

- d. SLBE Recommendations Update
- e. Richland County Recycling Day

Report Of The Clerk Of Council

Report Of The Chairman

- 5. a. Appointment of Ex Officio Members to Transportation Penny Advisory Committee

Presentations

- 6. a. Midlands Mediation Center, Beth Padgett and Gladys Coles
- b. LRADAC, Debbie Francis
- c. C-SPAN Local Content Vehicles (LCVs) Second Fleet Launch

Approval Of Consent Items

- 7. 13-05MA
Fairways Development
John Bakhaus
RU to RS-LD (29.60 Acres)
Longcreek Plantation
20401-03-01 [THIRD READING] [PAGES 20-21]
- 8. An Ordinance Amending the Richland County Code of Ordinances; Chapter 26, Land Development; Article IV, Amendments and Procedures; Section 26-54, Subdivision Review and Approval; Subsection (c), Processes; Paragraph (3), Major Subdivision Review; Subparagraph A, Applicability; so as to properly cross-reference two subsections [THIRD READING] [PAGES 22-24]
- 9. An Ordinance Amending the Richland County Code of Ordinances, Chapter 23, Taxation; Article V, Rehabilitated Historic Properties; so as to reflect the 2010 Amendments made to Section 4-9-195 of the South Carolina Code of Laws, 1976, as amended; and to more closely align the County's ordinance with that of the City of Columbia [SECOND READING] [PAGES 25-55]

Report Of Rules And Appointments Committee

1. Notification Of Appointments

- 10. Accommodations Tax Committee-2 [PAGES 56-62]
- 11. Airport Commission-2; applications were received from the following: [PAGES 63-69]

Stephen Burnette
Bruce K. Cole*
John Mark Dean*

- * Eligible for reappointment
- 12. Board of Assessment Appeals-1; an application was received from **[PAGES 70-72]**
John F. Kososki
- 13. Board of Zoning Appeals-2; applications were received from the following: **[PAGES 73-82]**
Susanne H. Cecere*
Josephine F. Laney
T. Ralph Meetze*
Frank Richardson

* Eligible for reappointment
- 14. Business Service Center Appeals Board-2; applications were received from the following **[PAGES 83-89]**
John F. Hamilton, CMA, CPA
Teri Hutson Salane, Attorney*

* Eligible for reappointment
- 15. Central Midlands Council of Governments-1; an application was received from: **[PAGES 90-92]**
Robert Alan Lapin
- 16. Employee Grievance Committee-2; no applications were received
- 17. Hospitality Tax Committee-3; applications were received from the following **[PAGES 94-100]**
mber Mathis Martin
Michael Wright
Robert G. Tunell*

* Eligible for reappointment
- 18. Internal Audit Committee-1; an application was received from: **[PAGES 101-103]**
. Sandra C. Manning*

* Eligible for reappointment
- 19. Planning Commission-2; applications were received from the following: **[PAGES 104-112]**
Heather Cairns*
Kimberly P. Fulton
Stephen Gilchrist*
Michael Wright

* Eligible for reappointment

2. Discussion From Rules And Appointments Committee

20. Community Relations-3 [PAGES 113-127]

Citizen's Input

21. Must Pertain to Items Not on the Agenda

Executive Session

Motion Period

22. a. Staff is requested to adjust the OI (Office/Institutional) Zoning Ordinance to remove the allowance of only residential building in that classification. A minimal amount of residential can be allowed to accommodate the businesses that exist but by virtue of the name it should primarily be Office and Institutional, not residential [MALINOWSKI]
- b. Staff is requested to take an in depth look at current Richland County zoning requirements and consider categorizing them in a way to allow for more "sub-categories" in the various zoning districts. Uses permitted should be worked on for a more cohesive/like uses basis to eliminate the general categories currently in existence [MALINOWSKI]
- c. Staff is requested to review with Councilman Malinowski the Priority Investment Areas (PIA'S) in Richland County, District 1, and consider their restructuring. The current PIA's came about through some type of staff creative writing with no input from the council member representing the area nor the citizens. While there are areas that can be considered for the use of PIA application it needs to be done on a more selective basis and not on random generalizations as was previously done [MALINOWSKI]
- d. By unanimous consent, I move that Council acknowledge April 22, 2013 as Earth Day, and pass the subsequent Resolution supporting Earth Day in Richland County [MANNING]
- e. By unanimous consent, I move that Council acknowledge the week of May 12, 2013 as National Police Officer Week and that May 15 be recognized as "Peace Officer's Memorial Day" with all flags at County owned properties be lowered to half staff to honor those peace officers who gave their lives in service to others [PEARCE]
- f. To review and amend the Dirt Road Paving Program and possibly eliminate the Pave in Place and have the Roads Paved this paving season [JACKSON]

Adjournment



Richland County Council Request of Action

Subject

Regular Session: April 2, 2013 [**PAGES 6-14**]

MINUTES OF



RICHLAND COUNTY COUNCIL REGULAR SESSION TUESDAY, APRIL 2, 2013 6:00 p.m.

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building.

MEMBERS PRESENT:

Chair	Kelvin E. Washington, Sr.
Vice Chair	L. Gregory Pearce, Jr.
Member	Joyce Dickerson
Member	Julie-Ann Dixon
Member	Norman Jackson
Member	Damon Jeter
Member	Bill Malinowski
Member	Jim Manning
Member	Paul Livingston
Member	Torrey Rush
Absent	Seth Rose

OTHERS PRESENT – Tony McDonald, Sparty Hammett, Roxanne Ancheta, Elizabeth McLean, Justine Jones, Amelia Linder, Sara Salley, Rodolfo Callwood, Geo Price, Dale Welch, Bill Peters, David Hoops, Melinda Edwards, Ray Peterson, John Hixon, John Hopkins, Andy Metts, Dwight Hanna, Buddy Atkins, Monique Walters, Michelle Onley

CALL TO ORDER

The meeting was called to order at approximately 6:14 p.m.

INVOCATION

The Invocation was given by the Honorable Greg Pearce

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by the Boy Scout Troop from Asbury United Methodist Church in Council District 11.

APPROVAL OF MINUTES

Regular Session: March 19, 2013 – Ms. Dickerson moved, seconded by Mr. Pearce, to approve the minutes as distributed. The vote in favor was unanimous.

Zoning Public Hearing: March 26, 2013 – Mr. Malinowski moved, seconded by Ms. Dickerson, to approve the minutes as distributed.

ADOPTION OF THE AGENDA

Mr. Manning moved, seconded by Mr. Livingston, to adopt the agenda as published. The vote in favor was unanimous.

REPORT OF THE COUNTY ATTORNEY FOR EXECUTIVE SESSION MATTERS

Ms. McLean stated that the following were potential Executive Session Items:

- a. **CMRTA Update**
- b. **Lake Katherine**

CITIZENS' INPUT

No one signed up to speak.

REPORT OF THE COUNTY ADMINISTRATOR

Richland County Utilities' Awards – Mr. McDonald stated that the Utilities Department was awarded the 2012 SC DHEC Facility Excellence Award for the Broad River Regional Sewer System, as well as, the Lower Richland Wastewater Treatment System. In addition, Tom Papay, a Maintenance Technician, was awarded the 2012 Maintenance Person of the Year.

REPORT OF THE CLERK OF COUNCIL

Midlands Technical College Barbeque—In Honor of the Kaiserslautern Delegation, April 6th, 6:00-8:00 PM, Terrace of MTC Center of Excellence for Technology, NE Campus – Councilman Livingston stated there were two events that he encouraged his colleagues to participate in: the MTC Barbeque, April 6th, 6:00-8:00 PM, Terrace of MTC Center of Excellence for Technology, NE Campus and the Columbia World Affairs Council Luncheon, April 8th, Noon-2 PM, Columbia Marriott.

REPORT OF THE CHAIRMAN

Bark to the Park 2013 – Mr. Washington encouraged staff and his colleagues to participate in Bark to the Park, April 20th, 9:00 AM.

S. Korean Delegation – Mr. Washington stated that a South Korean Delegation may possibly be coming to the Midlands on April 22nd. Additional information will be forwarded to Council.

APPROVAL OF CONSENT ITEM

- **An Ordinance Amending the Richland County Code of Ordinances, Chapter 6, Buildings and Building Regulations; Article II, Administration; Division 2, Building Codes and Inspections Director; Section 6-31, Power and Duties; Subsection (E), Determination of Alternate Materials and Alternate Methods of Construction; and Subsection (F), Reports; so as to properly reference the Building Codes Board of Appeals rather than the “Building Codes Board of Adjustment” [THIRD READING]**
- **13-05MA, Fairways Development, John Bakhaus, RU to RS-LD (29.60 Acres), Longcreek Plantation, 20401-03-01 [SECOND READING]**
- **An Ordinance Amending the Richland County Code of Ordinances; Chapter 26, Land Development; Article IV, Amendments and Procedures; Section 26-54, Subdivision Review and Approval; Subsection (c), Processes; Paragraph (3), Major Subdivision Review; Subparagraph A, Applicability; so as to properly cross-reference two subsections [SECOND READING]**
- **Pawmetto Lifeline Contractual Programs**
- **Customer Service Policy Addition to Employee Handbook**
- **2013 Fair Housing Proclamation**
- **Palmetto Health Alliance and Richland Memorial Hospital Board of Trustees MOUs: Elimination of Presentations During a Council Meeting**
- **Contract Approval with Palmetto Posting, Inc.**
- **Authorization to Increase the FY13 Iron Mountain Purchase Order Over \$100,000**
- **Columbia’s First HipHop Family Day: Love, Peace & HipHop Funding Request [TO DENY]**
- **Force Main Replacement Funding Request**
- **Modifying Lease Agreement with Palmetto Health**

- **Proposed Legislation to Increase SC Gas Taxes [TO DENY]**
- **Election Commission Funding Request: Richland School District One Special Election**

Ms. Dickerson moved, seconded by Mr. Pearce, to approve the consent item. The vote in favor was unanimous.

REPORT OF DEVELOPMENT AND SERVICES COMMITTEE

Expiration of Contracts for Solid Waste Curbside Collection Service Areas 5A, 5B and 7 –
Mr. Jackson stated that the committee recommended approval of this item. A discussion took place.

Mr. Malinowski made a substitute motion to bid out the contracts. The motion died for lack of a second.

The vote was in favor of the committee's recommendation.

REPORT OF ADMINISTRATION AND FINANCE COMMITTEE

An Ordinance Amending the Richland County Code of Ordinances, Chapter 23, Taxation; Article V, Rehabilitated Historic Properties; so as to reflect the 2010 Amendments made to Section 4-9-195 of the South Carolina Code of Laws, 1976, as amended; and to more closely align the County's ordinance with that of the City of Columbia [FIRST READING]
– Mr. Pearce moved, seconded by Mr. Jackson, to approve this item. A discussion took place.

The vote in favor was unanimous.

Department of Public Works: Purchase of Tri-Axle Dump Truck – Mr. Malinowski moved, seconded by Mr. Jackson, to approve this item. A discussion took place.

The vote in favor was unanimous.

SC 2013 Legislative Exchange Program Funding Request – Ms. Dickerson stated that the committee forwarded this item without a recommendation.

Mr. Manning moved, seconded by Mr. Jackson, to approve the funding request. A discussion took place.

Mr. Malinowski made a substitute motion, seconded by Mr. Rush, to deny this request. A discussion took place.

Mr. Pearce made a second substitute motion, seconded by Ms. Dickerson, to allocate \$5,000 for this item. A discussion took place.

The vote was in favor of the second substitute motion.

Mr. Pearce moved, seconded by Mr. Jeter, to reconsider this item. The motion failed.

Town of Eastover's 35th Annual Barbeque Festival Funding Request – Ms. Dickerson stated that the committee forwarded this item without a recommendation.

Mr. Manning moved, seconded Mr. Jackson, to fund this request through SERCO, as an authorized fiscal agent. A discussion took place.

Mr. Livingston moved, seconded by Mr. Jackson, to amend the motion to state that prior to the release of funding staff will receive a budget consistent with other Hospitality recipients.

The vote was in favor of the amended motion.

The motion failed for reconsideration.

POINT OF PERSONAL PRIVILEGE – Mr. Jackson recognized that Rep. Neal was in the audience.

POINT OF PERSONAL PRIVILEGE – Mr. Washington recognized that James Brown, Executive Director of the Recreation Commission, was in the audience.

OTHER ITEMS

Parking Meters Pilot Program Update – Mr. Malinowski moved, seconded by Mr. Pearce, to accept the Administrator's recommendation to continue with the program. The vote in favor was unanimous.

Report of the Regional Recreation Complex:

- a. **Recommendations: Regional Recreation Complex** – Mr. Rush stated that the committee recommended to issue no further work authorizations and to terminate existing work authorizations. A discussion took place.

Additional information regarding the land, bonds, and how Council needs to proceed will be presented at the Hospitality Tax work session in May.

The vote in favor was unanimous.

Mr. Pearce moved, seconded by Mr. Malinowski, to reconsider this item. The motion failed.

Report from Transportation Penny Work Session:

- a. **Draft SLBE Proposal** – Mr. Livingston stated that the recommendation was for Council to direct Procurement and the Legal Department to come up with recommendations regarding the SLBE. The vote in favor was unanimous.
- b. **JTC Recommendations** – Mr. Livingston stated that the recommendation was for Council to approve the additional duties for the TPAC members, the criteria for the prioritization of the projects, along with additional criteria for the greenways proposed by the Conservation Commission. The Transportation Director will come back with recommendations on the criteria and weights associated with each criteria. The vote in favor was unanimous.
- c. **Transportation Penny Director** – Mr. Livingston stated that the recommendation was for Council to direct staff to re-advertise the Transportation Penny Direction position with the addition of “SCDOT experience preferred” to the job description and to direct the Administrator to determine whom the position will report. The vote in favor was unanimous.

CITIZEN'S INPUT

Mr. Rick Gray spoke regarding recycling container concerns for the residents of Reflections.

MOTION PERIOD

A Resolution honoring Ginny Waller, Executive Director of Sexual Trauma Services for the Midlands, as the 2013 recipient of the Francis Marion University and SC Association of Nonprofit Organizations' (SCANPO) Award for Nonprofit Leadership [MANNING] – This item was referred to the D&S Committee.

Resolution honoring Deputy Sheila Aull for heroism in the line of duty [DICKERSON] – This item was referred to the D&S Committee.

Resolution honoring the Cedar Creek Community for their donation of \$1,500 to purchase additional lifesaving vests for deputies [DICKERSON] – This item was referred to the D&S Committee.

Agencies funded by Richland County discussing budgetary decisions are subject to have Richland County staff present [JACKSON] – This item was referred to the A&F Committee.

James Brown, III, Executive Director, Richland County Recreation Commission, advised they have obtained approval from their Board of Commissioners to request funds to purchase 12 ½ acres of land adjacent to Friarsgate Park in District 1. Currently Friarsgate Park can no longer handle the volume of youth activities taking place there and is at the point of turning them away. District 1 was allotted less than 1% of the funding from the

\$50 million Recreation Bond Referendum (.00078% to be exact). The purchase price for the land including closing will be \$520,000.00. Based on the above I am submitting the following motion: Request funding during the upcoming budget meetings to authorize the Richland County Recreation Commission to purchase 12 ½ acres of land adjacent to Friarsgate Park in the amount of \$520,000.00 [MALINOWSKI] – This item was referred to the D&S Committee.

