



# **Transportation Penny Advisory Committee Meeting**

**Monday, November 23, 2020 at 5:30 PM**  
**Via Zoom and on Richland County YouTube**

## **Meeting Agenda**

1. **Call to Order** Mr. Phillip Simoneaux
2. **Public Comments** Mr. Phillip Simoneaux
3. **Office of Small Business Opportunities (2-7)** GCS/OSBO
4. **Transportation Program (Pages 8-11)** Mr. Michael Niermeier
5. **The Comet Program (Pages 12-23)** Mr. John Andoh  
    - Marketing Review (Seperate Attachment)
6. **Other Business**
  - **Next scheduled meeting: January 24, 2021-Pending**
7. **Adjournment** Mr. Phillip Simoneaux



## Transportation Penny Advisory Committee Report

OSBO  
Manager's Report

NOVEMBER 23,  
2020

**1. Executive Summary:**

This report is submitted pursuant to Ordinance (s) 049-13HR and 058-16HR to ensure that the OSBO team provides support to the County to ensure that the SLBE has equal opportunity to participate in County contracts for all six (6) Industry Categories.

Primary Industry Category					
Construction Services	Professional Services	Non-Professional Services	Engineering Services	Architectural Services	Wholesale Operations

**2. Purpose:**

The purpose of this report is to manage the ongoing requirements of the Ordinance(s), and ensuring payment to contracted SLBEs.

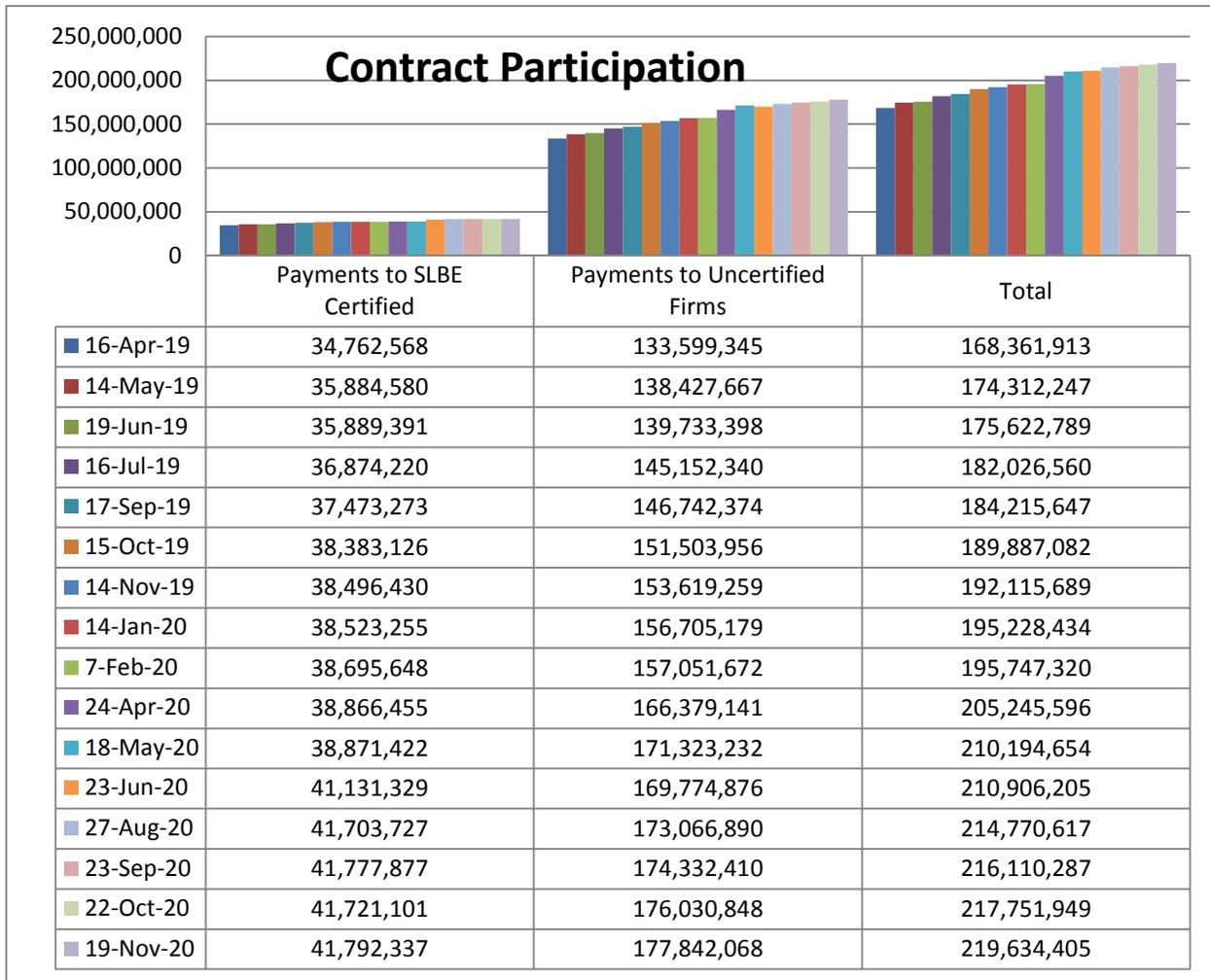
**3. Office of the Small Business Opportunity Cross Functional Team**

Team Matrix		
Name	Department	Title
<i>Christine Keefer</i>	<i>GCS</i>	<i>GCS Director</i>
<i>Michael Niermeier</i>	<i>Transportation</i>	<i>Director of Transportation</i>
Erica Wade	OSBO	Manager of OSBO
Michelle Rosenthal	OSBO	Business Development Coordinator
Bryant Davis	GCS	Asst. Director of GCS
Cheryl Cook	OSBO	Assistant Manager of OSBO
Jennifer Wladischkin	Procurement	Manager of Procurement
Yolanda Davis	Procurement	Contract Specialist
Allison Steele	Transportation	Deputy Director
Alicia Aull	Transportation	Senior Accountant
Nathaniel Miller	Transportation	Contract & Budget Manager

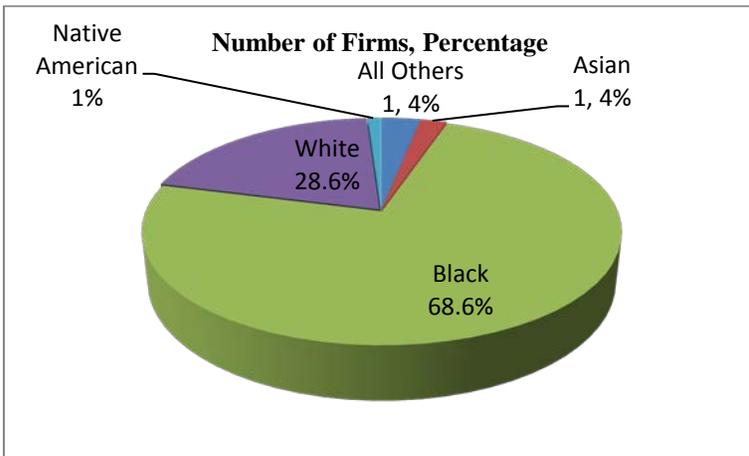
**4. Goal Setting Committee (GSC)**

Team Matrix		
Name	Department	Title
Erica Wade	OSBO	Manager of OSBO
Project Managers	Transportation	Project Manager
Michele Rosenthal	OSBO	Business Development Coordinator
Margaret Jones	OSBO	Certification & Compliance Specialist
Jennifer Wladischkin	Procurement	Manager of Procurement
Vacant	Transportation	Estimator

