

RICHLAND COUNTY GOVERNMENT



Office of the County Administrator

**COUNTY ADMINISTRATOR'S REPORT OF COUNCIL ACTIONS
SPECIAL CALLED COUNCIL MEETING**

July 24, 2007

6:00 PM

Call to Order: McEachern

Invocation: Dickerson

Pledge of Allegiance: Dickerson

Presentation of Resolutions: Resolutions for Act of Heroism-Miesha Walton and Adriana Creech: Mr. Jackson presented resolutions to Miss Walton and Miss Creech for their bravery during a recent fire.

Citizens' Input: No one spoke.

Approval of Minutes

Regular Session: **July 10, 2007**

The minutes were approved as amended. There was a discrepancy and dispute about the minutes that could not be reconciled. Ms. Scott clearly wishes to abstain from the 07-32MA; Seven Acre Cut item because of a legal conflict.

Adoption of the Agenda: The agenda was adopted as amended. Item 1f was removed from the agenda. Two Executive Session items (TIF Update and Purchase of Property) were added to the agenda, and Executive Session was moved to number 12, and the agenda was renumbered.

Report of the County Attorney for Executive Session Items

- a. **Contractual Matter: Farmers' Market**
- b. **Contractual Matter: TIF**
- c. **Contractual Matter: Purchase of Property**

Report of the County Administrator

- a. Coroner Watts had a member of his staff lose a child in a tragic accident. Condolences to the family were expressed.

- b. **CASA National Diversity Award:** CASA gave a brief presentation of their CASA Quarterbacks program, which won them the CASA National Diversity Award.

Report of the Clerk of Council:

- a. **National Guard Tour of Facilities:** Forwarded to the Motion Period.
- b. **Labor Day / Council Meeting:** Forwarded to the Motion Period.

Report of the Chairman:

- a. **Air Quality Resolution:** Mr. McEachern presented a resolution supporting not lowering the ozone standard. The resolution was approved, and is to be forwarded to the EPA during the comment period. **ACTION: ADMINISTRATION**

Open / Close Public Hearings: 1g. No one spoke.

Approval of Consent Items: The following consent items were approved: 1a, 1b, 1c, 1e, 1g, 2a.

1. Third Reading Items

- a. **An ordinance authorizing Special Source Revenue Bonds not to exceed \$1,000,000 payable from fee-in-lieu of tax revenues generated from properties within the I-77 Corridor Regional Industrial Park; the proceeds to be used to finance improvements in the Northpoint Industrial Park [CONSENT] – Council gave third reading approval to the ordinance. Council later voted to not reconsider the item. ACTION: ADMINISTRATION, LEGAL, FINANCE, BUDGET, CLERK OF COUNCIL**
- b. **07-24MA; Richland County Council; RU to TROS: 20500-06-22 (Columbia Country Club) & 23400-05-05 (Golf Club of South Carolina aka Crickentree) & 08100-02-05 & 08000-02-07 & 08000-02-12 (Linrick Golf Course) and RS-LD to TROS: 16704-03-01 (Forest Lake Club) & 20010-01-05 (Spring Valley Country Club) & 20406-02-01 & 20406-02-02 (Windemere Club) & 25703-01-01 (Woodlands Country Club) [CONSENT]: Council gave third reading approval to the zoning map amendment changing the zoning designations from RU to TROS, and RS-LD to TROS. Council voted to not reconsider the item. ACTION: PLANNING, LEGAL, CLERK OF COUNCIL**
- c. **07-30MA; Retreat Columbia; RU/M-1 to RM-HD (21.25 acres); Multi-Family Dwellings; 1115-06-02 & 11100-01-10 (p); Barnes & Riley Street [CONSENT]: Council gave third reading approval to the**

zoning map amendment changing the zoning designations from RU/M-1 to RM-HD. **ACTION: PLANNING, LEGAL, CLERK OF COUNCIL**

