept. and Council members. A follow up meeting was held on November 18th to discuss any additional changes to the draft ordinance. The finalized and redlined ordinance is included in the agenda packet for review and action by the Committee.

November 25, 2014 - The Committee recommended that Council approve the ordinance amendment.

First Reading: December 2, 2014

Second Reading: December 9, 2014

Third Reading:

Public Hearing:

Richland County Council Request of Action

Subject: Define the vehicles subject to Section 17-10, Parking in Residential and Commercial Zones of the County.

A. Purpose

County Council is requested to approve the ordinance amendment that will more clearly define the vehicles prohibited from parking in residential and commercial zones of the County.

B. Background / Discussion

Section 17-10's definitions and substantive provisions are antiquated, they do not take into account gross vehicle weight ratings, and create confusion by focusing on the number of axles rather than the size and purpose of the vehicles sought to be regulated. There also is no active loading and unloading/delivery section or provision for vehicles that might otherwise be subject to the penalties in the ordinance that are in residential and commercial areas for purposes of providing temporary services, making repairs, or deliveries. The County has received citizen complaints regarding the current section based on the above concerns, which are addressed in this proposed revision, and the amendment is intended to clarify these numerous issues and make enforcement of section 17-10 more practical and uniform.

C. Legislative / Chronological History

On March 4, 2014, Council approved a motion sponsored by the Honorable Norman Jackson as follows:

“Revisit the ordinance on having commercial vehicles parked in neighborhoods or residential communities.”

D. Financial Impact

There is no financial impact associated with this request.

E. Alternatives

1. Approve the ordinance amendment that will more clearly define the vehicles prohibited from parking in residential and commercial zones of the County.
2. Do not approve the ordinance amendment that will more clearly define the vehicles prohibited from parking in residential and commercial zones of the County.

F. Recommendation

This recommendation was made by the Honorable Norman Jackson. This is a policy decision for Council.

Recommended by: Norman Jackson Department: County Council Date: March 4, 2014

G. Reviews

(Please replace the appropriate box with a ✓ and then support your recommendation in the Comments section before routing on. Thank you!)

Finance

Reviewed by: Daniel Driggers

Date: 3/11/14

Recommend Council approval

Recommend Council denial

✓ Recommend Council discretion

Comments regarding recommendation:

Recommendation based on no financial impact noted

Sheriff

Reviewed by: Deputy Chief Stephen Birnie

Date: 03/12/14

✓ Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Recommend approval provided a perfecting amendment striking references to “right-of-way”. It is difficult for the enforcing deputy to determine where a “right-of-way” begins and ends. Insert “public street or roadway” as appropriate.

Legal

Reviewed by: Elizabeth McLean

Date: 3/18/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Policy decision left to Council’s discretion. As to Chief Birnie’s comments, I would recommend, if Council deems it necessary, adding the language suggested along with “right-of-way”. Right of way and roadway would be defined differently, with right-of-way giving more leeway.

Administration

Reviewed by: Warren Harley

Date:

✓ Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

STATE OF SOUTH CAROLINA
COUNTY COUNCIL FOR RICHLAND COUNTY
ORDINANCE NO. ___-15HR

AN ORDINANCE AMENDING THE RICHLAND COUNTY CODE OF ORDINANCES; CHAPTER 17, MOTOR VEHICLES AND TRAFFIC; ARTICLE II, GENERAL TRAFFIC AND PARKING REGULATIONS; SECTION 17-10, PARKING IN RESIDENTIAL AND COMMERCIAL ZONES OF THE COUNTY; SO AS TO DEFINE VEHICLES SUBJECT THERETO.

Pursuant to the authority granted by the Constitution and the General Assembly of the State of South Carolina, BE IT ENACTED BY THE COUNTY COUNCIL FOR RICHLAND COUNTY:

SECTION I. The Richland County Code of Ordinances; Chapter 17, Motor Vehicles and Traffic; Article II, General Traffic and Parking Regulations; Section 17-10, Parking in Residential Zones of the County; is hereby amended to read as follows:

Section 17-10. Parking in residential and commercial zones of the county.

(a) For the purpose of this ~~paragraph~~ section, the following definitions shall apply:

- (1) Fitted cover, for the purpose of this section, means a cover that conforms to the basic shape of the vehicle and covers all portions of such vehicle.
- (2) Motor Vehicle means every vehicle which is self-propelled, except mopeds, and every vehicle which is propelled by electric power obtained from overhead trolley wires, but not operated upon rails.
- (3) Semi-trailer means every vehicle ~~having more than two (2) axles~~, with or without motive power, ~~other than a pole trailer~~, designed for carrying persons or property and for being drawn by a motor vehicle, and ~~so~~ constructed that some part of its weight and that of its load rests upon or is carried by another vehicle; and exceeds a gross weight of 10,000 pounds, or a manufacturer's gross vehicle weight rating (GVWR) of 10,000 pounds.
- (4) Trailer (other than semi-trailer) means every vehicle ~~having more than two (2) axles~~, with or without motive power, ~~other than a pole trailer~~, designed for carrying persons or property and for being drawn by a motor vehicle, ~~and so constructed that no part of its weight rests upon the towing vehicle; and which does not exceed a gross weight of 10,000 pounds, or a manufacturer's gross vehicle weight rating (GVWR) of 10,000 pounds.~~ This definition excludes camping trailers, boat trailers, travel trailers, and utility trailers, as such are regulated in the Richland County Land Development Code at Section 26-173 (f).

(5) *Truck tractor* means every motor vehicle designed and used primarily for drawing other vehicles; and not so constructed as to carry a load other than a part of the weight of the vehicle and the load ~~so~~ drawn.

(b) It shall be unlawful for a truck tractor, a semi-trailer, or a trailer having more than two (2) axles, or a trailer having more than two (2) axles to be parked on any public street, road, right-of-way or as otherwise prohibited by the Richland County Code of Ordinances in the unincorporated portions of the county which are or hereafter shall be designated as Rural Residential, Single-Family Residential, Manufactured Home, or General Residential under the Richland County Zoning Ordinance and the “Zoning Map of Unincorporated Richland County”, as amended.

(c) Except as is provided in subsection (d), below, it shall be unlawful for any truck tractor, semi-trailer or trailer to be parked, stored or located on a lot in any residential zoning district in the unincorporated areas of the county [except for those parcels that are one (1) acre or greater in the (RU) Rural zoning district] unless the entire portion of such truck tractor, semi-trailer or trailer is parked, stored or located in an enclosed garage or in a carport at the residence, or is enclosed under a fitted cover.

(d) Notwithstanding subsections (b) and (c), above, truck tractors, semi-trailers or trailers that are in active use in the provision of a service or delivery or removal of property or material at or from a residence in a residential zoning district may park on the public street, road, right-of-way or lot at which the service is being provided or the delivery or removal is being made, for only the duration of the service provision or delivery or removal as provided for herein. For purposes of this section, “active loading or unloading” shall include, but not be limited to, the delivery or removal of furniture, yard trash or debris, household or building materials, tangible personal property and the like, evidenced by the active involvement (e.g., the loading, unloading, service provision or supervision thereof) of the owner, operator, delivery personnel, service provider, or other person responsible for parking or causing to be parked the truck tractor, semi-trailer or trailer while the truck tractor, semi-trailer or trailer is parked on the public street, road, right-of-way or lot subject to this section. For purposes of this section, “active loading and unloading” does not include parking or “staging” a truck tractor, semi-trailer or trailer, leaving the same unattended and then engaging in loading, unloading, removal or service provision at a subsequent point beyond twenty-four (24) hours.

(~~bc~~) It shall be unlawful for ~~an automobile vehicle,~~ motor vehicle, or wheeled conveyance of any kind required by law to be licensed that is unlicensed, or is displaying an expired or invalid licenses to be parked on any public street, ~~or~~ road, right-of-way or as otherwise prohibited by the Richland County Code of Ordinances in the unincorporated portions of the county which are or hereafter shall be designated as Rural Residential, Single-Family Residential, Manufactured Home, or Multi-Family Residential under the Richland County Zoning Ordinance and the “Zoning Map of Unincorporated Richland County”, as amended.

(ef) All motor vehicles ~~and~~/or trailers without a valid state-issued license plate permitting operation on public roads and highways, which are stored, parked, or located on a lot in any zoning district in the unincorporated areas of the county, except for those parcels that are ~~five (5)~~ three (3) acres or greater in the (RU) Rural zoning district, are required to be kept in a garage, carport, or protected from the elements by a fitted cover; ~~provided, however, in the case of a vehicle protected from the elements by a cover, such covered vehicle shall not be visible from the public right-of-way.~~ Licensed automobile dealerships, persons licensed to conduct businesses involving storage and sale of junk and scrap, trailers utilized as temporary structures in conjunction with construction activities, and vehicles used in agricultural operations and which are not operated on the public roads and highways are exempt.

(dg) Any motor vehicle ~~and~~/or trailer that is not capable of operating in accordance with South Carolina law ~~and~~/or in the case of a motor vehicle, not capable of moving under its own power (even if it has a valid state-issued license plate permitting operation on public roads and highways) shall not be stored, parked, or located on a lot in any residential or commercial zoning district in the unincorporated areas of the county (except for those parcels that are ~~five (5)~~ three (3) acres or greater in the (RU) Rural zoning district) for more than ~~a single period of thirty (30)~~ forty-five (45) consecutive days ~~during any calendar year~~ unless it is kept in an enclosed garage, in a carport ~~attached to the residence,~~ or protected from the elements by a fitted cover; ~~provided, however, in the case of a vehicle protected from the elements by a cover, such vehicle shall not be visible from the public right-of-way.~~

(eh) *Penalties:* ~~Unless otherwise prescribed by law, any owner and/or operator of a motor vehicle and/or trailer violating the provisions of this section shall be deemed guilty of a misdemeanor. Upon a finding by a deputy sheriff of a violation, any offender shall have an opportunity to cure the violation within a prescribed period of time; provided that the period of time allowed shall not begin to run until notice of the violation is provided to the offender. Notice shall be sufficient if provided by personal contact directly with the offender or by talking on the telephone with the offender, by the offender having accepted written notice by certified mail, or by placement of a notice of violation on the vehicle, motor vehicle, truck tractor, semi-trailer, or trailer. If the offender, resident, owner of the vehicle, motor vehicle, truck tractor, semi-trailer, or trailer or owner of the real property on which the violation occurred fails to take proper corrective action, in the prescribed time, such person shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined not more than five hundred (\$500.00) dollars or imprisoned for not more than thirty (30) days, or both. Each day such violation continues after due notice shall be considered a separate offense. Any owner and/or operator of a vehicle, motor vehicle, truck tractor, semi-trailer, or trailer which is in violation of this section (or if the offender is unable to be located, any owner of land on which the violation occurred), and any person who commits, participates in, assists in, or maintains that violation may each be found guilty of a separate offense and suffer the penalties set forth herein. In the event that an offender has been previously cited for or given notice of a violation of this section, enforcement action may be taken immediately without the requirement of an opportunity to cure the violation.~~

(f) *Administration and enforcement:* The Sheriff of ~~the~~ Richland County shall be authorized to enforce the provisions of this section and to engage a towing service to remove any vehicle parked in violation of these regulations, provided the cost of towing services shall be charged to the registered owner of any vehicle so removed.

SECTION II. Severability. If any section, subsection, or clause of this ordinance shall be deemed to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

SECTION III. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION IV. Effective Date. This ordinance shall be effective from and after _____, 2015.

RICHLAND COUNTY COUNCIL

BY: _____
Torrey Rush, Chair

ATTEST THIS THE ____ DAY

OF _____, 2015

S. Monique McDaniels
Clerk of Council

RICHLAND COUNTY ATTORNEY'S OFFICE

Approved As To LEGAL Form Only
No Opinion Rendered As To Content

First Reading: December 2, 2014
Second Reading: December 9, 2014
Public Hearing: February 10, 2015 (tentative)
Third Reading: February 10, 2015 (tentative)

Richland County Council Request of Action

Subject

An Ordinance Amending the Richland County Code of Ordinances, Chapter 6, Buildings and Building Regulations; so as to provide regulations for the construction, use, maintenance, and occupancy of mobile home parks, mobile home park sites, mobile homes, permanent buildings, accessory buildings or structures, and building components located within a mobile home park or a mobile home site, in all parts of the unincorporated areas of Richland County
[PAGES 40-64]

Notes

September 23, 2014 - The Committee recommended that Council approve the ordinance amendment to Chapter 6 of the Richland County Code of Ordinances to add mobile home park regulations. The Committee requested that Staff provide Council with the approved budget for the Mobile Home Abatement program.

First Reading: October 7, 2014

Second Reading: October 21, 2014

Third Reading:

Public Hearing: November 18, 2014

STATE OF SOUTH CAROLINA
COUNTY COUNCIL FOR RICHLAND COUNTY
ORDINANCE NO. ___-15HR

AN ORDINANCE AMENDING THE RICHLAND COUNTY CODE OF ORDINANCES, CHAPTER 6, BUILDINGS AND BUILDING REGULATIONS; SO AS TO PROVIDE REGULATIONS FOR THE CONSTRUCTION, USE, MAINTENANCE, AND OCCUPANCY OF MOBILE HOME PARKS, MOBILE HOME PARK SITES, MOBILE HOMES, PERMANENT BUILDINGS, ACCESSORY BUILDINGS OR STRUCTURES, AND BUILDING COMPONENTS LOCATED WITHIN A MOBILE HOME PARK OR A MOBILE HOME SITE, IN ALL PARTS OF THE UNINCORPORATED AREAS OF RICHLAND COUNTY.

Pursuant to the authority granted by the Constitution and the General Assembly of the State of South Carolina, BE IT ENACTED BY THE COUNTY COUNCIL FOR RICHLAND COUNTY:

SECTION I. The Richland County Code of Ordinances, Chapter 6, Buildings and Building Regulations; Article XII, Penalties; is hereby amended to read as follows:

ARTICLE XII. MOBILE/MANUFACTURED HOME PARKS

Sec. 6-200. Purpose and scope.

(a) The provisions of this article shall apply to the construction, use, maintenance, and occupancy of mobile/manufactured homes, permanent buildings, accessory buildings or structures, and building components located, within mobile/manufactured home parks and mobile/manufactured home sites, in all parts of the unincorporated areas of Richland County.

(b) These provisions shall also apply to the use, maintenance, and occupancy of manufactured homes, mobile homes, and multifamily manufactured homes, and the installations for supplying fuel gas, water, electricity, and the disposal of sewage from accessory buildings or structures, building components, manufactured homes, multifamily manufactured homes and mobile homes located within mobile/manufactured home parks and mobile/manufactured home sites, in all parts of the unincorporated areas of Richland County.

(c) Existing construction, connections, and installations of units, accessory buildings and structures, building components, plumbing, electrical, fuel gas, fire protection, earthquake resistant bracing, and permanent buildings completed before **February 10, 2015** may continue in use so long as they were in compliance with requirements in effect at the date of their installation and are not found to be substandard or in violation of ~~the International Property Maintenance Code~~ Section 79-43 of the South Carolina Code of Regulations.

Sec. 6-201. Definitions.

In addition to the definitions contained in this section, which shall apply in the interpretation and enforcement of these regulations, the definitions contained in ~~Chapter Two of the current International Property Maintenance Code and the definitions relating to building standards contained in the IBC and IRC~~ Section 79-1 of the South Carolina Code of Regulations, are also applicable to this article.

Applicable code. The code language of the county, state, or national code or standard, whichever is more stringent.

Approved. Acceptable to the South Carolina Department of Health and Environmental Control.

Accessory building or structure. A structure or use that is clearly incidental to and customarily found in connection with a principal building or use, is subordinate to and serves that principal building or use, and is subordinate in area, extent and purpose to the principal building or principal use served. An accessory structure must be on the lot on which the principal use is located.

Carport. An accessory structure for vehicle parking, used for shade or weather protection, supported by one or more posts or columns and partially supported by an accessory structure installed, erected, or used on a lot; or supported entirely by columns or posts and, other than flashing, not attached to or supported by a home or other accessory structure.

Family property mobile/manufactured home installation. Mobile homes occupied by family members on property owned by a member of the same family and not offered for rent or lease to the public. Such installations are exempt from this article.

Health authority. An authorized representative of the South Carolina Department of Health and Environmental Control.

Lot. A space within a mobile/manufactured home park or within a mobile/manufactured home site for the placement of a mobile/manufactured home.

