



Richland County Council
Rules and Appointments Committee
May 21, 2019 – 4:00 PM
4th Floor Conference Room
2020 Hampton Street, Columbia 29204

COMMITTEE MEMBERS PRESENT: Chakisse Newton, Chair, Bill Malinowski and Gwen Kennedy

OTHERS PRESENT: Michelle Onley and Kimberly Williams-Roberts

1. **CALL TO ORDER** – Ms. Newton called the meeting to order at approximately 4:00 PM
2. **APPROVAL OF MINUTES**
 - a. May 7, 2019 – Mr. Malinowski moved, seconded by Ms. Newton, to approve the minutes as distributed. The vote in favor was unanimous.
3. **ADOPTION OF AGENDA** – Mr. Malinowski stated that a vacancy on the Airport Commission needed to be added to the agenda as Item 4(a)(15).

Mr. Malinowski moved, seconded by Ms. Newton, to adopt the agenda as amended. The vote in favor was unanimous.

4. **NOTIFICATION OF VACANCIES**
 - a. Accommodations Tax – Three (3) Vacancies (2 applicants must have a background in the lodging industry & 1 applicant must have a background in the cultural industry)
 - b. Hospitality Tax – Three (3) Vacancies (2 applicants must be from the Restaurant Industry)
 - c. Employee Grievance Committee – Six (6) Vacancies (Must be a Richland County employee; 2 seats are alternates)
 - d. Board of Assessment Appeals – Three (3) Vacancies
 - e. Board of Zoning Appeals – Four (4) Vacancies
 - f. Building Codes Board of Appeals – Four (4) Vacancies (1 applicant must be from the Architecture Industry; 1 from the Gas Industry; 1 from the Building Industry; and 1 from the Fire Industry as an alternate)
 - g. Procurement Review Panel – Two (2) Vacancies (1 applicant must be from the public procurement

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arena & 1 applicant must be from the consumer industry)

- h. Planning Commission – Four (4) Vacancies
- i. Internal Audit Committee – Two (2) Vacancies (Applicant with a CPA preferred)
- j. Community Relations Council – Two (2) Vacancies
- k. Library Board – Four (4) Vacancies
- l. Township Auditorium Board – Two (2) Vacancies
- m. Richland Memorial Hospital Board – Two (2) Vacancies
- n. Midlands Workforce Development Board – One (1) Vacancy (Education seat; must represent education sector)

Mr. Malinowski moved, seconded by Ms. Kennedy, to forward to Council with a recommendation to advertise/re-advertise for the vacancies. The vote in favor was unanimous.

5. **ITEMS FOR DISCUSSION/ACTION**

- a. **I move that Council work with staff to conduct a comprehensive review of Council rules and recommend changes to streamline the rules to improve the functioning of Council business** **[NEWTON]** – Mr. Malinowski moved, seconded by Ms. Newton, to forward to Council with a recommendation to approve Legal’s recommended language. The vote in favor was unanimous.

- b. **I move that we establish rules for electing persons to serve on Boards/Commissions rather than going by the Parliamentarian’s recollections of how it was done in the past with serious consideration to include appointments require a majority of Council members’ vote** **[MANNING]** – Mr. Malinowski moved, seconded by Ms. Kennedy, to direct Mr. Farrar to bring back recommended changes to Council Rules at the June 4th committee meeting. The vote in favor was unanimous.

6. **ADJOURN** – The meeting adjourned at approximately 4:16 PM.