



Richland County Council  
Rules and Appointments Committee  
July 14, 2020 – 4:00 PM  
Zoom Meeting

COMMITTEE MEMBERS PRESENT: Bill Malinowski, Chair and Chakisse Newton

OTHERS PRESENT: Allison Terracio, Paul Livingston, Michelle Onley, Kimberly Williams-Roberts, Leonardo Brown, Brad Farrar, Ashley Powell, Ashiya Myers, Tammy Addy and Angela Weathersby

1. **CALL TO ORDER** – Mr. Malinowski called the meeting to order at approximately 4:00 PM.
  
2. **APPROVAL OF MINUTES**
  - a. June 16, 2020 – Ms. Newton moved, seconded by Mr. Malinowski, to approve the minutes as published.  
  
In Favor: Malinowski and Newton  
  
The vote in favor was unanimous.
  
3. **ADOPTION OF AGENDA** – Ms. Newton moved, seconded by Mr. Malinowski, to adopt the agenda as distributed.  
  
In Favor: Malinowski and Newton  
  
The vote in favor was unanimous.
  
4. **INTERVIEWS**
  - a. Lexington Richland Alcohol and Drug Abuse Council – 1 – Ms. Michelle Drayton and Mr. Harold (Harry) C. Ward were interviewed for the LRADAC Board.
  
5. **NOTIFICATION OF APPOINTMENTS**
  - a. Lexington Richland Alcohol and Drug Abuse Council (LRADAC) – 1 – Ms. Newton moved, seconded by Mr. Malinowski to re-appoint Mr. L. L. “Buddy” Wilson, Jr.

In Favor: Malinowski and Newton

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The vote in favor was unanimous.

6. **ITEMS FOR DISCUSSION/ACTION**

- a. I move that Council work with staff to conduct a comprehensive review of Council rules and recommend changes to streamline the rules to improve the functioning of Council business [NEWTON] – This item was held in committee.
- b. Unless there are truly extenuating circumstances agenda items should not be listed as “Title Only”. (Somebody was late getting it to us” is not extenuating.) This only gives the public two opportunities to see an item prior to final approval by Council when in fact there should be three [MALINOWSKI] – This item was held in committee.
- c. Consider moving the Horizon meeting to Tuesday and have delivery of finished agendas to Council members by Thursday close of business [MALINOWSKI, McBRIDE, MYERS, NEWTON & TERRACIO] – Mr. Malinowski stated he is aware there were concerns about the turnaround time for minutes and receiving briefing documents for agenda preparation. He believes that any changes could be accommodated by doing it on a week when Council does not meet the next week.

Ms. A. Myers stated the issue is not so much a rush, but the deadlines established in Council Rules. If changed, it would affect when motions go to committee 8 months of the year.

Ms. Newton stated the ultimate objective is to have the agendas earlier in order to have adequate time to review the information. She inquired, if there was a willingness to change the rules, would it address Ms. A. Myers concerns about motions being pushed back, and if there is a solution that would allow Council to meet the objective, without an undue deal for motions.

Ms. A. Myers stated staff has seven working days, so even without changing the other rule to include those working days, you reduce staff review time a minimum of two (2) working days. Legal review sometimes takes a little longer. Oftentimes there is back and forth between Budget and Finance to locate funds for particular projects. Taking away those two (2) days means items are not properly vetted that come before the body.

Ms. Newton inquired if it would be possible to keep Horizon on the same day, and still meet the Thursday deadline.

Ms. Onley responded there would not be a problem with that as far as backup documentation. The only outstanding issue would be minutes when there are back to back Council meetings. The minutes would have to be drafted in less than 24 hours, or have the minutes provided under separate cover to meet the deadline.

Ms. Newton stated there are some potential assistance and technological solutions that could reduce the time for minutes.

Mr. Malinowski suggested scaling back the minutes, to only have a synopsis given instead of all of the details presently included.

Ms. Newton stated it does not have to be either/or. It can be and. Our minutes can be our minutes,

which are streamlined. She has spoken with some people who have mentioned there were historical questions that came up, so if we still wanted to have that level of detail, it could be a companion document or a transcript.

Mr. Malinowski stated the audio is archived, so someone could go back and review that.

Ms. Onley stated the audio is only retained for three (3) years.

Mr. Malinowski suggested having the Clerk's Office, Administration and Ms. Newton to work on a solution to the issues raised.

- d. Boards, Committees, and Commission Descriptions and Duties – This item was held in committee.
  - e. Proposed CMRTA Board Member Qualifications – This item was held in committee.
6. **ADJOURNMENT** – The meeting adjourned at approximately 5:00 PM.