Review the ordinance on trash bagging on yard debris. Early results from constituents are the cost of purchasing trash bags are costly and the additional physical work for some residents bagging the leaves are problematic [JACKSON] – This item was referred to the D&S Committee.

National County Government Month Resolution [WASHINGTON] – Mr. Livingston moved, seconded by Ms. Dickerson, to adopt the resolution for National County Government Month. The vote in favor was unanimous.

Resolution to recognize Richland County as a Purple Heart County [WASHINGTON] – This item was referred to the D&S Committee.

Move that County Council advertise and hire a professional Executive Clerk to Council [MANNING] – The Chair will form a committee to address this item.

Resolution recognizing Cameron Wesley as the first African American Postmaster in Wagner, South Carolina [JACKSON] – This item was referred to the D&S Committee.

Resolution honoring Dutch Fork Girls Basketball Team on their 2nd State Championship [MALINOWSKI] – This item was referred to the D&S Committee.

ADJOURNMENT

The meeting adjourned at approximately 7:42 p.m.

Kelvin E. Washington, Sr., Chair

L. Gregory Pearce, Jr., Vice-Chair

Joyce Dickerson

Julie-Ann Dixon

Norman Jackson

Damon Jeter

Paul Livingston

Bill Malinowski

Jim Manning

Seth Rose

Torrey Rush

The minutes were transcribed by Michelle M. Onley

Richland County Council Request of Action

Subject

- a. IT Security - Contractual Matter

Richland County Council Request of Action

Subject

For Items on the Agenda Not Requiring a Public Hearing

Richland County Council Request of Action

Subject

a. National County Government Month Events:

1. St. Martin de Porres Elementary School Essay Contest Winner
 2. Meet & Greet, April 18th, 5:30 PM-7:00 PM, Township Auditorium
 3. Employee Appreciation Ice Cream Party, April 24th, 2:00 PM-3:00 PM, 4th Floor Conference Room
- b. Bark to the Park
- c. Utilities RFP Update
- d. SLBE Recommendations Update
- e. Richland County Recycling Day

Richland County Council Request of Action

Subject

- a. Appointment of Ex Officio Members to Transportation Penny Advisory Committee

Richland County Council Request of Action

Subject

- a. Midlands Mediation Center, Beth Padgett and Gladys Coles
- b. LRADAC, Debbie Francis
- c. C-SPAN Local Content Vehicles (LCVs) Second Fleet Launch

Richland County Council Request of Action

Subject

13-05MA
Fairways Development
John Bakhaus
RU to RS-LD (29.60 Acres)
Longcreek Plantation
20401-03-01 **[THIRD READING] [PAGES 20-21]**

Notes

First Reading: March 26, 2013
Second Reading: April 2, 2013
Third Reading:
Public Hearing: March 26, 2013

STATE OF SOUTH CAROLINA
COUNTY COUNCIL OF RICHLAND COUNTY
ORDINANCE NO. ____-13HR

AN ORDINANCE OF THE COUNTY COUNCIL OF RICHLAND COUNTY, SOUTH CAROLINA, AMENDING THE ZONING MAP OF UNINCORPORATED RICHLAND COUNTY, SOUTH CAROLINA, TO CHANGE THE ZONING DESIGNATION FOR THE REAL PROPERTY DESCRIBED AS TMS # 20401-03-01 FROM RU (RURAL DISTRICT) TO RS-LD (RESIDENTIAL, SINGLE-FAMILY – LOW DENSITY DISTRICT); AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

Pursuant to the authority granted by the Constitution of the State of South Carolina and the General Assembly of the State of South Carolina, BE IT ENACTED BY RICHLAND COUNTY COUNCIL:

Section I. The Zoning Map of unincorporated Richland County is hereby amended to change the real property described as TMS # 204301-03-01 from RU (Rural District) zoning to RS-LD (Residential, Single-Family – Low Density District) zoning.

Section II. Severability. If any section, subsection, or clause of this Ordinance shall be deemed to be unconstitutional, or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

Section III. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section IV. Effective Date. This ordinance shall be effective from and after _____, 2013.

RICHLAND COUNTY COUNCIL

By: _____
Kelvin E. Washington, Sr., Chair

Attest this _____ day of
_____, 2013.

Michelle M. Onley
Clerk of Council

Public Hearing: March 26, 2013
First Reading: March 26, 2013
Second Reading: April 2, 2013 (tentative)
Third Reading:

Richland County Council Request of Action

Subject

An Ordinance Amending the Richland County Code of Ordinances; Chapter 26, Land Development; Article IV, Amendments and Procedures; Section 26-54, Subdivision Review and Approval; Subsection (c), Processes; Paragraph (3), Major Subdivision Review; Subparagraph A, Applicability; so as to properly cross-reference two subsections **[THIRD READING] [PAGES 22-24]**

Notes

First Reading: March 26, 2013
Second Reading: April 2, 2013
Third Reading:
Public Hearing: March 26, 2013

STATE OF SOUTH CAROLINA
COUNTY COUNCIL FOR RICHLAND COUNTY
ORDINANCE NO. ___-13HR

AN ORDINANCE AMENDING THE RICHLAND COUNTY CODE OF ORDINANCES; CHAPTER 26, LAND DEVELOPMENT; ARTICLE IV, AMENDMENTS AND PROCEDURES; SECTION 26-54, SUBDIVISION REVIEW AND APPROVAL; SUBSECTION (C), PROCESSES; PARAGRAPH (3), MAJOR SUBDIVISION REVIEW; SUBPARAGRAPH A, APPLICABILITY; SO AS TO PROPERLY CROSS-REFERENCE TWO SUBSECTIONS.

Pursuant to the authority granted by the Constitution and the General Assembly of the State of South Carolina, BE IT ENACTED BY THE RICHLAND COUNTY COUNCIL:

SECTION I. The Richland County Code of Ordinances, Chapter 26, Land Development; Article V, Amendments and Procedures; Section 26-54, Subdivision Review and Approval; Subsection (c), Processes; Paragraph (3), Major Subdivision Review; Subparagraph a., Applicability; is hereby amended to read as follows:

- a. *Applicability.* The major subdivision review process is required for all those subdivisions of land in Richland County that do not meet the requirements for exemption from the subdivision review process (See definition of “subdivision” in Section 26-22 above) and that do not qualify for administrative or minor subdivision review (Section 26-54(~~bc~~)(1) and Section 26-54(~~bc~~)(2)). Any subdivision that involves the dedication of land to the county for open space or other public purposes shall be considered a major subdivision. Any major subdivision with fewer than fifty (50) lots shall not be required to install sidewalks along roads abutting the development.

SECTION II. Severability. If any section, subsection, or clause of this ordinance shall be deemed to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

SECTION III. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION IV. Effective Date. This ordinance shall be enforced from and after _____, 2013.

RICHLAND COUNTY COUNCIL

BY: _____
Kelvin E. Washington, Sr., Chair

ATTEST THIS THE _____ DAY

OF _____, 2013

Michelle M. Onley
Clerk of Council

RICHLAND COUNTY ATTORNEY'S OFFICE

Approved As To LEGAL Form Only
No Opinion Rendered As To Content

Public Hearing: March 26, 2013
First Reading: March 26, 2013
Second Reading: April 2, 2013 (tentative)
Third Reading:

Richland County Council Request of Action

Subject

An Ordinance Amending the Richland County Code of Ordinances, Chapter 23, Taxation; Article V, Rehabilitated Historic Properties; so as to reflect the 2010 Amendments made to Section 4-9-195 of the South Carolina Code of Laws, 1976, as amended; and to more closely align the County's ordinance with that of the City of Columbia
[SECOND READING] [PAGES 25-55]

Notes

March 26, 2013 - The Committee recommended that Council approve the request to (1) amend the County's Bailey Bill ordinance to be consistent with the 2010 amendments to the SC Code of Laws; (2) amend the County's Bailey Bill ordinance to be consistent with the City of Columbia's ordinance; and (3) discontinue the current practice of processing applications for properties that are located in, and have been approved by, the City of Columbia; and (4) promote the benefits of the Bailey Bill to residents and businesses, so as to encourage the renovation and preservation of historic properties. A motion and friendly amendment were approved to reinsert the following language from the proposed draft ordinance which had been previously stricken: Section V. (i) Date Effective: . . . "and in no instance may the special assessment be applied retroactively."

First Reading: April 2, 2013

Second Reading:

Third Reading:

Public Hearing:

Richland County Council Request of Action

Subject: Bailey Bill Ordinance Revisions

A. Purpose

County Council is requested to (1) amend the County’s Bailey Bill ordinance to be consistent with the 2010 amendments to the SC Code of Laws; (2) amend the County’s Bailey Bill ordinance to be consistent with the City of Columbia’s ordinance; and (3) discontinue the current practice of processing applications for properties that are located in, and have been approved by, the City of Columbia; and (4) promote the benefits of the Bailey Bill to residents and businesses, so as to encourage the renovation and preservation of historic properties.

B. Background / Discussion

This item was brought to Council via the Economic Development Committee in November 2012. At that time, it was requested that the County consider aligning its Bailey Bill Ordinance with that of the City of Columbia. It is because of this request that this item is before Council at this time.

The “Bailey Bill” is a special property tax assessment, which was passed by the South Carolina Legislature in 1992. The bill gives local governments the option of granting property tax abatement to encourage the preservation and rehabilitation of historic properties. Eligible buildings either must be listed in the National Register of Historic Places or be a property that is located within the boundaries of a district that is listed in the National Register of Historic Places, and have a main structure that is at least 50 years old.

Eligible properties receive a special assessment equal to the pre-rehabilitation value for up to 20 years. State law was amended most recently in 2010 to make it a more valuable incentive to property owners in addition to giving local governments more flexibility in making it a truly valuable incentive in rehabilitating historic buildings.

The table below compares the County’s and the City’s thresholds of initial investment, review practices for approval, and the length of time owners can participate in the program.

Richland County	City of Columbia
Minimum required expenditure set at 50% of the fair market value of the building for owner-occupied properties and 100% for income-producing structures.	Minimum required expenditure set at 20% of the fair market value of the building, regardless of status (owner-occupied or income-producing).
Plans are reviewed by the SC Department of Archives and History for compliance. In any incorporated area that has an architectural review board, the municipal board shall serve as the reviewing authority.	Plans are reviewed by the City’s DDRC - Design/Development Review Commission - using guidelines established for the district.
(PLEASE NOTE: To date, no Bailey Bill applications for structures in unincorporated Richland County have been received. All	

applications have been for structures located in the City of Columbia.)	
Period for special assessment set at a total of 10 years of abatement.	Period for special assessment set at a total of 20 years of abatement.

In comparing the County’s and the City’s current eligibility and minimum expenditure requirements, it becomes increasingly clear why the differences in both requirements have created confusion for program participants.

The following are several other potential benefits of approving the requested amendments:

- The playing field will be leveled by “grandfathering” the properties which were approved under the previous guidelines. This would ensure all participants are able to take full advantage of the 20-year special assessment period.
- Minimize confusion regarding the program’s requirements by making the provisions much clearer to participants, attorneys and developers who have erroneously consulted their clients and/or undertaken projects believing the County’s and City’s terms were the same.
- This amendment is consistent with the original intent of the Bill, which is to restore and maintain historic structures, both residential and commercial. These structures have a higher intrinsic value, enhance the community and bring real dollars in to the local community.

Approving the revised ordinance to make it parallel with the provisions of the City will not only encourage owners of older buildings to invest in renovating and preserving historic properties, but will also create more attractive places for businesses and residents to develop and thrive. Further, in addition to increasing the County’s tax base, the proposed revisions provide Richland County the ability to make this a truly valuable incentive to rehabilitate historic buildings. It is in Richland County’s best interests to encourage the owners of older buildings to make the investments necessary to maintain or rehabilitate these structures so they can enhance the community. These revisions will promote economic development, foster a more business-friendly environment, and clarify any confusion that currently exists between the County’s and City’s Bailey Bill ordinances.

It is also in the County’s best interests to simplify the current practice of processing applications that are located in, and have received prior approval from, the City. By doing so, the County can streamline the process by notifying the Auditor’s Office, which will adjust the applicant’s tax rate based on approval from the City. The Assessor’s Office will then make the corresponding adjustment in the tax rate for the following tax year. This could be done upon receipt of a confirmation letter from the City that an applicant has been approved. Properties located in the unincorporated areas of Richland County would undergo a formal application process, but would receive the same benefits as properties located in the city of Columbia.

It is also recommended that the County promote the benefits of the Bailey Bill to its residents and businesses, so as to encourage the renovation and preservation of historic properties.

Attached are Appendix 1, the County’s Rehabilitated Historic Properties for 2008 – 2012 (source: Auditor’s Office); Appendix 2, the County’s current Bailey Bill Ordinance; Appendix 3, the City of Columbia’s Bailey Bill Ordinance; Appendix 4, the State of South Carolina Bailey Bill Statute; and Appendix 5, the proposed revised County Bailey Bill Ordinance which reflects the changes discussed in this document.

C. Financial Impact

The financial impact is believed to be minimal because of the extensive renovations the properties require, which typically exceed the County’s current 50% threshold. The impact is also dependent on the number and value of historic properties that receive special tax assessments, as well as the potential economic development benefits from future properties which may benefit from the Bailey Bill, but which cannot be determined at this time.

D. Alternatives

1. Amend the County’s Bailey Bill ordinance to be consistent with the 2010 amendments to the SC Code of Laws; (2) amend the County’s Bailey Bill ordinance to be consistent with the City of Columbia’s ordinance; (3) discontinue the current practice of processing applications for properties that are located in, and have been approved by, the City of Columbia; and (4) promote the benefits of the Bailey Bill to residents and businesses, so as to encourage the renovation and preservation of historic properties.
2. Approve the request to adopt an amended ordinance that is partially consistent with the City of Columbia.
3. Do not approve any amendments or processes at this time.

E. Recommendation

It is recommended that Council (1) amend the County’s Bailey Bill ordinance to be consistent with the 2010 amendments to the SC Code of Laws; (2) amend the County’s Bailey Bill ordinance to be consistent with the City of Columbia’s ordinance; (3) discontinue the current practice of processing applications for properties that are located in, and have been approved by, the City of Columbia; and (4) promote the benefits of the Bailey Bill to residents and businesses, so as to encourage the renovation and preservation of historic properties.

Recommended by: Justine Jones Department: Administration Date: 2/28/13

F. Reviews

Finance

Reviewed by: Daniel Driggers

Date: 3/18/13

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

Economic Development

Reviewed by: Nelson Lindsay

Date:

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Approval of this amendment would encourage the renovation and preservation of historic properties in Richland County thereby spurring economic development opportunities.

Assessor

Reviewed by: John Cloyd

Date: 3/18/13

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Properties in the city of Columbia should receive approval from the City of Columbia. Properties in unincorporated Richland County should receive approval from Richland County.

Auditor

Reviewed by: Paul Brawley

Date:

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

Treasurer

Reviewed by: David Adams

Date:

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

Legal

Reviewed by: Elizabeth McLean

Date: 3/21/13

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Policy decision left to Council’s discretion. The following are my recommendations regarding the specific ordinance amendment attached:

Section 23-63 (b)(3) – This section uses verbatim language from the state law; however, the state law does not mention the establishment of any criteria (as in section (b)(2)) for county council to designate an area as an historic district. I would recommend that this section include language which states that this designation will be based on criteria established by county council.