- d. **07-32MA; Seven Acre Cut, LLC; Patrick Palmer; M-1 to GC (20.10 acres); General Commercial; 14600-03-16 (p); I-77 and Killian Road:** Council gave third reading approval to the zoning map amendment changing the zoning designations from M-1 to GC. **ACTION: PLANNING, LEGAL, CLERK OF COUNCIL**
 - e. **07-33MA; Mark Jeffers; RU to GC (1.11 acres); General Commercial; 28800-04-05; Percival Road & Spears Creek Church Road [CONSENT]:** Council gave third reading approval to the zoning map amendment changing the zoning designations from RU to GC. **ACTION: PLANNING, LEGAL, CLERK OF COUNCIL**
 - ~~f. **An Ordinance Providing for Entering into a Tax-Exempt Lease Purchase Transaction of Not Exceeding \$3,700,000 and a Sublease with Allen University, to Prescribe the Purposes for Which the Proceeds Shall be Expended, to Provide for the Payment Thereof, and Other Matters Pertaining Thereto [CONSENT]:** This item was removed from the agenda. The item received third reading on July 10, 2007.~~
 - g. **An Ordinance Amending the Richland County Code of Ordinances; Chapter 16, Licenses and Miscellaneous Business Regulations; Article 1, in general; so as to Standardize this Section to Business License Ordinance Statewide [PUBLIC HEARING] [CONSENT]:** Council gave third reading to the ordinance. Council voted to not reconsider the item. **ACTION: ADMINISTRATION, LEGAL, BUSINESS SERVICE CENTER, BUDGET, FINANCE, TREASURER'S OFFICE**
2. **Second Reading Items**
- a. **An Ordinance Amending the Richland County Code of Ordinances; Chapter 17, Motor Vehicles and Traffic; Article 1, Regulations Regarding County Owned or Leased Property; Section 17-2, Parking on County Office Property; Subparagraph (A) (6); So that the County Finance Department Will Determine and Set the Cost for a Parking Decal [CONSENT]:** Council gave second reading approval to an ordinance that would permit the Finance Department to set the cost of purchasing a parking decal based on the department's cost to obtain the decal. **ACTION: BUDGET, FINANCE, LEGAL, CLERK OF COUNCIL**

- b. **An Ordinance Amending the Richland County Code of Ordinances, Chapter 2, Administration; Article III, Administrative Office and Officers; Division 3, Assistant County Administrator [CONSENT]:** Council gave second reading approval to an ordinance that would set the number of Assistant County Administrators at three. **ACTION: ADMINISTRATION, LEGAL, CLERK OF COUNCIL**
3. **Report of the Rules and Appointments Committee**
- a. **Notification of Vacancies on Boards, Commissions, and Committees**
 - 1. **Lexington/Richland Alcohol and Drug Abuse Council – 1:** This vacancy is to be advertised. **ACTION: CLERK OF COUNCIL**
 - b. **Notification of Appointments to Boards, Commissions, and Committees**
 - 1. **Central Midlands Council of Governments – 3:** Moffitt was appointed to the Central Midlands Council of Governments Board. **ACTION: CLERK OF COUNCIL**
 - 2. **Community Relations Council –** Bulger and McLaurin were appointed to the Community Relations Council. **ACTION: CLERK OF COUNCIL**
 - 3. **East Richland Public Service Commission – 1:** Sumpter was appointed to the East Richland Public Service Commission. **ACTION: CLERK OF COUNCIL**
 - 4. **Employee Grievance Committee – 2:** Evans and Little were appointed to the Employee Grievance Committee. **ACTION: CLERK OF COUNCIL**
 - 5. **Library Board of Trustees – 4:** Shealy, Godbold, Boyd, and Gahagan were appointed to the Library Board of Trustees. **ACTION: CLERK OF COUNCIL**
 - 6. **Music Festival Commission – 2:** Baker was appointed to the Music Festival Commission. **ACTION: CLERK OF COUNCIL**
 - c. **Central Midlands RTA Term and Midlands Regional Convention Center Authority:** This item remains in Committee. A meeting will be held on August 16 at 4:30 p.m. to discuss this item. **ACTION: CLERK OF COUNCIL**