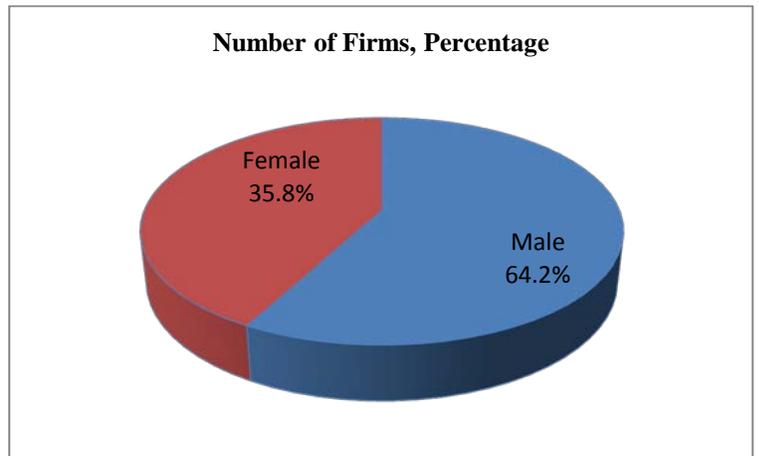
5. Analysis:



SLBE Firms by Ethnicity

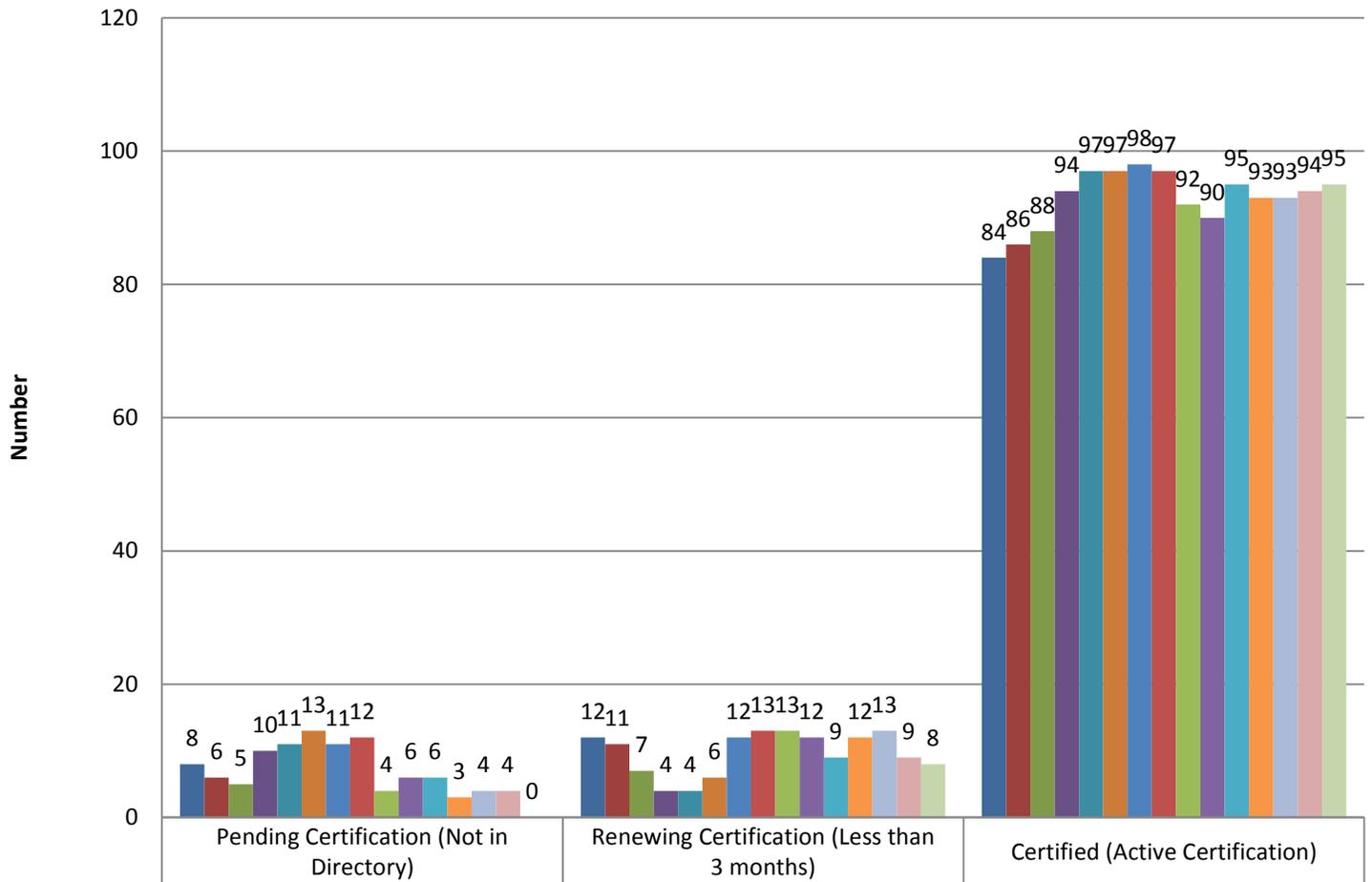


SLBE Firms by Gender



**Contract Participation: April 17, 2019-November 19, 2020\***

**SLBE Certified Firm Status**



Date	Pending Certification (Not in Directory)	Renewing Certification (Less than 3 months)	Certified (Active Certification)
14-May-19	8	12	84
18-Jun-19	6	11	86
16-Jul-19	5	7	88
17-Sep-19	10	4	94
15-Oct-19	11	4	97
14-Nov-19	13	6	97
15-Jan-20	11	12	98
7-Feb-20	12	13	97
23-Apr-20	4	13	92
18-May-20	6	12	90
23-Jun-20	6	9	95
27-Aug-20	3	12	93
23-Sep-20	4	13	93
22-Oct-20	4	9	94
19-Nov-20	0	8	95

**PDT SLBE GOAL PARTICIPATION UPDATE 2018-2020**

Project Name	Sheltered Market	SLBE Goal	DATE
2017 Dirt Roads Package H/I	No	4.05%	February 6, 2018
2017 Dirt Roads Package G	Yes	100%	February 22, 2018
2018 Resurfacing Project Package O	No	0%	March 2, 2018
Resurfacing Project Package P	No	0%	May 7, 2018
Sidewalk Package S-8	Yes	100%	April 19, 2018
Pedestrian Improvements at Intersections	No	12%	July 3, 2018
2018 Sidewalks – Koon Rd. & Farmview St.	Yes	100%	July 18, 2018
2016 PDT Sidewalks-Clemson Road	Yes	100%	October 2, 2018
2018 Richland County Dirt Roads Package I	No	5.95%	October 19, 2018
SERN NIP	No	17.3%	November 15, 2018
2018 Richland County Dirt Roads Project 7 Road Group	No	11%	December 31, 2018
OET Sidewalks – Polo Road	No	25%	January 17, 2019
Sidewalk Package S-11	No	22%	January 28, 2019
Richland County Resurfacing Package Q	No	0%	February 26, 2019
North Springs and Harrington Intersection Improvements	No	15%	March 13, 2019
Greene Street Widening-Phase II	No	16%	April 9, 2019
Atlas Road Widening Project	No	14%	April 4, 2019
2019 Resurfacing Package R	No	0%	April 17, 2019
Lakeside Subdivision (Incl. Sienna Dr.) Resurfacing	No	3%	August 1, 2019
2016 PDT Sidewalk – Clemson Road	Yes	100%	July 22, 2019
Decker Woodfield NIP-Faraway Drive Sidewalk (Resubmitted 09/15/20)	No	25%	September 15, 2020
Green Street Phase II	No	8.1%	September 18, 2019
Sidewalk-Harrison Rd	No	19%	September 24, 2019
2019 Richland County Dirt Road Package K	No	23%	October 17, 2019
Lakeside at Ballentine Resurfacing (Non-Transportation)	No	3%	August 1, 2019
Knollwood and Planters Drainage Improvement	Yes	100%	January 21, 2020
Miles Rd/3Bears Road Intersection Resurfacing	No	18%	February 27, 2020
Riverwalk Way and Stockland Road Resurfacing	No	34%	February 28, 2020
Wildewood Subdivision Selected Roadways	No	3%	May 18, 2020