Section 23-64 (k) – This section deals with decertification, which would end the special assessment. Subsection (k)(2) allows the property to be decertified by removal of the historic designation by the county council. Again this language comes specifically from the state statute, but it gives no guidance on how or why such a designation would be removed. This language allows a tremendous discretion on the part of council that could potentially dramatically affect a property’s tax assessment, an assessment which a property owner relied upon a county ordinance to obtain with an expectation that the assessment would remain for the full 20 years absent some compelling reason to remove such. I would strongly recommend language be added that states that this decertification shall be based on criteria established by council.

Subsection (k)(3) allows for decertification if the county council finds that the property is no longer a low or moderate income rental. The state statute (Bailey Bill) allows the county to offer the special tax assessment for rehabilitated historic properties and/or for low to moderate income rental properties. Neither our current ordinance nor the proposed ordinance avails itself of the application to low or moderate income rental property; thus, this decertification language makes no sense as a property cannot be certified at all on these grounds. The language should be deleted.

Administration

Reviewed by: Roxanne Ancheta

Date: March 21, 2013

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: It is recommended that Council (1) amend the County's Bailey Bill ordinance to be consistent with the 2010 amendments to the SC Code of Laws; (2) amend the County's Bailey Bill ordinance to be consistent with the City of Columbia's ordinance; (3) discontinue the current practice of processing applications for properties that are located in, and have been approved by, the City of Columbia; and (4) promote the benefits of the Bailey Bill to residents and businesses, so as to encourage the renovation and preservation of historic properties.

It is further recommended that the aforementioned revisions mentioned by Legal be made.

YEAR	NAME1	LOCATION-1	AMT-PAID	BALANCE DUE
2009	ANDERS JASON S	1315 BLANDING ST	5,204.73	.00
	CANAL DIME LLC	MAIN ST	1,288.99	.00
	CANAL DIME LLC	MAIN ST	1,288.99	.00
	CANAL DIME OWNER LLC	UNT 2A 1520 MAIN ST	371.74	.00
	CANAL DIME OWNER LLC	UNT 3A 1520 MAIN ST	1,288.99	.00
	CAPITOL PLACES I LLC	1508 MAIN ST	17,388.78	.00
	CAPITOL PLACES IV LLC	1350 MAIN ST	55,075.25	.00
	CRISPY FLOUNDER LLC	1215 ASSEMBLY ST	8,905.09	.00
	FIRST AND THIRD LLC	2531 GERVAIS ST	1,165.44	.00
	G H BELL FAMILY LIMITED	1219 ASSEMBLY ST	9,212.52	.00
	GARVIN & STEVENSON LLC	827-31 GERVAIS ST	17,557.50	.00
	GERVAIS STREET ASSOCIATES	1010 GERVAIS ST	6,521.16	.00
	HARPOOTLIAN PAMELA M	1410 LAUREL ST	4,088.08	.00
	HOLMES SMITH RESIDENTIAL LL	N/S GERVAIS ST	2,490.06	.00
	L A OLYMPIA LAND OWNER LLC	S/S HEYWARD ST	16,463.54	.00
	LADY STREET ASSOCIATES LLC	915 LADY ST	4,719.85	.00
	LEWIS ROBERT B	2027 TAYLOR ST	1,628.41	.00
	LEWIS ROBERT B	832 ALBION RD	1,772.27	.00
	MAINSTREAM GROUP V LP	1642 MAIN ST	37,879.05	.00
	MCIVER LESLIE H &	1001 WASHINGTON ST	3,209.60	.00
	OLYMPIA BUILDING OWNER LLC	S/S HEYWARD ST	19,832.39	.00
	SBS DEVELOPMENT LLC	1422 LAUREL ST	1,898.35	.00
	VISTA VENTURES LLC	1312 GADSDEN ST	11,373.14	.00
	WARDLAW APARTMENTS LIMITED PTR	1003 ELMWOOD AV	36,300.23	.00
	1004 GERVAIS STREET LLC	1004 GERVAIS ST	1,717.30	.00
	2131 PARK STREET LLC	2131 PARK ST	3,169.58	.00
	339 HEYWARD ST LLC	339 HEYWARD ST	896.11	.00
	701 WHALEY OWNER LLC	701 WHALEY ST	4,172.25	.00
TOTAL			276,879.39	.00
COUNT	28			

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BAILEY BILL

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YEAR	NAME1	LOCATION-1	AMT-PAID	BALANCE DUE
2009	ANDERS JASON S	1315 BLANDING ST	5,212.07	.00
	CANAL DIME LLC	MAIN ST	1,014.43	.00
	CANAL DIME LLC	MAIN ST	1,014.43	.00
	CANAL DIME OWNER LLC	UNT 3A 1520 MAIN ST	1,265.68	.00
	CAPITOL PLACES I LLC	1508 MAIN ST	17,135.30	.00
	CAPITOL PLACES IV LLC	1350 MAIN ST	54,241.07	.00
	CRAIG ROSIE MACFARLANE	807 GERVAIS ST	14,442.94	.00
	CRISPY FLOUNDER LLC	1215 ASSEMBLY ST	8,895.52	.00
	FIRST AND THIRD LLC	2537 GERVAIS ST	1,144.36	.00
	G H BELL FAMILY LIMITED	1219 ASSEMBLY ST	9,262.76	.00
	GARVIN & STEVENSON LLC	827-31 GERVAIS ST	17,240.03	.00
	GERVAIS STREET ASSOCIATES	1010 GERVAIS ST	6,403.24	.00
	HARPOOTLIAN PAMELA M	1410 LAUREL ST	4,014.16	.00
	L A OLYMPIA LAND OWNER LLC	S/S HEYWARD ST	6,468.27	.00
	LADY STREET ASSOCIATES LLC	915 LADY ST	4,634.50	.00
	LEWIS ROBERT B	2027 TAYLOR ST	1,600.40	.00
	LEWIS ROBERT B	832 ALBION RD	1,643.23	.00
	MAINSTREAM GROUP V LP	1642 MAIN ST	37,299.77	.00
	MCIVER LESLIE H &	1001 WASHINGTON ST	3,151.56	.00
	OLYMPIA BUILDING OWNER LLC	S/S HEYWARD ST	7,577.67	.00
	SBS DEVELOPMENT LLC	1422 LAUREL ST	1,864.02	.00
	VISTA VENTURES LLC	1312 GADSDEN ST	11,167.49	.00
	WARDLAW APARTMENTS LIMITED	1003 ELMWOOD AV	35,635.07	.00
	1004 GERVAIS STREET LLC	1004 GERVAIS ST	1,686.24	.00
	2131 PARK STREET LLC	2131 PARK ST	3,021.63	.00
	339 HEYWARD ST LLC	339 HEYWARD ST	879.89	.00
	701 WHALEY OWNER LLC	701 WHALEY ST	4,096.80	.00
	912 LADY STREET LLC	UNT200 1546 MAIN ST	4,166.23	.00
TOTAL			266,178.76	.00
COUNT	28			

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YEAR	NAME1	LOCATION-1	AMT-PAID	BALANCE DUE
2010	CANAL DIME LLC	1530 MAIN ST	1,298.02	.00
	CANAL DIME LLC	NX1530 MAIN ST	1,298.02	.00
	CANAL DIME OWNER LLC	UNT 3A 1520 MAIN ST	1,298.02	.00
	CAPITOL PLACES I LLC	1508 MAIN ST	17,486.69	.00
	CAPITOL PLACES IV LLC	1350 MAIN ST	55,397.43	.00
	CRAIG ROSIE MACFARLANE	807 GERVAIS ST	12,808.36	.00
	CRISPY FLOUNDER LLC	1215 ASSEMBLY ST	9,096.17	.00
	FIRST AND THIRD LLC	2537 GERVAIS ST	1,173.59	.00
	G H BELL FAMILY LIMITED	1219 ASSEMBLY ST	9,454.86	.00
	GARVIN & STEVENSON LLC	827-31 GERVAIS ST	17,165.20	.00
	GERVAIS STREET ASSOCIATES	1010 GERVAIS ST	6,566.67	.00
	HARPOOTLIAN PAMELA M	1410 LAUREL ST	4,116.67	.00
	L A OLYMPIA LAND OWNER LLC	S/S HEYWARD ST	6,633.35	.00
	LADY STREET ASSOCIATES LLC	915 LADY ST	4,752.77	.00
	LEWIS ROBERT B	7027 TAYLOR ST	1,355.86	.00
	LEWIS ROBERT B	832 ALBION RD	1,737.20	.00
	MAINSTREAM GROUP V LP	1642 MAIN ST	38,102.75	.00
	MCIVER LESLIE H &	1001 WASHINGTON ST	3,232.03	.00
	OLYMPIA BUILDING OWNER LLC	S/S HEYWARD ST	7,771.15	.00
	RAYE HOLDINGS LLC	1315 BLANDING ST	5,327.36	.00
	SES DEVELOPMENT LLC	1422 LAUREL ST	1,911.62	.00
	VISTA VENTURES LLC	1312 GADSDEN ST	11,452.56	.00
	WARDLAW APARTMENTS LIMITED	1003 ELMWOOD AV	36,544.75	.00
	1004 GERVAIS STREET LLC	1004 GERVAIS ST	1,729.31	.00
	2131 PARK STREET LLC	2131 PARK ST	3,643.57	.00
	339 HEYWARD ST LLC	339 HEYWARD ST	902.38	.00
	701 WHALEY OWNER LLC	701 WHALEY ST	4,201.37	.00
	912 LADY STREET LLC	UNT200 1546 MAIN ST	4,400.75	.00
TOTAL			270,858.48	.00
COUNT	28			

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BAILEY BILL

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YEAR	NAME1	LOCATION-1	AMT-PAID	BALANCE DUE
2011	CANAL DIME LLC	NK1530 MAIN ST	1,292.16	.00
	CANAL DIME OWNER LLC	UNT 3A 1520 MAIN ST	2,060.74	.00
	CAPITOL PLACES IV LLC	1350 MAIN ST	55,188.44	.00
	D & E LLC	1916 HENDERSON ST	1,752.63	.00
	FIRST AND THIRD LLC	2537 GERVAIS ST	1,168.30	.00
	FIRST RELIANCE BANK	2027 TAYLOR ST	1,349.74	.00
	G H BELL FAMILY LIMITED	1219 ASSEMBLY ST	9,420.15	.00
	GARVIN & STEVENSON LLC	827-31 GERVAIS ST	18,796.76	.00
	GERVAIS & LINCOLN LLC	823 GERVAIS ST	5,713.77	.00
	L A OLYMPIA LAND OWNER LLC	S/S HEYWARD ST	6,603.55	.00
	LEWIS ROBERT B	832 ALBION RD	1,679.51	.00
	LONDON I LLC	1400 MAIN ST	37,913.58	.00
	LORICK HOUSE LLC	1727 HAMPTON ST	3,186.60	.00
	MAINSTREAM V LOFTS LLC	1642 MAIN ST	.00	42,854.75
	MAST GENERAL STORE INC THE	1601 MAIN ST	21,499.75	.00
	MCIVER LESLIE H &	1001 WASHINGTON ST	3,217.48	.00
	OLYMPIA BUILDING OWNER LLC	S/S HEYWARD ST	7,736.15	.00
	1004 GERVAIS STREET LLC	1004 GERVAIS ST	1,721.50	.00
	2131 PARK STREET LLC	2131 PARK ST	3,627.55	.00
	339 HEYWARD ST LLC	339 HEYWARD ST	898.29	.00
	521 GERVAIS HISTORIC LLC	N/S GERVAIS ST	2,504.82	.00
	701 WHALEY OWNER LLC	701 WHALEY ST	4,182.48	.00
	823 GERVAIS LLC	823 GERVAIS ST	3,239.71	.00
	912 LADY STREET LLC	UNT200 1546 MAIN ST	5,507.29	.00

TOTAL
COUNT 24

200,260.95 42,854.75

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BAILEY BILL

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YEAR	NAME1	LOCATION-1	AMT-PAID	BALANCE DUE
2012	CAPITOL PLACES IV LLC	1350 MAIN ST	.00	55,987.79
	COMER BRIAN A & VALERIE N D & E LLC	832 ALBION RD 1916 HENDERSON ST	1,651.63 .00	.00 3,777.57
	DOZIER JOHN HALL	1931 HENDERSON ST	.00	4,753.22
	FIRST AND THIRD LLC	2537 GERVAIS ST	.00	2,976.25
	GARVIN & STEVENSON LLC	827-31 GERVAIS ST	.00	37,778.77
	GERVAIS & LINCOLN LLC	823 GERVAIS ST	13,839.96	.00
	L A OLYMPIA LAND OWNER LLC	S/S HEYWARD ST	.00	16,789.20
	LONDON I LLC	1400 MAIN ST	.00	72,367.31
	LORICK HOUSE LLC	1727 HAMPTON ST	.00	8,104.20
	MAINSTREAM V LOFTS LLC	1642 MAIN ST	.00	38,512.74
	MAST COLUMBIA LLC	1601 MAIN ST	.00	17,885.68
	MOORE JAMES C III	2300 WILMOT AVE	5,827.80	.00
	OLYMPIA BUILDING OWNER LLC	S/S HEYWARD ST	.00	20,224.69
	RICHARDSON CLARENCE ETAL	614 BLANDING ST	.00	778.42
	SC 1556 MAIN LLC	1556 MAIN ST	20,874.07	.00
	WICKER TOMMIE B	328 WHALEY ST	.00	2,070.97
	WRIGHT PATRICK M SR & KANDIE A	1410 SHIRLEY ST	.00	2,446.82
	1004 GERVAIS STREET LLC	1004 GERVAIS ST	.00	4,380.67
	2131 PARK STREET LLC	2131 PARK ST	.00	5,844.14
	339 HEYWARD ST LLC	339 HEYWARD ST	.00	15,744.45
	521 GERVAIS HISTORIC LLC	N/S GERVAIS ST	6,375.31	.00
	701 WHALEY OWNER LLC	701 WHALEY ST	.00	10,634.40
	823 GERVAIS LLC	823 GERVAIS ST	8,239.27	.00
	912 LADY STREET LLC	UNT200 1546 MAIN ST	.00	10,659.50
	TOTAL		56,808.04	331,716.79
	COUNT		25	

Richland County Bailey Bill Ordinance

Article V. Rehabilitated Historic Properties

Sec. 23-60. Special Tax Assessment Created.

A special tax assessment is created for eligible rehabilitated historic properties for a period of ten years equal to the assessed value of the property at the time of preliminary certification.

(Ord. No. 047-08HR, § II, 9-9-08)

Sec. 23-61. Purpose.

It is the purpose of this Article to:

- (1) Encourage the rehabilitation of historic properties;
- (2) Promote community development and redevelopment;
- (3) Encourage sound community planning; and
- (4) Promote the general health, safety, and welfare of the community.

(Ord. No. 047-08HR, § II, 9-9-08)

Sec. 23-62. Eligible Properties.

(a) *Certification.* In order to be eligible for the special tax assessment, historic properties must receive preliminary and final certification.