- d. **Riverbanks Zoo and Garden Richland County Appointment:** The seventh at-large position was filled by Richland County in February 2007. The person filling this position is Bud Tibshrary. Lexington County and the City of Columbia are being asked, at this time, to enact resolutions of support for Mr. Tibshrary. **ACTION: CLERK OF COUNCIL**
 - e. **Ordinance for the Architectural Review Board:** This item remains in Committee. A meeting will be held on August 16 at 4:30 p.m. to discuss this item. **ACTION: CLERK OF COUNCIL**
 - f. **Draft Policy for Sponsorship Tables:** This item remains in Committee. A meeting will be held on August 16 at 4:30 p.m. to discuss this item. **ACTION: CLERK OF COUNCIL**
 - g. **Policy for Motions Made During Motion Period:** This item remains in Committee. A meeting will be held on August 16 at 4:30 p.m. to discuss this item. **ACTION: CLERK OF COUNCIL**
4. **Report of Economic Development Committee**
- a. **Request for Manufacturer's Exemption from County Millage for 2006 for Allied Concrete Products of South Carolina:** Council approved the exemption as it was for the previous owner. Three years exemption remains on personal property. Council did not approve an exemption on the real property. **ACTION: ADMINISTRATION, AUDITOR'S OFFICE, TREASURER'S OFFICE**
5. **Application for Locating a Community Residential Care Facility**
- a. **Brenda Price**
528 Atterbury Drive
Columbia, SC 29203
Council approved the location of a community residential care facility at the aforementioned address. **ACTION: ADMINISTRATION**
6. **Approval of Resolution: A Resolution Authorizing a Petition to the State Budget and Control Board of South Carolina for its Approval of not to Exceed \$3,000,000 Principal Amount Richland County, South Carolina Special Source Revenue Bond (Vulcan River Road Project) in One or More Series; Such Undertaking Pursuant to Title 4, Chapter 29, Code of Laws of South Carolina 1976, as Amended; and Providing for Other Matters Relating Thereto:** Council approved the resolution. **ACTION: ADMINISTRATION, BUDGET, FINANCE, LEGAL**
7. **Grant Acceptance: Acceptance of a Community / Economic Grant in the Amount of \$20,000 from SCANA for the Staples Economic Development**

Project: Council approved the conduit grant. **ACTION:**
ADMINISTRATOIN, BUDGET, FINANCE

8. Items Referred from D&S

- a. Extension of temporary receivership agreement for the operation of the Franklin Park water and sewer systems and the Albene Park water system:** Council approved the extension of temporary receivership agreement for the operation of the Franklin Park water and sewer systems and the Albene Park water system, and directed staff to review the rates for a potential rate increase. **ACTION: ADMINISTRATION, PUBLIC WORKS, UTILITIES, BUDGET, FINANCE, LEGAL**
- b. Request to accept a conservation easement from Mr. G.P. Monroe and Mrs. Virginia Monroe for 70 acres located in the Pontiac Community:** Council accepted the conservation easement from Mr. G.P. Monroe and Mrs. Virginia Monroe for 70 acres located in the Pontiac Community. **ACTION: ADMINISTRATION, CONSERVATION COMMISSION, BUDGET, FINANCE, LEGAL**
- c. Request to approve four firms (Kimley Horn & Associates; URS; Jordan Jones & Goulding; Fuss & O'Neill) as pre-qualified vendors for planning consultant services related to the update of the Imagine Richland 2020 Comprehensive Plan:** Council approved the four firms (Kimley Horn & Associates; URS; Jordan Jones & Goulding; Fuss & O'Neill) as pre-qualified vendors for planning consultant services related to the update of the Imagine Richland 2020 Comprehensive Plan. **ACTION: PLANNING, PROCUREMENT, LEGAL**
- d. Request for approval to sign and process the Declaration of Covenant with the City of Columbia to allow for future annexation of the Elders Pond EMS / Fire Station:** Council approved signing and processing of the Declaration of Covenant with the City of Columbia to allow for future annexation of the Elders Pond EMS / Fire Station. **ACTION: ADMINISTRATION, EMERGENCY SERVICES, LEGAL**
- e. Request to authorize the awarding of a construction contract to the successful bidder for the Richland County C&D Landfill Phase IV (Cell 1) Project in an amount not to exceed the approved capital project budget of \$1,466,305:** Council authorized the awarding of a construction contract to the lowest bidder, Loftis Corporation, in the amount of \$478,926 for the Richland County C&D Landfill Phase IV (Cell 1) Project, contingent upon staff review of the bid amount. If the bid is deemed to be erroneous, staff is permitted to proceed in negotiations with the next lowest bidder. **ACTION: ADMINISTRATION,**