**6. Department Outlook:**

- i. Facilitating increase in County wide SLBE utilization in County wide contracts
  - OSBO staff is continuing to collaborate with RC Directors to identify current vendors to become certified SLBEs
- ii. Continue review of Transportation Penny SLBE Contractual Compliance

- **Business Development**

- i. OSBO Website Highlights
- ii. Highlighted Article
  - Featured Story
    - Clarrisa’s Kitchen and Catering, LLC
- iii. Participated in Columbia Chamber Lunch and Learn, Oct 28
- iv. Participated in USDOT Mid-South Atlanta Region 2020 Access Columbia Local Panel, Oct 29
- v. Participated in Black Enterprise Entrepreneur Summit, Oct 29
- vi. Coordinated and participated in OSBO virtual training, Nov 13
- vii. Participated in City of Columbia's Virtual Minority Business Opportunity Conference, Nov 17
- viii. Participated Mungo Construction and Columbia Housing Virtual Workshop for Women-owned, Minority-owned, Small Business Enterprises (W/M/SBE), Nov 17
- ix. Monitor and respond to daily emails and voicemails  
Participated in 3 virtual site visits, Oct - Nov

**2020 Office of Small Business Opportunity Workshops**

Title of Workshop/Event	Date	No. Attended
Procurement Resource Summit	Jan 9	120
Understanding Financial Statements	Jan 30	40
Contract and Collection Law	Feb 12	20
Understanding Business Taxes	Mar 10	20
<b>CANCELLED</b> - Social Media Visibility for Small Businesses	Apr 7	
Making the Cut – How to Prepare Financially	Jun 8	37
Can We Talk? Eliminating Mental Health Barriers (Virtual)	Jun 25	32
<b>CANCELLED</b> - Growth, Future Opportunities, and Long Term Success	Jul 14 & 21	
Diversity, Equity and Inclusion Summit: The Roadmap to Leveraging Resources and Opportunities (Virtual)	Sep 10	87
I Have an Idea – What’s Next?	Nov 13	57

- **Certification and Compliance**

October- November

- i. Completed one (1) renewal.
- ii. Participate in weekly conference meeting calls
- iii. Monitor and respond to daily emails and voicemails
- iv. Completed one (3) Virtual Site Visit
- v. Contact and sent renewal notices to SLBEs
- vi. On the Table Discussion
- vii. Pre Bid Meeting (Wildewood Subdivision) 11/5/2020
- viii. One Application Denial (Health Source, LLC)
- ix. USDOT Symposium
  - x. 2020 City of Columbia Virtual Minority Opportunity Conference
  - xi. B2G Training (Site Visit Questionnaire)

## **Transportation Update- November 23, 2020**

### **Council Approvals**

- The Spears Creek Church Road Service Order (SO) was approved on November 10, 2020. This service order covers the 100% design, permitting, and construction phase services for this widening project. The new scope of the project is to widen the road from a two-lane road to a three lane road between Two Notch Road and Jacobs Mill Pond.
- An annexation petition went before Council on November 10 for third reading. The annexation petition to the City of Columbia is for two (2) parcels (TMS#07208-03-01 and TMS#07208-03-02), which were acquired by the County in 2016 to complete Three Rivers Greenway Phase 1A.
- Council approved the sale of Mitigation Bank Credits to Easley Combined Utilities in Easley, South Carolina and Fielding Homes LLC in York County, South Carolina.

### **Pre-Construction Update**

- The Service Order to perform final design work on the Gills Creek Greenway Section A is nearly complete and should be sent to the Administer in the next two weeks.
- A service order to perform final design work for the Crane Creek Greenway Section B is being drafted. This project will consist of approximately four thousand eight-hundred and ninety-five (4,895) LF of boardwalk from Canal Front Park and will end at S-798 (Mountain Drive).

### **Construction Update**

- North Springs/ Harrington Intersection: NTP issued on 2/3/2020 and construction began February 2020. The project is complete. The only remaining item to address is turning additional ROW over to SCDOT.
- Polo Road SUP- The project began in April and is progressing. Anticipate completion in early 2021. – No Change
- Harrison Road Sidewalk- Construction is approximately 65% complete. Continuing construction. Anticipate completion in early 2021.
- Greene Street Ph. II- Construction is approximately 19% complete. Span B girder installation, MSE wall excavation, electrical and drainage installation
- Clemson Road Widening- Construction is 95% complete and on schedule for an early

winter 2020 completion date. Finishing the asphalt surface paving on Clemson Road, installing traffic pavement markings, finishing fine grading and permanent vegetation installation.

- North Main Street –Project is approximately 85% complete and on track for an early winter 2021 completion data. Curb & gutter, sidewalk construction from Sunset Dr. to Monticello Rd., concrete median and landscaping underway, paving from Anthony Ave. to Sunset Dr. and side streets, light pole installation. Working on significant subsurface concrete issues for Phase II and Phase IV.
- Three Rivers Greenway – Project is 99% complete. Waiting on final as-built surveys. Developing the change order to issue to the contractor for the Boyd Island Connector segment (1B). – No change
- Magnolia/Schoolhouse Sidewalks – Project is complete and closed out
- Dirt Road Package J- All paving is complete. Drainage issue on Haven Circle resolved. Final inspection completed.
- SERN – Construction is approximately 70% complete. Completion of Garners Ferry Road median and asphalt work. Rabbit Run Road Connector asphalt surface placement. Completion of work on Lower Richland Boulevard. Projected completion is early winter 2021.
- Resurfacing P (80 roads) – Contractor completing deficiencies on the concrete roads.
- Resurfacing Package Q- Project is substantially complete. Roads paved totals 46. The Contractor completed the resurface of Decker Blvd to the stop bar at the intersection of Decker Blvd and Percival Road. The City repaired the curb they damaged on Hillvale Dr. County is scheduling a final inspection with the Contractor to close the project out.

#### **Open Solicitation:**

- Resurfacing Package\_R: 52 Roads, Closes December 09
- Sidewalk Package S-10(Clemson Rd Sidewalk), Closes December 21

#### **Closed Solicitations:**

- Decker Woodfield NIP D1 Faraway Drive Sidewalk- Closed November 2, 2020
  - Contract to award AOS Contractors was approved by Committee on November 19<sup>th</sup>. This will go to Council on December 8<sup>th</sup>.
- Dirt Road Package K- Closed November 16- Under evaluation

#### **Upcoming Solicitations**

- Bull\Elmwood Intersection: Winter 2021
  - Negotiating Right of Way
- Blythewood Widening: Winter 2021
  - Negotiating Right of Way