(1) *Preliminary certification.* To receive preliminary certification a property must meet the following conditions:

a. The property meets the requirements for historic designation as established in this section.

b. The proposed rehabilitation work receives a recommendation of approval from the appropriate architectural reviewing authority (hereinafter “reviewing authority”) and is consistent with the rehabilitation standards as set forth in this article. The reviewing authority shall review all improvements associated with the rehabilitation and make a recommendation to the county regarding the project’s eligibility. For the purpose of this article, the reviewing authority shall be defined as follows:

1. In any municipality that has an architectural review board, the municipal board shall serve as the reviewing authority.

2. In the unincorporated areas of the county, and within any municipality that does not have an architectural review board, the South Carolina Department of Archives and History shall serve as the reviewing authority.

c. Be a project that commenced by or after August 17, 2004 to the date of the adoption of this ordinance and work was permitted to have begun prior to receiving preliminary certification, or

d. Be a project that commences on or after the date of the adoption of this ordinance.

(2) *Final certification.* To be eligible for final certification, a property must have met the following conditions:

a. The property has received preliminary certification.

b. The minimum expenditures for rehabilitation as set forth in this article have been incurred and paid.

c. The completed rehabilitation receives a recommendation for approval from the reviewing authority as being consistent with the plans approved by the reviewing authority during preliminary certification.

d. All application fees have been paid in full by the applicant.

e. The property has met all other requirements of this article.

(b) *Historic designation.* In order to be eligible for the special tax assessment, the property must meet one of the following criteria:

(1) The property must be listed on the National Register of Historic Places, or

(2) The property must be located within an historic district that is listed on the National Register of Historic Places and the primary structure to be rehabilitated must be at least fifty years old.

(Ord. No. 047-08HR, § II, 9-9-08)

Sec. 23-63. Eligible rehabilitation.

(a) *Standards for rehabilitation.* To be eligible for the special tax assessment, historic rehabilitations must be conducted according to the following standards:

(1) The historic character of a property shall be retained and preserved. The removal of historic materials or alterations or of features and spaces that characterize each property shall be avoided.

(2) Each property shall be recognized as a physical record of its time, place and use. Changes that create a false sense of historical development shall not be undertaken.

(3) Most properties change over time. Those changes that have acquired historic significance in their own right shall be retained and preserved.

(4) Distinctive features, finishes, and construction techniques or examples of craftsmanship that characterize a property should be preserved.

(5) Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new should match the old in design, color, texture, and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical or pictorial evidence.

(6) Chemical or physical treatments, such as sandblasting, that cause damage to historic materials shall not be used. The surface cleaning of structures, if appropriate, shall be undertaken using the most gentle means possible.

(7) New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale and architectural features to protect the historic integrity of the historic property and its environment.

(8) New additions and adjacent new construction shall be undertaken in such a manner that, if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

(b) *Work to be reviewed.* The following work will be reviewed according to the standards set forth above:

(1) Repairs to the exterior of the designated building.

(2) Alterations to the exterior of the designated building.

(3) New construction on the property on which the building is located, including site work.

(4) Alterations to interior primary public spaces, as defined by the reviewing authority.

(5) Any remaining work where the expenditures for such work are being used to satisfy the minimum expenditures for rehabilitation, including, but not limited to, alterations made to mechanical, plumbing and electrical systems.

(c) *Minimum expenditures for rehabilitation.* To be eligible for the special property tax assessment, the owner or the owner's estate must meet the minimum expenditures for rehabilitation:

(1) For owner-occupied, non-income producing properties, the minimum investment shall be fifty percent (50%) of the fair market value of the property.

(2) For income-producing or non-owner occupied properties, the minimum investment shall be one hundred percent (100%) of the fair market value of the property.

Fair market value means the appraised value as certified to the county by a real estate appraiser licensed by the State of South Carolina, the sales price as delineated in a bona fide contract of sale within twelve months of the time it is submitted, or the most recent appraised value published by the Richland County Tax Assessor.

(d) *Expenditures for rehabilitation* means the actual cost of rehabilitation relating to one or more of the following:

(1) Improvements located on or within the historic building as designated.

(2) Improvements outside of but directly attached to the historic building which are necessary to make the building fully useable (such as vertical circulation) but shall not include rentable/habitable floorspace attributable to new construction.

(3) Architectural and engineering services attributable to the design of the improvements.

(4) Costs necessary to maintain the historic character or integrity of the building.

(e) *Scope*. The special tax assessment may apply to the following:

(1) Structure(s) rehabilitated;

(2) Real property on which the building is located.

(f) *Time limits*. To be eligible for the special tax assessment, rehabilitations must be completed within two (2) years of the date of preliminary certification. If the project is not complete after two years, but the minimum expenditures for rehabilitation have been incurred, the property continues to receive the special assessment until the project is completed or until the end of the special assessment period, whichever shall occur first.

(Ord. No. 047-08HR, § II, 9-9-08)

Sec. 23-64. Process.

(a) *Fee required*. There is a fee required for the review of rehabilitation work during the final certification process. Final certification of the property will not be given until the fee has been paid in full by the applicant. Fees shall be made payable to Richland County. The amount of the fee shall be as follows:

(1) For owner-occupied, non-income producing properties, the fee shall be one hundred and fifty dollars (\$150.00).

(2) For income-producing or non-owner occupied properties, the fee shall be three hundred dollars (\$300.00).

(b) *Plan required.* Owners of property seeking approval of rehabilitation work must submit a completed rehabilitation of historic property application with supporting documentation to the county administrator or his designee prior to beginning work. Rehabilitation work conducted prior to approval of the application is done so at the risk of the property owner.

(c) *Preliminary certification.* Upon receipt of the completed application, the county administrator or his designee shall submit the plan to the reviewing authority for a recommendation as to whether the project is consistent with the standards for rehabilitation. Upon receipt of the reviewing authority's recommendation, the county administrator or his designee shall notify the owner in writing. Upon receipt of this determination, the property owner may:

(1) If the application is approved, begin rehabilitation;

(2) If the application is not approved, he/she may revise such application in accordance with comments provided by reviewing authority.

(d) *Substantive changes.* Once preliminary certification is granted to an application, substantive changes must be approved in writing by the county administrator or his designee. Any substantive changes made to the property during rehabilitation that are not approved by county administrator or his designee, upon review and recommendation of the reviewing authority, are conducted at the risk of the property owner and may disqualify the project from eligibility during the final certification process.

(e) *Final certification.* Upon completion of the project, the property must receive final certification in order to be eligible for the special assessment. The reviewing authority shall inspect completed projects to determine if the work is consistent with the approval recommended by the reviewing authority and granted by the county during preliminary certification. The review process for final certification shall be established by the reviewing authority and may include a physical inspection of the property. The reviewing authority shall notify the applicant in writing of its recommendation. If the applicant wishes to appeal the reviewing authority's recommendation, the appeal must follow the reviewing authority's appeals process. The county administrator or his designee may grant final certification only if the following conditions have been met:

(1) The completed work meets the standards for rehabilitation as established in this article;

(2) Verification is made that the minimum expenditures have been have been incurred in accordance with the provisions of this article; and

(3) Any fee(s) shall be paid in full.

Upon receiving final certification, the property will be assessed for the remainder of the special assessment period on the fair market value of the property at the time the preliminary certification was made or the final certification was made, whichever occurred earlier.

(f) *Additional work.* For the remainder of the special assessment period after final certification, the property owner shall notify the county administrator or his designee of any additional work, other than ordinary maintenance, prior to the work beginning. The reviewing authority shall review the work and make a recommendation to the county administrator or his designee whether the overall project is consistent with the standards for rehabilitation. The county administrator or his designee shall notify the property owner in writing if the overall project is consistent with the standards for rehabilitation. If the additional work is found to be inconsistent by the reviewing authority, the county administrator or his designee shall notify the owner in writing within thirty (30) days of its decision to rescind approval. The property owner may withdraw his/her request and cancel or revise the proposed additional work.

(g) *Notification.* Upon final certification of a rehabilitated historic property, the Richland County Assessor, Auditor, and Treasurer shall be notified by the county administrator or his designee that such property has been duly certified and is eligible for the special tax assessment.

(h) *Application.* Once the final certification has been granted, the owner of the property shall make application to the Richland County Auditor for the special assessment provided for herein. The special assessment shall remain in effect for the length of the special assessment period, unless the property shall become decertified under the provisions of this section.

(i) *Date effective.* If an application for preliminary or final certification is filed by May first or the preliminary or final certification is approved by August first, the special assessment authorized herein is effective for that year. Otherwise, it is effective beginning with the following year. The special assessment only begins in the current or future tax years as provided for in this section. The special assessment period shall not exceed ten (10) years in length, and in no instance may the special assessment be applied retroactively.

(j) *Previously certified properties.* A property certified to receive the special property tax assessment under the existing law continues to receive the special assessment in effect at the time certification was made.

(k) *Decertification.* Once the property has received final certification and assessed as rehabilitated historic property, it remains so certified and must be granted the special assessment until the property becomes disqualified by any one of the following:

(1) Written notice from the owner to the Richland County Auditor requesting removal of the special assessment;

(2) Sale or transfer of ownership, including the sale or transfer of one or more portions of the property, during the special assessment period, other than in the course of probate proceedings;

(3) Removal of the historic designation (3) by the National Register of Historic Places; or

(4) Rescission of the approval of rehabilitation by the county, at the recommendation of the reviewing authority, because of alterations or renovation by the owner or the owner's estate which causes the property to no longer possess the qualities and features which made it eligible

for final certification. Notification of any change affecting eligibility must be given immediately to the Richland County Assessor, Auditor, and Treasurer.

(Ord. No. 047-08HR, § II, 9-9-08)

City of Columbia Bailey Bill Ordinance

DIVISION 5. - SPECIAL PROPERTY TAX ASSESSMENTS FOR REHABILITATED HISTORIC PROPERTIES

Sec. 17-695. - Special tax assessment created.

A special tax assessment is created for eligible rehabilitated historic properties for 20 years equal to the appraised value of the property at the time of preliminary certification.

(Ord. No. 2007-063, § I, 9-5-07)

Sec. 17-696. - Purpose.

It is the purpose of this division to:

- (1) Encourage the restoration of historic properties;
- (2) Promote community development and redevelopment;
- (3) Encourage sound community planning; and
- (4) Promote the general health, safety, and welfare of the community.

(Ord. No. 2007-063, § II, 9-5-07)

Sec. 17-697. - Eligible properties.

(a) *Certification.* In order to be eligible for the special tax assessment, historic properties must receive preliminary and final certification.

(1) To receive preliminary certification a property must meet the following conditions:

- a. The property has received historic designation.
- b. The proposed rehabilitation work receives approval from the design/development review commission (DDRC).
- c. Be a project that commenced by or after August 17, 2004 to the date of the adoption of this ordinance and work was permitted to have begun prior to receiving preliminary certification; or
- d. Be a project that commences on or after the date of the adoption of this ordinance. Preliminary certification must be received prior to beginning work.

(2) To receive final certification, a property must have met the following conditions:

- a. The property has received preliminary certification.
- b. The minimum expenditures for rehabilitation were incurred and paid.

- c. The completed rehabilitation receives approval from the secretary to the DDRC as being consistent with the plans approved by DDRC as part of preliminary certification.
- (b) *Historic designation.* As used in this section, "Historic Designation" means the property maintains one or more of the following:
 - (1) The property is listed on the National Register of Historic Places either individually or as a contributing property in a district.
 - (2) The property is at least 50 years old and is an individual landmark or a contributing property in a local district as designated by city council and listed in sections 17-681 and 17-691 of the City of Columbia Code of Ordinances.

(Ord. No. 2007-063, § III, 9-5-07)

Sec. 17-698. - Eligible rehabilitation.

- (a) *Standards for rehabilitation work.* To be eligible for the special tax assessment, historic rehabilitations must be appropriate for the historic building and the historic district in which it is located. This is achieved through adherence to the following standards:
 - (1) The historic character of a property shall be retained and preserved; the removal of historic materials or alterations of features and spaces that characterize each property shall be avoided.
 - (2) Each property shall be recognized as a physical record of its time, place and use; changes that create a false sense of historical development shall not be undertaken.
 - (3) Most properties change over time; those changes that have acquired historic significance in their own right shall be retained and preserved.
 - (4) Distinctive features, finishes, and construction techniques or examples of craftsmanship that characterize a property should be preserved.
 - (5) Deteriorated historic features shall be repaired rather than replaced; where the severity of deterioration requires replacement of a distinctive feature, the new should match the old in design, color, texture, and other visual qualities and, where possible, materials; replacement of missing features shall be substantiated by documentary, physical, or pictorial evidence.
 - (6) Chemical or physical treatments, such as sandblasting, that cause damage to historic materials shall not be used; the surface cleaning of structures, if appropriate, shall be undertaken using the gentlest means possible.
 - (7) New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property; the new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the historic property and its environment.
 - (8) New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.

(b) *Work to be reviewed.* The following work will be reviewed according to the standards set forth above:

- (1) Repairs to the exterior of the designated building.
- (2) Alterations to the exterior of the designated building.
- (3) New construction on the property on which the building is located.
- (4) Alterations to interior primary public spaces.
- (5) Any remaining work where the expenditures for such work are being used to satisfy the minimum expenditures for rehabilitation.

(c) *Minimum expenditures for rehabilitation* means the owner or the owner's estate rehabilitates the building, with expenditures for rehabilitation exceeding 20 percent of the fair market value of the building. Fair market value means the appraised value as certified to the DDRC by a real estate appraiser licensed by the State of South Carolina, the sales price as delineated in a bona fide contract of sale within twelve months of the time it is submitted, or the most recent appraised value published by the Richland County Tax Assessor.

(d) *Expenditures for rehabilitation* means the actual cost of rehabilitation relating to one or more of the following:

- (1) Improvements located on or within the historic building as designated.
- (2) Improvements outside of but directly attached to the historic building which are necessary to make the building fully useable (such as vertical circulation) but shall not include rentable/habitable floorspace attributable to new construction.
- (3) Architectural and engineering services attributable to the design of the improvements.
- (4) Costs necessary to maintain the historic character or integrity of the building.

(e) *Scope.* The special tax assessment may apply to the following:

- (1) Structure(s) rehabilitated.
- (2) Real property on which the building is located.

(f) *Time limits.* To be eligible for the special tax assessment, rehabilitation must be completed within two (2) years of the preliminary certification date. If the project is not complete after two years, but the minimum expenditures for rehabilitation have been incurred, the property continues to receive the special assessment until the project is completed or until the end of the special assessment period, whichever shall first occur.

(Ord. No. 2007-063, § IV, 9-5-07)

Sec. 17-699. - Process.

(a) *Fee required.* There is a fee of \$150.00 required for final certification for each application for review of rehabilitation work of single family and/or duplex structures and \$300.00 for all other structures. Fees are payable to the City of Columbia, and final certification will not be given without payment of this fee.

(b) *Plan required.* Owners of property seeking approval of rehabilitation work must submit a rehabilitation historic property application with supporting documentation and application fee prior to beginning work.

(c) *Preliminary certification.* Upon receipt of the completed application, the proposal shall be placed on the next available agenda of the DDRC to determine if the project is consistent with the standards for rehabilitation in subsection 17-698(a) above. After the DDRC makes its determination, the owner shall be notified in writing. Upon receipt of this determination the owner may:

(1) If the application is approved, begin rehabilitation;

(2) If the application is not approved, he may revise such application in accordance with comments provided by the D/DRC;

(d) *Substantive changes.* Once preliminary certification is granted to an application, substantive changes must be approved by the D/DRC. Unapproved substantive changes are conducted at the risk of the property owner and may disqualify the project from eligibility. Additional expenditures will not qualify the project for an extension on the special assessment.