PROCUREMENT, LEGAL, BUDGET, FINANCE, PUBLIC WORKS

- f. **Request to close a portion of Old Bluff Road:** Council approved the closing of a portion of Old Bluff Road, contingent upon no one else being adversely impacted or objecting to the road closing. **ACTION: LEGAL, PUBLIC WORKS, PLANNING, EMERGENCY SERVICES**
 - g. **Request to approve the purchase of an articulated dump truck for use in the Richland County C&D Landfill in the amount of \$259,475 from Caterpillar, Inc.:** Council approved the purchase of an articulated dump truck for use in the Richland County C&D Landfill in the amount of \$259,475 from Caterpillar, Inc. **ACTION: PROCUREMENT, BUDGET, FINANCE, PUBLIC WORKS**
 - h. **A Resolution in support of forming a joint Planning Commission with the City of Columbia:** Council endorsed the resolution in support of forming a joint Planning Commission with the City of Columbia. **ACTION: ADMINISTRATION, PLANNING, LEGAL**
9. **Items Referred from A&F**
- a. **Coroner's Office: Request to renew the contract with Professional Pathology Services and to encumber initial funds of \$270,000 for autopsy and exam services:** Council approved the renewal of the contract with Professional Pathology Services and to encumber initial funds of \$270,000 for autopsy and exam services. **ACTION: CORONER'S OFFICE, FINANCE, BUDGET, PROCUREMENT, LEGAL**
 - b. **Sponsorship Requests:**
 - 1. **Central Midlands Council of Governments: 2007 Regional Leadership Award Banquet:** Council approved sponsorship in the amount of \$1,000. The six COG Council representatives are to represent the County, as is the County Administrator. **ACTION: ADMINISTRATION, CLERKS OF COUNCIL, BUDGET, FINANCE**
 - 2. **City of Columbia: Green is Good for Business Conference:** Council directed staff to politely regret sponsorship of the conference. **ACTION: CLERK OF COUNCIL**
 - c. **An ordinance amending the Fiscal Year 2007 – 2008 General Fund Annual Budget so as to establish a manufactured / mobile home registration fee of \$25 per registration to defray the cost of location, identification, and inspection of derelict manufactured and mobile**

homes and to appropriate five-thousand dollars (\$5,000) to the general fund annual budget: Council gave first reading to the ordinance to establish a manufactured / mobile home registration fee of \$25 per registration to defray the cost of location, identification, and inspection of derelict manufactured and mobile homes and to appropriate five-thousand dollars (\$5,000) to the general fund annual budget. **ACTION: PLANNING, BUDGET, FINANCE, LEGAL**