Mobile/manufactured home. A factory assembled structure equipped with the necessary service connections and made so as to be readily movable as a unit on its own running gear and designed to be used as a dwelling. This definition shall include any structural addition to a mobile/manufactured home. The term “home” is included within this definition.

Mobile/manufactured home park. A parcel of land containing five (5) or more mobile/manufactured home lots which are available for rent or lease. The term “park” is included within this definition.

Mobile/manufactured home site. A parcel of land containing four (4) or less mobile/manufactured home lots which are available for rent or lease. The term “site” is included within this definition.

Permanent building. A structure that has its structural supports mounted into the ground and is not expected to change in status, condition, or place; and which is not on a lot and is expressly used in the operation of the park, such as for the park office, a community center, or park storage facilities, and is under the control and ownership of the park/site owner or operator.

Permit. A written permit issued to a person who owns the mobile/manufactured home park by the health authority authorizing the mobile/manufactured home park to operate under this regulation; or a written permit issued by the Richland County Building and Inspections Department for any construction or demolitions.

Person. Any individual, firm, partnership, corporation, company, association or other entity.

Registered Owner. A person registered by the appropriate department as the owner of the mobile/manufactured home.

Sewer connection. All pipes, fittings and appurtenances from the drain outlet of the mobile/manufactured home to the inlet of the corresponding sewer riser.

Sewer riser pipe. That portion of the sewer lateral which extends vertically to or above the ground elevation and terminates at each mobile/manufactured home site. It contains a suitable connector which can be capped when not in use.

Storage Building. An accessory building located on a lot, and designed and used solely for the storage of personal equipment and possessions of the mobile/manufactured home's occupants.

Working Days. All days except Saturdays, Sundays, and applicable local, state and federal holidays.

Sec. 6-202. Permits.

(a) No person shall operate a mobile/manufactured home park or site, or a portion of a park or site, or rent, lease, sublease, hire out, or let out for occupancy, any new or existing lot or mobile/manufactured home within a park or site in the unincorporated areas of Richland County without a current permit to operate issued by the health authority and evidence of compliance with all Richland County Zoning, Building, Mobile/Manufactured Home, and Business License regulations.

(b) No person shall erect, construct, reconstruct, install, replace, relocate, or alter any building, structure, accessory building or structure, or building component; any

electrical, mechanical, or plumbing equipment; or any fuel gas equipment and installations; or fire protection equipment within a mobile/manufactured home park or site without first obtaining a permit from the Richland County Building Department.

Sec. 6-203. Copies of permits.

A copy of the “Permit to Operate” issued by the health authority shall be provided to the Property Maintenance Division for each mobile/manufactured home park or site.

Sec. 6-204. Layout plans.

(a) All mobile/manufactured home park development plans must be approved by the health authority. Detailed plans must be submitted to the Property Maintenance Division, which identify mobile homes and/or manufactured homes located in each approved space.

(b) All mobile home and manufactured home parks and sites shall meet the requirements of the Richland County Code of Ordinances, Chapter 26, Land Development; Article V, Zoning Districts and District Standards; Section 26-92, MH Manufactured Home Residential District; and Article VI, Supplemental Use Standards; Section 26-151, Subsection (c), Standards; Paragraph (45), Manufactured Home Parks.

Sec. 6-205. Applicant documents.

(a) The owner, operator, or designated representative shall complete and submit a Mobile/Manufactured Home Park Registration Form for the park or site to the Property Maintenance Division.

(b) The owner, operator, or designated representative shall also submit completed Mobile/Manufactured Home Registration Forms for every mobile/manufactured home within the park or site to the Property Maintenance Division.

Sec. 6-206. Emergency information.

(a) The owner, operator, or designated representative of a mobile manufactured home park or site shall adopt an emergency preparedness plan and notify park or site residents how to obtain a copy of this plan. It shall be posted at the Manager’s office or on-site at a central location.

(b) At a minimum, the following items should be included in a park or site’s emergency preparedness plan:

- (1) Maps showing evacuation routes out of the park including all exits and alternate routes and exits.
- (2) The elevation of the park property if the park is in a floodplain.

- (3) Contact information for emergency government agencies, local fire and police department and community assistance organizations and other emergency agencies contact information.
- (4) Information on how residents may obtain additional materials for establishing an individual household emergency plan, emergency supply kits, and individual home safety recommendations.

Sec. 6-207. Reporting change in park status.

Mobile homes and manufactured homes cannot be moved in or out of a park or site without proper approval from Richland County Zoning, Permits, and Assessor's Office (i.e. Mobile Home Division). An operator of the park or site shall submit any change or information related to the park or site to these divisions within Richland County government. Changes in information shall include, but not be limited to:

- (a) Change of mobile/manufactured home park or site name, mailing address, telephone number, management, or ownership;
- (b) Change in the number of lots resulting from the sale, lease, removal, construction or alterations of existing lots or facilities; and
- (c) Change in the number of mobile or manufactured homes resulting from demolition and/or removal or additional mobile or manufactured homes moved into the park or site.

Sec. 6-208. Swimming pools.

Pool and barrier standards for public and private swimming pools constructed or erected within a park or site shall comply with the currently adopted International Building Code and with the currently adopted International Property Maintenance Code.

Sec. 6-209. Inspections.

- (a) An inspection of a mobile/manufactured home park or site shall be performed annually or as often as the Richland County Property Maintenance Division deems necessary for the enforcement of this article.
- (b) The permit holder, to whom a construction work related permit is issued by the Richland County Building and Inspections Department, shall request inspections of all work allowed under such permit.

Sec. 6-210. Stop work order.

Whenever any work is performed in violation of the provisions of this chapter, ~~the International Building Code, the Property Maintenance Code, Chapter 79 of the South Carolina Code of Regulations~~, or any other applicable provisions of law, the Property Maintenance Division shall post an order to stop work on the site and provide a written notice to the person responsible for the work being performed and the park owner. The work shall immediately stop until authorized to proceed by the Property Maintenance Division.

Sec. 6-211. General park and site requirements.

(a) Purpose and Scope.

- (1) The provision of this section shall apply to the construction, use, maintenance, and occupancy of mobile/manufactured homes within parks and sites in all parts of the unincorporated areas of Richland County.
- (2) Existing construction and installations made before **February 10, 2014** may continue in use so long as they were in compliance with requirements in effect at the date of their installation and are not found to be substandard or in violation of ~~the International Property Maintenance Code Section 79-43 of the South Carolina Code of Regulations~~.
- (3) Records of mobile/manufactured homes, owners and tenants shall be kept by the mobile/manufactured home park or site owner, operator, or designee.
- (4) The park or site shall be maintained in accordance with the most recently adopted International Property Maintenance Code.

(b) Responsibility.

- (1) The owner, operator, or designated agent for the park or site shall be responsible for the safe operation and maintenance of all lots within the park or site, common areas, electrical, gas, and plumbing equipment and their installations, and all permanent buildings or structures, within the park or site. When not owned by the serving utility, the park or site is responsible for lot services, including the gas riser, water riser, lot drain inlet, and the electrical pedestal. The mobile/manufactured home owner is responsible for ensuring the connection of all required utilities.
- (2) The owner of a mobile/manufactured home, its appurtenances, an accessory building or structure, or building component shall be responsible for the use and maintenance of the home, its appurtenances, accessory building or structure, or building component and utility connections up to the lot, all of which shall be in compliance with the requirements of this chapter.

- (3) Any person obtaining a building permit shall be responsible for the construction or installation in accordance with the requirements of this chapter.
- (4) The person to whom a permit for a mobile/manufactured home park or site is issued shall at all times operate the park or site in compliance with this Article and shall provide adequate supervision to maintain the park or site and its facilities and equipment in safe repair and in a clean and sanitary condition. If the permit holder resides outside the boundaries of the state of South Carolina, s/he shall assign a person who resides in the county where the park or site is located to supervise and assume responsibility for compliance with these regulations. The assignment shall be made in writing to the Richland County Property Maintenance Division and immediately upon change of supervisor.

(c) The mobile/manufactured home park or site shall comply with the Richland County Code of Ordinances, Section 26-183(c), Addressing. In addition, all lots shall be identified by letters, numbers, or street address numbers. The lot identification shall be in a conspicuous location facing the roadway. If the lot identification number is to be installed on a wall surface of the home, the wall surface facing the roadway shall be used. The letters and/or numbers shall also meet the requirements of Section 26-183(c), Addressing.

(d) Roadways.

- (1) All mobile home and manufactured home park or site roadways shall have a clear and unobstructed access to the public thoroughfare, except that a roadway may have security gates, if such security gates are not in violation of any law or regulation of Richland County.
- (2) Paved roads shall be maintained free of potholes, sinkholes, or erosion.
- (3) If a park or site owner or operator proposes reducing the width, or changing the layout or configuration, of the park or site roadways from the way they were previously approved or constructed, approval shall be obtained from Richland County Development Services.

(e) In every mobile/manufactured home park or site, lighting shall be installed in accordance with Section 26-177 of the Richland County Code of Ordinances.

(f) The mobile/manufactured home park or site owner and all residents of the park/site shall comply with Richland County's animal regulations, found in Chapter 5 of the Richland County Code of Ordinances.

(g) No person shall occupy a ~~truck~~ camper trailer or recreational vehicle (RV) ~~that has been dismantled from a truck or other vehicle~~, unless the ~~truck~~ camper trailer or recreational vehicle (RV) is located in an approved RV park or RV park section of a mobile/manufactured home park.

(h) Refuse shall be stored, collected and disposed of as required by the International Property Maintenance Code and by Chapter 12 of the Richland County Code of Ordinances, and in such a manner as not to create a nuisance, vector attractant, breeding or harborage problem.

Sec. 6-212. Electrical, plumbing, mechanical, gas, and building requirements.

(a) The requirements of the National Electrical, International Plumbing, International Mechanical, International Gas, and International Building Codes shall apply to all mobile/manufactured home parks and sites, and all accessory buildings or structures, for construction and repair. The International Residential Code shall apply to all mobile/manufactured homes and/or structures for construction, installation, alteration, and repair.

(b) Existing construction, connections, and installations made before **February 10, 2015** may continue in use so long as they were in compliance with all county and state laws in effect on the date of their installation and are not found to be substandard or in violation of the National Electrical Code, International Mechanical Code, International Gas Code, International Building Code, International Residential Code, and/or ~~International Property Maintenance Code~~ Section 79-43 of the South Carolina Code of Regulations.

(c) All plumbing shall comply with DHEC Chapter 61-40, Sections III and IV, the International Residential Code, and the International Plumbing Code.

(d) Fuel storage tanks or cylinders shall comply with DHEC Chapter 61-40, Section VII, and the International Fuel Gas Codes.

Sec. 6-213. Sewage disposal.

(a) Every mobile/manufactured home parks drainage system shall comply with DHEC Chapter 61-40, Section IV.

(b) Onsite wastewater systems (septic tanks) shall comply with DHEC Chapter 61-56, Onsite Wastewater System.

Sec. 6-214. Fire protection requirements for parks and sites.

(a) Fire protection equipment meeting the requirements of the International Fire Code shall be installed and maintained in every park and site.

(b) All systems, devices and equipment to detect a fire, actuate an alarm, or suppress or control a fire or any combination thereof shall be maintained in an operable condition at all times in accordance with the International Fire Code.

(c) In areas where fire department services are not available, the park or site owner/operator shall be responsible for the instruction of park/site staff in the use of private fire protection equipment and their specific duties in the event of fire.

(d) No person shall construct, reconstruct, modify, or alter any installations relating to fire protection equipment within a park or site unless a written permit has been obtained from the Richland County Building Department and/or the City of Columbia Fire Department, with written evidence of approval from the fire department responsible for fire suppression.

Sec. 6-215. Accessory buildings and structures.

(a) The requirements of this section shall apply to the construction, use, maintenance, and occupancy of accessory buildings or structures and building components constructed or installed adjacent to homes within mobile home parks or sites.

(b) An accessory building or structure or building component that is moved to a different location and any alterations or additions shall meet the requirements of Chapters 6 and 26 of the Richland County Code of Ordinances.

(c) No accessory structure may be attached to or be supported by a mobile/manufactured home if the manufacturer's installation instructions prohibit attachment or transmission of loads to the home or require freestanding structures.

(d) Playgrounds shall be kept clean and in safe conditions.

Sec. 6-216. Complaint investigations.

When a complaint is received, the Property Maintenance Division shall:

(a) Perform an inspection on allegations of violations representing an unreasonable risk to life, health, or safety within three (3) business days; unless imminent danger is apparent, and in that case, an inspection will occur sooner.

(b) Inform the complainant that an inspection was performed and, if violations were found, that a notice will be sent to the property owner regarding any valid code violations.

(c) If violations were found, issue a written order to correct violations, which shall be mailed to the property owner in accordance with the International Property Maintenance Code.

Sec. 6-217. Violations; Abatement.

(a) The substandard conditions and abatement requirements contained in this section shall apply to mobile home/manufactured home parks and sites, permanent buildings or structures in parks or sites, accessory buildings or structures, and building

components located within the park or site in all unincorporated areas of Richland County.

(b) Existing construction, connections, and installations made before **February 10, 2015** may continue in use so long as they were in compliance with requirements in effect at the date of their installation and are not found to be substandard or in violation of ~~the International Property Maintenance Code~~ Section 79-43 of the South Carolina code of Regulations.

(c) Any permanent building, structure, or portion thereof, or the premises on which it is located, shall be deemed substandard and/or a nuisance when any of the following conditions exist that endanger the life, limb, health, property, safety, or welfare of the occupants or the public; or is in violation of the International Property Maintenance Code.

(1) Health hazards or inadequate sanitation that includes, but is not limited to, the following:

- a. Where required, the lack of, inoperable, or defective water closet, lavatory, bathtub or shower.
- b. Where required, the lack of, inoperable, or defective kitchen sink.
- c. Lack of or inadequate hot and cold running water to plumbing fixtures.
- d. Dampness of habitable rooms.
- e. Infestation of insects, vermin or rodents.
- f. General dilapidation or improper maintenance.
- g. Lack of or defective connection of plumbing fixtures to a sewage disposal system.
- h. Lack of adequate garbage and rubbish storage and removal facilities.
- i. Lack of minimum amounts of required natural light and ventilation.

(2) Structural hazards that include, but are not be limited to, the following:

- a. Deteriorated or inadequate foundations.
- b. Defective or deteriorated flooring or floor supports.
- c. Flooring or floor supports of insufficient size to carry imposed loads with safety.

- d. Members of walls, partitions, or other vertical supports that split, lean, list, or buckle due to defective material or deterioration.
 - e. Members of walls, partitions, or other vertical supports that are of insufficient size to carry imposed loads with safety.
 - f. Members of ceilings, roofs, ceiling and roof supports or other horizontal members which sag, split, or buckle due to defective material or deterioration.
 - g. Members of ceilings, roofs, ceiling and roof supports, or other horizontal members that are of insufficient size to carry imposed loads with safety.
 - h. Fireplaces or chimneys which list, bulge, or settle, due to defective material or deterioration.
 - i. Fireplaces or chimneys which are of insufficient size or strength to carry imposed loads with safety.
- (3) Electrical hazards that include, but are not limited to, the following:
- a. All electrical wiring that did not conform to all applicable laws and regulations in effect at the time of its installation, has not been maintained in good and safe condition, or is not being used in a safe manner.
 - b. Lack of, inoperable, or defective required electrical lighting.
- (4) Plumbing that did not conform to all applicable laws and regulations in effect at the time of its installation, has not been maintained in good or safe condition, or has cross-connections and leakage between fixtures.
- (5) Mechanical equipment, including heating equipment and its vents, that did not conform with all applicable laws and regulations in effect at the time of its installation or which has not been maintained in good and safe condition, or is not being used in a safe manner; and inoperable or defective heating facilities, and inoperable or defective ventilating equipment.
- (6) Faulty weather protection shall include, but not be limited to, the following:
- a. Deteriorated roofs.
 - b. Deteriorated or ineffective waterproofing of exterior walls, roof, foundations, or floors, including broken windows or doors.
 - c. Defective or lack of weather protection for exterior wall coverings.