(e) *Final certification.* Upon completion of the project, the project must receive final certification in order to be eligible for the special assessment. The secretary to the DDRC will inspect completed projects to determine if the work is consistent with the approval granted by the DDRC pursuant to section 17-698. Final certification will be granted when the completed work meets the Standards and verification is made that expenditures have been made in accordance with subsection 17-698(c) and (d) above. Upon receiving final certification, the property will be assessed for the remainder of the special assessment period on the fair market value of the property at the time the preliminary certification was made or the final certification was made, whichever occurred earlier.

(f) *Additional work.* For the remainder of the special assessment period after final certification, the property owner shall notify the D/DRC of any additional work, other than ordinary maintenance. The D/DRC will review the work at a regularly scheduled hearing and determine whether the overall project is consistent with the standards for rehabilitation. If the additional work is found to be inconsistent the property owner may withdraw his request and cancel or revise the proposed additional work.

(g) *Decertification.* When the property has received final certification and assessed as rehabilitated historic property, it remains so certified and must be granted the special assessment until the property becomes disqualified by any one of the following:

(1) Written notice from the owner to the D/DRC and the auditor requesting removal of the preferential assessment;

(2) Sale or transfer of ownership during the special assessment period, other than in the course of probate proceedings;

(3) Removal of the historic designation by the Columbia City Council; or

(4) Rescission of the approval of rehabilitation by the DDRC because of alterations or renovation by the owner or the owner's estate which causes the property to no longer possess the qualities and features which made it eligible for final certification.

Notification of any change affecting eligibility must be given immediately to the Richland County Assessor, Auditor, and Treasurer.

(h) *Notification.* The city shall, upon final certification of a property, notify the Richland County Assessor, Auditor and Treasurer that such property has been duly certified and is eligible for the special tax assessment.

(i) *Date effective.* If an application for preliminary or final certification is filed by May 1 or the preliminary or final certification is approved by August 1, the special assessment authorized herein is effective for that year. Otherwise, it is effective beginning with the following year.

The special assessment only begins in the current or future tax years as provided for in this section. In no instance may the special assessment be applied retroactively.

(j) *Application.* Once the DDRC has granted the special property tax assessments authorized herein, the owner of the property shall make application to the Richland County Auditor for the special assessment provided for herein.

(Ord. No. 2007-063, § V, 9-5-07)

State of South Carolina Bailey Bill Statute

§ 4-9-195. Grant of special property tax assessments to "rehabilitated historic property" or "low and moderate income rental property".

(A) The governing body of any county by ordinance may grant the special property tax assessments authorized by this section to real property which qualifies as either "rehabilitated historic property" or as "low and moderate income rental property" in the manner provided in this section. A county governing body may designate, in its discretion, an agency or a department to perform its functions and duties pursuant to the provisions of this section in its discretion.

(1) All qualifying property may receive preliminary certification from the county governing body and upon this preliminary certification, the property must be assessed for two years on the fair market value of the property at the time the preliminary certification was made. If the project is not complete after two years, but the minimum expenditures for rehabilitation have been incurred, the property continues to receive the special assessment until the project is completed.

(2) Upon completion of a project, the project must receive final certification from the county governing body in order to be eligible for the special assessment. Upon final certification, the property must be assessed for the remainder of the special assessment period on the fair market value of the property at the time the preliminary certification was made or the final certification was made, whichever occurred earlier. If a completed project does not comply with all requirements for final certification, final certification must not be granted and any monies not collected by the county due to the special assessment must be returned to the county.

(3) The special assessment only begins in the current or future tax years as provided for in this section. In no instance may the special assessment be applied retroactively.

(B) As used in this section:

(1) "Historic designation" means the owner of the property applies for and is granted historic designation by the county governing body for the purpose of the special property tax assessment based on one or more of the following reasons:

(a) the property is listed in the National Register of Historic Places;

(b) the property is designated as a historic property by the county governing body based upon criteria established by the county governing body and is at least fifty years old; or

(c) the property is at least fifty years old and is located in a historic district designated by the county governing body at any location within the geographical area of the county.

(2) "Approval of rehabilitation work" means the proposed and completed rehabilitation

work is approved by the reviewing authority as appropriate for the historic building and the historic district in which it is located.

(3) "Minimum expenditures for rehabilitation" means the owner or his estate rehabilitates the building, with expenditures for rehabilitation exceeding the minimum percentage of the fair market value of the building established by the county in its ordinance. The county governing body may set different minimum percentages for owner-occupied property and income producing real property, between twenty percent and one hundred percent.

(4) "Special assessment period" means the county governing body shall set the length of the special assessment in its ordinance of not more than twenty years.

(5) "Preliminary certification" means a property has met the following conditions:

(a) the owner of the property applies for and is granted historic designation by the county governing body; and

(b) the proposed rehabilitation receives approval of rehabilitation work from the reviewing authority.

A county governing body may require that an owner applies for preliminary certification before any project work begins.

(6) "Final certification" means a property has met the following conditions:

(a) the owner of the property applies for and is granted historic designation by the county governing body;

(b) the completed rehabilitation receives approval of rehabilitation work from the reviewing authority; and

(c) the minimum expenditures for rehabilitation were incurred and paid.

(7) "Reviewing authority" for approval of rehabilitation work pursuant to this section is defined as:

(a) the board of architectural review in counties with a board of architectural review with jurisdiction over historic properties operating pursuant to Section 6-29-870;

(b) in counties without a board of architectural review with jurisdiction over historic properties, the county governing body may designate another qualified entity with historic preservation expertise to review the rehabilitation work; or

(c) if the county governing body does not designate another qualified entity, the Department of Archives and History shall review the rehabilitation work. No separate application to the department is required for properties receiving preliminary and final approval for the federal income tax credit allowed pursuant to Section 47 of the Internal Revenue Code or the state income tax credit allowed pursuant to Section 12-6-3535.

(8) "Rehabilitated historic property" means the property has met all the criteria for final certification.

(C) "Low and moderate income rental property" is eligible for certification if:

(1) the property provides accommodations under the Section 8 Program as defined in the United States Housing Act of 1937 and amended by the Housing and Community Act of 1974 for low and moderate income families and persons as defined by Section 31-13-170(p); or

(2) in the case of income-producing real property, the expenditures for rehabilitation exceed the appraised value of the property; and

(3) if the low and moderate income housing rehabilitation is located in an area designated by the local government as a Low and Moderate Housing Rehabilitation District; and

(4) the owner or estate of any property certified as "low and moderate income rental property" takes no actions which cause the property to be unsuitable for such a designation. The county governing body granting the initial certification has the authority to decertify property in these cases, and the property becomes immediately ineligible for the special tax assessments provided for this type of property; and

(5) if the property qualifies as "historic" as defined in subsection (B)(1), then the rehabilitation work must be approved by the appropriate reviewing authority as provided in subsections (B) and (D).

(D) The Department of Archives and History may provide training and technical assistance to counties and procedures for application, consideration, and appeal through appropriate regulations for "rehabilitated historic property" provisions of the law. The governing body may establish fees for applications for preliminary or final certification, or both, through the ordinance or regulations.

(E) When property has received final certification and is assessed as rehabilitated historic property, or low or moderate income rental property, it remains so certified and must be granted the special assessment until the property becomes disqualified by any one of the following:

(1) written notice by the owner to the county to remove the preferential assessment;

(2) removal of the historic designation by the county governing body;

(3) decertification of the property by the local governing body as low or moderate income rental property for persons and families of moderate to low income as defined by Section 31-13-170(p);

(4) rescission of the approval of rehabilitation work by the reviewing authority because of alterations or renovations by the owner or his estate which cause the property to no longer possess the qualities and features which made it eligible for final certification.

Under no circumstances shall the sale or transfer of ownership of real property certified and assessed in accordance with this section and any ordinance in effect at the time disqualify the property from receiving the special property tax assessment under this section. This provision shall be applicable and given full force and effect to any special property tax assessment granted prior to the effective date of this paragraph notwithstanding any ordinance in effect from time to time to the contrary.

Notification of any change affecting eligibility must be given immediately to the appropriate county taxing and assessing authorities.

(F) If an application for preliminary or final certification is filed by May first or the preliminary or final certification is approved by August first, the special assessment authorized by this section is effective for that year. Otherwise it is effective beginning with the following year.

(G) Once the governing body has granted the special property tax assessments authorized by this section, the owner of the property shall make application to the auditor for the special assessment provided for by this section.

(H) A property certified to receive the special property tax assessment under the existing law continues to receive the special assessment in effect at the time certification was made. _

AMENDED

STATE OF SOUTH CAROLINA
COUNTY COUNCIL FOR RICHLAND COUNTY
ORDINANCE NO. ___-13HR

AN ORDINANCE AMENDING THE RICHLAND COUNTY CODE OF ORDINANCES, CHAPTER 23, TAXATION; ARTICLE V, REHABILITATED HISTORIC PROPERTIES; SO AS TO REFLECT THE 2010 AMENDMENTS MADE TO SECTION 4-9-195 OF THE SOUTH CAROLINA CODE OF LAWS, 1976, AS AMENDED; AND TO MORE CLOSELY ALIGN THE COUNTY'S ORDINANCE WITH THAT OF THE CITY OF COLUMBIA.

WHEREAS, Section 4-9-195 of the S. C. Code of Laws, 1976, as amended, was amended by the South Carolina General Assembly through the enactment of Act No. 182, effective May 28, 2010; and

WHEREAS, Richland County Council now desires to amend the Richland County Code of Ordinances, Chapter 23, Taxation, Article V, Rehabilitated Historic Properties, to reflect the 2010 amendments made to Section 4-9-195 of the South Carolina Code of Laws, 1976, as amended;

WHEREAS, Richland County Council now desires to amend the Richland County Code of Ordinances, Chapter 23, Taxation, Article V, Rehabilitated Historic Properties, to more closely align the County's ordinance with that of the City of Columbia in an effort to promote economic development, foster a more business friendly environment, and clarify any confusion that exists between the County's and City's Bailey Bill ordinances;

NOW, THEREFORE, pursuant to the authority granted by the Constitution and the General Assembly of the State of South Carolina, BE IT ENACTED BY THE COUNTY COUNCIL FOR RICHLAND COUNTY:

SECTION I. The Richland County Code of Ordinances, Chapter 23, Taxation; Article V, Rehabilitated Historic Properties; Section 23-60, Special Tax Assessment Created; is hereby amended to read as follows:

Sec. 23-60. Special tax assessment created.

A special tax assessment is created for eligible rehabilitated historic properties for a period of ~~ten~~ twenty (20) years equal to the assessed value of the property at the time of Preliminary Certification.

SECTION II. The Richland County Code of Ordinances, Chapter 23, Taxation; Article V, Rehabilitated Historic Properties; Section 23-62, Eligible Properties; Subsection (b), Historic Designation; is hereby amended to read as follows:

(b) *Historic designation.* In order to be eligible for the special tax assessment, the property must meet one of the following criteria:

AMENDED

- (1) The property must be listed on the National Register of Historic Places, or
- ~~(2) The property must be located within an historic district that is listed on the National Register of Historic Places and the primary structure to be rehabilitated must be at least fifty years old. The property is designated as a historic property by the county council based upon criteria established by the county council and the property is at least fifty (50) years old; or~~
- (3) The property is at least fifty (50) years old and is located in a historic district designated by the county council, based upon criteria established by same, at any location within the geographical area of the county.

SECTION III. The Richland County Code of Ordinances, Chapter 23, Taxation; Article V, Rehabilitated Historic Properties; Section 23-63, Eligible Rehabilitation; Subsection (c), Minimum Expenditures for Rehabilitation; is hereby amended to read as follows:

(c) *Minimum expenditures for rehabilitation.* To be eligible for the special property tax assessment, the owner or the owner's estate must meet the minimum expenditures for rehabilitation:

- ~~(1) For owner-occupied, non-income producing properties, the minimum investment shall be fifty percent (50%) of the fair market value of the property.~~
- (1) The minimum investment shall be twenty percent (20%) of the fair market value of the building which is to be rehabilitated.
- ~~(2) For income producing or non-owner occupied properties, the minimum investment shall be one hundred percent (100%) of the fair market value of the property.~~
- (2) Fair market value means the appraised value as certified to the county by a real estate appraiser licensed by the State of South Carolina, the sales price as delineated in a bona fide contract of sale within twelve months of the time it is submitted, or the most recent appraised value published by the Richland County Tax Assessor.

SECTION IV. The Richland County Code of Ordinances, Chapter 23, Taxation; Article V, Rehabilitated Historic Properties; Section 23-63, Eligible Rehabilitation; Subsection (f), Time Limits; is hereby amended to read as follows:

(f) *Time limits.* ~~To be eligible for the special tax assessment, rehabilitations must be completed within two (2) years of the date of preliminary certification. If the project is not complete after two years, but the minimum expenditures for rehabilitation have been incurred, the property continues to receive the special assessment until the project is completed or until the end of the special assessment period, whichever shall occur first. If the~~

AMENDED

project is not complete after two (2) years, but the minimum expenditures for rehabilitation have been incurred, the property continues to receive the special assessment until the project is completed.

SECTION V. The Richland County Code of Ordinances, Chapter 23, Taxation; Article V, Rehabilitated Historic Properties; Section 23-64, Process; Subsection (i), Date Effective; is hereby amended to read as follows:

(i) *Date effective.* If an application for preliminary or final certification is filed by May first or the preliminary or final certification is approved by August first, the special assessment authorized herein is effective for that year. Otherwise, it is effective beginning with the following year. The special assessment only begins in the current or future tax years as provided for in this section. The special assessment period shall not exceed ~~ten (10)~~ twenty (20) years in length, and in no instance may the special assessment be applied retroactively.

SECTION VI. The Richland County Code of Ordinances, Chapter 23, Taxation; Article V, Rehabilitated Historic Properties; Section 23-64, Process; Subsection (k), Decertification; is hereby amended to read as follows:

(k) *Decertification.* Once the property has received final certification and assessed as rehabilitated historic property, it remains so certified and must be granted the special assessment until the property becomes disqualified by any one of the following:

- (1) Written notice from the owner to the Richland County Auditor requesting removal of the special assessment;
- ~~(2) Sale or transfer of ownership, including the sale or transfer of one or more portions of the property, during the special assessment period, other than in the course of probate proceedings;~~
- ~~(3)~~(2) Removal of the historic designation by the ~~National Register of Historic Places~~ county council, based upon criteria established by same; or
- ~~(3)~~ Decertification of the property by the county council as low or moderate income rental property for persons and families of moderate to low income as defined by Section 31-13-170(p); or
- ~~(4)~~(3) Rescission of the approval of rehabilitation by the county, at the recommendation of the reviewing authority, because of alterations or renovation by the owner or the owner's estate which causes the property to no longer possess the qualities and features which made it eligible for Final Certification. Notification of any change affecting eligibility must be given immediately to the Richland County Assessor, Auditor, and Treasurer.

AMENDED

SECTION VII. Severability. If any section, subsection, or clause of this ordinance shall be deemed to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

SECTION VIII. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION IX. Effective Date. This ordinance shall be effective from and after _____, 2013, and shall apply uniformly to new projects and to qualified properties currently receiving the special assessment provided hereunder.