November 2020

	REFERENDUM	CURRENT ESTIMATE	OUTSIDE FUNDING/ REIMBURSEMENTS	VARIANCE	EXPENDED TO DATE	PHASE
<b>WIDENINGS</b>						
Hardscrabble Road Widening	\$ 29,860,800	\$ 28,441,312	\$ -	\$ 1,419,488	\$ 28,441,312	CO
Clemson Road Widening	\$ 23,400,000	\$ 13,031,007	\$ 980,000	\$ 11,348,993	\$ 12,955,409	CO
Leesburg Road Widening	\$ 4,000,000	\$ 4,000,000	\$ -	\$ -	\$ -	SCDOT
North Main Street Widening (includes \$5.4M Intersection)	\$ 35,400,000	\$ 55,028,433	\$ 26,517,908	\$ 6,889,475	\$ 49,491,823	CO
Bluff Road Widening Phase 2	\$ -	\$ 3,500,000	\$ 1,800,000	\$ (1,700,000)	\$ 9,724,498	Design
Bluff Road Area Improvements	\$ 16,700,000	\$ 9,724,498	\$ -	\$ 6,975,502	\$ 1,612,671	Design
Shop Road Widening	\$ 33,100,000	\$ 32,000,000	\$ -	\$ 1,100,000	\$ 3,038,288	RW
Atlas Road Widening	\$ 17,600,000	\$ 36,300,000	\$ -	\$ (18,700,000)	\$ 227,789	RW
Pineview Road Area Improvements	\$ 18,200,000	\$ 8,000,000	\$ -	\$ 10,200,000	\$ 3,921,046	Design
Blythewood Road Widening (Syrup Mill Road to I-77)	\$ 8,000,000	\$ 13,208,127	\$ -	\$ (5,208,127)	\$ 2,260,701	RW
Broad River Road Widening	\$ 29,000,000	\$ 30,000,000	\$ -	\$ (1,000,000)	\$ 1,531,976	Design
Spears Creek Church Road Widening	\$ 26,600,000	\$ 20,000,000	\$ -	\$ 6,600,000	\$ 82,601	Design
Lower Richland Boulevard Widening	\$ 6,100,000	\$ 5,000,000	\$ -	\$ 1,100,000	\$ 343,090	Design
Polo Road Widening	\$ 12,800,000	\$ 10,600,000	\$ -	\$ 2,200,000	\$ 359,905	Design
Blythewood Road Area Improvements	\$ 21,000,000	\$ 13,000,000	\$ -	\$ 8,000,000	\$ 167,073	Design
<b>Total Widenings</b>	<b>\$ 281,760,800</b>	<b>\$ 281,833,378</b>	<b>\$ 29,297,908</b>	<b>\$ 29,225,330</b>	<b>\$ 114,158,184</b>	
<b>INTERSECTION IMPROVEMENTS</b>						
Clemson Rd. & Rhame Rd./North Springs Rd.	\$ 3,500,000	\$ 4,096,203	\$ -	\$ (596,203)	\$ 3,857,413	Complete
Broad River Rd. and Rushmore Rd.	\$ 3,700,000	\$ 1,213,739	\$ -	\$ 2,486,261	\$ 1,196,893	Complete
Farrow Rd. and Pisgah Church Rd.	\$ 3,600,000	\$ 2,243,860	\$ -	\$ 1,356,140	\$ 2,068,722	Complete
North Springs Rd. and Risdon Way	\$ 1,800,000	\$ 1,936,802	\$ -	\$ (136,802)	\$ 2,034,669	Complete
Summit Pkwy and Summit Ridge Rd.	\$ 500,000	\$ 1,425,120	\$ -	\$ (925,120)	\$ 1,407,819	Complete
Kennerly Rd. & Coogler Rd./Steeple Ridge Rd.	\$ 1,900,000	\$ 2,736,144	\$ -	\$ (836,144)	\$ 2,598,629	Complete
Wilson Blvd. and Pisgah Church Rd.	\$ 3,600,000	\$ -	\$ -	\$ 3,600,000	\$ 405	Complete
Wilson Blvd. and Killian Rd.	\$ 2,600,000	\$ -	\$ -	\$ 2,600,000	\$ 405	Complete
Clemson Rd. and Sparkleberry Ln.	\$ 5,100,000	\$ 12,780,946	\$ -	\$ (7,680,946)	\$ 4,424,344	RW
Bull St. and Elmwood Ave.	\$ 2,000,000	\$ 3,798,811	\$ -	\$ (1,798,811)	\$ 690,334	RW
North Main St / Monticello Rd (constructed with N. Main Widening)	\$ -	\$ -	\$ -	\$ -	\$ -	CO
Hardscrabble & Kelly Mill Rd (constructed with Hardscrabble Widening)	\$ 3,000,000	\$ -	\$ -	\$ 3,000,000	\$ -	CO
Garners Ferry Rd. and Harmon Rd.	\$ 2,600,000	\$ 1,583,878	\$ -	\$ 1,016,122	\$ 372,236	RW
North Springs Rd. and Harrington Rd.	\$ 2,000,000	\$ 1,352,631	\$ -	\$ 647,369	\$ 751,697	CO
Screaming Eagle Rd. and Percival Rd.	\$ 1,000,000	\$ 1,600,000	\$ -	\$ (600,000)	\$ 377,186	RW
<b>Total Intersection Improvements</b>	<b>\$ 36,900,000</b>	<b>\$ 34,768,133</b>	<b>\$ -</b>	<b>\$ 2,131,867</b>	<b>\$ 19,780,752</b>	
<b>SPECIAL PROJECTS</b>						
Riverbanks Zoo Transportation Related Projects	\$ 4,000,000	\$ 3,345,525	\$ -	\$ 654,475	\$ 3,345,525	Complete
Innovista 1 (Greene St. Phase 1)	\$ 50,000,000	\$ 18,119,764	\$ -	\$ 8,644,207	\$ 17,897,970	Complete
Innovista 2 (Greene St. Phase 2)		\$ 23,236,029	\$ -	\$ -	\$ 10,011,890	CO
Innovista 3 (Williams St.)		\$ -	\$ -	\$ -	\$ -	NS
Shop Road Extension Phase 1	\$ 71,800,000	\$ 35,163,888	\$ 3,476,675	\$ 13,112,788	\$ 32,446,866	Complete
Shop Road Extension Phase 2		\$ 27,000,000	\$ -	\$ -	\$ 1,075,038	Design
Kelly Mill Road	\$ 4,500,000	\$ 4,500,000	\$ -	\$ -	\$ -	NS
Commerce Drive Improvements	\$ 5,000,000	\$ 5,000,000	\$ -	\$ -	\$ -	NS
Neighborhood Improvement Projects	\$ 63,000,000	\$ 63,701,248	\$ 994,090	\$ 292,842	\$ 9,428,611	Various
<b>Total Special Projects</b>	<b>\$ 198,300,000</b>	<b>\$ 180,066,454</b>	<b>\$ 4,470,765</b>	<b>\$ 22,704,311</b>	<b>\$ 74,205,901</b>	
<b>INTERCHANGE (I-20 / Broad River Road)</b>	<b>\$ 52,500,000</b>	<b>\$ 52,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>NS</b>
<b>DIRT ROAD PAVING</b>	<b>\$ 45,000,000</b>	<b>\$ 45,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 22,508,502</b>	<b>Various</b>
<b>RESURFACING</b>	<b>\$ 40,000,000</b>	<b>\$ 41,400,000</b>	<b>\$ 1,400,000</b>	<b>\$ -</b>	<b>\$ 29,490,535</b>	<b>Various</b>
<b>PROGRAM (traffic studies / plans / mitigation bank)</b>	<b>\$ 1,559,844</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,559,844</b>	<b>\$ 14,135,574</b>	<b>-</b>
<b>TOTAL ROADWAY PROJECTS</b>	<b>\$ 656,020,644</b>	<b>\$ 635,567,965</b>	<b>\$ 35,168,674</b>	<b>\$ 55,621,353</b>	<b>\$ 274,279,448</b>	

