

# **RICHLAND COUNTY GOVERNMENT**



## **Office of the County Administrator**

### **COUNTY ADMINISTRATOR'S REPORT OF COUNCIL ACTIONS REGULAR SESSION COUNCIL MEETING**

**December 14, 2010**

**6:00 p.m.**

**Call to Order:** Livingston

**Invocation:** Jackson

**Pledge of Allegiance:** Jackson

#### **Approval of Minutes**

**Regular Session: December 7, 2010:** Approved as amended.

**Adoption of the Agenda:** Approved as amended.

#### **Report of the County Attorney**

- a. **Update on Acquisition of Property**
- b. **CMRTA Contractual Matter**
- c. **Project Cyrus**
- d. **Personnel Matter**

**Citizens' Input:** No one spoke.

#### **Executive Session**

- a. **Project Cyrus:** Received as information.

#### **Report of the County Administrator**

- a. **Fire Service Audit Update:** Mr. Pope stated that this item will be discussed at Retreat. **ACTION: ADMINISTRATION, EMERGENCY SERVICES**

- b. **Update on Acquisition of Property:** Executive Session item.
- c. **Employee Recognition:** Mr. Pope introduced the new Assistant Director of Emergency Services, Mr. Alonzo Smith.

**Report of the Clerk of Council:** None.

**Report of the Chairman**

- a. **Personnel Matter:** Executive Session item.
- b. **CMRTA Contractual Matter:** Executive Session item.
- c. **Employee Consultant:** Mr. Livingston reminded Council to submit their information to the Employee Consultant.

**1. Consent Items**

- a. **An Ordinance Authorizing Quit-Claim Deed to the Palmetto Trust for Historic Preservation for a portion of certain tracts of unimproved land now or formerly known as Laurelwood Lane and Campbell Road, Richland County [Third Reading]:** Council gave third reading approval to the quit claim. **ACTION: ADMINISTRATION, PUBLIC WORKS, LEGAL, CLERK OF COUNCIL**
- b. **An Ordinance Amending the Fiscal Year 2010 – 2011 General Fund Annual Budget to appropriate \$250,000 of General Fund Undesignated Fund Balance to Nondepartmental for additional funding for Medicare Retiree Insurance [Third Reading]:** Council gave third reading approval to the budget amendment. **ACTION: ADMINISTRATION, BUDGET, FINANCE, HUMAN RESOURCES**
- c. **10-27MA, Woodcreek Development Partnership, John Cooper, PDD to amended PDD (8 acres), TMS# 28800-01-10, Spears Creek Church Road [Third Reading]:** Council gave third reading approval to the map amendment ordinance. **ACTION: PLANNING, CLERK OF COUNCIL, LEGAL**
- d. **10-28MA, Woodcreek Development Partnership, John Cooper, PDD to amended PDD (49 acres), TMS# 28800-01-09 and TMS# 25800-03-28, Spears Creek Church Road [Third Reading]:** Council gave third reading approval to the map amendment ordinance. **ACTION: PLANNING, CLERK OF COUNCIL, LEGAL**

