

RICHLAND COUNTY

RULES & APPOINTMENTS

COMMITTEE AGENDA



Tuesday, MARCH 05, 2019

4:00 PM

The Honorable Chakisse Newton, Chair

County Council District 11

The Honorable Bill Malinowski

County Council District 1

The Honorable Gwendolyn Kennedy

County Council District 7



Richland County Rules & Appointments Committee

March 05, 2019 - 4:00 PM

2020 Hampton Street, Columbia, SC 29201

1. **CALL TO ORDER** The Honorable Chakisse Newton
2. **APPROVAL OF MINUTES** The Honorable Chakisse Newton
 - a. February 19, 2019 [PAGES 7-8]
3. **ADOPTION OF AGENDA** The Honorable Chakisse Newton
4. **INTERVIEWS**
 - a. Hospitality Tax - Three (3) Vacancies (Two applicants must be from the Restaurant Industry)
 - a. Debora D. Lloyd [PAGES 9-10]
 - b. Accommodations Tax - One (2) Vacancy (applicant must have a background in the Cultural Industry)
 - a. Anthony Lewis [PAGES 11-12]
 - c. Employee Grievance - Six (6) Vacancies (Must be a Richland County employee; 2 seats are alternates)
 - a. Jeffrey Walker (via telephone) [PAGES 13-15]
 - b. Susan Haurston-Hunt [PAGES 16-17]
5. **ITEMS PENDING ANALYSIS**
 - a. I move that we establish rules for electing persons to serve on Boards/Commissions rather than going by the Parliamentarian's recollections of how it was done in the past with serious consideration to include appointments

require a majority of Council member's vote
[MANNING] [PAGE 18]

- b.** All Boards and Commissions staffed with volunteer citizens have various opportunities for multiple terms. It has become the practice of the Rules and Appointments Committee to treat incumbents seeking additional terms exactly the same as new applicants. No "extra credit" is given for an incumbent whose service may have been exemplary. I believe this practice is unfair and potentially detrimental to the welfare of the Boards and Commissions as valuable, experienced individuals are being lost simply because new candidates may have performed better in their 5 - 10 minute interviews. I move that the Rules and Appointments Committee review this situation and begin to provide some type of consideration for candidates seeking additional terms
[PEARCE] [PAGE 19]

6. ADJOURNMENT

The Honorable Bill Malinowski



Special Accommodations and Interpreter Services Citizens may be present during any of the County's meetings. If requested, the agenda and backup materials will be made available in alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), as amended and the federal rules and regulations adopted in implementation thereof. Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the Clerk of Council's office either in person at 2020 Hampton Street, Columbia, SC, by telephone at (803) 576-2061, or TDD at 803-576-2045 no later than 24 hours prior to the scheduled meeting.



Richland County Council
Rules and Appointments Committee
February 19, 2019 – 4:00 PM
4th Floor Conference Room
2020 Hampton Street, Columbia 29204

COMMITTEE MEMBERS PRESENT: Chakisse Newton, Chair and Bill Malinowski

OTHERS PRESENT: Paul Livingston, Michelle Onley and Kimberly Williams-Roberts

1. **CALL TO ORDER** – Mr. Malinowski called the meeting to order at approximately 4:00 PM
2. **APPROVAL OF MINUTES**
 - a. February 5, 2019 – Ms. Newton moved, seconded by Mr. Malinowski, to approve the minutes as corrected. The vote in favor was unanimous.
3. **ADOPTION OF AGENDA** – Ms. Newton moved, seconded by Mr. Malinowski, to adopt the agenda as published. The vote in favor was unanimous.
4. **ELECTION OF CHAIR** – Mr. Malinowski moved, seconded by Ms. Newton, to nominate Ms. Newton for the position of Chair.

The vote in favor of electing Ms. Newton, as Chair, was unanimous.

5. **ITEMS FOR ACTION/DISCUSSION**

Ms. Newton stated, her understanding is, the items on the agenda today are to be discussed, so they can be moved forward to the Council meeting.

Mr. Livingston stated the alternative is to keep the item(s) in committee, if you thought you were not ready to make a recommendation.

- a. Move that the Rules & Appointments Committee review the current County Council Rules and offer amendments for consideration by Council that would clarify exactly how County Council voting will occur with specific reference to how a non-vote (i.e. not a “yes”, “no” or “abstain” vote) from a member present at the meeting shall be counted or not counted [PEARCE] – Mr. Malinowski stated this item has been presented to Council, but because of the make-up of the committee previously, the vote was not taken.