BIKE / PED

	REFERENDUM	CURRENT ESTIMATE	OUTSIDE FUNDING / REIMBURSEMENTS	VARIANCE	EXPENDED TO DATE	PHASE
<b>BIKE/PED/GREENWAY (Referendum Total = \$80.9M)</b>						
<b>GREENWAY PROJECTS</b>						
Three Rivers Greenway Extension 1A/1B	\$ 7,902,242	\$ 7,902,242	\$ -	\$ -	\$ 7,594,874	CO
Lincoln Tunnel Greenway	\$ 892,739	\$ 1,496,947	\$ 323,680	\$ (280,528)	\$ 1,512,061	Complete
Gills Creek A (Lake Katherine to Congaree) *	\$ 5,376,724	\$ 5,376,724	\$ -	\$ -	\$ 569,285	Design
Smith/Rocky Branch C (Rocky Branch to Harden) *	\$ 2,747,621	\$ 2,747,621	\$ -	\$ -	\$ 141,781	Design
Gills Creek B (Wildcat Creek/Fort Jackson)	\$ -	\$ -	\$ -	\$ -	\$ -	Rem
Smith/Rocky Branch B (Clement Rd to Colonial Dr)	\$ -	\$ -	\$ -	\$ -	\$ -	Rem
Smith/Rocky Branch A (Three Rivers to Clement Rd)	\$ -	\$ -	\$ -	\$ -	\$ -	Rem
Gills Creek North C (Trenholm to Lake Katherine)	\$ -	\$ -	\$ -	\$ -	\$ -	Rem
Crane Creek A (Monticello Rd to Three Rivers)	\$ -	\$ -	\$ -	\$ -	\$ 124,583	Rem
Crane Creek B (to Smith Branch) *	\$ 2,796,039	\$ 2,796,039	\$ -	\$ -	\$ -	Design
Columbia Mall Greenway	\$ 648,456	\$ 648,456	\$ -	\$ -	\$ -	NS
Polo Road / Windsor Lake Boulevard Connector *	\$ 606,958	\$ 490,741	\$ -	\$ 116,217	\$ -	NS
Woodbury / Old Leesburg Connector-Moved to Polo/Windsor	\$ -	\$ -	\$ -	\$ -	\$ -	Rem
Crane Creek C (Crane Forest)- Removed	\$ -	\$ -	\$ -	\$ -	\$ -	Rem
Dutchman Boulevard Connector- Removed	\$ -	\$ -	\$ -	\$ -	\$ -	Rem
<b>Total Greenway Projects</b>	<b>\$ 20,970,779</b>	<b>\$ 21,458,770</b>	<b>\$ 323,680</b>	<b>\$ (164,311)</b>	<b>\$ 9,942,584</b>	
<b>BIKEWAY PROJECTS</b>	<b>\$ 22,008,773</b>	<b>\$ 22,008,773</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 264,460</b>	<b>Various</b>
<b>SIDEWALK PROJECTS</b>	<b>\$ 26,926,370</b>	<b>\$ 26,926,370</b>	<b>\$ 2,794,002</b>	<b>\$ 2,794,002</b>	<b>\$ 7,149,488</b>	<b>Various</b>
<b>PEDESTRIAN IMPROVEMENT PROJECTS</b>	<b>\$ 2,836,080</b>	<b>\$ 1,136,080</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 580,895</b>	<b>Complete</b>
<b>Undesignated</b>	<b>\$ 8,146,354</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,146,354</b>	<b>\$ -</b>	<b>-</b>
<b>TOTAL BIKE / PED / GREENWAY</b>	<b>\$ 80,888,356</b>	<b>\$ 71,529,994</b>	<b>\$ 3,117,682</b>	<b>\$ 12,476,045</b>	<b>\$ 17,937,427</b>	
* Realigned amounts according to Ord. 056-19HR						
<b>OTHER PROGRAM COSTS</b>	<b>\$ 333,091,000</b>	<b>\$ 352,299,369</b>	<b>\$ -</b>	<b>\$ (19,208,369)</b>	<b>\$ 869,475</b>	
<b>TOTAL PROGRAM</b>	<b>\$ 1,070,000,000</b>	<b>\$ 1,059,397,327</b>	<b>\$ 38,286,356</b>	<b>\$ 48,889,028</b>	<b>\$ 293,086,351</b>	



To: Transportation Penny Advisory Committee, et al  
From: Natavis Eric Harris, Planning & Development Specialist  
Date: Monday, November 28, 2020  
Subject: The COMET - Planning Activities Update

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Over the past couple of months, The COMET has focused its planning efforts on adjusting to the “New Normal” of transit. The following planning activities from 09/28/2020 through 11/28/2020 are listed below:

- Continued to prioritize shelter and bench placements throughout service area
- Currently designing LMI bus stop improvement map for Lexington County
- Met with Proterra to discuss electric buses and cost benefits to transition
- Held Reimagine The COMET Stakeholder Workshop
- Completed initial submittal for the NTD report
- Completed Lucius & River Traffic Analysis
- Developed analysis chart for Monthly Ridership Reports
- Conducted site plan reviews
- Continued on and off surveys to collect passenger data
- Attended Stakeholder meeting for Blossom Street Bridge
- Participated in the Transit & Paratransit Management and Certificate Program
- Visited Florida State University, University of Texas - Austin for university service research
- Met with City of Raleigh to further discuss Blue Bike data and service improvements
- Presented to City Council for Reimagine The COMET and North Columbia Super Stop

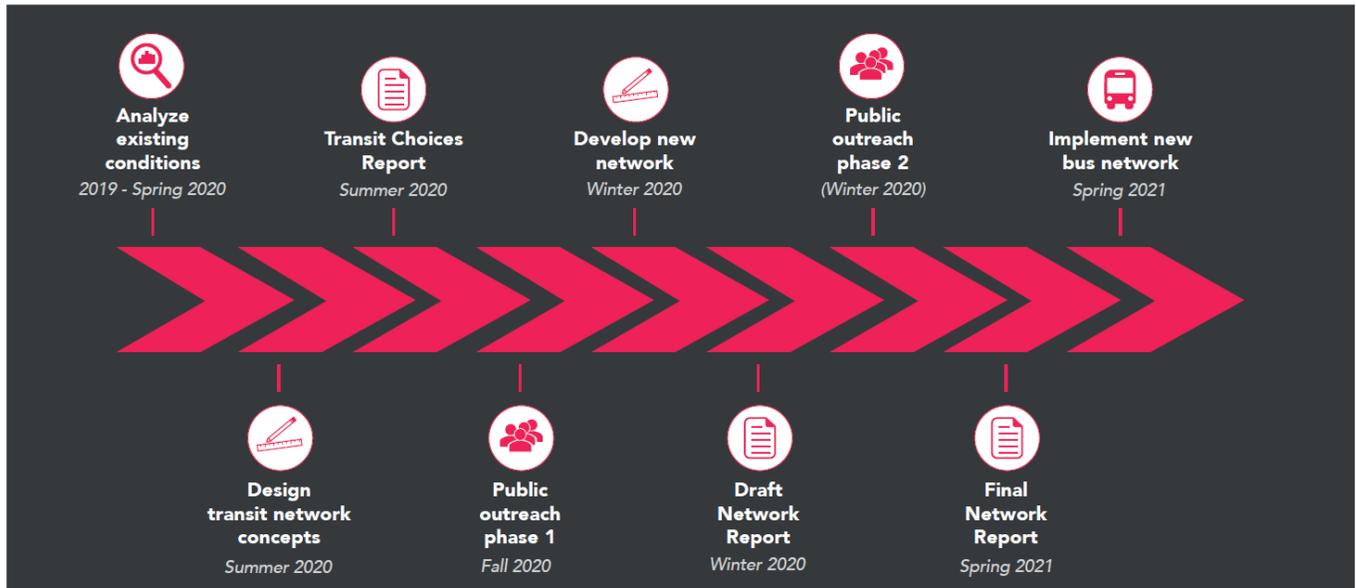
## Reimagine The COMET

- The COMET officially launched the Reimagine The COMET planning effort on July 6, 2020 where local planners and staff representatives discussed community needs for transit. Elected officials were welcomed to join a daily 4 p.m. call to provide any additional feedback.
  - Using the project timeline listed below, The COMET is currently in the public outreach phase. [The Reimagine The COMET](#) website was released to the public on September 1, 2020.