RICHLAND COUNTY COUNCIL

BY: _____
Kelvin E. Washington, Sr., Chair

ATTEST THIS THE ____ DAY

OF _____, 2013

Michelle M. Onley
Clerk of Council

RICHLAND COUNTY ATTORNEY'S OFFICE

Approved As To LEGAL Form Only
No Opinion Rendered As To Content

First Reading: April 2, 2013 (tentative)
Second Reading:
Public Hearing:
Third Reading:

Richland County Council Request of Action

Subject

Accommodations Tax Committee-2 **[PAGES 56-62]**



APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: D. Elaine Brown

Home Address: 2240 Newell Road, Columbia, SC 29209

Telephone: (home) 803-783-6862 (work) 803-705-4529

Office Address: 1600 Harden Street, Columbia, SC 29204

Email Address: elainjami@yahoo.com

Educational Background: Midlands Technical College, University of Phoenix

Professional Background: Benefits Manager, Human Resources, Benedict College

Male **Female** Age: 18-25 26-50 Over **50**

Name of Committee in which interested: Accommodation Tax Committee

Reason for interest: To assist in the planning for the use of this tax.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

I am currently a benefits manager in a human resources office. I am in contact with employees from all walks of life. I can perhaps share my knowledge of other avenues on how this tax may benefit the citizens in Richland County.

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? _____

Recommended by Council Member(s): Sandra Sims

Hours willing to commit each month: Varies

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No X _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No X _____

If so, describe: _____


Applicant's Signature

3/28/2013
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: Willis Langley, Jr.

Home Address: 825 Blythewood, SC 29016

Telephone: (home) 803-513-3498 (work) 803-786-2477

Office Address: 7420 Wilson Blvd., Columbia, SC 29016

Email Address: _____

Educational Background: Elizabeth City State University

Professional Background: President, W Langley, Inc.

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: Accommodation Tax Committee

Reason for interest:

I am excited to be considered to serve on Richland County Hospitality Tax Commission. As an entrepreneur of 25 years plus in our great city, I am concerned about its economics and tourism growth. My years of experience as a business owner melded with my years of community service will allow me to serve with the city's and the public's best interest at heart.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

Past member of the City of Columbia Chamber of Commerce Board, Former Vice Chair
Columbia Urban League Board, Past member of the Elizabeth City State University Foundation
Board, Former member Keep America Beautiful Board.

Presently serve on any County Committee, Board or Commission? Yes

Decker International Boulevard Coalition Board

Any other information you wish to give? I am willing to work to improve our County.

Recommended by Council Member(s): Joyce Dickerson

Hours willing to commit each month: 8

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

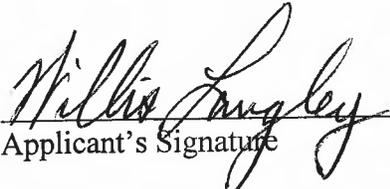
Yes _____ No X _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No X _____

If so, describe: _____


Applicant's Signature

3/21/13
Date

**Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.**

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only		
Date Received: _____	Received by: _____	
Date Sent to Council: _____		
Status of Application:	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied <input type="checkbox"/> On file

Richland County Council Request of Action

Subject

Airport Commission-2; applications were received from the following: **[PAGES 63-69]**

Stephen Burnette

Bruce K. Cole*

John Mark Dean*

* Eligible for reappointment



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: Stephen Burnette
Home Address: 128 Rosewood Hills Dr Columbia SC 29205
Telephone: (home) 803.840.2183 (work) Retired
Office Address: _____
Email Address: sburnette43@gmail.com
Educational Background: B.S. - USC (78) M.Div - SWBTS (82) D.Min - Fuller (02)
Professional Background: 28 Years Senior Pastor
Male Female Age: 18-25 26-50 Over 50
Name of Committee in which interested: Airport Commission - Owens Airport
Reason for interest: Served in Barnwell, SC. Is a gateway for community development
Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:
Strategic Thinker (D. Min. in Strategic Planning); Community focused; Able to find Win/Win Solutions; strong relationship skills.
Presently serve on any County Committee, Board or Commission? No.
Any other information you wish to give? _____
Recommended by Council Member(s): _____
Hours willing to commit each month: whatever is needed.

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No _____

If so, describe: _____


Applicant's Signature

6 Feb, 2013
Date

**Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.**

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only			
Date Received: _____	Received by: _____		
Date Sent to Council: _____			
Status of Application:	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	<input type="checkbox"/> On file



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: BRUCE K. COLE

Home Address: 309 NORTH TREUTHORN ROAD, FOREST ACRES, SC

Telephone: (home) 803-790-7112 (work) 803-748-1236

Office Address: 1907 MAIN ST., SUITE 1980, COLUMBIA, SC 29201

Email Address: BCOLE@PALMETTOREALTYADVISORS.COM

Educational Background: P.H.D. - REAL ESTATE (PLANNING, DEVELOPMENT + ^{BUILT} ENV)

Professional Background: CPA

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: COUNTY AIRPORT COMMISSION

Reason for interest: CONTINUATION OF SERVICE

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

PROFESSIONAL AND ACADEMIC FOCUS ON FINANCE OF PUBLIC INFRASTRUCTURE

Presently serve on any County Committee, Board or Commission? AIRPORT COMMISSION

Any other information you wish to give? _____

Recommended by Council Member(s): JIM MANNING

Hours willing to commit each month: 10

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No ✓

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No ✓

If so, describe: _____


Applicant's Signature

2-4-13
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: John Mark Dean

Home Address: 127 S. Edisto Ave.

Telephone: (home) 803-799-7404 (work)

Office Address: NA

Email Address: john.dean@earthlink.net

Educational Background: BA-Cornell college of Iowa (1958) MSP and chem (1960), PhD Purdue (1962)

Professional Background: Researcher Battelle Northwest 1963-70, Faculty @ USC 1970-2002

Male [X] Female [] Age: 18-25 [] 26-50 [] Over 50 [X] Retired -

Name of Committee in which interested: Richland County Airport Commission

Reason for interest: Currently serving as neighborhood representative and willing to continue

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

Technical background, experience in Public Policy issues and administration

Presently serve on any County Committee, Board or Commission? Richland County Airport Commission

Any other information you wish to give? Supported by Hollywood-Rosehill Neighborhood Assoc.

Recommended by Council Member(s): Seth Rose, Grey Pearce

Hours willing to commit each month: As much as necessary

CONFLICT OF INTEREST POLICY

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No _____

If so, describe: _____

John Mark Deane
Applicant's Signature

11/29/12
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	

Richland County Council Request of Action

Subject

Board of Assessment Appeals-1; an application was received from **[PAGES 70-72]**

John F. Kososki



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: John F. Kososki

Home Address: 5225 Lakeshore Drive, Columbia, SC 29206

Telephone: (home) (803) 787-1706 (work) (Retired)

Office Address: _____

Email Address: drjohnfk@gmail.com

Educational Background: BSEd - U. of Wis.; MSEE - MIT; D.B.A. - Harvard U.

Professional Background: College Teacher; Administrator; Independent Consultant

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: Board of Assessment Appeals

Reason for interest: Previously taught real estate finance and had been a real estate investor in Atlanta & Myrtle Beach. Frequent user of Assessors' Websites.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

As a self-employed economic consultant and IT professional for 35 years, I developed a keen logical approach to analysis & problem solving.

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? Having lived in Richland County for 40 years, I am committed to its betterment.

Recommended by Council Member(s): Greg Pearce, Jim Manning

Hours willing to commit each month: 30-40 hours (or whatever it takes)

CONFLICT OF INTEREST POLICY

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No _____

If so, describe: _____

John F. Kersodi
Applicant's Signature

Feb. 5, 2013
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	

Richland County Council Request of Action

Subject

Board of Zoning Appeals-2; applications were received from the following: [**PAGES 73-82**]

Susanne H. Cecere*

Josephine F. Laney

T. Ralph Meetze*

Frank Richardson

* Eligible for reappointment



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Susanne H. Cecere
Home Address: 8412 Wilson Blvd Columbia, SC 29203
Telephone: (home) 803 786-6012 (cell/work) 803 920-4043
Office Address: N/A
Email Address: ceceresusanne@yahoo.com
Educational Background: A.C Flora H.S., USC - Business / Acct.
Professional Background: USC ; Gov. Riley's Office, SCE SC
Male [] Female [x] Age: 18-25 [] 26-50 [] Over 50 [x]
Name of Committee in which interested: BOZA
Reason for interest: Community development ; environment, comprehensiv plan for Richland County
Your characteristics/qualifications, which would be an asset to Committee, Board or Commission: prior service on BOZA, community service (Fairlaw) SIC for Keenan HS; highly motivated + hard working
Presently serve on any County Committee, Board or Commission? BOZA
Any other information you wish to give? Order of the Palmetto, chair - Trustee
Recommended by Council Member(s): Torrey Rush Fair lawn UMC ; Elec. Committee
Hours willing to commit each month: as required Leon Lott

CONFLICT OF INTEREST POLICY

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No

If so, describe: _____

Jessie H. Coker

1/28/2013

Applicant's Signature

Date

Return to:

Clerk of Council, Post Office Box 192, Columbia, SC 29202.

For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: Josephine F. Laney
Home Address: 10 Cedarwood Lane, 29205
Telephone: (home) 256-0312 (work) —
Office Address: I manage property from my home (not in Richland Co.)
Email Address: jlaney27@gmail.com
Educational Background: USC - BS Finance/Marketing, GA State U. MS Real Estate
Professional Background: Real Estate Appraisal & Realtor
Male Female Age: 18-25 26-50 Over 50
Name of Committee in which interested: Zoning Appeals
Reason for interest: Enjoy learning about how our county tax system works and interested in helping to improve its workings.
Your characteristics/qualifications, which would be an asset to Committee, Board or Commission: Have background in real estate, finance & am willing to devote the time to assist with the appeals process. It needs to be apparent to all and fairly applied.
Presently serve on any County Committee, Board or Commission? NO
Any other information you wish to give? I have a flexible schedule.
Recommended by Council Member(s): no
Hours willing to commit each month: up to 30.

CONFLICT OF INTEREST POLICY

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No _____

If so, describe:

Josephine Thoney *2/7/13*

Applicant's Signature Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 572-3681.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

2

Staff Use Only	
Date Received:	Received by:
Date Sent to Council:	



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: T. Ralph Meetze
Home Address: 613 Hatrick Road, Columbia, S. C. 29209
Telephone: (home) (803) 776-6501 (work) (803) 776-6501
Office Address: Same As Above (Cell) (803) 269-9000
Email Address: trmeetze@netzero.net

Educational Background: 12 Years Grammar and High School-Lexington Class of '53 **

Professional Background: 40+ Years in all areas of real estate finance, appraisals, mortgage services, consulting, etc.

Male [M] Female [] Age: 18-25 [] 26-50 [] Over 50 [X]

** Real Estate License course - Midlands Tech
Name of Committee in which interested: Board of Zoning Appeals

Reason for interest: Opportunity to give back to the community of which I've been a part since 1975 (Previously resided in Richland some five plus years before moving back to Lexington County)

Your characteristics/qualifications, which would be an asset to Committee, Board or

Commission:

Experience, Maturity and Common Sense

Presently serve on any County Committee, Board or Commission? Yes

Any other information you wish to give? -0-

Recommended by Council Member(s): -0-

Hours willing to commit each month: Those necessary to discharge requested assignments.

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

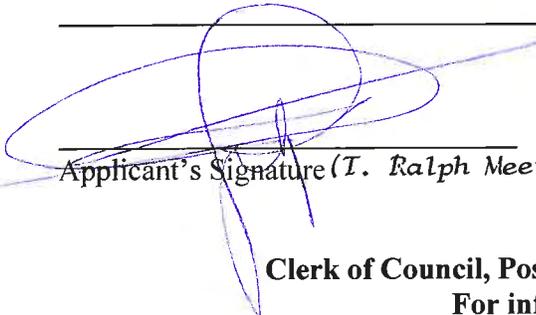
Yes _____ No X _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No X _____

If so, describe: _____

 _____ January 21, 2013
Applicant's Signature (T. Ralph Meetze) Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: FRANK RICHARDSON
Home Address: 119 Kings CREEK RD., IRMO, SC 29063
Telephone: (home) 803-708-1177 (work) 803-497-0193
Office Address:

Email Address: RICS22@YAHOO.COM
Educational Background: ASSOCIATES CIVIL & TELECOMMUNICATION ENG.
Professional Background: GENERAL CONTRACTOR, PRIVATE INVESTIGATOR AND INSURANCE SERVICE INSTRUCTOR.
Male [] Female [] Age: 18-25 [] 26-50 [] Over 50 [X]

Name of Committee in which interested: BOARD OF ZONING APPEALS
Reason for interest: MY QUALIFICATION WILL FIT WELL WITH THE REQUIREMENTS OF THE BOARD OF ZONING APPEALS

Your characteristics/qualifications, which would be an asset to Committee, Board or

Commission:

SERVED FOURTEEN (14) YEARS ON LAURENS CITY COUNCIL, TWO (2) YEARS RIGHT OF WAY AGENT, SCDOT AND FIFTEEN (15) OSP ENGINEER GTE

Presently serve on any County Committee, Board or Commission? NO

Any other information you wish to give?

Recommended by Council Member(s): JULIE-ANN DIXON

Hours willing to commit each month: AS MANY AS REQUIRED TO GET THE JOB DONE

CONFLICT OF INTEREST POLICY

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No X

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No X

If so, describe: _____

Frank Richardson
Applicant's Signature

1/16/2013
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	

Richland County Council Request of Action

Subject

Business Service Center Appeals Board-2; applications were received from the following [**PAGES 83-89**]

John F. Hamilton, CMA, CPA
Teri Hutson Salane, Attorney*

* Eligible for reappointment



APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: John F. Hamilton, CMA, CPA
Home Address: 30 Beaver Dam Court, Columbia, SC 29223
Telephone: (home) 803.608.8066 (work) _____
Office Address: POB 24019, Columbia, SC 29223
Email Address: johnfh@aol.com
Educational Background: USC B/S accounting plus 60 hrs: CPE annually
Professional Background (Must be one): CPA Position filled Attorney Position filled Business person
Male Female Age: 18-25 26-50 Over 50
Name of Committee in which interested: Business Service Center Appeals Board
Reason for interest: Request from Pam Davis, Director
Many years dealing with businesses, individuals and CPA firms.
Your characteristics/qualifications, which would be an asset to Committee/Board/ Commission:
(A resume is also requested.) Brief resume attached.
Presently serve on any County Board/Commission/Committee? No
Any other information you wish to give? No
Recommended by Council Member(s), if any: _____
Hours willing to commit each month: as required

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the board for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all boards shall be required to abstain from voting or influencing through discussion or debate or any other way, decisions of the board affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge it is true and complete.

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STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the board? Yes No

If so, describe: Partner in a CPA firm.
No other affiliations.

[Signature] CPA 2-8-13
Applicant's Signature Date

For more information about the Business Service Center Appeals Board, please e-mail bsc@rcgov.us or call 576-2287.

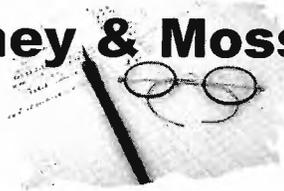
Applications are current for one year.

