**Minutes of the Richland County Board of Elections & Voter Registration**

**October 10, 2019**

**6:00pm**

**In Attendance**

**Board Members**

1. Dr. Charles P. Austin, Sr. - Chair
2. Mr. Craig Plank –Vice Chair
3. Dr. Duncan A. Buell
4. Mrs. Anjanette D. President
5. Mrs. Yolanda Y. Taylor

**Staff Members**

 Mr. Terry Graham, Sr.

 Ms. Dawn Green

**Call to Order**

A meeting of the Richland County Board of Elections & Voter Registration was called to order in the on Thursday October 10, 2019 at 6:00pm, Chair Austin presiding.

**Moment of Meditation**

Chair Austin called for a Moment of Meditation.

**Adoption of Agenda & Minutes**

Vice Chair Plank moved that we approve the agenda for the meeting. Dr. Buell seconded the motion. The vote in favor was unanimous. Mrs. Taylor moved for the approval of the Minutes and \_\_\_\_\_seconded. The audio system did not pick up the second. The vote in favor was unanimous.

**Executive Session Adjournment**

Mr. Plank moved we go into executive session and Dr. Buell (?) seconded. The meeting adjourned for Executive Session to a. Review applications for the Director of Voter Registration opening and b. Discuss a legal matter. After the session, Mr. Plank moved and Mrs. President (?) seconded, and the meeting reconvened after a unanimous vote.

**Old Business- No Action Requested.**

**Voting Machine update & Board Comments**

Mr. Graham gave a report stating the new machines are in place, with Jesse Hinson and Barry Wells working hard to accept the machines and testing them to ensure the express votes are working well. Absentee Voting opened October 7th. There will be several public exhibitions later.

**Public Comments-** There were no public comments.

**Future Agenda Items**

Vice-Chair spoke about the Special Election on New Year’s Eve for the empty School Board Seat for Richland District One. There was some concern about the date, but it was pushed back a week due to the Election date falling on December 24th.

**Board and Director Comments**

Mr. Graham mentioned the calendar of events local Express vote demonstrations at local churches and venues, as well as the next three Saturdays from 9am-1pm at Soda City. Staff will be visiting York County to see their voting processes October 15th. The Special Election may require a combination of polling places so there will be a sufficient amount of poll workers. Mr. Graham also discussed rentals from Penske to transport election equipment from October 23rd-November 1st. There are 1126 express votes, 160 DS200 and 2 DS450, and ES&S and will be there the whole day to assist with the voting machines on Election Day.

Dr. Austin asked for a “heads up” when Interviews via print media and/or Television are scheduled to take place.

**Adjournment**

Dr. Buell moved to adjourn the meeting and Mr. Plank seconded. There being no further business the meeting was adjourned.

**Next Scheduled Meeting**

The next scheduled Board of Elections & Voter Registration meeting will be October 24, 2019.

**Submitted by:** Ms. Michelle D. Harrington, Assistant to the Director