- d. Broken, rotted, split, or buckled exterior wall coverings or roof coverings.
- (7) Any building, structure, or portion thereof, device, apparatus, equipment, combustible waste, or vegetation which is in such a condition as to cause a fire or explosion or provide a ready fuel to augment the spread and intensity of fire or explosion arising from any cause.
 - (8) Materials or construction not allowed or approved by this chapter or which have not been adequately maintained in good and safe condition.
 - (9) Those premises on which an accumulation of weeds, vegetation, rubbish, dead organic matter, debris, garbage, offal, rat harborages, stagnant water, combustible materials, and similar materials or conditions constitute fire, health, or safety hazards.
 - (10) All buildings or portions thereof not provided with adequate exit facilities, except those buildings or portions thereof whose exit facilities conformed with all applicable laws and regulations at the time of their construction.
 - (11) All buildings, structures, or portions thereof which are not provided with the fire-resistive construction or fire-extinguishing systems or equipment required by this chapter, except those buildings, structures, or portions thereof which conformed to all applicable laws and regulations at the time of their construction.
 - (12) All buildings, structures, or portions thereof occupied for living sleeping, cooking, or dining purposes which are not designed or intended to be used for these occupancies.
- (d) Any mobile or manufactured home shall be deemed substandard and a nuisance when any of the following conditions exist that endangers the life, limb, health, property, safety, or welfare of the occupants or the public:
- (1) Health hazards or inadequate sanitation that includes, but is not limited to, the following:
 - a. Lack of, inoperable, or defective water closet, lavatory, bathtub or shower.
 - b. Lack of, inoperable, or defective kitchen sink.
 - c. Lack of or inadequate hot and cold running water to plumbing fixtures.
 - d. Dampness of habitable rooms.
 - e. Infestation of insects, vermin, or rodents.

- f. General dilapidation or improper maintenance.
 - g. Lack of or defective connection of plumbing fixtures to a sewage disposal system.
- (2) Structural hazards include, but are not limited to, the following:
- a. Deteriorated or inadequate foundation or stabilizing devices.
 - b. Defective or deteriorated flooring or floor supports.
 - c. Members of walls, partitions, or other vertical supports that split, lean, list, or buckle due to defective material or deterioration.
 - d. Members of ceilings, roofs, ceiling and roof supports or other horizontal members which sag, split, or buckle due to defective material or deterioration.
 - e. Lack of adequate or defective ventilation.
 - f. Lack of adequate room and space dimensions.
- (3) Electrical hazards include, but are not limited to, the following:
- a. All electrical wiring that did not conform to all applicable laws and regulations in effect at the time of its installation, has not been maintained in good and safe condition, or is not being used in a safe manner.
 - b. Electrical conductors which are not protected by overcurrent protective devices designed to open the circuit when the current exceeds the ampacity of the conductor.
 - c. Electrical conductors which do not have amp capacity at least equal to the rating of outlet devices or equipment supplied.
 - d. Electrical conductors which are not protected from physical damage.
 - e. Metallic boxes, fittings, or equipment in an electrical wiring system which are not grounded to prevent shock.
 - f. Lack of operable, or defective, electrical lighting.
- (4) Plumbing hazards include, but are not limited to, the following:

- a. Plumbing that did not conform with all applicable laws and regulations in effect at the time of its installation, has not been maintained in good or safe condition, or has cross-connections and leakage between fixtures.
 - b. Lack of effective traps providing a water seal for each plumbing fixture.
 - c. Lack of effective venting of plumbing drain piping.
 - d. Broken, unsanitary or leaking plumbing pipe or fixtures.
 - e. Any fixture, fitting, device or connection installed in such a manner as to permit contamination of the potable water supply.
- (5) Hazardous mechanical equipment shall include, but not be limited to, the following:
- a. Mechanical equipment, including all heating equipment and its vent, that did not conform with all applicable laws and regulations in effect at the time of its installation or which has not been maintained in good and safe condition, or is not being used in a safe manner.
 - b. Unvented fuel burning heating appliances unless their use is permitted by all applicable laws and regulations.
 - c. Heating or fuel burning equipment, including its vent, without adequate clearance from combustible material.
 - d. Unsupported, loose, or leaking fuel supply piping.
 - e. Lack of, inoperable, or defective heating.
- (6) Faulty weather protection shall include, but not be limited to, deteriorated or ineffective waterproofing of exterior walls, roof, or floors, including broken windows or doors.
- (7) Any mobile or manufactured home or portion thereof, device, apparatus, equipment, or combustible material which is in such a condition as to cause a fire or explosion or provide a ready fuel to augment the spread and intensity of fire or explosion arising from any cause.
- (8) Materials or construction not allowed or approved by this chapter or which have not been adequately maintained in good and safe condition.
- (9) Those premises on which an accumulation of weeds, vegetation, rubbish, dead organic matter, debris, garbage, offal, rat harborages, stagnant water, combustible materials, and similar materials or conditions constitute fire, health, or safety hazards.

- (10) All mobile or manufactured homes or portions thereof not provided with adequate exit facilities as required by this chapter except those mobile or manufactured homes or portions thereof whose exit facilities conformed with all applicable laws at the time of their construction, and those facilities which have not been adequately maintained.
- (11) Any mobile or manufactured home containing fossil-fuel burning appliances or an attached garage that is not supplied with an operational carbon monoxide alarm.

(e) Any accessory structure or building, or building component or portion thereof, or the premises on which the same is located, shall be deemed substandard and a nuisance when any of the following conditions exist that endanger the life, limb, health, property, safety, or welfare of the occupants or the public:

- (1) Health hazards or inadequate sanitation include, but are not limited to, the following:
 - a. When installed, inoperable or defective water closet, lavatory, bathtub or shower.
 - b. When installed, inoperable or defective kitchen sink.
 - c. When installed, inadequate hot and cold running water to plumbing fixtures.
 - d. Dampness of habitable rooms.
 - e. Infestation of insects, vermin or rodents.
 - f. General dilapidation or improper maintenance.
 - g. When installed, defective connection of plumbing fixtures to a sewage disposal system.
 - h. Lack of minimum amounts of required natural light and ventilation.
- (2) Structural hazards, which include, but are not limited to, the following:
 - a. Deteriorated or inadequate foundations or stabilizing devices.
 - b. Defective or deteriorated flooring or floor supports.
 - c. Flooring or floor supports of insufficient size to carry imposed loads with safety.

- d. Members of walls, partitions, or other vertical supports that split, lean, list, or buckle due to defective material or deterioration.
 - e. Members of walls, partitions, or other vertical supports that are of insufficient size to carry imposed loads with safety.
 - f. Members of ceilings, roofs, ceiling and roof supports, or other horizontal members which sag, split, or buckle due to defective material or deterioration.
 - g. Members of ceilings, roofs, ceiling and roof supports, or other horizontal members that are of insufficient size to carry imposed loads with safety.
 - h. Fireplaces or chimneys which list, bulge, or settle, due to defective material or deterioration.
 - i. Fireplaces or chimneys which are of insufficient size or strength to carry imposed loads with safety.
 - j. Lack of, inoperable, or defective required ventilating equipment.
- (3) Electrical hazards include, but are not limited to, the following:
- a. All electrical wiring that did not conform to all applicable laws and regulations in effect at the time of its installation, has not been maintained in good and safe condition, or is not being used in a safe manner.
 - b. Lack of, inoperable, or defective required electrical lighting.
- (4) Plumbing that did not conform to all applicable laws and regulations in effect at the time of its installation, has not been maintained in good or safe condition, or has cross-connections and leakage between fixtures.
- (5) Mechanical equipment, including heating equipment and its vents, that did not conform with all applicable laws and regulations in effect at the time of its installation or which has not been maintained in good and safe condition, or is not being used in a safe manner, or is inoperable or defective.
- (6) Faulty weather protection, which includes, but is not limited to, the following:
- a. Deteriorated roofs.
 - b. Deteriorated or ineffective waterproofing of exterior walls, roof, foundations, or floors, including broken windows or doors.
 - c. Defective or lack of weather protection for exterior wall coverings.

- d. Broken, rotted, split, or buckled exterior wall coverings or roof coverings.
- (7) Any accessory structure or building or building component or portion thereof, device, apparatus, equipment, combustible waste, or vegetation which is in such a condition as to cause a fire or explosion or provide a ready fuel to augment the spread and intensity of fire or explosion arising from any cause.
 - (8) Materials or construction not allowed or approved by this chapter or which have not been adequately maintained in good and safe condition.
 - (9) Those premises on which an accumulation of weeds, vegetation, rubbish, dead organic matter, debris, garbage, offal, rat harborages, stagnant water, combustible materials, and similar materials or conditions constitute fire, health or safety hazards.
 - (10) All accessory building or structures or building components or portions thereof not provided with adequate exit facilities as required by this chapter except those buildings or portions thereof whose exit facilities conformed with all applicable laws and regulations in effect at the time of their construction and which have been adequately maintained and increased in relation to any increase in occupant load, alteration or addition, or any change in occupancy.
 - (11) All buildings, structures, or portions thereof which are not provided with the fire-resistive construction or fire-extinguishing systems or equipment required by this chapter, except those buildings, structures, or portions thereof which conformed with all applicable laws at the time of their construction and whose fire-resistive integrity and fire-extinguishing system or equipment have been adequately maintained and improved in relation to any increase in occupant load, alteration or addition, or any change in occupancy.
 - (12) All accessory buildings or structures or building components or portions thereof occupied for living, sleeping, cooking, or dining purposes which were not designed or intended to be used for such occupancies.
- (f) Abatement.
 - (1) The registered owner of a mobile/manufactured home, accessory building or structure, or building component that is constructed, altered, converted, used, or maintained in a manner that constitutes a violation is required to abate the violation.
 - (2) The legal owner of the property, or park/site owner or operator for properties or permanent buildings under their ownership or control, that is constructed, altered, converted, used, or maintained in a manner that constitutes a violation, is required to abate the violation.

- (g) Notice of violation, complaints, and order to correct.
- (1) Whenever the Property Maintenance Division finds a condition that constitutes a violation of this chapter, the International Property Maintenance Code, or any other applicable provision of law, the Property Maintenance Division, in accordance with the International Property Maintenance Code shall provide a written notice to the person or entity responsible for correction of the violation.
- (2) The written notice shall state the conditions which constitute the violation, including a reference to the law or regulation being violated, and shall order its abatement or correction within thirty (30) days after the date of notice or a longer period of time as allowed by the code official.
- (3) If a mobile/manufactured home is in such condition that identification numbers are not available to determine ownership, the notice shall be given to the owner or operator of the park.
- (4) Whenever the Property Maintenance Division determines a mobile/manufactured home, habitable accessory building or structure, or permanent building constitutes an imminent danger representing an immediate risk to the life, health, or the safety of an occupant, the Property Maintenance Division shall post a notice on the structure, declaring it uninhabitable. The home, habitable accessory building or structure, or permanent building shall not be occupied until deemed safe by the code official. At the time of the posting, the code official shall issue a notice as described in this section to the registered owner. A copy of the notice shall be issued to the occupant of the home, or accessory building or structure, or permanent building, if the occupant is not the registered owner.
- (h) Final notice requirements and appeals.
- (1) If the initial notice from the Property Maintenance Division has not been complied with on or before the date specified in the notice, the code official may institute proceedings against the cited person or entity.
- (2) The code official shall issue to the cited person, the last registered owner of a cited mobile/manufactured home, and the park owner or operator, or the legal owner of the property where the cited home, structure, or property is located, a final notice of violation or notice to abate the violation in accordance with the International Property Maintenance Code that shall contain at a minimum the following:
 - a. The date the notice is prepared;
 - b. The name or names of the responsible person or entity;

- c. A list of the uncorrected violation(s) cited;
 - d. A final compliance date;
 - e. Notice of the right to request an informal conference, if one has not been requested previously with regard to the identified violations;
 - f. The right to request a hearing with the Building Codes Board of Appeals, but only after the denial or after the conclusion of the informal conference;
 - g. A statement that any willful violation is a misdemeanor.
- (3) The final notice shall be mailed, by registered or certified mail, return receipt requested, to the cited person, to the legal owner of the property as indicated on the permit to operate application and to the last known address of the last registered or legal owner of record of the cited mobile/manufactured home, unless the home is in such condition that identification numbers are not available to determine ownership. The final notice may also be served in accordance with state requirements.
- (4) If, after the re-inspection of an order to correct a violation, the code official determines that the cited person has made reasonable progress to abate the violation, or that circumstances beyond the control of the cited person have interfered with compliance or slowed compliance, the code official, in his/her sole discretion, may extend the period for compliance.
- (i) Consequences of failure to abate.
 - (1) It is unlawful for the person ordered to abate a violation to fail or refuse to remove and abate that violation within the time period allowed in the order after the date of posting of an order on the cited mobile/manufactured home, structure, or property or receipt of an order. After the expiration of the time period allowed for an order related to a violation, the code official has the authority to initiate prosecution of violation in accordance with the International Property Maintenance Code, including, but not limited to, seeking a court order for abatement.
 - (2) Notwithstanding the provisions of paragraph (1), above, if a violation poses an imminent danger representing an immediate risk to life, health, and safety and requires immediate correction, the code official has the authority to initiate any appropriate action or proceeding to abate a violation if abatement is not complete within the time period allowed by the notice of violation and order.
 - (j) Responsibility for Costs.

- (1) The registered owner of the mobile/manufactured home or any other cited person or entity that fails to correct a violation or abate a nuisance within the time allotted in the original correction order, or any extension thereto, shall be held responsible for the costs of abatement of the violation. Costs of abatement, for purposes of this section, may include the Property Maintenance Division's investigative and case preparation costs, court costs and attorney fees, the cost associated with any physical actions taken to abate the violation, and any technical service or other fees due to the Property Maintenance Division related to the abatement activity.
- (2) If the mobile/manufactured mobile home is in such condition that identification numbers are not available to determine ownership, or the Property Maintenance Division is unable to locate the owner after making a reasonable effort to do so, the owner of the property on which the home is located shall be liable for such costs.
- (k) Removal.
 - (1) A mobile/manufactured mobile home, permanent building, accessory building or structure or building component which has been ordered to be removed due to the existence of violations or a nuisance shall be removed in a manner consistent with local, state, and federal law.
 - (2) The owner or responsible person of a mobile home or manufactured home that has been ordered to remove or abate the home shall have the title, license plates, decal, and the federal labels, if available, forwarded to the appropriate authority to have the home removed from their records.

Sec. 6-218. Informal conference, hearings, and appeals.

- (a) Purpose and scope.
 - (1) The provisions of this section apply to the procedures available to a cited person who has received a notice of a violation ordering abatement or correction of a violation of this chapter, the International Property Maintenance Code or any other applicable provision of law, issued by the Property Maintenance Division.
 - (2) A request for an informal conference or hearing will not extend the time for correction of immediate risks to life, health, or safety.
 - (3) None of the procedures for the appeal and subsequent hearing process extends the time allowed for the correction of violations noted in the original notice of violation or notice of abatement noted in subsequent notices of violation issued to the same person or about the same situation unless:

- a. An extension of time allowed for the correction of violations is contained in the written determination provided by the code official after an informal conference [see subsection (b), below]; or
 - b. An extension of the time allowed for the correction of violations is contained in the final decision issued by the Building Codes of Appeals pursuant to section 6-75 of the Richland County Code of Ordinances.
- (b) Informal conference.
- (1) An informal conference related to a violation shall occur at the time and place scheduled and shall provide the person requesting the conference with the opportunity to explain to the representatives of the Property Maintenance Division each issue disputed and the facts and circumstances of each dispute.
 - (2) Within ten (10) working days of the completion of the informal conference, the code official shall provide a written notification of its determination, to the person who requested the conference.
 - (3) The written determination shall sustain, overrule, or modify the original notice of violation that contained each issue disputed at the informal conference. Modification may include:
 - a. Changes to the original violation cited.
 - b. Where necessary to provide a reasonable time for compliance, an extension of the time within which the modified required corrective action shall be completed. The extension of time shall not exceed thirty (30) calendar days, or such longer period of time allowed by the code official, from the date of the code official's written determination or greater period of time as determined by the Property Maintenance Division.
 - (4) The written request for an informal conference shall be considered withdrawn if the person who submitted the request:
 - a. Does not appear at the mutually-agreed upon time and place scheduled for the informal conference, and
 - b. Does not notify the Property Maintenance Division, within five (5) calendar days prior to the date on which the informal conference was scheduled, with written confirmation of the good-cause reason for not appearing at the informal conference.
 - (5) If the code official determines that good cause exists for a postponement, the code official shall postpone an informal conference for a period of time not to exceed fifteen (15) working days and shall notify the person in writing of the

time and date of the postponed conference. Otherwise, the code official shall confirm the automatic withdrawal and, if applicable, the denial of the request due to a lack of a good-cause reason, as determined by the code official.