Please return applications to:
Richland County
Clerk of Council's Office
Post Office Box 192
Columbia, SC 29202

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file

Hamilton McKinney & Moss

Certified Public Accountants



BRIEF BIO

John F. Hamilton, CMA, CPA

- A. Certified Public Accountant (CPA), Member of SCACPA, FICPA and AICPA
- B. Certified Management Accountant (CMA), Member IMA
- C. Legal Support and Expert Witness Testimony for CPA malpractice suits
- D. Auditor malpractice issues consulting with insurance carriers
- E. Over 550 on-site AICPA system peer reviews conducted on CPA firms nationwide plus a substantial number of off-site engagement reviews
- F. Quality Control consulting as needed and inspections for six CPA firms
- G. Part time on-going contract A & A consultant for several other CPA firms
- H. Part time technical reviewer for the state CPA peer review program (review the peer reviewers)
- I. AICPA Technical Reviewer Task Force
- J. Performed Corrective Actions reviews for AICPA Ethics and several state Boards of Accountancy.
- K. AICPA Technical Reviewer Task Force.
- L. Summary of past and present activity in professional organizations:
 - Auditing Standards Committee-SCACPA, Chairperson
 - National Affiliated CPA Firms, Southeast Region Chairperson
 - Education Committee-SCACPA, Member
 - Meetings Committee-SCACPA, Chairperson
 - Technical Standards Committee-SCACPA, Chairperson
 - Nursing Home Committee-SCACPA, Chairperson
 - National Associated CPA Firms, National Chairperson
 - Interaudit, (an European Chartered Accounting Association), USA Delegate
 - Emergency Professional Assistance Committee-SCACPA, Member
 - Practice Review Committee-SCACPA, Member
 - PCPS Peer Review Committee, Member
 - Quality Review Committee-SCACPA, Chairperson
 - MAS Committee-SCACPA, Vice Chairperson
 - Peer Review Task Force to Rewrite Peer Review Standards-AICPA
 - Meetings Committee-SCACPA, Member
 - Technical Standards Committee-SCACPA, Chairperson
 - Positive Enforcement Reviewer-SC Board of Accountancy, Member
- M. Other past Committee/Board Service:
 - SC Supreme Court- Accounting Committee, Member
 - Governor's Nursing Home Board, Chairperson
 - SC Department of Education Audit Committee, Member
 - YMCA Adult Class Committee, Member
 - YSB Corporate Advisory Board, Member
 - USC Bicentennial Campaign Committee, Member
- N. Authorships:
 - Co-authored "Guide to Preparing Interim Financial Statements"
 - Co-authored a CD ROM "Quality Control Document for CPA Firms"
 - Authored many articles for CPA publications.
- O. Beta tester for Practitioners Publishing Company's updates used by National Associations of State Board of Accountancy to accredit publication.
- P. Qualified CPE Instructor for various courses sponsored by the AICPA and many of the State CPA Societies, principally on the topics of GAAP, GAAS and New Standards for Peer Review. 2006 SCACPA CPE Discussion Leader of the Year Award.



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Atty

Applicant must reside in Richland County.

Name: Teri Hudson Salane
Home Address: 104 Cricket Hill Rd
Telephone: (home) 803 788 5705 (work) cell 331 6297
Office Address:
Email Address: terisalane@gmail.com
Educational Background: BA, MPA, JD (USC)
Professional Background (Must be one): CPA [X] Attorney [X] Business person [X]
Male [] Female [X] Age: 18-25 [] 26-50 [] Over 50 [X]
Name of Committee in which interested: Business Service Center Appeals Board
Reason for interest: public service

Your characteristics/qualifications, which would be an asset to Committee/Board/ Commission:

(A resume is also requested.) 25 years of govt service with State of SC; practiced law; prosecutor

Presently serve on any County Board/Commission/Committee? BSC App Bd

Any other information you wish to give?

Recommended by Council Member(s), if any:

Hours willing to commit each month:

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the board for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all boards shall be required to abstain from voting or influencing through discussion or debate or any other way, decisions of the board affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Board or Commission, as the County Council, by majority vote of the council, shall elect.

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the board? Yes No ?

If so, describe: I own property in Richland County - (timber land) and land office building located at 1613 Main St. (partnership) which is rented to a law firm.

Jeri Hutson Gilane 11/6/12
Applicant's Signature Date

For more information about the Business Service Center Appeals Board, please e-mail bsc@rcgov.us or call 576-2287.

Applications are current for one year.

Please return applications to:
Richland County
Clerk of Council's Office
Post Office Box 192
Columbia, SC 29202

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file

Richland County Council Request of Action

Subject

Central Midlands Council of Governments-1; an application was received from: **[PAGES 90-92]**

Robert Alan Lapin



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Robert Alan Lapin
Home Address: 217 Camden Chase Dist 9, 2ER
Telephone: (home) 803-513-1518 (work) 803-513-1518
Office Address: 1901 Main Street Ste 200
Email Address: rlapin@naivant.com

Educational Background: BAS from Michigan State Univ. 1987
Professional Background: Commercial Real Estate Agent for NAJ ALot

Male [X] Female [] Age: 18-25 [] 26-50 [X] Over 50 []

Name of Committee in which interested: Central Midlands Council of Governments

Reason for interest: To help facilitate growth in the Midlands through a smart & responsible manner.

Your characteristics/qualifications, which would be an asset to Committee, Board or

Commission:

Intimate knowledge of current Infrastructure and Development Trends & Community Needs facilitated

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? Available upon Request

Recommended by Council Member(s): Val Hutcherson & Jim Manning

Hours willing to commit each month: As many as required

through 12 years in Commercial Real Estate

CONFLICT OF INTEREST POLICY

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All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No X _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No X _____

If so, describe: _____

Robert Z
Applicant's Signature

11/13/2012
Date

**Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.**

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	

2

Richland County Council Request of Action

Subject

Employee Grievance Committee-2; no applications were received

Richland County Council Request of Action

Subject

Hospitality Tax Committee-3; applications were received from the following [**PAGES 94-100**]

Member Mathis Martin
Michael Wright
Robert G. Tunell*

* Eligible for reappointment



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: Amber Mathis Martin
Home Address: 3129 Oakview Rd Columbia, SC 29204
Telephone: (home) 706.951.6459 (work) 803.805.8000
Office Address: 1551 Barbara Drive Columbia, SC 29223
Email Address: Amber.mathis@hilton.com
Educational Background: Bachelor's Degree - University of South Carolina
Professional Background: Director of Sales - Hampton Inn Columbia Northeast
Male Female Age: 18-25 26-50 Over 50
Name of Committee in which interested: Hospitality Tax
Reason for interest: I understand the importance of the funds that are
allotted to organizations that bring business into the community.
Your characteristics/qualifications, which would be an asset to Committee, Board or
Commission:
I have worked in the hospitality industry for five years and am very
passionate about all aspects of the industry. I have a great attitude!
Presently serve on any County Committee, Board or Commission? No
Any other information you wish to give? I started an association in the Northeast called NE DOSA.
Recommended by Council Member(s): Jini Manning + Damon Vetter
Hours willing to commit each month: as many as needed

CONFLICT OF INTEREST POLICY

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Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ _____ No _____

If so, describe: The Association that I started called Northeast Directors of Sales Association may be having an event that may need funds in the future. The event would be called "Experiencia Northeast".

Amber M. Mantor
Applicant's Signature

11.8.12
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	



APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: ROBERT G. TUNELL
Home Address: 12 UPPER POND ROAD, COLUMBIA, SC
Telephone: (home) 803-788-7940 (work) -
Office Address: -
Email Address: ELB01956@CAROLINA.PR.COM
Educational Background: BS - OKLAHOMA STATE UNIVERSITY
Professional Background: MARKETING & SALES - GENERAL ELECTRIC
Male Female Age: 18-25 26-50 Over 50
Name of Committee in which interested: HOSPITALITY TAX
Reason for interest: CONTINUE MEMBERSHIP ON COMMITTEE
FOR THIS VERY IMPORTANT ACTIVITY
Your characteristics/qualifications, which would be an asset to Committee, Board or
Commission: EXPERIENCE OVER THE PAST TERM
Presently serve on any County Committee, Board or Commission? YES - H. TAX
Any other information you wish to give? -
Recommended by Council Member(s): -
Hours willing to commit each month: AS REQUIRED

CONFLICT OF INTEREST POLICY

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No _____

If so, describe: _____

Robert G. Tunala
Applicant's Signature

FEB 16, 2013
Date

**Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.**

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: Michael Wright

Home Address: 4417 Erskine St. Columbia 29206

Telephone: (home) (864) 978-2799 (work) _____

Office Address: PO Box 754 Columbia, SC 29202

Email Address: mwright@scfb.com

Educational Background: Lander University

Professional Background: SC Farm Bureau national legislative coordinator

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: Hospitality Tax Advisory Committee

Reason for interest: Make Richland County a better place
to live, work and raise a family.

Your characteristics/qualifications, which would be an asset to Committee, Board or
Commission:

Since graduating Lander University, I have worked in
government.

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? _____

Recommended by Council Member(s): _____

Hours willing to commit each month: 12

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Richland County Council Request of Action

Subject

Internal Audit Committee-1; an application was received from: **[PAGES 101-103]**

. Sandra C. Manning*

* Eligible for reappointment



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: Sandra C. Manning

Home Address: 4531 Briarfield Road Forest Acres SC 29206-1615

Telephone: (home) 803-787-0030 (work) 803-699-2999 ext 264

Office Address: Ridgeview High School 4801 Hardscrabble Road Columbia SC 29229

Email Address: DrSandraManning@aol.com

Educational Background: Ph.D. from the University of South Carolina

Professional Background: School Psychologist

Male **Female X** Age: 18-25 26-50 **Over 50 X**

Name of Committee in which interested: Audit Committee

Reason for interest: I believe this is a very important committee and I found my first term to be most intriguing.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

I served on the Richland ONE School Board for 12 years as well as on this committee for a full term.

Presently serve on any County Committee, Board or Commission? Audit Committee

Any other information you wish to give? No

Recommended by Council Member(s): Kelvin Washington

Hours willing to commit each month: Same as this past year.

CONFLICT OF INTEREST POLICY

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No X _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No X _____

If so, describe: _____

Sandra C. Manning
Applicant's Signature

February 26, 2013
Date

**Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.**

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	

Richland County Council Request of Action

Subject

Planning Commission-2; applications were received from the following: [**PAGES 104-112**]

Heather Cairns*
Kimberly P. Fulton
Stephen Gilchrist*
Michael Wright

* Eligible for reappointment



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: HEATHER CAIRNS

Home Address: 840 OLD WOODLANDS RD COLA, SC 29209

Telephone: (home) 803.446.2873 (work) 803.786.1758

Office Address: 109 MAIN ST BLYTHWOOD SC 29016

Email Address: hmc.law@gmail.com

Educational Background: BS (phys ed min-math), Master Land Arch., JD

Professional Background: Former landscape Architect in Ohio + SC, Atty

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: Planning Commission, BOZA

Reason for interest: Professional Bkgrd and passion about interface of land control + private rights + community development.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:
Understanding of law, private rights, community design + public interest

Presently serve on any County Committee, Board or Commission? Yes - Planning Commission former BOZA

Any other information you wish to give? _____

Recommended by Council Member(s): need to confirm

Hours willing to commit each month: 10-20

CONFLICT OF INTEREST POLICY

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APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Kimberly P. Fulton
Home Address: 8 Forest Walk Court Irmo SC 29063
Telephone: (home) 803 509 2898 (work) 803 254 0230 ext. 16
Office Address: 2711 Middleburg Drive, Suite 115 Columbia SC 29204
Email Address: kimberlypfulton@yahoo.com
Educational Background: Bachelor Degree in Mass Communication, Current Master's Student
Professional Background: Program Associate with Sisters of Charity
Male [] Female [x] Age: 18-25 [] 26-50 [x] Over 50 []
Name of Committee in which interested: Planning Commission
Reason for interest: I'm a planner at heart, which is evident through my work and formation of my own business. I would love to bring my talents and ideas.
Your characteristics/qualifications, which would be an asset to Committee, Board or Commission: Outgoing personality, planning experience, enthusiasm, organizational skills, eagerness, outspoken, open minded
Presently serve on any County Committee, Board or Commission? No
Any other information you wish to give? Excited to do more in my city
Recommended by Council Member(s): No
Hours willing to commit each month: As many as needed

CONFLICT OF INTEREST POLICY

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No X _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No X _____

If so, describe: N/A


Applicant's Signature

2/6/13
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved	<input type="checkbox"/> Denied <input type="checkbox"/> On file



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Name: Stephen Gilchrist

Home Address: 113 Springpoint Dr. Columbia, SC 29229

Telephone: (home) (803) 728-0375 (work) (803) 361-9479

Office Address: 113 Springpoint Dr. Columbia, SC 29229

Educational Background: Attended SC. State University - Performing Arts

Professional Background: Please See attachment

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: Planning Commission

Reason for interest: To continue to serve the citizen in the County regarding Planning issues for an additional term

Your characteristics/qualifications, which would be an asset to Committee/Board/ Commission: Please See attachment

Presently serve on any County Board/Commission/Committee? Planning

Any other information you wish to give? I have enjoyed serving on the Commission

Recommended by Council Member(s): _____

Hours willing to commit each month: Any

CONFLICT OF INTEREST POLICY

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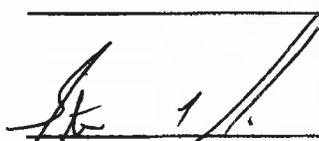
STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the board?

Yes _____

No _____

If so, describe: _____



Applicant's Signature

2/3/13

Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each committee on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: Michael Wright

Home Address: 4417 Erskine St Columbia 29206

Telephone: (home) (864) 979-2799 (work) _____

Office Address: Po Box 754 Columbia, SC 29202

Email Address: mwright@scfb.org

Educational Background: Lander University BS in Public Administration

Professional Background: SC Farm Bureau national legislative coordinator

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: Planning Commission

Reason for interest: Make Richland County a better place to live, do business and raise a family.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

Worked in and around government since 2004 when I graduated Lander University.

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? _____

Recommended by Council Member(s): _____

Hours willing to commit each month: 12

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No _____

If so, describe: _____


Applicant's Signature

2/5/13
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only		
Date Received: _____	Received by: _____	
Date Sent to Council: _____		
Status of Application: <input type="checkbox"/> Approved	<input type="checkbox"/> Denied	<input type="checkbox"/> On file

Richland County Council Request of Action

Subject

Community Relations-3 [PAGES 113-127]

**GREATER COLUMBIA
COMMUNITY RELATIONS COUNCIL**

FINANCIAL REPORT

JUNE 30, 2012

**GREATER COLUMBIA COMMUNITY RELATIONS COUNCIL
INDEX
YEARS ENDED JUNE 30, 2012 AND 2011**

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INDEPENDENT AUDITORS' REPORT

To the Board of Directors
Greater Columbia Community Relations Council
Columbia, South Carolina

We have audited the accompanying statements of financial position of Greater Columbia Community Relations Council as of June 30, 2012 and 2011, and the related statements of activities and cash flows for the years then ended. These financial statements are the responsibility of the Council's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Greater Columbia Community Relations Council as of June 30, 2012 and 2011, and the changes in its net assets and cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

Derrick, Stubbs + Smith, LLP

January 18, 2013

**GREATER COLUMBIA COMMUNITY RELATIONS COUNCIL
 STATEMENTS OF FINANCIAL POSITION
 JUNE 30, 2012 AND 2011**

	<u>2012</u>	<u>2011</u>
ASSETS		
Current Assets		
Cash	\$ 36,364	\$ 3,921
Accounts receivable	281	780
Prepaid expenses	1,223	-
Total current assets	<u>37,868</u>	<u>4,701</u>
Property and Equipment		
Equipment	27,765	51,597
Less, accumulated depreciation	<u>(27,765)</u>	<u>(51,597)</u>
Net property and equipment	<u>-</u>	<u>-</u>
Total assets	<u><u>37,868</u></u>	<u><u>4,701</u></u>
 LIABILITIES AND NET ASSETS		
Accounts payable	3,522	3,080
Net Assets		
Unrestricted	<u>34,346</u>	<u>1,621</u>
Total liabilities and net assets	<u><u>\$ 37,868</u></u>	<u><u>\$ 4,701</u></u>

See notes to financial statements.