- d. **Request to renew a contract with Carolina Care Plan for employee health insurance:** Council approved the renewal of a contract with Carolina Care Plan for employee health insurance with an increase of 1.21%. **ACTION: ADMINISTRATION, HUMAN RESOURCES, BUDGET, FINANCE, LEGAL, PROCUREMENT**
- e. **Request to renew a contract with MetLife for employee life and dental insurance:** Council approved the renewal of a contract with MetLife for employee life and dental insurance with an increase of 30% and 2.5% respectively. **ACTION: ADMINISTRATION, HUMAN RESOURCES, BUDGET, FINANCE, LEGAL, PROCUREMENT**
- f. **Sheriff's Department: Request to approve acceptance of a Gang Enforcement Investigations program Grant (Personnel required / No financial match):** Council approved the acceptance of a Gang Enforcement Investigations program Grant. Staff is to review future budget impacts. **ACTION: ADMINISTRATION, BUDGET, FINANCE, SHERIFF'S DEPARTMENT**
- g. **Sheriff's Department: Request to approve acceptance of a DNA Grant (Personnel required / No financial match):** Council approved the acceptance of a DNA Grant. Staff is to review future budget impacts. **ACTION: ADMINISTRATION, BUDGET, FINANCE, SHERIFF'S DEPARTMENT**
- h. **Sheriff's Department: Request to approve acceptance of equipment grants (No personnel / \$29,388 match):** Council approved the acceptance of equipment grants. **ACTION: BUDGET, FINANCE, SHERIFF'S DEPARTMENT**
- i. **Sheriff's Department: Request to approve requisitions for fuel, communications, and vehicle services:** Council approved requisitions for fuel, communications, and vehicle services. **ACTION: PROCUREMENT, LEGAL, BUDGET, FINANCE, SHERIFF'S DEPARTMENT**
- j. **Request to consider a policy that would give each council member a minimum of \$25,000 and a maximum of \$50,000 in undesignated**

hospitality tax funds for at least one project located within each council district: Council approved two funding cycles for the hospitality tax, with half of the promotions funding being awarded in July, and half being awarded in January. The Hospitality Tax Committee will meet in April and October for funding recommendations. The Hospitality Tax Committee is to meet and make a recommendation to Council with regards to funding projects in incorporated areas of the County.
ACTION: ADMINISTRATION, BUDGET, FINANCE, LEGAL

10. **Items Deferred from June A&F Meeting: Community Development: Request to approve the Five-Year Consolidated Plan:** Council approved the request. **ACTION: COMMUNITY DEVELOPMENT**
11. **Citizens' Input:** No one spoke.
12. **Executive Session:**
 - a. **Contractual Matter: Farmers' Market:** Council directed staff to proceed with the alternate funding proposal as discussed in Executive Session. **ACTION: ADMINISTRATION**
 - b. **Contractual Matter: TIF:** Received as information.
 - c. **Contractual Matter: Purchase of Property:** Received as information.
13. **Motion Period**
 - a. **Pearce:** Informed Council that Owens Downtown Airport will be closed for 21 days beginning on July 31 for runway rehabilitation and repairs.
 - b. **Jeter:** Made a motion to reconsider item 1a. The motion failed. **ACTION: ADMINISTRATION, LEGAL**
 - c. **Smith:** Made a motion to tour the National Guard facilities on Thursday, October 18 at 10:00 am. **ACTION: CLERK OF COUNCIL**
 - d. **Smith:** Made a motion to cancel the September 4, 2007 Council meeting and reschedule it for September 11, 2007. **ACTION: CLERK OF COUNCIL**
 - e. **Smith:** Referred to the Planning Commission that when a rezoning request has a potentially negative impact on roads, staff can request a traffic study. **ACTION: PLANNING, LEGAL**
 - f. **Jackson:** Forwarded to the September A&F Committee a request for \$20,000 for furniture for the Auditor and an external audit of the office. **ACTION: ADMINISTRATION, AUDITOR'S OFFICE, BUDGET, FINANCE, LEGAL**

- g. Jackson:** Forwarded to the September D&S Committee a moratorium on all major developments for the next three months. Major developments include 50 or more units. **ACTION: ADMINISTRATION, PLANNING, LEGAL**

14. Adjournment: Council adjourned at 9:27 p.m.