- (c) Request for hearing: appeal of decision rendered in informal conference.
- (1) Any park/site owner or operator, cited person, or any registered owner of a mobile/manufactured home, who has received a notice of violation ordering abatement or correction of a violation of this chapter, the International Property Maintenance Code, [Chapter 79 of the South Carolina Code of Regulations](#), or any other applicable provision of law from the Property Maintenance Division has the right to request a hearing on the matter before the Building Codes Board of Appeals after a decision is rendered in an informal conference or the code official has denied the request for an informal conference.
- (2) If a request for a hearing is not received within thirty (30) working days from the date of personal service or acknowledgment of receipt by mail of the notice, the Property Maintenance Division shall have the discretion to continue abatement proceedings.
- (3) If a hearing is requested, the appellant shall submit an application and pay the associated fee to the Property Maintenance Division within thirty (30) working days of the date of the denial of a request for an informal conference, or within thirty (30) working days of the date of the code official's written determination, following an informal conference, if the issues contained in the notice of violation and the request for hearing were disputed at the informal conference.
- (4) The written application for a hearing shall include:
 - a. The name, address, and phone number of the appellant;
 - b. The appellant's reasons for how the true intent of the International Property Maintenance Code, [or Chapter 79 of the South Carolina Code of Regulations](#), or the rules legally adopted thereunder have been incorrectly interpreted, or why the provisions of the International Property Maintenance Code, [or Chapter 79 of the South Carolina Code of Regulations](#), do not fully apply, or how the requirements of the International Property Maintenance Code, [or Chapter 79 of the South Carolina Code of Regulations](#), are adequately satisfied by other means;
 - c. A summary of each issue to be disputed at the hearing; and
 - d. The remedy the appellant is seeking.

- (5) Upon receipt of a request for a hearing, the Property Maintenance Division shall set a time and place for the hearing before the Building Codes Board of Appeals and shall provide the appellant with a written notice of the scheduled time and place of the hearing.
- (6) The appellant shall have the right to apply to the code official for the postponement of the date of the hearing for a reasonable amount of time. The appellant shall provide a good cause for the request.
- (7) The code official shall grant a request for postponement if he/she determines that the appellant has a good cause for the postponement. The appellant shall only be allowed one postponement.
- (8) In the event that a cited violation constitutes an imminent danger representing an immediate risk to life, health and safety of persons or property which requires immediate correction, a request for a hearing shall not extend the time for the correction of the violation.
- (9) Upon receipt of the request for a hearing, the Property Maintenance Division shall not initiate any judicial or administrative action related to the defect or defects appealed until after the hearing. However, if the defect or defects cited become an imminent danger representing an immediate risk to life, health, and safety of persons or property which require immediate correction, the code official may demand immediate abatement or correction, and initiate any appropriate judicial or administrative action related to the defect or defects.

(d) Any cited person, owner, or other aggrieved person having any objections as to any proceedings or actions undertaken by the Building Codes Board of Appeals, shall have the right to apply to the appropriate court for a writ of certiorari to correct errors of law. After receipt of the final order or decision of the Building Codes Board of Appeals, an appeal from such decision may be taken to the circuit court by filing with the clerk of the court a petition in writing setting forth plainly, fully, and distinctly why the decision is contrary to law. The appeal must be filed within thirty (30) days after the decision of the Building Codes Board of Appeals is mailed. For the purposes of this section, “aggrieved person” or entity is any person that claims to have been injured by actions of the Property Maintenance Division that would permit the person to file a lawsuit in court.

Sec. 6-219 – 6-222. Reserved.

SECTION II. The Richland County Code of Ordinances, Chapter 6, Buildings and Building Regulations; is hereby amended to add a new article, to read as follows:

ARTICLE XIII. PENALTIES

Sec. 6-223. Penalties.

Any person who violates any of the provisions of this chapter shall be deemed guilty of a misdemeanor and shall be subject to a fine not exceeding five hundred (\$500) dollars or to imprisonment not exceeding thirty (30) days. Each day during which such violation continues shall constitute a separate offense.

SECTION III. Severability. If any section, subsection, or clause of this ordinance shall be deemed to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

SECTION IV. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION V. Effective Date. This ordinance shall be effective from and after _____, 2015.

RICHLAND COUNTY COUNCIL

BY: _____
Torrey Rush, Chair

ATTEST THIS THE ____ DAY

OF _____, 2015

S. Monique McDaniels
Clerk of Council

RICHLAND COUNTY ATTORNEY'S OFFICE

Approved As To LEGAL Form Only
No Opinion Rendered As To Content

First Reading: October 7, 2014
Second Reading: October 21, 2014
Public Hearing: November 18, 2014
Third Reading: February 10, 2015 (tentative)

Richland County Council Request of Action

Subject

An Ordinance Amending the Fiscal Year 2014-2015 General Fund Annual Budget to appropriate \$60,000.00 of General Fund Unassigned Balance to be used for Engineering Design and Easement Acquisition for the Lower Richland Sewer Project **[PAGES 65-67]**

Notes

First Reading: July 15, 2014

Second Reading: July 29, 2014

Third Reading:

Public Hearing: September 9, 2014

STATE OF SOUTH CAROLINA
COUNTY COUNCIL FOR RICHLAND COUNTY
ORDINANCE NO.GF_01

AN ORDINANCE AMENDING THE FISCAL YEAR 2014-2015 GENERAL FUND ANNUAL BUDGET TO APPROPRIATE \$60,000.00 OF GENERAL FUND UNASSIGNED BALANCE TO BE USED FOR ENGINEERING DESIGN AND EASEMENT ACQUISITION FOR THE LOWER RICHLAND SEWER PROJECT.

Pursuant to the authority granted by the Constitution and the General Assembly of the State of South Carolina, BE IT ENACTED BY THE COUNTY COUNCIL FOR RICHLAND COUNTY:

SECTION I. Council accepted the South Carolina Rural Infrastructure grant in the amount of \$350,000, and the allocation of \$60,000 to be used for engineering design and easement acquisition. That the amount of Sixty Thousand (\$60,000.00) be appropriated specifically for South Carolina Rural Infrastructure Grant Approval and Additional Funding for Project Engineering Design and Easement Acquisition. Therefore, the Fiscal Year 2014-2015 General Fund Annual Budget is hereby amended as follows:

REVENUE

Revenue appropriated July 1, 2014 as amended:	\$ 154,012,309
Appropriation of General Fund unassigned fund balance:	\$ <u>60,000</u>
Total General Fund Revenue as Amended:	\$ 154,072,309

EXPENDITURES

Expenditures appropriated July 1, 2014 as amended:	\$ 154,012,309
Grant Match :	\$ <u>60,000</u>
Total General Fund Expenditures as Amended:	\$ 154,072,309

SECTION II. Severability. If any section, subsection, or clause of this ordinance shall be deemed to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

SECTION III. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION IV. Effective Date. This ordinance shall be enforced from and after _____, 2014.

RICHLAND COUNTY COUNCIL

BY: _____
Norman Jackson, Chair

ATTEST THIS THE ____ DAY
OF _____, 2014

Clerk of Council

RICHLANDCOUNTYATTORNEY'S OFFICE

Approved As To LEGAL Form Only.
No Opinion Rendered As To Content.

First Reading:
Second Reading:
Public Hearing:
Third Reading:

Richland County Council Request of Action

Subject

An Ordinance Updating the 2009 Comprehensive Plan through the adoption of a new plan for the County of Richland, pursuant to the State of South Carolina Comprehensive Planning Enabling Act of 1994 [**PAGES 68-71**]

Notes

First Reading: December 16, 2014

Second Reading:

Third Reading:

Public Hearing: December 16, 2014

STATE OF SOUTH CAROLINA
COUNTY COUNCIL FOR RICHLAND COUNTY
ORDINANCE NO. ____-15HR

AN ORDINANCE UPDATING THE 2009 COMPREHENSIVE PLAN THROUGH THE ADOPTION OF A NEW PLAN FOR THE COUNTY OF RICHLAND, PURSUANT TO THE STATE OF SOUTH CAROLINA COMPREHENSIVE PLANNING ENABLING ACT OF 1994.

WHEREAS, the 1994 State of South Carolina Comprehensive Planning Enabling Act (Section 6-29-310, et seq., of the Code of Laws of South Carolina 1976, as amended) requires the development and adoption of a local Comprehensive Plan designed to promote public health, safety, morals, convenience, prosperity, or the general welfare as well as the efficiency and economy of the County; and

WHEREAS, on May 3, 1999, Richland County Council adopted the “Imagine Richland 2020 Comprehensive Plan” pursuant to S.C. Code Section 6-29- 310, et al. (Ordinance No. 013-99HR); and

WHEREAS, the Imagine Richland 2020 Comprehensive Plan was amended on December 20, 2005 by the incorporation of the “Southeast Richland Neighborhood Master Plan” (dated November 3, 2005) into the Lower Richland Area Plan (Ordinance No. 104-05HR); and

WHEREAS, the Imagine Richland 2020 Comprehensive Plan was amended on October 3, 2006 by the incorporation of the “Broad River Neighborhoods Master Plan”, dated July 6, 2006, into the I-20 Interbeltway Subarea Plan (Ordinance No. 094-06HR); and

WHEREAS, the Imagine Richland 2020 Comprehensive Plan was amended on June 19, 2007 by the incorporation of “The Renaissance Plan for the Decker Boulevard/Woodfield Park Area” (dated March 12, 2007) into the I-20 Corridor Sub-area Plan (Ordinance No. 055-07HR); and

WHEREAS, the Imagine Richland 2020 Comprehensive Plan was amended on February 17, 2009 by the incorporation of “The Candlewood Neighborhood Master Plan” (dated December 1, 2008) into the Northeast Area Plan (Ordinance No. 007-09HR); and

WHEREAS, on December 15, 2009, Richland County Council adopted the “2009 Comprehensive Plan” pursuant to S.C. Code Section 6-29-310, et al., with the above referenced Neighborhood Master Plans included in such Plan (Ordinance No. 076-09HR); and

WHEREAS, the 2009 Comprehensive Plan was amended on January 19, 2010 by the incorporation of the “Trenholm Acres/Newcastle Neighborhood Master Plan”, dated July 2008 (Ordinance No. 003-10HR); and by the incorporation of the “Crane Creek Neighborhood Master Plan”, dated May 2009 (Ordinance No. 004-10HR); and

WHEREAS, the 2009 Comprehensive Plan was amended on December 14, 2010 by the incorporation of the “Broad River Road Corridor and Community Master Plan”, dated August 2010 (Ordinance No. 081-10HR); and

WHEREAS, the 2009 Comprehensive Plan was amended on March 18, 2014 by the incorporation of the “Spring Hill Strategic Community Master Plan”, dated December 2013 (Ordinance No. 008-14HR); and by the incorporation of the “Lower Richland Strategic Community Master Plan”, dated December 2013 (Ordinance No. 009-14HR); and

WHEREAS, the Comprehensive Plan must be comprised of certain defined elements, including, but not limited to: (1) a population element, (2) an economic development element, (3) a natural resources element, (4) a cultural resources element, (5) a community facilities element, (6) a housing element, (7) a land use element, (8) a transportation element, and (9) a priority investment element; and

WHEREAS, pursuant to Section 6-29-510 (E), the comprehensive plan, including all elements of it, must be updated at least every ten years; and

WHEREAS, Richland County’s Planning and Development Services Department hired a qualified and reputable consultant to assist with the updating process, and took numerous steps to engage the public in this process, including: holding fifteen (15) community meetings, holding several meetings with identified stakeholders, having Home Builders Association (HBA) involvement and participation, reaching out to smaller municipalities, receiving feedback and direction from County Council members and Planning Commission members, and coordination with the City of Columbia, all of which occurred over a one year time frame; and

WHEREAS, the Richland County Planning Commission has recommended to County Council the adoption of an updated plan, said plan being dated December 1, 2014, and entitled “PLAN RICHLAND COUNTY”; and

WHEREAS, it appears to County Council that the Comprehensive Plan is comprised of all required elements, is proper in all other material respects, and that the adoption of the Plan is in the best interest of the County;

NOW, THEREFORE, pursuant to the authority granted by the Constitution and the General Assembly of the State of South Carolina, be it enacted by the County Council for Richland County as follows:

SECTION I. Pursuant to Section 6-29-530 of the Code of Laws of South Carolina 1976, as amended, Richland County Council does hereby adopt, approve, and ratify the December 1, 2014 Comprehensive Plan entitled “PLAN RICHLAND COUNTY”, which is on file in the Planning and Development Services Department.

SECTION II. The “Southeast Richland Neighborhood Master Plan” (dated November 3, 2005), and the “Broad River Neighborhoods Master Plan” (dated July 6, 2006), and “The Renaissance Plan for the Decker Boulevard/Woodfield Park Area” (dated March 12, 2007), and the

“Candlewood Neighborhood Master Plan” (dated December 1, 2008), and the “Trenholm Acres/Newcastle Neighborhood Master Plan” (dated July 2008), and the “Crane Creek Neighborhood Master Plan” (dated May 2009), and the “Broad River Road Corridor and Community Master Plan” (dated August 2010), and the “Spring Hill Strategic Community Master Plan” (dated December 2013), and the “Lower Richland Strategic Community Master Plan” (dated December 2013) are all incorporated into the aforementioned “PLAN RICHLAND COUNTY” Comprehensive Plan and shall remain in full force and effect.

SECTION III. Severability. If any section, subsection, or clause of this ordinance shall be deemed to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

SECTION IV. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION V. Effective Date. This ordinance shall be enforced from and after _____, 2015.

RICHLAND COUNTY COUNCIL

BY: _____
Norman Jackson, Chair

ATTEST THIS THE ____ DAY

OF _____, 2015.

S. Monique McDaniels
Clerk of Council

RICHLAND COUNTY ATTORNEY’S OFFICE

Approved As To LEGAL Form Only.
No Opinion Rendered As To Content.

Public Hearing: December 16, 2014
First Reading: December 16, 2014
Second Reading: February 10, 2015 (tentative)
Third Reading:

Richland County Council Request of Action

Subject

Student Artwork [**PAGES 72-77**]

RICHLAND COUNTY COUNCIL

SOUTH CAROLINA



MEMORANDUM

TO: Richland County Council
CC: Tony McDonald, County Administrator
FROM: Monique McDaniels, Clerk of Council
DATE: February 6, 2015
RE: Student Artwork

At the December 16, 2014 Development and Services Committee meeting, the Committee recommended that Council direct the Clerk's Office to work with Richland County School Districts 1, 2, and 5 to display their students' artwork throughout the County building. Staff was directed to provide an estimated cost for displaying the artwork, along with a recommendation from the County's Legal Department regarding any potential liability concerns associated with displaying the artwork throughout the County building.

Based on correspondence with the County's Support Services Department, it is recommended that the artwork be displayed on the first, second and third floors of the County's Administration building. Each school district can provide a maximum of 10 pieces of artwork, no larger than 16x20 per piece, for a total of 30 pieces of artwork being displayed throughout the building. The artwork will be approved by the Clerk's Office prior to display. Richland County School Districts 1, 2, and 5 can display new artwork every 30 days if they chose. They must submit their new artwork to the Clerk's Office by the close of business on the last Friday of each month. The County's Support Services Department will pick up the new artwork and return the previously displayed artwork to the Clerk's Office. Richland County School Districts 1, 2, and 5 representatives will be responsible for the delivery and pick-up of the artwork.

The Clerk's Office can purchase 7' x 5' free standing screens (see attached illustration), and attach the artwork to the screens using hook clips. The estimated cost for this equipment is \$753.00, not including the applicable taxes and shipping cost.

The table below outlines the cost for the materials. The County's Support Services Department will set up the screens and mount the artwork.

Material/Equipment	Cost per Quantity	Quantity Needed	Total
Freestanding Steel Mesh Panel Display Wall	\$245.00	3	\$735.00
S-Hooks, Bag of 24	\$3.00	9	\$18.00
Total Estimated Cost			\$753.00

RICHLAND COUNTY COUNCIL

SOUTH CAROLINA



The Legal Department will provide a recommendation regarding any potential liability concerns associated with displaying the artwork throughout the County building under separate cover as it is considered legal advice.