Central Midlands Regional Transit Authority  
3613 Lucius Road, Columbia, SC 29201  
803 255 7133 F 803 255 7113  
[CATCHTHECOMETSC.GOV](http://CATCHTHECOMETSC.GOV)  
[info@TheCOMETSC.gov](mailto:info@TheCOMETSC.gov)

John Andoh, CCTM, CPM Executive Director/CEO  
Ron Anderson, Chair, John V. Furgess, Sr, Vice Chair P  
Andy Smith, Secretary, Dr. Robert Morris, Treasurer  
Board Members: Jacqueline Boulware, Lill Mood, Carolyn Gleaton  
Leon Howard, Derrick Huggins, Colonel (R) Roger Leaks, Jr.  
Joyce Dickerson, Skip Jenkins, Debbie Summers, Bobby  
Horton, Kevin Reeley, Geraldine Robinson, William (B.J.)  
Unthank

# Project Timeline



## Schedule

### COMET Central

- Wednesday, Nov. 18 10am-2pm
- Thursday, Nov. 19 2pm-6pm
- Friday, Nov. 20 7am-10am

### Walmart Station

- Monday, Nov. 23 10am-2pm
- Tuesday, Nov. 24 7am-10am

## COVID-19 Protocol

All established COVID-19 protocol will be observed.

- Not more than 17 people occupying the lobby.
- Masks must always be worn.
- Social distancing, as outlined by the CDC must be followed to include alternate seating and observance of signage placed inside and outside of the facility.

## Bus Stop Improvements

### WORK COMPLETED THIS PERIOD:

- Site Designs, Status Reports, Effort Review, and Project Management
- SCDOT encroachment permit has been received for 1 site -
- SCDOT encroachment permits have been received for 3 sites

Central Midlands Regional Transit Authority  
3613 Lucius Road, Columbia, SC 29201  
803 255 7133 F 803 255 7113  
[CATCHTHECOMETSC.GOV](http://CATCHTHECOMETSC.GOV)  
[info@TheCOMETSC.gov](mailto:info@TheCOMETSC.gov)

John Andoh, CCTM, CPM Executive Director/CEO  
Ron Anderson, Chair, John V. Furgess, Sr, Vice Chair P  
Andy Smith, Secretary, Dr. Robert Morris, Treasurer  
Board Members: Jacqueline Boulware, Lill Mood, Carolyn Gleaton  
Leon Howard, Derrick Huggins, Colonel (R) Roger Leaks, Jr.  
Joyce Dickerson, Skip Jenkins, Debbie Summers, Bobby  
Horton, Kevin Reeley, Geraldine Robinson, William (B.J.)  
Unthank

- Stop #1514 Forest 4840 EB
- Stop #784 Knox & 9<sup>th</sup>
- Stop #31 Boston Campus WB

#### WORK IN PROGRESS:

- Design on 15 shelter locations
- Design on 4 bench locations
- AOS has the following stops under construction (18):
  - Stop #1096 Harden/Taylor SB
  - Stop #1162 Harden/Taylor NB
  - Stop #512 Devine Queen EB
  - Stop #426 Shop 1047 EB
  - Stop #1710 Garners Dorn WB
  - Stop #1266 Assembly College NB
  - Stop #502 Devine Millwood EB
  - Stop #523 Devine Heidt EB
  - Stop #1514 Forest 4840 EB
  - Stop #1596 Fashion Forum WB
  - Stop #963 Farrow Gateway SB
  - Stop #1752 Buckner Cort WB
  - Stop #802 Heyward Cora SB
  - Stop #863 Blossom Gadsden WB
  - Stop #1186 Assembly Flora SB
  - Stop #492 Hulon E Hospital
  - Stop #9614 Frink & Foreman WB
  - Stop #9616 Julius Felder & Frink

#### Shelter and Bench Permitting Status October 2020

- Stop #889 12th Shull NB - Lexington CDBG
- Stop #1397 W Hospital Dr - Lexington CDBG
- Stop #1670 Lake Murray Palmetto EB
- Stop #1080 Two Notch Elmwood NB

#### Shelter and Bench Permitting Status November 2020

- Stop #547 Patterson Road and Garners Ferry Road
- Stop #471 Beltline Bluff SB

For information regarding this staff report, please contact Eric Harris at (803) 255-7137 or email [nharris@thecometsc.gov](mailto:nharris@thecometsc.gov).

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## DBE Compliance Invoice Review

Contractor: RATP DEV

Transdev Invoice Period: 7/1/20 to 7/31/20

Committed DBEs:

DBE Firm	Description of Work Performed	Invoice Amount	Percentage Counted Towards DBE Goal	Amount Counted Towards DBE Goal
Transport Care Services	DART/Paratransit	\$120,456.64	100%	\$120,456.64
	Total amount counted towards Contract Goal for July 2020 invoice period			<b>\$120,456.64*</b>
	Total amount RATP DEV paid to committed DBEs as of July 2020 Invoice Period			<b>\$120,456.64</b>
	Total invoices paid by The COMET to RTAP DEV as of July 2020 Invoice Period			<b>\$223,529 **</b>
	Percentage towards Contract Goal of 25.9%			<b>N/A***</b>

Note: \* The amount RATP DEV paid to DBE firms.

\*\*The total paid by The COMET to RTAP DEV through July 2020. This amount is included in the financial highlights prepared by The COMET's Finance Office for the Month End July 2020. This amount is for startup costs.

\*\*\*Not enough information to calculate the DBE contract goal.

Reviewed by The COMET-Director of Regulatory Compliance & Civil Rights Officer: *Arlene Prince* Review Date: 10/2/20



## Financial Highlights FY 2021 Month End September 2020

*25% of fiscal year completed*

### ✦ Net Income (Loss):

- Including depreciation - Month = ~\$(428)k Actual YTD = ~\$(1.99)M

### ✦ Total Revenue:

- Actual YTD ~ \$5.28M compared 3/12 of annual budget of ~\$35.90M; total YTD collections average ~15% of annual budgeted amount

### ✦ Total Expenses (w/depreciation):

- Actual YTD ~ \$2.46M compared to 3/12 of annual budget of ~ \$35.14M; total YTD expenditures represent an average ~ 21% of annual budget

- YTD paid to contract operator RATP Dev 7/1/2020 to present: ~\$ 223,529
- Professional Contract Svcs, Marketing & Security (4203, 4361, 4509):

✦ ABL South Carolina	3,794	✦ Michael Dantzler	150
✦ Burr Forman McNair	30,039	✦ Nexsen Pruet, LLC	4,000
✦ Center for Transportation & the Environment	5,200	✦ Robinson Gray Law Firm	3,962
✦ Certified Translation Services	166	✦ Solutions for Transit	14,408
✦ Chernoff Newman, LLC	3,625	✦ Marketing, Adv & Promotion (Flock & Rally included)	14,652
✦ iT1 Solutions	5,500	✦ Security	54,891
✦ Language Line	7		

### ✦ Cash:

- Wells Fargo - Operating: ~\$ 7.50M
- OPTUS Bank Reserve Funds: ~\$ 6.43M
  - ✓ See Condensed Statement of Financial Position for breakdown details
- Local Government Investment Pool (LGIP): ~\$17.11M
  - ✓ See Condensed Statement of Financial Position for breakdown details
- Total collections of Penny Revenue since 2013 to present:
  - ✓ \$124,107,341 of \$300,991,000 allocation; remaining balance = \$176,883,659

**Central Midlands Regional Transit Authority**  
**Condensed Statement of Financial Position**  
**Period Ended 09/30/20**

