

**RICHLAND COUNTY**

**RULES & APPOINTMENTS**

**COMMITTEE AGENDA**



**Tuesday, SEPTEMBER 11, 2018**

**4:00 PM**

**The Honorable Bill Malinowski, Chair**

**County Council District 1**

**The Honorable Yvonne McBride**

**County Council District 3**

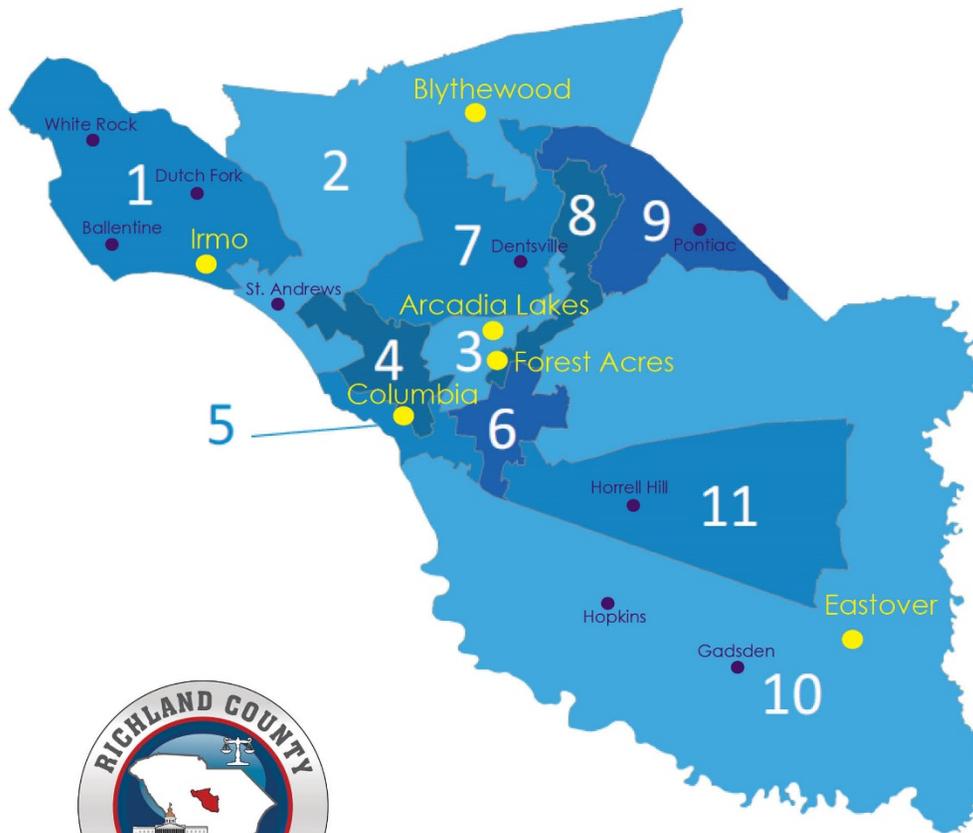
**The Honorable Gwendolyn Kennedy**

**County Council District 7**

**The Honorable Norman Jackson**

**County Council District 11**

# RICHLAND COUNTY COUNCIL 2017-2018



**VICE CHAIR**  
Bill Malinowski  
District 1



**CHAIR**  
Joyce Dickerson  
District 2



Yvonne McBride  
District 3



Paul Livingston  
District 4



Seth Rose  
District 5



Greg Pearce  
District 6



Gwendolyn Kennedy  
District 7



Jim Manning  
District 8



Calvin "Chip" Jackson  
District 9



Dalhi Myers  
District 10



Norman Jackson  
District 11



Richland County Rules & Appointments Committee

September 11, 2018 - 4:00 PM

2020 Hampton Street, Columbia, SC 29201

1. **CALL TO ORDER** The Honorable Bill Malinowski
  
2. **APPROVAL OF MINUTES** The Honorable Bill Malinowski
  - a. July 24, 2018 [PAGES 7-8]
  
