



Change of NAICS Code Form

This form is used to indicate that your business is adding another business activity or changing the business activity.

Business Information:

1. Business Name: _____
2. Business License #: _____ Federal ID # or SSN: _____
3. Physical Location (Street, City, State, Zip): _____
4. Where is this business located? in a home or in a commercial location
5. Are you: adding a new business activity, or changing to a new business activity
6. **Current** specific business activity: _____
7. **Current** NAICS code for above activity: _____ (see www.census.gov/naics)
8. **New** specific business activity: _____
9. **New** NAICS code for above activity: _____ (see www.census.gov/naics)
10. Date new business activity will (or did) begin: _____

Businesses Located in Richland County: Before the business activity change or addition (having a greater-than-two-digit NAICS code change) can take place, a Clearance Form must be completed and reviewed by the Zoning Division or other applicable departments. (This includes a Zoning Review fee)

Contact Information:

Contact Name: _____ Title: _____
Work #: _____ Cell #: _____ Home #: _____
Email: _____
Business Name (if different): _____

Applicant Certification:

I hereby certify that all information given here for this business is true and correct to the best of my knowledge. I also certify that, if changing to a new business activity, I will no longer engage in the previous business activity following the date specified above.

Applicant Signature: _____ Title: _____
Printed Name: _____ Date: _____