	Actual PTD 9/30/2020	Actual YTD 9/30/2020	Budget YTD FY 2021
<b>Revenues:</b>			
Passenger Fares/Revenue Contracts	137,391	512,885	513,536
Special (Advertising, Interest, Rental, Etc)	14,114	48,440	91,392
Admin/Misc	1,399	2,853	7,650
Local (The Penny)	1,333,333	4,000,000	4,000,000
RTAP Reimbursement	-	-	750
State (SCDOT)	73,139	73,598	343,565
CBDG & Hospitality	14,987	14,987	11,042
Federal	456,394	626,507	4,007,751
<b>Total Revenue</b>	<b>\$ 2,030,757</b>	<b>\$ 5,279,269</b>	<b>\$ 8,975,686</b>

<b>Expenses:</b>			
Contract Operator	1,471,945	3,903,959	4,833,058
Federal/State	388,403	1,431,563	2,457,109
Fuel	86,488	263,440	509,214
Salaries and Fringes	129,256	358,974	413,897
Professional Services	77,787	353,524	395,577
Utilities	20,469	60,530	71,575
Other Operating Expenses	31,995	147,576	105,249
Depreciation	252,424	754,341	-
<b>Total Expenses</b>	<b>\$ 2,206,343</b>	<b>\$ 6,519,566</b>	<b>\$ 8,785,681</b>

<b>Net Income (Loss) From Operations before Depreciation add back:</b>	<b>\$ (175,586)</b>	<b>\$ (1,240,296)</b>	<b>\$ 190,006</b>
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**Cash:**

	<i>Wells Fargo</i>		
Petty Cash		267	
Operating Acct		7,494,465	
	<i>OPTUS Bank</i>		
Operating Reserve Funds	3,711,871		
Capital Reserve Funds	2,718,933	6,430,804	
	<i>Local Gov't Investment Pool</i>		
Emergency Reserve	8,554,217		
Operating Reserve	8,554,217	17,108,433	
<b>Total Cash</b>		<b>\$ 31,033,970</b>	
Total Assets		<b>\$ 63,173,335</b>	
Total Liabilities		<b>\$ 7,503,334</b>	



## The COMET Proposed Service Modifications Due to COVID-19 Pandemic Effective Sunday, December 6, 2020

Notice is hereby given that a public hearing will be held by The COMET Board of Directors at Lowell J. Spires Regional Transit Facility, 3613 Lucius Road, Columbia, SC 29021 on Wednesday, October 28, 2020 at 12:00 p.m. to consider the modifications to The COMET, DART and ReFlex services. Due to COVID19 pandemic, the public hearing is available by calling +1 803-462- 5021 and enter Conference ID: 906 352 699# at 12:00 noon. If you want to attend in person, meeting location is accessible via The COMET Route 6 or DART (for eligible riders) by making a reservation to 803.255.7123 and a face covering is required, as well as social distancing.

The COMET invites the public to comment on the proposed Service Modifications. For further information or to comment, please contact John Andoh, Executive Director/CEO, The COMET, 3613 Lucius Road, Columbia, SC 29201, email [john.andoh@catchthecomet.org](mailto:john.andoh@catchthecomet.org), call 803.255.7087 or fax to 803.255.7113. **Please submit any comments by Friday, October 23, 2020 by 12:00 p.m.**

### Extend Pilot Routes

Route	Name	Destination	Alternative Service	Proposal
44X	Lower Richland Express	COMET Central to James E. Clyburn Intermodal Transportation Center	Resume service once demand exists.	No change. Pilot route through June 30, 2021. Route remains suspended until State of South Carolina government reopens.
97	Batesburg-Leesville Rural	West Columbia SuperStop to Batesburg-Leesville (Columbia & Pine Streets)	N/A	No change. Pilot route through June 30, 2021.

### Increase Service

Route	Name	Destination	Alternative Service	Proposal
45	Leesburg-Hazelwood	Crowson & Devine SuperStop to Leesburg & Fairmont	N/A	Operate every 30 minutes as part of the enhanced Saturday schedule on weekdays only between 6:15 a.m. and 6:15 p.m.
47	Eastover/Gadsden ReFlex	Garners Ferry Walmart SuperStop to Eastover	N/A	Resume normal weekday schedule.
The COMET On The Go!	Lyft and Uber with DART wheelchair accessible service	N/A	N/A	Start service at 8 p.m. instead of 9 p.m. and continue service until 6 a.m. the following morning.

**Required Adjustments**

DART	Within 3/4 mile of The COMET routes	N/A	Volunteer Transportation Program and Taxi Program	Adjust to match route change boundaries within 3/4 mile radius.
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**Restructure Service For Efficiency**

Route	Name	Destination	Alternative Service	Proposal
46	Lower Richland ReFlex	Garners Ferry Walmart SuperStop to Lower Richland Blvd.	Increased service as bus would operate when a call is made	Retain as an on-demand service and discontinue as a ReFlex deviated flex route service from 7 a.m. to 7 p.m. Last reservations at 6 p.m. on weekdays.
53X	Killian Express	COMET Central to Killian Road Walmart SuperStop	Routes 55, 57L and 75	Discontinue service due to low ridership and combine with Route 57L.
57L	Killian/Clemson Local	Killian Road Walmart SuperStop to Village at Sandhills SuperStop (On Saturdays, extended to Powell Road & Midlands Technical College - NE)	Routes 55, 57L and 75	Extend to Village of Sandhill and operate peak period only between 6 a.m. to 10 a.m. and 3 p.m. to 7 p.m. on weekdays. Discontinue Saturday service. Reduce route between Midlands Tech College - NE Campus and Village of Sandhills. Time transfer to Route 75 to access Columbia Place Mall with connections to The 501 to access Downtown Columbia.
62	Hopkins ReFlex	Crowson & Devine SuperStop to Hopkins	Increased service as bus would operate when a call is made during a longer span of service.	Retain as an on-demand service and discontinue as a ReFlex deviated flex route service from 7 a.m. to 7 p.m. Last reservations at 6 p.m. on weekdays.
74	Harrison/Trenholm	COMET Central to Trenholm Road & Forest Drive	Increased service as bus would operate when a call is made during a longer span of service.	Retain as an on-demand service and discontinue as a fixed route service from 7 a.m. to 7 p.m. Last reservations at 6 p.m. on weekdays.
On Demand	Harrison/Trenholm Lower Richland Hopkins	COMET Central or Forest Drive Patterson GF Walmart Patterson & GF Walmart or Alan S. Glenn	Increased service as bus would operate when a call is made during a longer span of service.	New service operating from 7 a.m. to 7 p.m., Monday-Friday. Last reservation at 6 p.m. on weekdays. Open to the general public.