3. **ADOPTION OF AGENDA** The Honorable Bill Malinowski
  
4. **INTERVIEWS/APPOINTMENTS**
  - a. Historic Columbia - One (1) Vacancy
    1. Dawn Mills Campbell [PAGES 9-10]
  
  - b. Accommodations Tax - Three (3) Vacancies (One applicant must have a background in Cultural Industry; Two applicants must have a background in the Hospitality Industry)
    1. Taylor H. Miller [PAGES 11-12]
  
  - c. Midlands Workforce Development Board - Three (3) Vacancies (One Apprenticeship seat; must be a representative of a registered apprenticeship program and Two Private Sector Business seats; must represent private sector business with policy-making or hiring authority)
    1. Tim Miller, Jr. [PAGES 13-14]
    2. Kathryn "Kate" Lang [PAGES 15-16]
  
  - d. Building Codes Board of Appeals - Five (5) Vacancies (One applicant must be from the Architectural Industry;

One from the Plumbing Industry; One from the Electrical Industry; and Two from the Fire Industry as alternates)

1. Deborah A. Snow [PAGES 17-18]

**5. ADJOURNMENT**

The Honorable Bill Malinowski



Special Accommodations and Interpreter Services Citizens may be present during any of the County's meetings. If requested, the agenda and backup materials will be made available in alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), as amended and the federal rules and regulations adopted in implementation thereof. Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the Clerk of Council's office either in person at 2020 Hampton Street, Columbia, SC, by telephone at (803) 576-2061, or TDD at 803-576-2045 no later than 24 hours prior to the scheduled meeting.



Richland County Council  
Rules and Appointments Committee  
July 24, 2018 – 4:30 PM  
4<sup>th</sup> Floor Conference Room  
2020 Hampton Street, Columbia 29204

COMMITTEE MEMBERS PRESENT: Bill Malinowski, Chair; Yvonne McBride, Norman Jackson and Gwen Kennedy

OTHERS PRESENT: Michelle Onley, Kimberly Williams-Roberts

1. **CALL TO ORDER** – Mr. Malinowski called the meeting to order at approximately 4:31 PM
2. **APPROVAL OF MINUTES**
  - a. July 10, 2018 – Mr. N. Jackson moved, seconded by Ms. Kennedy, to approve the minutes as distributed. The vote in favor was unanimous.
3. **ADOPTION OF AGENDA** – Ms. Kennedy moved, seconded by Mr. N. Jackson, to adopt the agenda as published. The vote in favor was unanimous.
4. **NOTIFICATION OF VACANCIES**
  - a. Accommodations Tax – Three (3) Vacancies (ONE applicant must have a background in the Cultural Industry; TWO applicants must have a background in the Hospitality Industry)
  - b. Hospitality Tax – Two (2) Vacancies (Applicants must be from Restaurant Industry)
  - c. Employee Grievance Committee – Six (6) Vacancies (Must be a Richland County employee; 2 seats are alternates)
  - d. Board of Assessment Appeals – One (1) Vacancy
  - e. Board of Zoning Appeals – One (1) Vacancy
  - f. Building Codes Board of Appeals – Five (5) Vacancies (ONE applicant must be from the Architecture Industry, ONE from the Plumbing Industry, ONE from the Electrical Industry & TWO from Fire Industry as alternates)
  - g. Procurement Review Panel – Two (2) Vacancies (ONE applicant must be from the public procurement arena & ONE applicant must be from the consumer industry)

**Rules and Appointments Committee  
July 24, 2018**

**-1-**

- h. Library Board of Trustees – Six (6) Vacancies
- i. Historic Columbia Foundation – One (1) Vacancy
- j. East Richland Public Service Commission – One (1) Vacancy
- k. Midlands Workforce Development Board – Three (3) Vacancies (ONE Apprenticeship seat, must be a representative of a registered apprenticeship program; and TWO Private Sector Business seats, must represent private sector business with policy making or hiring authority)

Ms. Kennedy moved, seconded by Ms. McBride, to recommend advertising for the vacancies. The vote in favor was unanimous.