**GREATER COLUMBIA COMMUNITY RELATIONS COUNCIL
 STATEMENTS OF ACTIVITIES
 YEARS ENDED JUNE 30, 2012 AND 2011**

	<u>2012</u>	<u>2011</u>
Support and Revenue		
Support	\$ 146,850	\$ 167,067
Other revenue	29,910	31,780
Total support and revenue	<u>176,760</u>	<u>198,847</u>
 Program Expenses	 <u>144,035</u>	 <u>212,839</u>
 Increase (decrease) in net assets	 32,725	 (13,992)
 Net Assets		
Beginning	<u>1,621</u>	<u>15,613</u>
Ending	<u><u>\$ 34,346</u></u>	<u><u>\$ 1,621</u></u>

**GREATER COLUMBIA COMMUNITY RELATIONS COUNCIL
STATEMENTS OF CASH FLOWS
YEARS ENDED JUNE 30, 2012 AND 2011**

	<u>2012</u>	<u>2011</u>
Cash Flows from Operating Activities		
Increase (decrease) in net assets	\$ 32,725	\$ (13,992)
Adjustments to reconcile increase (decrease) in net assets to net cash provided by (used in) operating activities		
Changes in operating assets and liabilities		
(Increase) in accounts receivable and prepaid expense	(723)	(780)
Increase in accounts payable and accrued expenses	441	2,350
Net cash provided by (used in) operating activities	<u>32,443</u>	<u>(12,422)</u>
Cash Flows from Financing Activities		
Payments on note payable	-	(25,000)
Net increase (decrease) in cash	32,443	(37,422)
Cash		
Beginning	<u>3,921</u>	<u>41,343</u>
Ending	<u><u>36,364</u></u>	<u><u>3,921</u></u>
Supplemental Cash Flow Information		
Cash paid for interest	-	1,161
Disposal of fully depreciated property and equipment	<u>\$ 23,832</u>	<u>\$ -</u>

See notes to financial statements.

**GREATER COLUMBIA COMMUNITY RELATIONS COUNCIL
YEARS ENDED JUNE 30, 2012 AND 2011**

Notes to Financial Statements

Note 1. Nature of Activities

The Greater Columbia Community Relations Council (Council) is a nonprofit organization organized under the laws of the State of South Carolina to study and evaluate information concerning racial problems within the community, to submit recommendations as to the solution of such problems and to further the employment opportunities and related training for underprivileged persons.

Note 2. Significant Accounting Policies

Display of net assets by class: The Council adheres to the disclosure and display requirements of the Financial Accounting Standards Board (FASB) as set forth in the Accounting Standards Codification (ASC) 958. ASC 958 establishes standards for external financial reporting by non-profit organizations and requires that resources be classified for accounting and reporting purposes into three net asset categories as follows:

Unrestricted net assets: Net assets that are not subject to donor-imposed restrictions. These net assets, including Board designated, are legally unrestricted and can be used in any Council activity.

Temporarily restricted net assets: Net assets subject to donor-imposed restrictions that may or will be met either by actions of the Council and/or the passage of time. The Council has no such assets.

Permanently restricted net assets: Net assets subject to donor-imposed stipulations that may be maintained permanently by the Council. The donors of these assets permit the Council to use all or part of the income earned on related investments for donor-imposed restrictions. The Council has no such assets.

Cash and cash equivalents: The Council considers all cash accounts, which are not subject to withdrawal restrictions or penalties, and all highly liquid debt instruments purchased with a maturity of three months or less to be cash equivalents.

Property and equipment: Property and equipment is stated at cost and includes expenditures for additions and major improvements. Depreciation is calculated using the straight-line method over the estimated useful lives of five to seven years.

Retirement plan: The Council participates in the American Chamber of Commerce Executives Retirement Plan, a defined contribution plan. Substantially all employees are eligible to elect to participate. The Council and employees contribute to the plan as determined annually by the Council. Employee's vested benefits are determined by length of service according to the plan.

Contributions: Gifts of cash and other assets are presented as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or the purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

In-kind support: The Council records various types of in-kind support including professional services, and materials. Contributed professional services are recognized if the services received create or enhance long-lived assets or require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation. Contributions of tangible assets are recognized at fair market value when received. When in-kind support is received, it is reflected in the accompanying financial statements as in-kind support and offset by like amounts included in expenses. No significant instances of in-kind support were recorded for the year ended June 30, 2012 or 2011.

Additionally, the Council receives a significant amount of skilled, contributed time, which does not meet the two recognition criteria described above. Accordingly, the value of this contributed time has not been determined and is not reflected in the accompanying financial statements.

**GREATER COLUMBIA COMMUNITY RELATIONS COUNCIL
YEARS ENDED JUNE 30, 2012 AND 2011**

Notes to Financial Statements

Note 2. Significant Accounting Policies (Continued)

Use of estimates: The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Income taxes: The Council is exempt from federal and state income taxes under Section 501(c)(3) of the Internal Revenue Code. Management has evaluated the Council's tax positions and concluded that the Council had taken no uncertain tax positions that require adjustment to the financial statements to comply with the provisions of this guidance. With few exceptions, the Council is no longer subject to income tax examination by the U.S. federal, state, or local tax authorities for years before 2008.

Note 3. Commitments

Total rent expense, including rental agreements which are renewable yearly, was \$ 18,355 in 2012 and \$ 18,816 in 2011.

Note 4. Notes Payable

The Council had unsecured lines of credit totaling \$ 25,000 from South Carolina Community Bank due on December 30, 2010, at 8.00% interest due monthly. The balance was paid in full and was not renewed at December 30, 2010.

Note 5. Support from Governmental Units

The Council receives approximately 71% and 81% of its support from local governments in 2012 and 2011, respectively. A significant reduction in the level of this support, if this were to occur, may have a significant effect on the Council's programs and activities.

Note 6. Related Organizations

The Greater Columbia Chamber of Commerce provides certain administrative services as its contribution to the support of the Council. The costs of these services are not recorded on the accompanying financial statements.

Note 7. Retirement Plan Contribution

The Council did not have any employees qualifying for retirement contributions in 2012. The Council's retirement contribution was \$ 2,798 in 2011.

Note 8. Subsequent Events

Subsequent events have been evaluated through January 18, 2013, the date these financial statements were available to be issued. There were no material events that required recognition or additional disclosure in these financial statements.

INDEPENDENT AUDITOR'S REPORT ON SUPPLEMENTARY INFORMATION

To the Board of Directors
Greater Columbia Community Relations Council
Columbia, South Carolina

Our audit, except for that portion marked "budget" which is unaudited and upon which we express no opinion or any other form of assurance, was conducted for the purpose of forming an opinion on the financial statements as a whole. The supplementary information is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audits of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Derrick, Stubbs + Smith, LLP

January 18, 2013

**GREATER COLUMBIA COMMUNITY RELATIONS COUNCIL
SCHEDULE OF SUPPORT AND REVENUE AND EXPENSES COMPARED TO BUDGET
YEAR ENDED JUNE 30, 2012**

	Budget	Actual	Variance Favorable (Unfavorable)
Support and Revenue			
City of Columbia	\$ 30,000	\$ 30,000	\$ -
Miscellaneous income	28,825	49,800	20,976
Richland County	95,317	95,250	(67)
Corporate sponsors	-	1,400	1,400
Individual donations	-	310	310
Total support and revenue	<u>154,142</u>	<u>176,760</u>	<u>22,619</u>
Expenses			
Accounting fees	3,500	3,500	-
Annual meeting report	15,000	9,964	5,036
Auto expense	-	710	(710)
Banking expense	-	147	(147)
Contractual services	89,027	82,476	6,551
Dues and subscriptions	200	207	(7)
Supplies - office	1,000	1,982	(982)
General liability insurance	550	15	535
Housing committee	3,000	1,336	1,664
License fee	100	50	50
Maintenance agreements	2,000	1,180	820
Maintenance and repairs	-	373	(373)
Manager's account	-	457	(457)
Miscellaneous expense	825	458	366
Office lease	19,140	18,355	785
Officer's liability insurance	500	236	264
Payroll expense	-	25	(25)
Postage	1,000	365	635
Printing	2,000	1,524	476
Special activities and meetings	-	128	(128)
Staff development	150	87	63
Supplies	2,400	2,201	199
Telephone	2,000	2,996	(996)
Temporary help	1,500	3,896	(2,396)
Umbrella insurance	250	1,023	(773)
Unemployment taxes	-	25	(25)
Workmen's compensation	1,500	2,235	(735)
Youth leadership council	8,500	8,084	416
Total expenses	<u>154,142</u>	<u>144,035</u>	<u>10,106</u>
Excess of support and revenue over expenses	<u>\$ -</u>	<u>\$ 32,725</u>	<u>\$ 32,725</u>



Greater Columbia Community Relations Council
Community Relations is Everybody's Business.

February 28, 2013

Attn: Mr. Robert Capers
Richland County Finance Office
P.O. Box 192
Columbia SC 29202

Dear Mr. Capers;

On behalf of the Board of Directors of the Greater Columbia Community Relations Council (CRC), I am writing to request continued funding for fiscal year 2014. Support from Richland County Council affords the CRC with opportunities to hear the people and to help the County in its efforts to take this community into its bright future.

With a new Executive Director in place we look forward to taking a more pro-active role in the affairs of our community. We have created and implemented a new strategic plan to continue to engage in civil community dialogue. We will partner with those who wish to make the Midlands a better place for all who chose to live here and work. As we continue to build stronger collaborations with Richland County, the City of Columbia and other institutions we will explore new ways to effectively address the issues that seek to divide our communities.

We are most appreciative of the support provided by Richland County Council. This has not only allowed us to continue existing programs, it also enabled us to hold special meetings to bring to the forefront the concerns of Richland County's citizens such as that of the proposed penny sales tax and other important issues. These educational forums are open to all Richland County residence.

We seek additional funding sources to include corporate and private grants and foundations. Your continued support helps to ensure our success as one of the "go to" organization in our community.

Enclosed is the budget request documentation for 2014. Please let me know if you have questions or need clarification of the information provided.

Respectfully,

Handwritten signature of Karen R. Jenkins in cursive script.

Karen R. Jenkins, Chair

Board of Directors

**FISCAL YEAR 2014 BUDGET CHECKLIST FOR
AGENCY FUNDING REQUESTS**

Name of Agency: Greater Columbia Community Relations Council
Complete Checklist to ensure that all required information is included.

Yes No

- 1. Brief overview of how Richland County funding was used during fiscal year 2012/2013 and planned use for 2013/2014.
- 2. Summary of Revenue Sources Worksheet. Itemize all sources including state/ federal grants. (Attachment A)
- 3. List current capital projects in progress including percentage complete. Include projected capital projects included in budget request. (Attachment B)
- 4. Copy of prior year audited financial statements for your agency.

Name of Executive Director: Henri E. Baskins

Individual to contact concerning request for funding:

Name: Henri E. Baskins Title: Executive Director

Telephone: 803-733-1126

Email: hbaskins@gccrc.com

**Richland County, South Carolina
Current Capital Projects**

Agency: Greater Columbia Community Relations Council

PROJECT NAME	PROJECT COST	PLANNED START DATE	COMPLETION DATE	DESCRIPTION
Youth Leadership Initiatives	25,000	7/1/2013	Ongoing	Community Youth Initiatives
Fair Housing	50,000	7/1/2013	Ongoing	Community-Wide Housing Initiatives
Community Information Forums	10,000	7/1/2013	Ongoing	Inform Community on Current Issues
Annual Meeting	15,000	7/1/2013	Ongoing	Annual Report and Support Recognition

TOTAL COST 100,000

Submitted By: Karen R. Jenkins

Title: Chairman

Date: 03-01-2013

Richland County, South Carolina Summary of Revenue Sources

Greater Columbia Community Relations Council

FUNDING SOURCE	FY10-11 ACTUAL	FY11-12 ACTUAL	FY12-13 BUDGET	FY13-14 REQUEST
Richland County	95,317	95,250	100,000	100,000
Lexington County	0	0	0	0
City of Columbia	65,000	30,000	40,000	100,000
State Government	0	0	0	0
Federal Government	0	0	0	0
Other:	0	0	20,000	0
Corporate Sponsor	6,750	25,000	32,176	50,000
Other Income	31,780	20,000	20,310	25,000
TOTAL REVENUE	198,847	170,250	270,000	275,000
TOTAL EXPENDITURES	212,839	168,250	270,000	275,000

Submitted By: Karen R. Jenkins

Title: Chair, CRC BOD

Date: 03-01-13

Please complete all information requested. If no funding was received or requested from a source, enter zero, or "n/a".

Richland County Council Request of Action

Subject

- a. Staff is requested to adjust the OI (Office/Institutional) Zoning Ordinance to remove the allowance of only residential building in that classification. A minimal amount of residential can be allowed to accommodate the businesses that exist but by virtue of the name it should primarily be Office and Institutional, not residential **[MALINOWSKI]**
- b. Staff is requested to take an in depth look at current Richland County zoning requirements and consider categorizing them in a way to allow for more "sub-categories" in the various zoning districts. Uses permitted should be worked on for a more cohesive/like uses basis to eliminate the general categories currently in existence **[MALINOWSKI]**
- c. Staff is requested to review with Councilman Malinowski the Priority Investment Areas (PIA'S) in Richland County, District 1, and consider their restructuring. The current PIA's came about through some type of staff creative writing with no input from the council member representing the area nor the citizens. While there are areas that can be considered for the use of PIA application it needs to be done on a more selective basis and not on random generalizations as was previously done **[MALINOWSKI]**
- d. By unanimous consent, I move that Council acknowledge April 22, 2013 as Earth Day, and pass the subsequent Resolution supporting Earth Day in Richland County **[MANNING]**
- e. By unanimous consent, I move that Council acknowledge the week of May 12, 2013 as National Police Officer Week and that May 15 be recognized as "Peace Officer's Memorial Day" with all flags at County owned properties be lowered to half staff to honor those peace officers who gave their lives in service to others **[PEARCE]**
- f. To review and amend the Dirt Road Paving Program and possibly eliminate the Pave in Place and have the Roads Paved this paving season **[JACKSON]**

Richland County Council Request of Action

Subject

Must Pertain to Items Not on the Agenda