- e. **10-30MA, Cynthia South, Harold H. Snuggs, RS-LD to RS-MD (2.68 acres), TMS# 07306-05-17/18, Brevard Street [Third Reading]:** Council gave third reading approval to the map amendment ordinance. **ACTION: PLANNING, CLERK OF COUNCIL, LEGAL**
- f. **10-32MA, Village at Sandhill, Charles Kahn, C-1 to C-3 (0.38 acres) and C-3 to C-1 (0.38 acres), TMS# 22900-02-09A(p), Village at Sandhill (Fashion Drive) [Third Reading]:** Council gave third reading approval to the map amendment ordinance. **ACTION: PLANNING, CLERK OF COUNCIL, LEGAL**
- g. **An Ordinance amending the “2009 Richland County Comprehensive Plan,” by incorporating the “Broad River Road Corridor and Community Master Plan” into the plan [Third Reading]:** Council gave third reading approval to the adoption of the Master Plan. **ACTION: PLANNING, CLERK OF COUNCIL, LEGAL**
- h. **Amend Ordinance which authorized a Quit Claim Deed to A. Mitchell and M. Snipe:**
  - i. **An Ordinance Amending Ordinance 008 (a) – 10 HR and Authorizing a Quit-Claim Deed to Malika R. Snipe for a portion of Hunter’s Road, an unpaved road in the Richland County Road Maintenance System [Second Reading]:** Council gave second reading approval to the ordinance. **ACTION: PUBLIC WORKS, CLERK OF COUNCIL, LEGAL**
  - ii. **An Ordinance Amending Ordinance 008 (a) – 10 HR and Authorizing a Quit-Claim Deed to Aramide Mitchell for a portion of Hunter’s Road, an unpaved road in the Richland County Road Maintenance System [Second Reading]:** Council gave second reading approval to the ordinance. **ACTION: PUBLIC WORKS, CLERK OF COUNCIL, LEGAL**

## **2. Second Reading Items**

- a. **An Ordinance amending the Fiscal Year 2010 – 2011 Utilities Fund Annual Budget to appropriate \$75,463 of Utilities Fund Interest for Broad River Capital Project Closeout:** Council gave second reading approval to the ordinance. **ACTION: ADMINISTRATION, LEGAL, CLERK OF COUNCIL, UTILITIES, BUDGET, FINANCE**

- b. **Regulations for boarded up structures**
  - i. **The Unsafe Housing Procedures:** Council deferred this item to third reading of the boarded-up structures ordinance. **ACTION: PLANNING, LEGAL, CLERK OF COUNCIL**
  - ii. **An Ordinance amending the Richland County Code of Ordinances, Chapter 6, Buildings and Building Regulations; Article III, Building Codes; so as to provide regulations for boarded-up structures [Committee Version]:** No action. **ACTION: PLANNING, LEGAL, CLERK OF COUNCIL**
  - iii. **An Ordinance amending the Richland County Code of Ordinances, Chapter 6, Buildings and Building Regulations; Article III, Building Codes; so as to provide regulations for boarded-up structures [Malinowski]:** Council gave second reading to the ordinance. **ACTION: PLANNING, LEGAL, CLERK OF COUNCIL**
  
- 3. **Report of the Economic Development Committee**
  - a. **Economic Development Accountability Resolution:** Council approved the Resolution, as amended. **ACTION: ADMINISTRATION, CLERK OF COUNCIL**
  - b. **Project P Inducement Resolution:** Council approved the Resolution. **ACTION: ADMINISTRATION, CLERK OF COUNCIL, AUDITOR, ASSESSOR, TREASURER**
  
- 4. **Report of Rules and Appointments Committee**
  - a. **Notification of Vacancies**
    - i. **Central Midlands Regional Transit Authority – 1 [William J. Leidinger, October 6, 2012, resigned]:** Advertise. **ACTION: CLERK OF COUNCIL**
  - b. **Notification of Appointments**
    - i. **Accommodations Tax Committee (Hospitality) – 2 [an application was received from William Starrett – background is Arts]** Advertise. **ACTION: CLERK OF COUNCIL**
    - ii. **Appearance Commission, Landscaper – 1 [no applications]** Advertise. **ACTION: CLERK OF COUNCIL**