Mr. Malinowski moved, seconded by Ms. Newton, to forward to Council with a recommendation to approve the following language: “If a member is present and does not declare a vote or an

**Rules and Appointments Committee
February 19, 2019**

-1-

abstention, his/her vote shall be recorded as ‘present but did not vote.’”

The vote in favor was unanimous.

- b. Revisit the bed and breakfast ordinance to increase the number of rooms up to 20, so the business can be profitable and flourish. This would be in line with keeping the rural character and allow opportunities for small businesses. [N. JACKSON] – Mr. Malinowski moved, seconded by Ms. Newton, to forward to Council with a recommendation to forward this item to the Development & Services Committee, as recommended by staff.

The vote in favor was unanimous.

- c. Clarify the misleading term “cannot call names” during Citizens’ Input. Formal names can be called, but no name calling will be allowed outside of your formal name [N. JACKSON] – Mr. Malinowski moved, seconded by Ms. Newton, to re-affirm Council’s action at the December 4th Council meeting.

The vote in favor was unanimous.

- d. Bring forward all motions that were not resolved and place them on the appropriate agenda [N. JACKSON] – Ms. Onley stated the Clerk’s Office will be including a “Pending Analysis” Section on each committee agenda, which will include the status of motions sent to the respective committee. In addition, the Clerk’s Office will continue to maintain a spreadsheet of all motions made, which will include a “timeline” of actions taken on each motion.

Mr. Malinowski moved, seconded by Ms. Newton, to re-affirm Council’s action at the December 4th Council meeting.

The vote in favor was unanimous.

- 6. **ADJOURN** – The meeting adjourned at approximately 4:14 PM.



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant MUST reside in Richland County.

Name: DEBORAH D. LLOYD

Home Address: 229 Windsor Point Rd, Unit 5C

Telephone: (home) 803-736-0098 (work) 803-764-2973

Office Address: 10-B CLUSTERS Court Columbia, SC 29210

Email Address: dlloyd@msn.com

Educational Background: USC - Political Science & Journalism

Professional Background: Insurance Litigation Specialist, Professional Fundraiser

Male [] Female [] Age: 18-25 [] 26-50 [] Over 50 [X]

Name of Committee in which interested: Hospitatory or when needed

Reason for interest: As a person w/ years of community organizing and engagement, it would be an honor to help fund worthy organizations

Your characteristics/qualifications, which would be an asset to Committee, Board or

Commission:

Event planner, fund raiser, creating organizations, making budgets, detail oriented organizer, grants writer

Presently serve on any County Committee, Board or Commission? NA

Any other information you wish to give? I welcome the opportunity to serve.

Recommended by Council Member(s): Steven Daiter

Hours willing to commit each month: as needed

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all

Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No X

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes X No _____

If so, describe: I served on the Board of the Auntie Kare Foundation, One Columbia, and presently serve on the board of Famously Hot New Year. I volunteer for Auntie Kare's Legends of Concert Series

Deborah D. Lloyd
Applicant's Signature

12/6/18
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

| | |
|--------------------------------|--|
| Staff Use Only | |
| Date Received: <u>12-11-18</u> | Received by: <u>[Signature]</u> |
| Date Sent to Council: _____ | |
| Status of Application: | <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file |

2

Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes No

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes No

If so, describe: _____

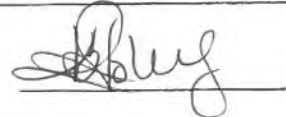

Applicant's Signature

1-25-2019
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

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|---|--|
| Staff Use Only | |
| Date Received: <u>1-25-19</u> | Received by:  |
| Date Sent to Council: _____ | |
| Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file | |



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant MUST reside in Richland County.

Name: Jeffrey Walker

Home Address: 1304 Sander St Apt B

Telephone: (home) 803-569-9926 (work) 803-576-3260

Office Address: 201 John Mark Dail Drive Columbia SC 29209

Email Address: walkerj@rcgov.us

Educational Background: Stratford High School of Goose Creek, SC, Some college

Professional Background: 5 years at Alvin S. Glenn Detention Center

Male [checked] Female [] Age: 18-25 [] 26-50 [checked] Over 50 []

Name of Committee in which interested: Grievance Committee

Reason for interest: I want to be apart of something to help others.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

I have great people skills along with the gift of listening.