## Schedule Changes

Route	Name	Destination	Alternative Service	Proposal
6	Eau Claire	COMET Central to Club & Monticello	The COMET On The Go! would start at 8 p.m. and end at 6 a.m. the following morning and the first \$5.00 would be covered by The COMET.	Reduce to a weekend level of service all days, 6:33 a.m. to 7:02 p.m.
11	Fairfield	COMET Central to Saddletrail & Saddlefield	The COMET On The Go! would start at 8 p.m. and end at 6 a.m. the following morning and the first \$5.00 would be covered by The COMET.	Reduce to a Saturday level of service all days., 6:45 a.m. to 9:01 p.m.
12	Edgewood	COMET Central to Colony Apartments SuperStop	The COMET On The Go! would start at 8 p.m. and end at 6 a.m. the following morning and the first \$5.00 would be covered by The COMET.	Eliminate the 9:15 p.m. weekday and Saturday trip and start service at 5:40 a.m., every day.
21	Rosewood	COMET Central to Shoppes at Woodhill	The COMET On The Go! would start at 8 p.m. and end at 6 a.m. the following morning and the first \$5.00 would be covered by The COMET.	Reduce to a weekend level of service all days from 7:15 a.m. to 8:12 p.m.
22	Harden	Colony Apartments to Superior & Rosewood	Routes 11, 12, 21 or The 301.	Reduce to a weekend level of service Monday-Friday only from 9:40 a.m. to 3:37 p.m.
31	Denny Terrace ReFlex	Koon & Cody SuperStop to Monticello & Heyward Brockington and S.C. Vocational Rehabilitation	Route 31 to Route 6 to get to Eau Claire Medicine.	Reduce to a Sunday level of service on Saturday and Sunday from 6:40 a.m. to 6:37 p.m. and discontinue on request trips to Monticello Road. Include Vocational Rehab on three trips on weekdays only. Weekday service starts at 6:40 a.m. instead of 5:40 a.m.
32	North Main/ Hardscrabble	Koon and Cody SuperStop to Highland Center Drive	The COMET On The Go! would start at 8 p.m. and end at 6 a.m. the following morning and the first \$5.00 would be covered by The COMET.	Reduce service to end at 6:40 p.m. on weekdays and operate from 8:40 a.m. to 5:40 p.m. on weekends.

42	Millwood	COMET Central to Plowden & Beltline	The COMET On The Go! would start at 8 p.m. and end at 6 a.m. the following morning and the first \$5.00 would be covered by The COMET.	Reduce to a weekend level of service all days from 6:15 a.m. to 7:10 p.m.
55	Sandhills	Columbia Place Mall SuperStop to Hardscrabble & Clemson	Route 57L	Operate weekend schedule, every day.
61	Shop	COMET Central to Alan S. Glenn Detention Center	The COMET On The Go! would start at 8 p.m. and end at 6 a.m. the following morning and the first \$5.00 would be covered by The COMET.	Reduce to a Saturday level of service all days and include McEntire Produce trips Monday-Saturday. Service span is from 7:15 a.m. to 8:41 p.m.
75	Decker/ Parklane	Forest Drive Sam's Club SuperStop to Powell Road & Midlands Technical College - NE & W.J. Keenan High School	The COMET On The Go! would start at 8 p.m. and end at 6 a.m. the following morning and the first \$5.00 would be covered by The COMET.	Reduce to a weekend level of service all days between 7:50 a.m. and 9:43 p.m., every 60 minutes.
77	Polo Road	Forest Drive Sam's Club SuperStop to Two Notch & Polo Roads	The COMET On The Go! would start at 8 p.m. and end at 6 a.m. the following morning and the first \$5.00 would be covered by The COMET.	Once Fort Jackson authorizes entry of Route 76, revert to every 2 hours on a Saturday level of service. Until then, remain hourly on a Saturday level of service between 6:50 a.m. and 6:45 p.m.
84	Bush River/St. Andrews	COMET Central to Dutch Square Center SuperStop	The COMET On The Go! would start at 8 p.m. and end at 6 a.m. the following morning and the first \$5.00 would be covered by The COMET.	Reduce to a Saturday level of service, Monday-Saturday, 8:15 a.m. to 8:26 p.m.
88	Beltline Crosstown	Zimalcrest & Scaleybark to Garners Ferry Walmart SuperStop	The COMET On The Go! would start at 8 p.m. and end at 6 a.m. the following morning and the first \$5.00 would be covered by The COMET.	Discontinue weekend service due to extreme low ridership and operate current Saturday level of service on weekdays.
101	North Main	COMET Central to Koon & Cody SuperStop	The COMET On The Go! would start at 8 p.m. and end at 6 a.m. the following morning and the first \$5.00 would be covered by The COMET.	Reduce to a Saturday enhanced level of service on weekdays. End weekend service at 9:15 p.m. due to low ridership.

301	Farrow Road	COMET Central to Greenview Park	The COMET On The Go! would start at 8 p.m. and end at 6 a.m. the following morning and the first \$5.00 would be covered by The COMET.	Reduce to a Saturday enhanced level of service on weekdays. End service at 7:50 p.m. on all days.
401	Devine	COMET Central to Crowson Drive SuperStop	The COMET On The Go! would start at 8 p.m. and end at 6 a.m. the following morning and the first \$5.00 would be covered by The COMET.	Reduce to a Saturday enhanced level of service on weekdays. End service at 9:10 p.m. on all days.
501	Two Notch	COMET Central to Columbia Place Mall SuperStop	None	Reduce to a Saturday enhanced level of service on weekdays. Revert to hourly on weekends due to low ridership.
701	Forest	COMET Central to Forest Drive Sam's Club SuperStop	The COMET On The Go! would start at 8 p.m. and end at 6 a.m. the following morning and the first \$5.00 would be covered by The COMET.	Reduce to a Saturday enhanced level of service on weekdays.
801	Broad River	COMET Central to Harbison Walmart SuperStop	The COMET On The Go! would start at 8 p.m. and end at 6 a.m. the following morning and the first \$5.00 would be covered by The COMET.	Operate on enhanced Saturday schedule on weekdays and end service at 9:55 p.m. on all days.

**Schedule Change Due to Funding Reductions**

Route	Name	Destination	Alternative Service	Proposal
83L	St. Andrews Local	Dutch Square Center SuperStop to Harbison Road Walmart SuperStop via Midlands Technical College - Harbison & Prisma Health Baptist Parkridge	The COMET On The Go! would start at 8 p.m. and end at 6 a.m. the following morning and the first \$5.00 would be covered by The COMET.	Reduce to a Saturday level of service, Monday-Saturday., 8:07 a.m. to 8:52 p.m. due to route deficit costs.

91	Springdale/ Cayce	COMET Central to Columbia Metropolitan Airport	The COMET On The Go! would start at 8 p.m. and end at 6 a.m. the following morning and the first \$5.00 would be covered by The COMET.	UofSC discontinued funding on 3 trips on Route 91 effective August 31, 2020. As a result, Cayce, West Columbia and Springdale will be responsible for covering these costs. Reduce Saturday service to operate between 9:15 a.m. and 4:15 p.m. and eliminate the 5:15 p.m. trip.
96L	West Columbia/ Cayce	West Columbia SuperStop to Lexington Medical Center	The COMET On The Go! would start at 8 p.m. and end at 6 a.m. the following morning and the first \$5.00 would be covered by The COMET.	Extend to COMET Central for the first trip and last trip on weekdays and Saturdays to allow for direct access to House of Raeford. Reduce Saturday service operate between 9 a.m. and 3 p.m.
Soda Cap Connector 1	West Columbia/ Cayce to Main Street Columbia	West Columbia/Cayce to Main Street Columbia	The COMET On The Go! would start at 8 p.m. and end at 6 a.m. the following morning and the first \$5.00 would be covered by The COMET.	Reduce to operate between 9 a.m. and 6 p.m. due to loss of some funding from West Columbia and no evening demand for service in Vista and Main Street at this time. Revisit evening service in 2021.

**Suspended Routes**

Route	Name	Destination	Alternative Service	Proposal
76	Fort Jackson	Forest Drive Sam's Club SuperStop to Fort Jackson	None	Route remains suspended until authorized by Fort Jackson to resume service.
93X	I-26 Express	COMET Central to Newberry	Resume service once demand exists.	No change. Pilot route through June 30, 2021. Route remains suspended until State of South Carolina government reopens.
Soda Cap Connector 2	Main Street Columbia to Five Points & UofSC	Main Street Columbia to Five Points	Routes 21, 42, The 401	Continue to suspend and revisit service demands in Five Points in 2021.
Soda Cap Connector 3	Segra Park to Hampton & Main	Segra Park to Main Street Columbia	Route 11, 12, 22 and The 301	Seasonal only. Resume in 2021.