Illustration of the Freestanding Steel MeshPanel Display Wall



Freestanding Steel MeshPanel Display Wall, 7 ft x 5 ft

Richland County Council Request of Action

Subject: Student Artwork in the County Building

A. Purpose

County Council is requested to direct the Clerk’s Office to work with Richland County School Districts 1, 2, and 5, to create a way for their students to display art work throughout the County building.

B. Background / Discussion

On November 18, 2014, Council members Dixon and Washington brought forth the following motion:

“Motion to direct the Clerk’s Office to work with school district 1, 2, and 5, to create a way for their students to display art work throughout the county building.”

The Clerk’s Office can work with the Richland County School District(s) representatives and provide them with specific guidelines for the type of art work that can be displayed, the number of pieces per School District that can be displayed and the time frame for displaying the artwork in the county’s administration building. The Clerk’s Office can work with Risk Management and Support Services to discuss the safest and most efficient way to display the artwork to reduce the impact to the interior walls of the county administration building.

Council may consider the following guidelines for displaying the artwork:

- Ten artwork pieces per school district that will be rotated quarterly
- The artwork will hang from a wire line that will be installed in the ceiling
- The school district representative will select the student art and ensures the delivery and pick-up of the artwork

Staff is requesting direction from Council regarding this Request of Action.

C. Legislative / Chronological History

Motion by Ms. Dixon and Mr. Washington – November 18, 2014

D. Financial Impact

If Council approves this request, the county will incur some costs associated with materials and labor needed to display the artwork in the county’s administration building. This cost will not be determined until the display types, locations, etc. are determined.

E. Alternatives

1. Approve the request to direct the Clerk’s Office to work with school district 1, 2, and 5, to create a way for their students to display art work throughout the county building.
2. Do not approve the request to direct the Clerk’s Office to work with school district 1, 2, and 5, to create a way for their students to display art work throughout the county building.

F. Recommendation

This recommendation was made by Ms. Dixon and Mr. Washington. This is a policy decision for Council.

Recommended by: Julie-Ann Dixon and Kelvin Washington

Department: County Council

Date: 11/18/14

G. Reviews

Finance

Reviewed by: Daniel Driggers

Date: 12/5/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

This is a policy decision for Council. Based on the financial section, approval would require some incremental cost to the County therefore a funding source would need to be identified.

Support Services

Reviewed by: John Hixon

Date: 12/5/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

Although this is a policy decision of Council, it would be beneficial to define the locations for display and the method of mounting the art while on display. This would also help define the type of the artwork accepted for display (poster paper, canvas, paintings vs. three-dimensional pieces). My recommendation would be a free standing (although we would find a method to secure it for safety purposes) display such as that used to exhibit local artwork during the state fair where both sides of the display stand could be used for two-dimensional (painted type) art and not mount directly to the facility structure.

Risk Management

Reviewed by: David Chambers

Date: 12/8/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

Clerk's Office

Reviewed by: Monique McDaniels

Date: 12/9/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

Legal

Reviewed by: Elizabeth McLean

Date: 12/09/14

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Policy decision left to Council's discretion.

Administration

Reviewed by: Roxanne Ancheta

Date: 12/9/14

✓ Recommend Council approval

Recommend Council denial

Comments regarding recommendation: While this is a policy decision of Council, it is recommended that Council approve this item, contingent upon Council making a determination on the items mentioned in the Financial Impact section: the location(s) for display(s), the method of mounting and/or displaying the art, as well as the funding source. Once these determinations are made by Council, a cost impact can be determined. Depending on the location(s) and type(s) of display(s), the costs should be minimal. This partnership between the School Districts and the County would foster a positive relationship in support of student creativity in the cultural arts.

Richland County Council Request of Action

Subject

- a. An Ordinance Amending the Fiscal Year 2014-2015 General Fund Annual Budget to appropriate \$839,350 of General Fund Restricted Fund Balance for Economic Development Projects **[FIRST READING] [PAGES 79-80]**
- b. An Ordinance authorizing an amended easement to City of Columbia, South Carolina for a sanitary sewer line across land owned by Richland County; specifically a portion of TMS # 14900-01-02; and authorizing an easement to the City of Columbia, South Carolina for a water line across land owned by Richland County; specifically a portion of TMS # 14900-01-02 **[FIRST READING] [PAGES 81-84]**
- c. An Ordinance authorizing the execution and delivery of a fee in lieu of tax agreement by and between Richland County and a company known to the County at this time as "Project Giant" (the "Company"); the execution and delivery of an infrastructure finance agreement by and between Richland County and the Company; the execution and delivery of a land conveyance agreement by and between Richland County and the Company for the conveyance of real property of approximately 197 acres in the I-77 Corridor Regional Industrial Park to the Company; the execution and delivery of such documents as may be necessary to effect the intent of this ordinance; and other matters related thereto **[FIRST READING BY TITLE ONLY] [PAGE 85]**

STATE OF SOUTH CAROLINA
COUNTYCOUNCILFORRICHLANDCOUNTY
ORDINANCE NO. GF_07

AN ORDINANCE AMENDING THE FISCAL YEAR 2014-2015 GENERAL FUND ANNUAL BUDGET TO APPROPRIATE \$839,350 OF GENERAL FUND RESTRICTED FUND BALANCE FOR ECONOMIC DEVELOPMENT PROJECTS.

Pursuant to the authority granted by the Constitution and the General Assembly of the State of South Carolina, BE IT ENACTED BY THE COUNTY COUNCIL FOR RICHLAND COUNTY:

SECTION I. That the amount of eight hundred thirty nine thousand three hundred fifty dollars (\$839,350) be appropriated for economic development projects. Therefore, the Fiscal Year 2014-2015 General Fund Annual Budget is hereby amended as follows:

REVENUE

Revenue appropriated July 1, 2014 as amended:	\$ 154,578,965
Appropriation of General Fund restricted fund balance	<u>839,350</u>
Total General Fund Revenue as Amended:	\$ 155,418,315

EXPENDITURES

Expenditures appropriated July 1, 2014 as amended:	\$ 154,578,965
Increase to Industrial Park	<u>839,350</u>
Total General Fund Expenditures as Amended:	\$ 155,418,315

SECTION II. Severability. If any section, subsection, or clause of this ordinance shall be deemed to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

SECTION III. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION IV. Effective Date. This ordinance shall be enforced from and after _____, 2012.

RICHLAND COUNTY COUNCIL

BY: _____
Torrey Rush, Chair

ATTEST THIS THE ____ DAY

OF _____, 2015

Clerk of Council

RICHLANDCOUNTYATTORNEY'S OFFICE

Approved As To LEGAL Form Only.
No Opinion Rendered As To Content.

First Reading:
Second Reading:
Public Hearing:
Third Reading:

STATE OF SOUTH CAROLINA
COUNTY COUNCIL FOR RICHLAND COUNTY
ORDINANCE NO. _____-15HR

AN ORDINANCE AUTHORIZING AN AMENDED EASEMENT TO CITY OF COLUMBIA, SOUTH CAROLINA FOR A SANITARY SEWER LINE ACROSS LAND OWNED BY RICHLAND COUNTY; SPECIFICALLY A PORTION OF TMS # 14900-01-02; AND AUTHORIZING AN EASEMENT TO THE CITY OF COLUMBIA, SOUTH CAROLINA FOR A WATER LINE ACROSS LAND OWNED BY RICHLAND COUNTY; SPECIFICALLY A PORTION OF TMS # 14900-01-02.

Pursuant to the authority granted by the Constitution of the State of South Carolina and the General Assembly of the State of South Carolina, BE IT ENACTED BY RICHLAND COUNTY COUNCIL:

SECTION I. The County of Richland and its employees and agents are hereby authorized to grant an easement for a sanitary sewer line to City of Columbia, South Carolina across a portion of Richland County TMS #14900-01-02, as specifically described in the Easement, which is attached hereto and incorporated herein.

SECTION II. The County of Richland and its employees and agents are hereby authorized to grant an easement for a water line to City of Columbia, South Carolina across a portion of Richland County TMS #14900-01-02, as specifically described in the Easement, which is attached hereto and incorporated herein.

SECTION III. Severability. If any section, subsection, or clause of this ordinance shall be deemed unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

SECTION IV. Conflicting Ordinances. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION V. Effective Date. This ordinance shall be enforced from and after _____.

RICHLAND COUNTY COUNCIL

By: _____
Torrey Rush, Chair

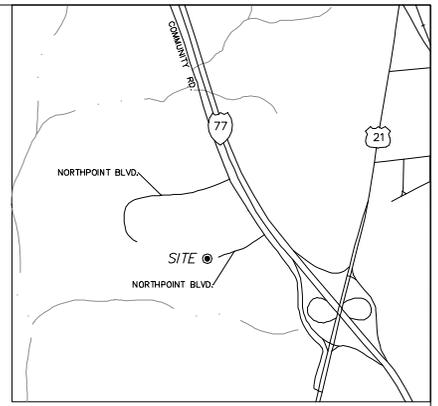
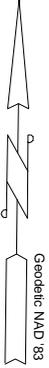
Attest this _____ day of _____, 2015.

S. Monique McDaniels
Clerk of Council

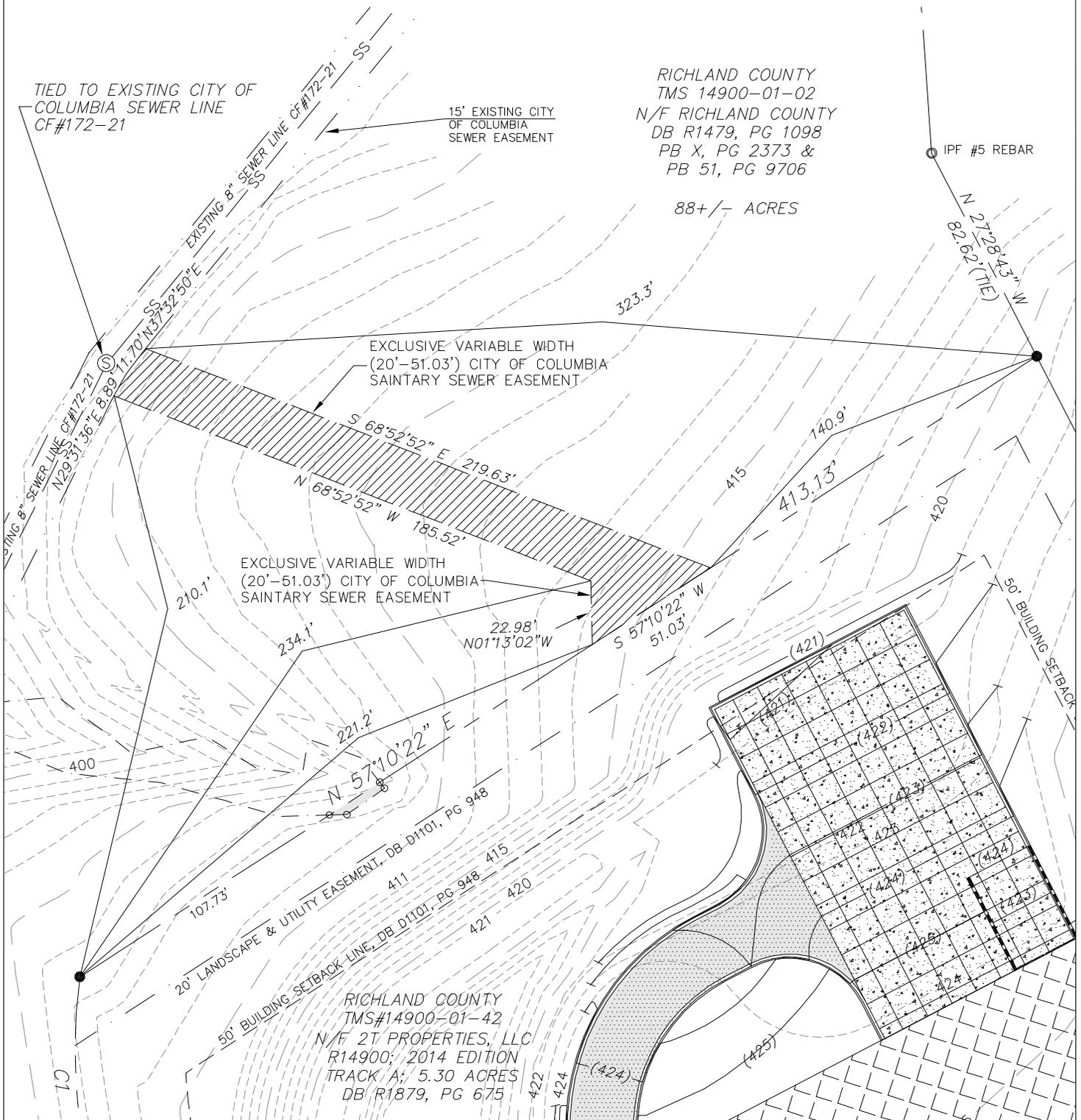
RICHLAND COUNTY ATTORNEY'S OFFICE

Approved As To LEGAL Form Only
No Opinion Rendered As To Content

First Reading:
Second Reading:
Public Hearing:
Third Reading:



VICINITY MAP
SCALE: 1" = 1000'



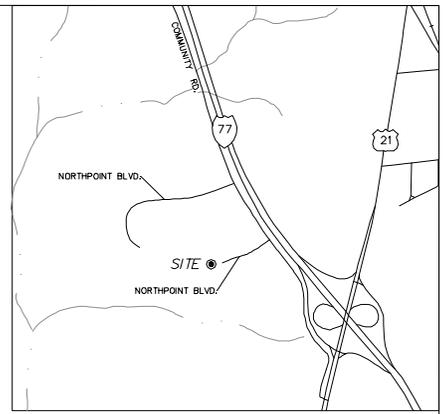
RICHLAND COUNTY
TMS#14900-01-42
N/F 2T PROPERTIES, LLC
R14900; 2014 EDITION
TRACK A; 5.30 ACRES
DB R1879, PG 675

DRAWING BASED ON COMPILATIONS ONLY.
NO PROPERTY SURVEY PERFORMED.
RICHLAND COUNTY TMS 14900; 2015 EDITION

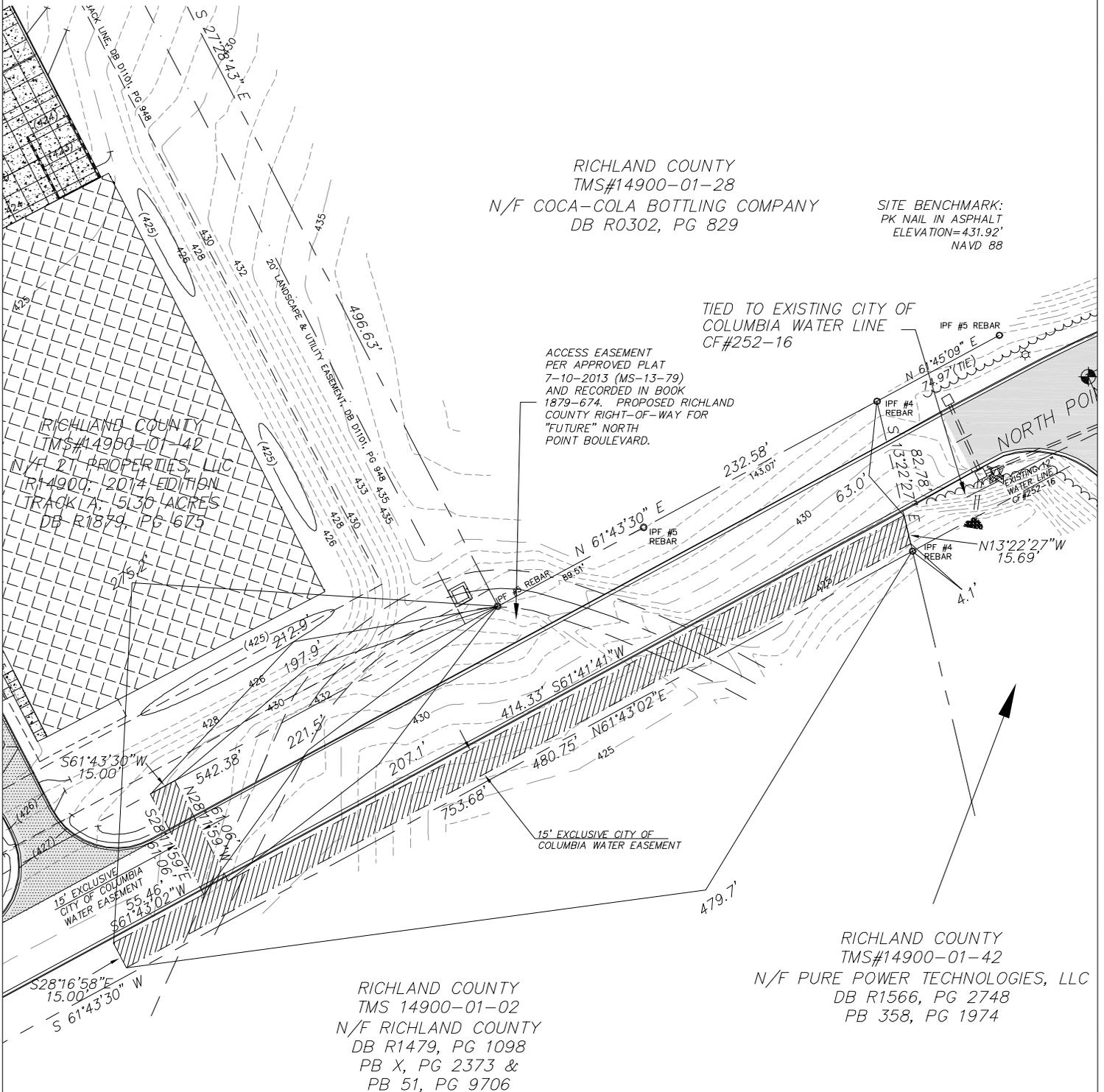
N/F
CITY OF COLUMBIA
P.O. BOX 147
COLUMBIA SC 29217
TMS # 14900-01-42
TOTAL PERMANENT
EASEMENT=0.10 ACRE