Presently serve on any County Committee, Board or Commission? NO

Any other information you wish to give? N/A

Recommended by Council Member(s): Norman Jackson

Hours willing to commit each month: at least 30 hours per month

CONFLICT OF INTEREST POLICY

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All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No JW

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No JW

If so, describe: _____

JW
Applicant's Signature 12-28-18
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

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| Staff Use Only | |
| Date Received: <u>12-31-18</u> | Received by: <u>[Signature]</u> |
| Date Sent to Council: _____ | |
| Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file | |

SGT. JEFFREY WALKER

From: Norman Jackson
Sent: Sunday, December 23, 2018 5:00 PM
To: SGT. JEFFREY WALKER
Subject: Re: Grievance Committee

Sgt. Walker,

Thanks for contacting me on your desire to serve on the Grievance Committee. I appreciate your interest and efforts to be a part of the solution and an advocate for equal and fair treatment.

I leave Richland County Council at the end of the year but I will forward your email to my colleagues in support of you serving on the Committee.

I wish you success and applaud you on your interest in doing your civic duty.

Good luck

Norman Jackson
Richland County Council
District 11

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

From: "SGT. JEFFREY WALKER" <WALKER.JEFFREY@richlandcountysc.gov>
Date: 12/23/18 10:01 AM (GMT-05:00)
To: Norman Jackson <Jackson.Norman@richlandcountysc.gov>
Subject: Grievance Committee

Morning Mr. Jackson,

I am interested in joining the Grievance Committee. I want to do my part and ensure that employees of Richland County are being treated fairly during their disciplinary process. I have been a proud employee of Alvin S. Glenn Detention, Richland County for 5 years and counting.

The purpose of this email, I am asking you for your recommendation. Like I stated before my interest in the Grievance Committee is very high. I would greatly appreciate your help in this matter.

Thanks,

Jeffrey Walker

Sergeant
Richland County Government
Alvin S. Glenn Detention Center
Security Division
WALKERJ@rcgov.us

P 803-576-3260 F 803-576-3298



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant MUST reside in Richland County.

Name: Susan Hairston-Hunt
Home Address: 88 Hamptonwood Way Columbia SC 29209
Telephone: (home) 803 783-9116 (work) 803 576-2387
Office Address: 400 Powell Rd Columbia SC 29203
Email Address: susandhairston@gmail.com / Hairston-HuntS@rcgov.us
Educational Background: BS Legal Studies
Professional Background: _____
Male Female Age: 18-25 26-50 Over 50
Name of Committee in which interested: Employee Grievance Committee
Reason for interest: I believe getting involved can make a difference and its starts with self.
Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:
21 years military service, a sense of fairness, current Richland County Employee
Presently serve on any County Committee, Board or Commission? No
Any other information you wish to give? _____
Recommended by Council Member(s): _____
Hours willing to commit each month: 30

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No X _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No X _____

If so, describe: _____

Susan Lawton-Hunt
Applicant's Signature

1/7/19
Date

**Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.**

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

| | |
|---|---------------------------------|
| Staff Use Only | |
| Date Received: <u>1-7-19</u> | Received by: <u>[Signature]</u> |
| Date Sent to Council: _____ | |
| Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file | |

2

Richland County Council Request for Action

Subject:

I move that we establish rules for electing persons to serve on Boards/Commissions rather than going by the Parliamentarian's recollections of how it was done in the past with serious consideration to include appointments require a majority of Council member's vote

Notes:

October 16, 2018 – Motion was made by Councilman Manning.

Richland County Council Request for Action

Subject:

All Boards and Commissions staffed with volunteer citizens have various opportunities for multiple terms. It has become the practice of the Rules and Appointments Committee to treat incumbents seeking additional terms exactly the same as new applicants. No "extra credit" is given for an incumbent whose service may have been exemplary. I believe this practice is unfair and potentially detrimental to the welfare of the Boards and Commissions as valuable, experienced individuals are being lost simply because new candidates may have performed better in their 5 - 10 minute interviews. I move that the Rules and Appointments Committee review this situation and begin to provide some type of consideration for candidates seeking additional terms

Notes:

December 4, 2018 – Motion was made by Councilman Pearce.