- iii. **Board of Assessment Appeals – 1 [LaShonda M. Outing]**  
Outing was appointed. **ACTION: CLERK OF COUNCIL**
  - iv. **Building Codes Board of Adjustments & Appeals, Licensed Contractor and Plumber – 2 [David Cook, Licensed Plumber\*]**  
Cook was appointed. **ACTION: CLERK OF COUNCIL**
  - v. **Central Midlands Council of Governments – 1 [no applications]** Advertise. **ACTION: CLERK OF COUNCIL**
  - vi. **Employee Grievance Committee – 2 [Llewlyn Walters, EMS\*]**  
Walters was appointed. **ACTION: CLERK OF COUNCIL**
  - vii. **Internal Audit Committee – 2 [no applications]** Advertise.  
**ACTION: CLERK OF COUNCIL**
  - viii. **Lexington / Richland Drug and Alcohol Abuse Council – 2 [Rev. Gregory B. Cunningham; Charles C. Puryear; Yvonne G. Stocker; Dr. Stephanie Trevitz; L.L. (Buddy) Wilson]**  
Deferred until all applicants are interviewed. **ACTION: CLERK OF COUNCIL**
  - ix. **Richland Memorial Hospital Board – 5 [Felicia Rhue Howard; George S. King, Jr.\*; Charles D. Waddell; Ann Pringle Washington; James (Rick) Wheeler\*; Bruce Wright; Dr. Stephanie Trevitz]** Deferred. **ACTION: CLERK OF COUNCIL**
- c. **Discussion from Rules and Appointments Committee**
- i. **Midlands Workforce Development Board regarding background checks:** Appointments for all applicants are to be scheduled. **ACTION: CLERK OF COUNCIL**
  - ii. **Motion to amend Council’s Rules to read: Whenever a meeting is held on the second Tuesday of the month, appropriate written / backup materials for all items of business that are to be included in the Administration and Finance Committee or Development and Services Committee agendas must be delivered electronically to the Administrator’s Office no later than the adjournment of the meeting approximately two weeks prior to the committee meeting scheduled meeting dates. [Jackson]: Held in Committee. ACTION: CLERK OF COUCIL**

5. **Citizens’ Input:** No one spoke.

6. **Executive Session**

- a. **Update on Acquisition of Property:** The Administrator is to proceed as discussed in Executive Session. **ACTION: ADMINISTRATION**
- b. **CMRTA Contractual Matter:** The Administrator is to gather information to present at Retreat, per discussions in Executive Session. **ACTION: ADMINISTRATION**
- c. **Personnel Matter:** Council voted to proceed with Option A. **ACTION: LEGAL**

7. **Motion Period**

- a. **The 1st substantive agenda item for the 2 day staff/council event be the Strategic Plan report with the 2nd substantive item being the review of the 2010 goals. [Manning]:** Approved unanimously. **ACTION: ADMINISTRATION**
- b. **Clarification of Motion made by Mr. Jeter, second by Ms. Dickerson on June 15, 2010 during the budget at third reading. A motion that we amend Section 16 of the budget ordinance that the County Administrator is granted authority to redirect budget dollars and transfer up to \$100,000 between all departments within the same fund. This shall include the transfer of one unfunded position. Questions were asked and there were supposed to be some clarification. I still have questions on how the unfunded position can be used and the need in such hard economic times. Currently we are freezing salaries and vacant positions. My concern is that it could be used at the Sheriff Dept., Clerk of Court, Legislative Delegations' or Coroner's office etc. It was not clear if only under Richland County Administration and the conditions. A lot more detailed information is needed as Council never discussed the particulars at a later date. This did not go to committee as it was discussed briefly at the third reading of the budget and I am still not sure what it means. I remind Council members so there will be no question of abuse, misuse or ethics violation. [Jackson]:** Forwarded to the January A&F Committee. **ACTION: ADMINISTRATION**
- c. **In the absence of an established Richland County Council policy/rule regarding agency Directors making endorsements of candidates for positions on their respective Boards and/or Commissions appointed by Richland County Council, I move that the Rules & Appointments Committee evaluate this situation and make a recommendation to the full Council to establish a policy on this matter. [Pearce]** Forwarded to the Rules and Appointments Committee. **ACTION: CLERK OF COUNCIL**

**8. Adjournment:** Council adjourned at 9:00 p.m.