- 5. **ADJOURN** – The meeting adjourned at approximately 4:32 PM

**Rules and Appointments Committee  
July 24, 2018**

**-2-**



**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant MUST reside in Richland County.**

Name: Dawn Mills Campbell

Home Address: 6441 Bluff Road, Hopkins, SC 29061

Telephone: (home) 803-776-3187 (work) 803-429-9740

Office Address: Benedict College, 1600 Harden Street, Columbia, SC 29204

Email Address: dmillscampbell@gmail.com

Educational Background: BA – Journalism; Master of Professional Writing, PhD – Higher  
Education Administration

Professional Background: Research Coordinator/Technical Writer at Benedict College

Female Age: Over 50

Name of Committee in which interested: Historic Columbia

Reason for interest: I would like to serve a second term to continue my efforts in preservation.

Your characteristics/qualifications, which would be an asset to Committee, Board or  
Commission:

I am passionate about historic preservation and I am a writer and speaker. These skills can be  
used to help share Historic Columbia's message.

Presently serve on any County Committee, Board or Commission? Historic Columbia

Any other information you wish to give? \_\_\_\_\_

Recommended by Council Member(s): \_\_\_\_\_

Hours willing to commit each month: As many as necessary to assist with projects.

**CONFLICT OF INTEREST POLICY**

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

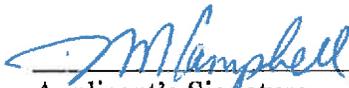
Yes \_\_\_\_\_ No X \_\_\_\_\_

#### STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No X \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

  
Applicant's Signature

8/21/18  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

<b>Staff Use Only</b>	
Date Received: <u>8-21-18</u>	Received by: 
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved	10 of 18 <input checked="" type="checkbox"/> Denied <input type="checkbox"/> On file



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant MUST reside in Richland County.

Name: Taylor H. Miller
Home Address: 626 Sallie Baxter Rd Columbia, SC 29209
Telephone: (home) 803-463-1169 (work) 803-779-1181
Office Address: 3710 Landmark Drive, Ste 109, Columbia, SC 29204
Email Address: taylorhmillere@gmail.com
Educational Background: USC - Hotel, Restaurant + Tourism Mgmt Degree
Professional Background: 15+ years in hospitality, currently business owner
Male [X] Female [ ] Age: 18-25 [ ] 26-50 [X] Over 50 [ ]
Name of Committee in which interested: A-TAX - Accommodations
Reason for interest: Renewed interested in Richland County tourism from days in industry + with Columbia Convention +
Your characteristics/qualifications, which would be an asset to Committee, Board or Visitors Bureau Commission: Business owner, grew up in Richland County, experience in hospitality industry + promoting industry through Columbia CVB.
Presently serve on any County Committee, Board or Commission? NO
Any other information you wish to give? Former Board member of Leadership Columbia
Recommended by Council Member(s): Pearce, Rose
Hours willing to commit each month: 20

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No                     

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No                     

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

  
Applicant's Signature

7-10-18  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

<b>Staff Use Only</b>	
Date Received: <u>7-16-18</u>	Received by: 
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant MUST reside in Richland County.

Name: Tim Miller JR
Home Address: 1265 Muddy Ford Rd Chapin SC 29636
Telephone: (home) 803-944-1030 (work) 803-691-0918
Office Address: 7402 Fairfield Rd Columbia, SC 29203
Email Address: tmj5509@gmail.com and mmac@walker-white.com
Educational Background: BS, Mechanical Engineering; ME, Mechanical Engineering; MBA
Professional Background: manager - engineering - Colonel (Ret) SC Army National Guard
Male [ ] Female [ ] Age: 18-25 [ ] 26-50 [ ] Over 50 [ ]
Name of Committee in which interested: Midlands Workforce Development Board
Reason for interest: To support and assist the development of apprenticeships throughout the Midlands.
Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:
Coordinator - Midlands Mechanical Apprenticeship Coalition (mmac)
- set up and operate apprenticeship programs for mmac
Presently serve on any County Committee, Board or Commission? No
Any other information you wish to give?
Recommended by Council Member(s):
Hours willing to commit each month: 10-20 hours