CF# 329-04

CITY OF COLUMBIA DEPARTMENT OF UTILITIES & ENGINEERING COLUMBIA, SOUTH CAROLINA		
SCALE: NTS	APPROVED BY:	DRAWN BY:
DATE: 01/29/15	POWER ENGINEERING COMPANY, INC.	HDW
OFF-SITE EASEMENT FOR SANITARY SEWER MAIN TO SERVE 2T PROPERTIES NORTHPOINT WAREHOUSE		
PROJECT NO.:	CF#329-04	DWG.# 1 OF 1
REVISION NO:	4	DATE: 01/29/15



VICINITY MAP
SCALE: 1" = 1000'



DRAWING BASED ON COMPILATIONS ONLY.
 NO PROPERTY SURVEY PERFORMED.
 RICHLAND COUNTY TMS 14900; 2015 EDITION

N/F
 CITY OF COLUMBIA
 P.O. BOX 147
 COLUMBIA SC 29217
 TMS # 14900-01-42
 TOTAL PERMANENT
 EASEMENT=0.19 ACRE

CF # 329-04

CITY OF COLUMBIA DEPARTMENT OF UTILITIES & ENGINEERING COLUMBIA, SOUTH CAROLINA		
SCALE: NTS	APPROVED BY:	DRAWN BY:
DATE: 01/29/15	POWER ENGINEERING COMPANY, INC.	HDW
OFF-SITE EASEMENT FOR WATER MAIN TO SERVE 2T PROPERTIES NORTHPOINT WAREHOUSE		
PROJECT NO.: CF#329-04		DWG.# 1 OF 1
REVISION NO: 4		DATE: 01/29/15

AN ORDINANCE AUTHORIZING THE EXECUTION AND DELIVERY OF A FEE IN LIEU OF TAX AGREEMENT BY AND BETWEEN RICHLAND COUNTY AND A COMPANY KNOWN TO THE COUNTY AT THIS TIME AS “PROJECT GIANT” (THE “COMPANY”); THE EXECUTION AND DELIVERY OF AN INFRASTRUCTURE FINANCE AGREEMENT BY AND BETWEEN RICHLAND COUNTY AND THE COMPANY; THE EXECUTION AND DELIVERY OF A LAND CONVEYANCE AGREEMENT BY AND BETWEEN RICHLAND COUNTY AND THE COMPANY FOR THE CONVEYANCE OF REAL PROPERTY OF APPROXIMATELY 197 ACRES IN THE I-77 CORRIDOR REGIONAL INDUSTRIAL PARK TO THE COMPANY; THE EXECUTION AND DELIVERY OF SUCH DOCUMENTS AS MAY BE NECESSARY TO EFFECT THE INTENT OF THIS ORDINANCE; AND OTHER MATTERS RELATED THERETO.

Richland County Council Request of Action

Subject

[PAGE 86]

- a. **Building Codes Board of Appeals - 2** {One position for a plumber and one for someone from the fire industry}
- b. **Business Service Center Appeals Board - 1** {Applicant must be a CPA}
- c. **Employee Grievance Committee - 3** {Applicants must be employees of Richland County Government}
- d. **Internal Audit Committee - 1** {Applicant must be a CPA}
- e. **Procurement Review Panel - 2** {Applicant must be from the Service Industry}
- f. **Richland Memorial Hospital Board - 1**

Richland County Council Request of Action

Subject

Board of Zoning Appeals - 2: **[PAGES 87-95]**

- a. Erik Collins
- b. Mike Spearman
- c. Joshua A. McDuffie
- d. William J. Sims



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: Erik L. Collins

Home Address: 431 Barnwell St., Columbia SC 29205

Telephone: (home) 803-771-4647 (work) 803-777-3310

Office Address: School of Journalism & Mass Comm, USC, Columbia, SC 29208

Email Address: ecollins@mailbox.sc.edu

Educational Background: Ph.D., Mass Comm, Syracuse Univ, J.D., Law, Ohio State

Professional Background: Prof./administrator, Corp. Com. Exec. at Miller & Philip Morris

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: The board of zoning appeals

Reason for interest: I recently retired from full-time teaching/administration at USC and now have time to devote to community service.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:
I have experience as an administrator in both the private and public sectors. I have served on and chaired three different condominium association boards.

Presently serve on any County Committee, Board or Commission? N/A

Any other information you wish to give? N/A

Recommended by Council Member(s): N/A

Hours willing to commit each month: 10-15

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No

If so, describe: _____


Applicant's Signature

11/21/14
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: Mike Spearman

Home Address: 627 Teardrop Lane Columbia, SC 29229

Telephone: (home) (803) 754-3840 (work) (000) 000-0000

Office Address: N/A

Email Address: spearmanpenelope@aol.com

Educational Background: Some College

Professional Background: Retired Land use Inspector / Code Enforcement Officer

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: Board of Zoning Appeals

Reason for interest: It would be an honor to continue to serve the citizens of Richland County with the knowledge and experience of Planning and Zoning I have gained.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:
Enforced the Richland County Land Development Code from August 1988 to August of 2011, when I retired from Richland County.

Presently serve on any County Committee, Board or Commission? yes/ BOZA

Any other information you wish to give? My current term expires 11-01-14.

Recommended by Council Member(s): _____

Hours willing to commit each month: What ever it takes.

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

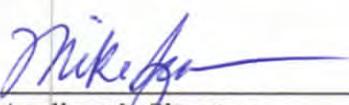
Yes _____ No _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No _____

If so, describe: _____


Applicant's Signature

08/05/14
Date

**Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.**

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file

2



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: Joshua A. McDuffie

Home Address: 2417 Marion Street

Telephone: (home) (803) 606-2015 (work) (803) 895-4418

Office Address: 524 Shaw Drive, Suite 137, Shaw AFB, SC 29152

Email Address: joshua_mcduffie@yahoo.com

Educational Background: BA (geography), MBA, PhD (geography)

Professional Background: _____

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: Board of Zoning Appeals

Reason for interest: Interest in planning and zoning, want to help to make Richland County a better place to live.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission: _____

Experience in zoning appeals, served on Richland County BZA from 2007-2014,

Chaired Richland County BZA from 2009-2014, Vice chair of BZA in 2008

Presently serve on any County Committee, Board or Commission? No (BZA from 2007-2014) _____

Any other information you wish to give? _____

Recommended by Council Member(s): _____

Hours willing to commit each month: As needed

CONFLICT OF INTEREST POLICY

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

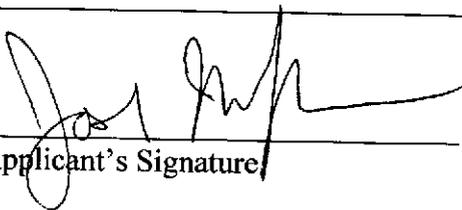
Yes _____ No JAM _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No JAM _____

If so, describe: _____


Applicant's Signature

27 October 2014 _____
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved	<input type="checkbox"/> Denied <input type="checkbox"/> On file



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: William J. Sims

Home Address: 2 Rapids Ford Court, Columbia SC 29063

Telephone: (home) (803) 422-1691 (work) _____

Office Address: 1701 Main St. 3rd floor Richland County Solicitor's Office, Columbia SC

Email Address: wmsims01@gmail.com

Educational Background: BA and JD. (passed July 2014 bar)

Professional Background: Real Estate License/ Investment and Legal

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: Board of Zoning Appeals

Reason for interest: To become more involved with the community become active in the zoning process.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:
I am very driven and goal oriented and have a passion for all areas of real estate and community development. I am committed to striving for excellence in my work product.

Presently serve on any County Committee, Board or Commission? NA

Any other information you wish to give? _____

Recommended by Council Member(s): Seth Rose

Hours willing to commit each month: 5-15 hours per month

CONFLICT OF INTEREST POLICY

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No WJS _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No WJS _____

If so, describe: _____

W. J. S. _____ 11-21-14 _____
Applicant's Signature Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file

Richland County Council Request of Action

Subject

Central Midlands Council of Governments - 2: **[PAGES 96-105]**

- a. Erik Collins
- b. Kelli Sullivan
- c. Harry Greenleaf II
- d. Connie Breeden



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: Erik L. Collins
Home Address: 431 Barnwell St., Columbia SC 29205
Telephone: (home) 803-771-4647 (work) 803-777-3310
Office Address: School of Journalism/Mass Communications, USC, Columbia SC 29208
Email Address: ecollins@mailbox.sc.edu
Educational Background: Ph.D., Mass Comm., Syracuse Univ, J.D., Law, Ohio State
Professional Background: Prof/administrator, Corp. comm. exec. at Miller & Philip Morris
Male Female Age: 18-25 26-50 Over 50
Name of Committee in which interested: The Central Midlands Council of Governments
Reason for interest: I recently retired from full-time teaching/administration at USC and now have time to devote to community service.
Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:
I have experience as an administrator in both the private and public sectors. I have served on and chaired three different condominium association boards.
Presently serve on any County Committee, Board or Commission? N/A
Any other information you wish to give? N/A
Recommended by Council Member(s): N/A
Hours willing to commit each month: 10-15

CONFLICT OF INTEREST POLICY

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ *No* _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No _____

If so, describe: _____


Applicant's Signature

11/31/14
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: Kelli L Sullivan
Home Address: 317 Laurel Rise Lane Columbia, SC 29229
Telephone: (home) 803-256-4645 (work) 803-256-4645
Office Address: 1303 Blanding St. Columbia, SC 29201
Email Address: ksullivan@mcclayfirm.com
Educational Background: University of South Carolina (B.A., J.D.)
Professional Background: Partner at The McClay Firm
Male Female Age: 18-25 26-50 Over 50
Name of Committee in which interested: Council of Government
Reason for interest: I am keenly aware of some of the current issues facing our Region & want to help find solutions.
Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:
I am very pragmatic and interested in finding logical, fiscally responsible solutions to community concerns.
Presently serve on any County Committee, Board or Commission? NO
Any other information you wish to give? _____
Recommended by Council Member(s): Damon C. Jeter
Hours willing to commit each month: 5-10

CONFLICT OF INTEREST POLICY

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No _____

If so, describe: _____


Applicant's Signature

11/18/14
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	

Julius W. McKay, II
Mark D. Cauthen
Daniel R. Settana, Jr.
M. Stephen Stubley
Janet Brooks Holmes
Peter P. Leventis
Kelli L. Sullivan*

Temus C. Miles, Jr.
David M. Bornemann
Brandon P. Jones
James E. L. Fickling+
Richard E. Marsh, III
Meghan H. Hall

Law Offices
McKAY, CAUTHEN, SETTANA & STUBLEY, P.A.

P.O. Box 7217
Columbia, South Carolina 29202-7217

1303 Blanding Street
Columbia, South Carolina 29201

Douglas McKay, Jr.
(1917-2008)

Telephone
(803) 256-4645
Fax
(803) 765-1839

E-Mail
mms@mckayfirm.com
Web
www.mckayfirm.com

*S.C. Certified Mediator
+Also licensed in N.C.

November 18, 2014

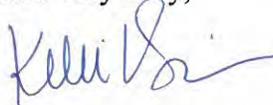
Clerk of Council
P.O. Box 192
Columbia, SC 29202

Re: Application for Service on Richland County
Committee, Board or Commission

Dear Sir/Madam:

I enclose my completed Application for Service on Richland County Committee, Board or Commission. If you have any questions or concerns or want to discuss this further, please do not hesitate to call me.

Yours very truly,



Kelli L. Sullivan
ksullivan@mckayfirm.com

KLS/cma
Enclosure



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: Harry Edloe Greenleaf II

Home Address: 104 WildeWood Club Court, Columbia, SC 29223

Telephone: (home) (803) 419-7214 (work) (803) 361-1363

Office Address: 700 E North Street, Greenville, SC 29601

Email Address: EdGreenleaf@hotmail.com

Educational Background: Master of Public Administration, USC, 1986; BA, USC, 1984

Professional Background: 2014 - VP, Scarlett Surveys, 1986 - 2014 - BCBS of SC

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: Central Midlands Council of Governments

Reason for interest: I am keenly interested in how we can position Central Midlands COG to address economic development in a coordinated fashion.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

With 27 years of experience at the largest private employer & education in Public Administration and Economics, I am ideally suited to serve on Central Midlands COG

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? _____

Recommended by Council Member(s): Jim Manning, Seth Rose and Julie-Ann Dixon

Hours willing to commit each month: 16 - 20 hours

CONFLICT OF INTEREST POLICY

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No **X** _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No **X** _____

If so, describe: _____

Applicant's Signature Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	

2



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: Connie Breeden

Home Address: 2637 River Drive, Unit 27, Columbia SC 29201

Telephone: (home) (803) 546-7276 (work) (803) 255-1010

Office Address: 5000 Thurmond Mall, Ste. 342, Columbia SC 29201

Email Address: breeden@sc.rr.com

Educational Background: Clemson University, University of Connecticut School of Law

Professional Background: Attorney

Male Female

Age: 18-25 26-50 Over 50

Name of Committee in which interested: Central Midlands Council of Governments

Reason for interest: I want to improve the quality of life for the citizens of Richland County
I believe a disconnect exists between the citizens and available resources.

Your characteristics/qualifications, which would be an asset to Committee, Board or
Commission:

My ability to analyze the cost/benefits of proposals and to communicate effectively with
others.

