

**Richland County Airport Commission**  
**Jim Hamilton – LB Owens Airport (CUB)**  
**Richland County Department of Public Works**  
**Columbia, South Carolina**

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**Meeting Minutes**  
**March 5, 2018 – 12:00 Noon**

**Commission Members in attendance**

Stuart Hope, Chairman  
Joel McCreary, AIA, Vice Chairman  
Cecil Hannibal, Secretary  
John Parrish, Treasurer  
Tally Casey  
Mike Kelly, Esquire  
Lindsey Ott  
Emerson Smith

**Richland County Staff in attendance**

Chris Eversmann, PE, AAE, Airport General Manager  
Ismail Ozbek, PE, Director of Public Works  
Greg Pearce, Richland County Council

**Visitors in attendance**

Joseph Barkevich, AICP, WK Dickson  
Andy Busbee, PE, Michael Baker  
Ken Harrill, Hangar Tenant  
Melinda Harrill, Hangar Tenant  
Ken Holt, PE, Holt Consulting  
Eddie Owen, EIT, Talbert, Bright & Ellington  
Demetris Pyburn, Haynsworth, Sinkler, Boyd, PA  
Frank Schumpert, Aircraft Maintenance Services  
Laura Stevens, Parrish and Partners  
Allison Terracio  
Courtney Young, Foresight Communications

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Encl: (1) Airport General Manager's Report PowerPoint Presentation

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**Call to Order and Welcome** – **Chairman Hope** called the meeting to order at 12:00 p.m. and announced a quorum in attendance. He also delivered the invocation and welcomed everyone. Guest introductions followed.

**Report of Items for Executive Session** – **Mr Eversmann** reported that there was an item related to a contractual matter to be discussed in executive session.

**Approval of Agenda** – **Chairman Hope** presented the agenda as distributed. **Commissioner Smith** made a motion to approve the agenda as presented. **Commissioner Casey** seconded the motion, and all voted for approval.

**Approval of Minutes** – **Chairman Hope** presented the minutes of the January 5, 2018 Airport Commission meeting for approval. **Commissioner Parrish** made a motion to approve the minutes as presented, **Commissioner McCreary** seconded the motion, and all voted for approval.

**Chairman’s Report / Executive Committee Report** – **Chairman Hope** mentioned the upcoming gathering at the Curtiss-Wright Hangar to which Airport Commissioners have been invited.

**Committee Reports:**

**Economic Development Committee** – There was no report from the Economic Development Committee.

**Operations & Facilities Committee** – **Commissioner Parrish** reported on a variety of ongoing efforts to include improving the nighttime visibility of the relocated rotating beacon, adjusting the ASOS broadcast frequency, the placement of a compass rose on the airport parking apron, the proposed decommissioning of the Distance Measuring Equipment (DME) on the Runway 31 approach Localizer by the FAA, and the future publication of a WAAS GPS approach into Runway 13.

**Airport General Manager’s Report** – A copy of **Mr Eversmann’s** PowerPoint presentation is contained in the enclosure.

**County Liaison’s Report** – **Councilman Pearce** briefed the Airport Commission on the Richland Renaissance initiative. He also indicated that, due to a prior commitment, he will not be able to attend the function at the Curtiss-Wright Hangar.

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**Unfinished Business** – The status of several ongoing airport issues were addressed in the Airport General Manager’s Report.

**New Business** – There was no new business.

**Executive Session** – The Commission voted to enter into executive session at 1:05 p.m. to discuss a contractual matter. The executive session concluded at 2:10 p.m. No votes were taken or business transacted while in executive session.

**Adjournment** – The meeting adjourned at 2:11 p.m.

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**Next Meeting** – The next meeting of the Airport Commission will occur on Monday, May 14, 2018 at 12:00 Noon in the large conference room of the airport terminal building.

# Airport Manager's Report

Richland County Airport  
Commission Meeting

March 5, 2018



# Overview



- Meetings, Events, and Visits
- AIP Project Updates
- Budget and Finance
- Eagle Aviation Update
- Airport Metrics
- Other items
- Questions

# Meetings, Events, and Visits

Meetings:

- Jan 12 – Doors & More
- Jan 18 – WK Dickson
- Jan 29 – SCAC / CLUE User Group
- Jan 31 – Sweeper Operator orientation
- Jan 31 – SAMP meeting
- Feb 2 – ETV (CWH)
- Feb 5 – ETV (CWH)
- Feb 7 – 9 – SCAA Conference
- Feb 12 – Doors & More
- Feb 15 – ARFF Readiness
- Feb 21 – Airport Website
- Feb 21 – RFQ Site Visit
- Feb 21 – CAP / EAA Issues
- Feb 26 – Operations & Facilities Comte
- Feb 27 – RC Dev & Services Comte
- Feb 28 – Economic Impact Data meeting



# Meetings, Events, and Visits



Children group visits:  
→ None

Adult group visits:  
→ None



# AIP Project Updates

Lighted Airfield Signage  
Construction



# AIP Project Updates

**Lighted Airfield Signage  
Construction**

- Construction contract awarded
- RPR Services contract approved
- Preconstruction conference conducted / "Partial" Notice to Proceed issued
- SCAC Grant approved
- Construction to commence in May



## Budget and Finance



## Budget and Finance



- Jan Operational Revenue – \$22,376.97 (Jan 17 - \$21,522.58)
- Feb Operational Revenue – \$TBD (Feb 17 - \$22,739.43)
- Feb Operating Budget Status:
  - Personnel \$127,029 84%
  - Operations \$ 97,763 42%
  - Capital \$329,360 93%
  - Total \$554,153 75%

## Eagle Aviation Update

- Fuel Sales
- Ramp Fees collected
- Hangar occupancy



## Airport Metrics



- Aircraft complaints
- Facilities & Grounds maintenance requests

## Airport Metrics

- **Aircraft complaints:**  
There were no (0) aircraft complaints during the period of Jan 1 – Feb 28, 2018.  
  
There were no (0) identification / Information letters sent (0%).  
There were seven (7) aircraft complaint during the same period in 2017.
- **Facilities & Grounds maintenance requests:**  
There were 25 maintenance requests during the period of Jan 1 – Feb 28, 2018.  
Terminal – 48% / Airside – 52% / Landside – 0%  
Hangar related – 48% / Electrical related – 40%  
There were 22 Facilities & Grounds maintenance requests during the same period in 2017.

## Other Items



## Other Items

- City of Columbia Stormwater Fee increase
- SE Hangar Complex rekeying
- Rotating Beacon visibility from the NE
- ASOS Broadcast Frequency
- Localizer / DME Decommissioning
- Terminal auto parking lot planting
- SCAC Airport Economic Impact Study



## SCAC Airport Economic Impact Study

- Statewide Study conducted by SCAC / Aviation parallel with the Statewide System Plan update.
- Direct impact / Indirect impact / Multiplier
- Last performed in 2005
- Non-military Airport impact (including Boeing SC)
- \$16.3 B Annual Statewide impact
- \$16.1 M Annual CUB impact
- RC News Release

## Questions?