CONFLICT OF INTEREST POLICY

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Yes \_\_\_\_\_ No  X

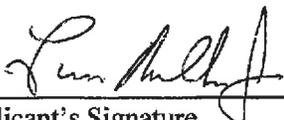
#### STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No  X

If so, describe: \_\_\_\_\_

\_\_\_\_\_

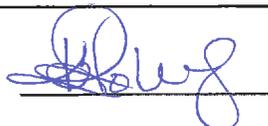
  
Applicant's Signature

2 May 2018   
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

Date Received: <u> 7-12-18 </u>		<b>Staff Use Only</b>	
Date Sent to Council: _____		Received by: 	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file			



APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION

Applicant MUST reside in Richland County.

Name: Kathryn (Kate) Lang  
Home Address: 57 Groves Wood Place Columbia, SC 29212  
Telephone: (home) 803-467-4781 (work) 803-255-7267  
Office Address: 1218 Henderson St. Columbia SC 29212  
Email Address: kate.lang@trcstaffing.com  
Educational Background: B.S. Psychology / M.A. HRD  
Professional Background: 15 years of experience in Recruiting, 5 years as a Career Specialist  
Male  Female  Age: 18-25  26-50  Over 50   
Name of Committee in which interested: need more info Midlands workforce in Lex. I.  
Reason for interest: As a director of a full-service recruiting firm, I see first-hand the workforce needs/struggles/opportunities.  
Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:  
I have been in roles during my career preparing students for the workforce, as well as (in my current role) knowing the job market and its challenges to find prepared talent. I want to bridge that gap, as I feel there is a disconnect.  
Presently serve on any County Committee, Board or Commission? NO  
Any other information you wish to give? N/A  
Recommended by Council Member(s): ?  
Hours willing to commit each month: 2-4

CONFLICT OF INTEREST POLICY

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_

No \_\_\_\_\_

### STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_

No \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Katherine Long  
Applicant's Signature

7/2/18  
Date

**Return to:**  
Clerk of Council, Post Office Box 192, Columbia, SC 29202.  
For information, call 576-2060.

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**Applications are current for one year.**

<b>Staff Use Only</b>	
Date Received: <u>7-12-18</u>	Received by: <u>[Signature]</u>
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On File	



APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Deborah A. Snow

Home Address: 3221 Devereaux Rd., Columbia, SC 29205

Telephone: (home) 803-254-7611 (work) 803-603-3854

Office Address: 2210 Devine St., Columbia, SC 29205

Email Address: dasnow@msarch.net

Educational Background: B.Arch. (U of Md.); MA (Columbia Univ.)

Professional Background: Registered Architect, LEED AP BD+C, NCARB

Male  Female  Age: 18-25  26-50  Over 50

Name of Committee in which interested: R.C. Building Codes Board of Appeals

Reason for interest: My experience can be put to civic use and assist in public safety

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

Extended career as an Architect. Previous member & chair of City of Columbia Building Board of Adjustments & Appeals

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? Also serve on Habitat Board

Recommended by Council Member(s): Donny Phipps

Hours willing to commit each month: As needed; 4 to 10?

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Yes \_\_\_\_\_ No  \_\_\_\_\_

#### STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes  \_\_\_\_\_ No \_\_\_\_\_

If so, describe: As an Architect, I occasionally have projects in Richland County. If one came before this Board, I would recuse myself

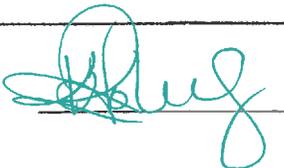
DAS  
Applicant's Signature

4 June 2018  
Date

Return to:  
Clerk of Council, Post Office Box 192, Columbia, SC 29202.  
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: <u>6-11-18</u>	Received by: 
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	