Presently serve on any County Committee, Board or Commission? None

Any other information you wish to give? _____

Recommended by Council Member(s): Kelvin Washington

Hours willing to commit each month: 5 or more

CONFLICT OF INTEREST POLICY

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No ^x _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No ^x _____

If so, describe: _____


Applicant's Signature

11/13/14
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

Applications must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only

Received by: _____

Richland County Council Request of Action

Subject

Lexington-Richland Alcohol, Drug and Abuse Council (LRADAC) - 2: **[PAGES 106-114]**

- a. Harry Greenleaf II
- b. Pauline Trabue
- c. Joshua Fabel
- d. Jacqueline Moss



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: Harry Edloe Greenleaf II

Home Address: 104 WildeWood Club Court, Columbia, SC 29223

Telephone: (home) (803) 419-7214 (work) (803) 361-1363

Office Address: 700 E North Street, Greenville, SC 29601

Email Address: EdGreenleaf@hotmail.com

Educational Background: Master of Public Administration, USC, 1986; BA, USC, 1984

Professional Background: 2014 - VP, Scarlett Surveys, 1986 - 2014 - BCBS of SC

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: LRADAC

Reason for interest: I am keenly interested in how we can position LRADAC to continue serve the community, particularly as someone very familiar with 12-Step programs.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

With 27 years of experience administering Medicare and education in Public Administration and Economics, I am ideally suited to serve on the LRADAC Board

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? _____

Recommended by Council Member(s): Jim Manning, Seth Rose and Julie-Ann Dixon

Hours willing to commit each month: 16 - 20 hours

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: Pauline "Melissa" Trabue

Home Address: 105 Glenshannon Drive

Telephone: (home) (803) 865-5183 (work) (803) 360-4928

Office Address: 2705 Leaphart Rd W. Columbia, SC

Email Address: melissa.trabue@gmail.com

Educational Background: Bachelor of Science Nursing / Enrolled in Masters of Nursing

Professional Background: RN

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: Lexington/Richland Alcohol and Drug Abuse

Reason for interest: Assist in the prevention of illness and the promotion of health throughout the community.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

RN, Currently enrolled in MSN with speciality in Family Care Nurse Practitioner (06/14 Graduation), 13 years Military (Navy & SCARNG)- Leadership, Notary Public SC

Presently serve on any County Committee, Board or Commission? _____

Any other information you wish to give? _____

Recommended by Council Member(s): _____

Hours willing to commit each month: As needed

CONFLICT OF INTEREST POLICY

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

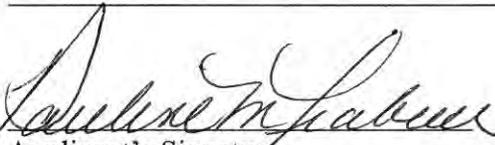
Yes _____ No _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No _____

If so, describe: _____


Applicant's Signature

11-14-14
Date

Return to:
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One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Joshua Douglas Fabel

Home Address: 1219 Hinnants Store Rd Winnsboro, SC 29180 (Richland County)

Telephone: (home) 803 807-1122 (work) 803 542-5171

Office Address: 5623 Two Notch Rd Columbia, SC 29223

Email Address: jfabel@RCSD.net

Educational Background: High School Diploma, South Carolina Criminal Justice Academy

Professional Background: Senior Deputy Richland County Sheriff, Alcohol Enforcement Team

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: LRADAC

Reason for interest: To guide the Commission to help members of Community effectively

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission: Being a member of the Counties Alcohol enforcement team

Presently serve on any County Committee, Board or Commission? no

Any other information you wish to give? _____

Recommended by Council Member(s): Torry Rush

Hours willing to commit each month: As much as needed

CONFLICT OF INTEREST POLICY

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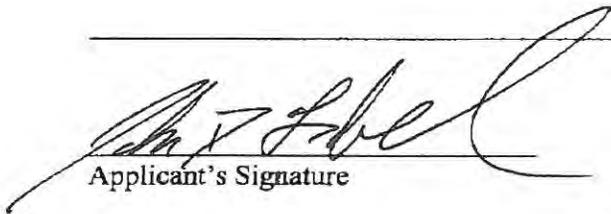
Yes _____ No X _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No X _____

If so, describe: _____


Applicant's Signature

11/24/14
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only		
Date Received: _____	Received by: _____	
Date Sent to Council: _____		
Status of Application:	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied <input type="checkbox"/> On file



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: jacqueline e moss

Home Address: 1600 marina road c402 irmo 29063

Telephone: (home) (803) 764-1115 (work) _____

Office Address: _____

Email Address: jackiemoss61@gmail

Educational Background: ba ma criminal justice & psychology

Professional Background: policeofficer,parole board member,prison deputy warden

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: alcohol&drug abuse council

Reason for interest: retired with desire to volunteer

Your characteristics/qualifications, which would be an asset to Committee, Board or
Commission:
education and over 30 years experience dealing with substance abusers

Presently serve on any County Committee, Board or Commission? no

Any other information you wish to give? _____

Recommended by Council Member(s): _____

Hours willing to commit each month: 10x

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No ^{no} _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No ^{no} _____

If so, describe: _____

J. E. Moss
Applicant's Signature

11/15/14
Date

**Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.**

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file

2

Richland County Council Request of Action

Subject

Riverbanks Zoo Commission - 1: **[PAGES 115-132]**

- a. Kaziah DiMarco
- b. Erik Collins
- c. John "Jeff" Manning
- d. Connelly-Anne Ragley
- e. Ray Borders Gray
- f. Marynard "Phil" Bartlett
- g. Herbert Sims



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: Kaziah S. DiMarco
Home Address: 3011 Hope Avenue
Telephone: (home) (910) 777-4372 (work) (803) 740-7702
Office Address: 1320 Main Street Suite 750
Email Address: kdimarco@laborlawyers.com, kaziahsd@gmail.com
Educational Background: Entrepreneurship and Business Dev B.S. UNC-Wilmington
Professional Background: Business Development, Strategy, Business Planning/Analysis
Male Female Age: 18-25 26-50 Over 50
Name of Committee in which interested: Riverbanks Zoo
Reason for interest: Riverbanks Zoo is an entertainment center in the Midlands
that is great for the community and its economic development
Your characteristics/qualifications, which would be an asset to Committee, Board or
Commission:
My background is in Strategy and Development. I believe I can help enhance opportuni-
ties for the Zoo
Presently serve on any County Committee, Board or Commission? Zonta International
Any other information you wish to give? on Human Trafficking Task Force for SC
Recommended by Council Member(s): NA
Hours willing to commit each month: As needed, dedicated to helping as much as I can

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: Erik L. Collins
Home Address: 431 Barnwell St., Columbia SC 29205
Telephone: (home) 803-771-4647 (work) 803-777-3310
Office Address: School of Journalism/Mass Communications, USC, Columbia SC 29208
Email Address: ecollins@mailbox.sc.edu
Educational Background: Ph.D., Mass Comm., Syracuse Univ, J.D., Law, Ohio State
Professional Background: Prof/administrator, Corp comm. exec. at Miller & Philip Morris
Male Female Age: 18-25 26-50 Over 50
Name of Committee in which interested: The Riverbanks Zoo Commission
Reason for interest: I recently retired from full-time teaching/administration at USC and now have time to devote to community service.
Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:
I have experience as an administrator in both the private and public sectors. I have served on and chaired three different condominium association boards.
Presently serve on any County Committee, Board or Commission? N/A
Any other information you wish to give? N/A
Recommended by Council Member(s): N/A
Hours willing to commit each month: 10-15

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations: checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No X _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No X _____

If so, describe: _____


Applicant's Signature

11/21/14
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: John Jefferson Manning "Jeff"

Home Address: 33 Black Gum Road, Columbia, SC 29209

Telephone: (home) (803) 238-2602 (work) (803) 212-4416

Office Address: 1501 Main Street, Suite 500, Columbia, SC 29201

Email Address: Jeff.Manning@arlaw.com

Educational Background: Two Bachelors Degrees from USC - Poli. Sci. and Mass Comm.

Professional Background: Business Development Manager at Adams and Reese

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: Rivers Banks Zoo Commission

Reason for interest: The Zoo is an important part of our community, and it was a meaningful place for me as a child. I'd like to help the Zoo continue to grow.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

Because of my profession I know the business the community and how to create postivie change. Being a native of Richland County, I know how important the zoo is.

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? _____

Recommended by Council Member(s): _____

Hours willing to commit each month: 10-15

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

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All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No no ✓

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No no ✓

If so, describe: _____


Applicant's Signature

11/14/14
Date

**Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.**

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved	<input type="checkbox"/> Denied <input type="checkbox"/> On file



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Connelly - Anne Ragley

Home Address: 2718 Burney Dr. Columbia, SC 29205

Telephone: (home) 803-517-0783 (work) Same

Office Address: 2718 Burney Dr. Columbia, SC 29205

Email Address: Connelly.anne@gmail.com

Educational Background:

Professional Background: public affairs / communications consultant

Male [] Female [x] Age: 18-25 [] 26-50 [x] Over 50 []

Name of Committee in which interested: River banks Zoo Commission

Reason for interest: - chance to serve and improve the zoo and the relationship between Richland County and the zoo and supporters.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

- motivated, organized, team player who is engaged in the Midlands Community and willing to assist however needed.

Presently serve on any County Committee, Board or Commission?

Any other information you wish to give? other information and ideas available by request.

Recommended by Council Member(s):

Hours willing to commit each month: 15 hours - 30 hours each month

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No _____

If so, describe: _____

Cornelley Anne Ragley
Applicant's Signature

11/14/2014
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: Ray Borders Gray
Home Address: 1404 Oak Street, Columbia, SC 29204
Telephone: (home) (803) 988-0684 (work) (803) 545-3779
Office Address: 1737 Main Street, Columbia, SC 29201
Email Address: rbgray@columbiasc.net
Educational Background: BA emphasis Journalism; MBA
Professional Background: Governmental Affairs and Community Relations
Male Female Age: 18-25 26-50 Over 50
Name of Committee in which interested: Riverbanks Zoo Commission
Reason for interest: I want to be an active participant who shapes the future of the zoo.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:
I have a tremendous background in governmental affairs and public relations, which could prove helpful on the commission.
Presently serve on any County Committee, Board or Commission? No
Any other information you wish to give? _____
Recommended by Council Member(s): _____
Hours willing to commit each month: Varies

CONFLICT OF INTEREST POLICY

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No ^x _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No ^x _____

If so, describe: _____



Applicant's Signature

11/17/2014

Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: Maynard F "Phil" Bartlett

Home Address: 111 Southlake Road

Telephone: (home) (803) 447-6533 (work) (803) 447-6533

Office Address: Moore School of Business, University of South Carolina

Email Address: mfbartlett@gmail.com

Educational Background: MBA, MA

Professional Background: Professor, Moore School of Business

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: Riverbanks Park Commission

Reason for interest: Presently serving on this Commission as the Chair
of the Commission

Your characteristics/qualifications, which would be an asset to Committee, Board or
Commission:

Faithful service since my original appointment in November 2009

Retired 2012 USC School of Medicine and PORS

Presently serve on any County Committee, Board or Commission? Yes

Any other information you wish to give? _____

Recommended by Council Member(s): Damon Jeter

Hours willing to commit each month: As required and needed

CONFLICT OF INTEREST POLICY

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No **XX** _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No **XX** _____

If so, describe: _____

 22 OCT 2014
Applicant's Signature Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved	<input type="checkbox"/> Denied <input type="checkbox"/> On file

M F “Phil” Bartlett

111 Southlake Road
Columbia, South Carolina 29223
803.447.6533

Phil.bartlett@moore.sc.edu

mfbartlett@gmail.com

Education

Webster University, St. Louis, Missouri

Master of Business Administration
GPA 3.9

Southern Wesleyan University, Central , South Carolina

Master of Arts in Organizational Management
GPA 3.85

Bachelor of Science in Human Resource Management

Minor: Psychology

GPA 3.75

University of South Carolina

Associate of Science in Criminal Justice Administration

GPA 3.5

Experience

Adjunct Faculty

Management Department, Moore School of Business
Since 1999

Commissioner and Chair

Riverbanks Park Commission (Richland County)
Since 2009

Business Mentor

Center for Entrepreneurship and Technology, University of South Carolina
Since 2013

Adjunct Faculty in Business

Southern Wesleyan University

Limestone College

South University

Past Experience and Positions Held

USC School of Medicine

Retired 2012 (SC SCRS and PORS)

Director of Facilities Planning
Director of Orthopedic Surgery
Business Manager Neuropsychiatry

SC Department of Mental Health

Business Manager
William S Hall Psychiatric Hospital

SC Office of the Attorney General

Special Investigator
Securities Division

US District Court for South Carolina

Special Investigator

Richland County Sheriff's Office

First Sergeant Uniform Division
Supervisor Major Crimes Unit
Investigator Major Crimes
SWAT Team
Supervisor Street Crime and Intel Unit
Supervisor Traffic Division
Deputy Sheriff

Military Service

US Army –Active and Reserve Component
Honorable Discharge
SC State Guard

Languages

Spanish-Advanced; Portuguese-Advanced; French-Intermediate; Arabic-Basic; and Swahili-Basic

Activities

Faculty Advisor USC AKPsi 2010-2012; Columbia Rotary Club; photography; poetry; Boxing; and Bikram Yoga

Accomplishments

Camino de Santiago de Compostella, Spain (2012); Mont Blanc, France (2013); Tour Mount Blanc, France, Italy and Switzerland (2013); and, Mount Kilimajaro (2014)

Awards

Professor of the Year 2001; Mortar Board USC Honors College 2010, 2011 and 2012; AKPsi Faculty Honor 2013.



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: Herbert W. Sims

Home Address: 1038 Sims Road

Telephone: (home) 803-767-0955 (work) 803-353-8414

Office Address: 710 Heidt Street

Email Address: thefriendlycaterer@yahoo.com

Educational Background: B.A.-South Carolina State University

Professional Background: Auditor, Chef

Male Female

Age: 18-25 26-50

Over 50

Name of Committee in which interested: Riverbanks Zoo Board

Reason for interest: Hospitality and growth of visitor to Columbia, SC

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

Professional Auditor, understanding of Business Model for success, The need to keep visitors coming back

Presently serve on any County Committee, Board or Commission? None

Any other information you wish to give? I will be an asset to this board because of the hospitality experience I have.

Recommended by Council Member(s): Kelvin Washington

Hours willing to commit each month: 10hr

CONFLICT OF INTEREST POLICY

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All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

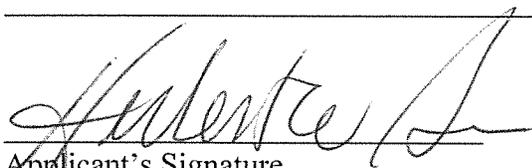
Yes _____ No X _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes X _____ No _____

If so, describe: I own a catering business and opportunity may come up that I will do events at the zoo.


Applicant's Signature

11-15-2014
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	Item# 3
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	Attachment number 2 \nPage 2

Richland County Council Request of Action

Subject

A Resolution to appoint and commission Tomi K. Munn as a Code Enforcement Officer for the proper security, general welfare, and convenience of Richland County **{BUSINESS SERVICE CENTER} [PAGES 133-134]**

STATE OF SOUTH CAROLINA)
)
COUNTY OF RICHLAND)

**A RESOLUTION OF THE
RICHLAND COUNTY COUNCIL**

**A RESOLUTION TO APPOINT AND COMMISSION TOMI K MUNN AS A
CODE ENFORCEMENT OFFICER FOR THE PROPER SECURITY, GENERAL
WELFARE, AND CONVENIENCE OF RICHLAND COUNTY.**

WHEREAS, the Richland County Council, in the exercise of its general police power, is empowered to protect the health and safety of the residents of Richland County; and

WHEREAS, the Richland County Council is further authorized by Section 4-9-145 of the Code of Laws of South Carolina 1976, as amended, to appoint and commission as many code enforcement officers as may be necessary for the proper security, general welfare, and convenience of the County;

NOW, THEREFORE, BE IT RESOLVED THAT Tomi K. Munn is hereby appointed and commissioned a Code Enforcement Officer of Richland County for the purpose of providing for the proper security, general welfare, and convenience of the County, replete with all the powers and duties conferred by law upon constables, in addition to such duties as may be imposed upon her by the governing body of this County, including the enforcement of the County's business license regulations and the use of an ordinance summons, and with all the powers and duties conferred pursuant to the provisions of Section 4-9-145 of the Code of Laws of South Carolina 1976, as amended. Provided, however, Tomi K. Munn shall not perform any custodial arrests in the exercise of her duties as a code enforcement officer. This appointment shall remain in effect only until such time as Tomi K. Munn is no longer employed by Richland County to enforce the County's business license regulations.

ADOPTED THIS THE ____ DAY OF FEBRUARY, 2015.

Torrey Rush, Chair
Richland County Council

Attest: _____
Michelle M. Onley
Assistant Clerk of Council

Richland County Council Request of Action

Subject

A Resolution to appoint and commission Levi Bernard Brown, Jr. as a Code Enforcement Officer for the proper security, general welfare, and convenience of Richland County **{SOLID WASTE} [PAGES 135-136]**

Richland County Council Request of Action

Subject

A Resolution to appoint and commission William Simon, Synithia Williams, Kimberly Toney, David Pitts, Gary Barton, Webster Lyons, John Kinloch, Gary Gamble, Allison Steele, and Stacy Culbreath as Code Enforcement Officers for the proper security, general welfare, and convenience of Richland County **{PUBLIC WORKS - STORMWATER} [PAGES 137-138]**

Richland County Council Request of Action

Subject

A Resolution to appoint and commission Andrea Bolling as a Code Enforcement Officer for the proper security, general welfare, and convenience of Richland County **{PUBLIC WORKS - FLOOD}[PAGES 139-140]**

STATE OF SOUTH CAROLINA)
)
COUNTY OF RICHLAND)

**A RESOLUTION OF THE
RICHLAND COUNTY COUNCIL**

**A RESOLUTION TO APPOINT AND COMMISSION ANDREA BOLLING AS A
CODE ENFORCEMENT OFFICER FOR THE PROPER SECURITY, GENERAL
WELFARE, AND CONVENIENCE OF RICHLAND COUNTY.**

WHEREAS, the Richland County Council, in the exercise of its general police power, is empowered to protect the health and safety of the residents of Richland County; and

WHEREAS, the Richland County Council is further authorized by Section 4-9-145 of the Code of Laws of South Carolina 1976, as amended, to appoint and commission as many code enforcement officers as may be necessary for the proper security, general welfare, and convenience of the County;

NOW, THEREFORE, BE IT RESOLVED THAT Andrea Bolling is hereby appointed and commissioned a Code Enforcement Officer of Richland County for the purpose of providing for the proper security, general welfare, and convenience of the County, replete with all the powers and duties conferred by law upon constables, in addition to such duties as may be imposed upon her by the governing body of this County, including the enforcement of the County's floodplain regulations and the use of an ordinance summons, and with all the powers and duties conferred pursuant to the provisions of Section 4-9-145 of the Code of Laws of South Carolina 1976, as amended. Provided, however, Andrea Bolling shall not perform any custodial arrests in the exercise of her duties as a code enforcement officer. This appointment shall remain in effect only until such time as Andrea Bolling is no longer employed by Richland County to enforce the County's floodplain regulations.

ADOPTED THIS THE 10TH DAY OF FEBRUARY, 2015.

Torrey Rush, Chair
Richland County Council

Attest: _____
S. Monique McDaniels
Clerk of Council

Richland County Council Request of Action

Subject

A Resolution to appoint and commission Tammy A. Brewer, Olin D. Towery, and Katherine A. Sandel as Code Enforcement Officers for the proper security, general welfare, and convenience of Richland County **{VECTOR CONTROL}** **[PAGES 141-142]**

Richland County Council Request of Action

Subject

Resolution to appoint and commission Raymond F. Peterson, Carla D. Lamb, and James R. Jennings as Code Enforcement Officers for the proper security, general welfare, and convenience of Richland County **{UTILITIES}**
[PAGES 143-144]

Richland County Council Request of Action

Subject

A Resolution to appoint and commission Clevelyn Gates and Branden Wade as Code Enforcement Officers for the proper security, general welfare, and convenience of Richland County **{BUILDING INSPECTIONS} [PAGES 145-146]**

Richland County Council Request of Action

Subject

A Resolution to appoint and commission Carroll S. Williamson as a Code Enforcement Officer for the proper security, general welfare, and convenience of Richland County **{PLANNING} [PAGES 147-148]**

STATE OF SOUTH CAROLINA)
)
COUNTY OF RICHLAND)

**A RESOLUTION OF THE
RICHLAND COUNTY COUNCIL**

**A RESOLUTION TO APPOINT AND COMMISSION CARROLL S. WILLIAMSON
AS A CODE ENFORCEMENT OFFICER FOR THE PROPER SECURITY,
GENERAL WELFARE, AND CONVENIENCE OF RICHLAND COUNTY.**

WHEREAS, the Richland County Council, in the exercise of its general police power, is empowered to protect the health and safety of the residents of Richland County; and

WHEREAS, the Richland County Council is further authorized by Section 4-9-145 of the Code of Laws of South Carolina 1976, as amended, to appoint and commission as many code enforcement officers as may be necessary for the proper security, general welfare, and convenience of the County;

NOW, THEREFORE, BE IT RESOLVED THAT Carroll S. Williamson is hereby appointed and commissioned a Code Enforcement Officer of Richland County for the purpose of providing for the proper security, general welfare, and convenience of the County, replete with all the powers and duties conferred by law upon constables, in addition to such duties as may be imposed upon him by the governing body of this County, including the enforcement of the County's Land Development Code and the use of an ordinance summons, and with all the powers and duties conferred pursuant to the provisions of Section 4-9-145 of the Code of Laws of South Carolina 1976, as amended. Provided, however, Carroll S. Williamson shall not perform any custodial arrests in the exercise of his duties as a code enforcement officer. This appointment shall remain in effect only until such time as Carroll S. Williamson is no longer employed by Richland County to enforce the County's Land Development Code.

ADOPTED THIS THE 10TH DAY OF FEBRUARY, 2015.

Torrey Rush, Chair
Richland County Council

Attest: _____
S. Monique McDaniels
Clerk of Council

Richland County Council Request of Action

Subject

2015 Council Retreat Directives [**ACTION**] [**PAGES 149-157**]



2015 Council Retreat: Action Items

Financial Operations

1. Directive for Local Government Fund (LGF)

- Provide a narrative and/or talking points on the LGF to the County's legislative delegation regarding the impact of the LGF on local governments.
- Provide a list of state mandated services and office spaces that the County provides to Council for their consideration, including a breakdown of the manner in which County funds are used for these services and office spaces.
- Administration will work with the larger SC counties to promote the idea of a public information campaign on the impact of the LGF on local governments.

2. Directive for use of Millage Cap and General Fund

- Administration is to present a flat budget and a budget to the Cap, and show the consequences of this to Council for their consideration.
- Staff will provide a list of the fund balances for each School District to Council for their consideration during the budget process.

3. Directive for use of Fund Balance

- Administration will limit the use of the Fund Balance to balance the budget.

4. Directive to Millage Agencies

- Millage agencies will present flat budgets with specific dollar amounts and budgets that request to the Cap to Council for their consideration.

5. Directive to Agencies

- Agencies will present flat budgets with specific dollar amounts and budgets that request to the Cap to the Administrators during the budgetary process.

6. Directive for Facilities Construction Crew

- This item was withdrawn by Councilman Pearce and not discussed.

7. Directive for Caughman Pond/Crane Creek Park

- Staff will send a Memorandum of Understanding (MOU) to the Richland County Recreation Commission (RCRC) regarding the maintenance of Caughman Pond. If RCRC does not agree to maintain the property and/or backs out of their MOU with the County to maintain the Crane Creek Park, the County may consider



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removing the funds allocated to RCRC for maintaining the properties and assume the responsibility of maintaining the properties.

8. Directive for the Waterpark

- Staff will provide Council with the results of the Waterpark's traffic analysis (upon completion) for their consideration.

9. Directive for Capital Projects Bond

- Staff will proceed with the current capital projects bond commitments, totaling \$7.3M. Staff will provide rankings and recommendations for the additional capital projects to Council for their consideration.
- Staff will provide an itemized list of projects for the FY16 facilities bond to Council for their consideration.

10. Directive for DSS Facility

- Staff will take the following actions and report back to the DSS Facility Ad Hoc Committee:
 - o Staff will contact the United Way regarding their intent to use the vacant space in the County's public health building.
 - o Staff will begin environmental testing of the air quality of the DSS facility as soon as possible.

11. Directive for Solar Energy

- Staff will provide Council with the following information for their consideration:
 - o Estimated cost savings (monthly and/or annually) the County may receive from installing solar panels on each County-owned building
 - o Estimated cost for installing solar panels on each County-owned building
 - o An analysis comparing the advantages and disadvantages of installing solar panels on County-owned buildings

12. Directive for the Budget Committee

- The Budget Committee was referred back to the A&F Committee for consideration.

Human Resources

1. Directive for HR Insurance Update

- The Human Resources Department will work with the Health Insurance Ad Hoc Committee to develop recommendations regarding the County's Human



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Resources Insurance policy. The Health Insurance Ad Hoc Committee will forward a policy recommendation to Council for their consideration.

2. Directive for County Benefits Comparison

- The County Benefits Comparison was referred back to the A&F Committee for consideration. Council requested a comparison of the County's insurance premiums with the premiums provided by other jurisdictions.

Staff will provide a demographic breakdown (e.g., age, gender) of County employees to Council for their consideration.

Transportation Penny

1. Directive for Right of Way Policy Manual

- The Transportation Ad Hoc Committee will review the recommended levels of approval outlined in the Right of Way Policy Manual and provide a recommendation to Council for their consideration.

2. Directive for the Procurement Policy

- The Transportation Ad Hoc Committee will review the recommended levels of approval outlined in the Procurement Policy and provide a recommendation to Council for their consideration.
- Staff will provide information to Council pertaining to any grant match needed for the transportation projects, along with information (e.g., matrix of benchmarks, levels of criteria) regarding the progress of the Program Development Team, as needed.

OSBO

1. Directive for the Quick Pay Program

- Staff will provide Council with a breakdown of the prompt pay & prime pay programs, along with a flow chart and a copy of the PowerPoint presentation provided to Council at the Council Retreat.
- Legal will review the Program Development Team's contract regarding the recourse for prime contractors who fail to pay the subcontractors within seven days of receiving payment from the County.

2. Status of Other OSBO Programs

- Received as information. No directive provided.



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Utilities

1. Directive for the Future Direction of Utilities

- The Sewer Ad Hoc Committee will review the alternatives for the future direction of the County's utilities and make a recommendation to Council for their consideration.

2. Directive for the Lower Richland Sewer Project

- Staff will bring this item to Council for action at the February 10, 2015 Council meeting. Legal Department will review the City of Columbia's encroachment into the County's 208 plan.

Planning

1. Directive for Comprehensive Plan Update

- Staff will proceed with rewriting the Land Development Code. Staff will bring the proposed code to Council for their consideration, upon completion.

2. Preservation Land Management Plan

- Staff will proceed with developing a preservation land management plan, and involve the Economic Development Department to assist in developing incentives for agricultural businesses in the County. Staff will present the plan to Council for their consideration and may include a budget request to get the plan started in FY16.

3. Special Exemptions in Zoning Codes

- Staff will review the uses allowed within the rural zoning district, the special requirements and the special exceptions and bring any recommendations to Council for their consideration.

Detention Center

1. Directive for the Compensation Study

- Staff will work the Buck Compensation Study's recommendations into the Alvin S. Glenn Detention Center's FY16 budget request for Council's consideration during the County's budgetary process. Staff will develop, plan and schedule to implement the recommendations, if approved.



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2. Directive for the Detainee Drop Off

- Staff will proceed with the procurement process to identify the cost of transporting former detainees when being released. Staff will report this information to Council for their consideration.

3. Directive for providing care for individuals with identified mental health problems

- Council directed staff to explore an alternative plan for addressing inmates with mental health problems (e.g., separate facility, alternative protocols).

County Fire System

1. Chief Jenkins Presentation

- The Fire Ad Hoc Committee will review the issue of Fire Department volunteers driving EMS vehicles and will make a recommendation to Council for their consideration.
- The Fire Ad Hoc Committee will explore the option of transferring the responsibility of transporting volunteer fire fighters to the County.

2. McCrady EMS Proposal

- Chief Jenkins and Michael Byrd will work together on the McCrady EMS proposal and send a recommendation regarding the proposal to the Fire Ad Hoc Committee for their consideration.

3. Executive Session: Fire Dept. Agreement

- Received as information. No directive was provided.

Sheriff Department

1. Directive regarding Sheriff's Department

- The Human Resources Department will perform an assessment on the County pay and benefits for the Sheriff's Department and report this information to Council for their consideration.

Clerk of Council Office Report

1. Directive for enhancing morale and strengthen the working relationship among Councilmembers

- Received as information. No directive provided.



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2. Directive for 2015 Council Service Goals

- Received as information. No directive provided.

3. Directive for the Community Relations Strategic Plan

- Provide detailed information on the statutory and contractual agencies regarding their events and how they would like the County to participate in their events. Additionally, Councilman Washington added via email that agencies should include employee diversity within their organizations, including their management staff and in the vendors they use for professional services paid for with County funds.
- Provide a history of Council's relationship with each statutory and contractual agency.
- Research the Ad Hoc Committee that previously performed a review of the County's method for funding statutory and contractual agencies and report this information to Council for their consideration.

4. Directive for Clerk of Council Office Updates

- Provide better notifications of committee/board vacancies.
- Provide thank you certificates to those who served on committees/boards.
- Explore hosting an appreciation event for those who served on committees/boards.

5. Directive for Council Motions Tracking List

- Remove the Resolutions from the Council Motions Tracking List.

Senior Aging

1. Directives for Addressing the aging population with appropriate recreational facilities to accommodate adults and seniors

- The Aging Ad Hoc Committee will review the relationship with the Richland County Recreation Commission and Senior Resources as it pertains to their efforts to address the aging population with appropriate recreational facilities to accommodate adults and seniors, and make a recommendation to Council for their consideration.



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2. Directive for Commission on Aging

- The Aging Ad Hoc Committee will consider the development of a County Commission on Aging and provide a recommendation to Council for their consideration.

Council Rules

1. Directives for the Council Rules

- The Rules and Appointments Ad Hoc Committee will review items A, B, D & E of the Retreat agenda regarding Council Rules, and make a recommendation for Council's consideration.
- Council will adhere to the Council rules for special called meetings.

Public Information

1. Directives for Press Release Guidelines

- The County Administrator will work with the County's Public Information staff and the Clerk's Office regarding their responsibilities for communicating to the press on behalf of the County and County Council.

Legislative Update

1. Directives for State Legislation

- Staff will work with our lobbyists to facilitate a meeting with the Chair of the County's legislative delegation to communicate our position on legislation that impacts the County.
- Staff will add the County's position on legislation to the legislation monitoring spreadsheet.
- Staff will proceed with sending correspondence to the County's legislative delegation regarding our support for fully funding the LGF and opposition to any legislation that transfers responsibility of roads to the County.
- Staff will pursue/support legislation that will allow a couple seeking a divorce and living separately an opportunity to each get the 4% legal residence property tax.



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- Staff will update the legislation monitoring spreadsheet to include the following bills:
 - o S. 376
 - o H. 3125

2. **Directives for Federal Legislation**

- Staff will monitor funding opportunities for the following:
 - Water quality/infrastructure
 - CDBG/HUD
 - SAMSA and other opportunities for mental health
 - DSS

Legal Update

Received as information. No directive provided.

Richland County Council Request of Action

Subject

FY15-16 Budget Calendar [**ACTION**] [**PAGES 158-159**]



Budget Calendar for Fiscal Year 2015 – 2016

January 22-23, 2015	County Council Planning Retreat
January 23	All Internal Department Budget Worksheets are due to Finance Office.
February 3	Presentation of budget calendar to County Council for adoption.
February 2 – February 27	Council Members and Administrator to meet with school district representatives and other millage agencies.
February 9 – March 3	Administrator's Budget Meetings with Elected and Appointed Officials and Department Directors to review individual departmental requests.
March 4	Discretionary, Hospitality, Accommodation and Contractual & Statutory Grant requests due to Grants Manager.
March 9	Presentation of Total General Fund Budget request to Administrator for review.
April 24	Contractual & Statutory, Hospitality Tax, Accommodation Tax, Discretionary, Neighborhood and Conservation Grants recommendations due to Budget Manager.
April 11	Submit advertisement for Budget 2 nd reading and Public Hearing.
May 5	At Regular Scheduled Council Meeting: Presentation of Recommended Budget by County Administrator; First Reading of county budget and millage ordinances (title only) by Council.
May 7	Council Work session 4-6pm (General Fund)
May 8	Millage Agency Budget Requests are due to Richland County Finance Office.
May 12	Council work session 4-6pm (Special Rev., Enterprise, & Millage Agencies)
May 14	Council work session 4-6pm (Grants)
May 19	Public Hearing - 6pm
May 26	Special Called Meeting - 2nd reading of Budget and Millage Ordinance (Grants Only) – 6pm
June 9	Special Called Meeting - 2nd reading of Budget and Millage Ordinance continued (All non-grant items) – 6pm
June 16	Special Called Meeting – 3rd reading and adoption of Budget Ordinance – 6pm
July 1	Begin new fiscal year with implementation of adopted budget

Richland County Council Request of Action

Subject

- a. Move to fund and/or seek a partnership with SCEG to plant indigenous flowers and plants along transmission line corridors in Richland County. **[ROSE]**
- b. Resolution honoring Leroy York from Richland School District Two for being awarded Counselor of the Year by the Palmetto State School Counselor Association **[DIXON]**

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Subject

Must Pertain to Items Not on the Agenda