

**RICHLAND COUNTY BUSINESS SERVICE CENTER
DEDUCTIONS WORKSHEET**

For the Business License Application for Year 2021

Obtain the Worksheet: www.richlandcountysc.gov/bsc

Return the Worksheet: If paying online, email to bsc@richlandcountysc.gov
If mailing your payment, mail all documents together.

Corporate Business Name:
Doing Business As:
Business License #:

It is ***essential*** that the following three documents be submitted ***at the same time*** :
(1) the business license renewal **application**, (2) the Deductions **Worksheet**, and (3) all required **documentation** *IN THE ORDER IN WHICH YOU LIST DEDUCTIONS in this Worksheet.*

Information can be included in additional rows or on additional paper, in the same format, if needed.
To add more rows, right-click on the number of the last row in the desired table and select "Insert."

NOTE: IRS Deductions are NOT authorized County deductions.

1. Revenue reported to other SC jurisdictions for business licenses (NOT building permits)

- Businesses claiming this deduction **MUST** be located in non-city areas of Richland County.
- List each city or county as "City of " or "County of ". (Note: only 9 counties require business licenses.)
- Copy of current year's business license AND application for *each* jurisdiction required.
- Military bases *in SC only* may be listed here. Include base name and city along with revenue generated *on the base* .

Staff Review:
<input type="checkbox"/> Approved
<input type="checkbox"/> Disapproved

Jurisdiction	Revenue Reported	Subtotal
\$		-

2. Revenues from work covered by a paid Richland County Building Permit

- Businesses claiming this deduction may be located inside or outside of Richland County.
- Building permits from other jurisdictions are **NOT** allowable deductions.
- Amount reported here WILL be verified with the Richland County Building Inspections Division.

Staff Review:
<input type="checkbox"/> Approved
<input type="checkbox"/> Disapproved

Permit #	Your Business' Job Amount	Subtotal
1. Permit #		
2. Permit #		
3. Permit #		
4. Permit #		
5. Permit #		
\$		-

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3. Revenues generated outside SC but within the US

- Businesses claiming this deduction **MUST** be located in non-city areas of Richland County.
- Do not include any revenues reported as part of Item 1 shown on Page 1.
- Do not use state abbreviations - write out the entire state name.
- Sum each state's revenues. Write that state's name and total revenue amount on one line.
- Revenues generated Internationally are **NOT** allowable deductions (except US Territories).

Staff Review:
<input type="checkbox"/> Approved
<input type="checkbox"/> Disapproved

States	Revenue Generated	Subtotal
1.		
2.		
3.		
4.		
5.		
Subtotal of States		\$ -

US Territories	Revenue Generated	Subtotal
1. Puerto Rico		
2. Guam		
3.		
4.		
5.		
Subtotal of Territories		\$ -

Total of States and Territories \$ -

4. Liquor Sales (beer/wine, liquor stores ONLY)

- Beer and wine are **NOT** considered liquor and are **NOT** exempt from business license taxes.
- Businesses claiming this deduction **MUST** be located in non-city areas of Richland County.
- This deduction applies to liquor stores only - not restaurants, convenience stores, etc.

Staff Review:
<input type="checkbox"/> Approved
<input type="checkbox"/> Disapproved

5. Motor vehicle trade-ins (new or used dealers ONLY)

- Businesses claiming this deduction **MUST** be located in non-city areas of Richland County.
- Identify year, make, and model vehicle, and how many of each (VIN's are not needed).

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Description of Trade-ins	Total Paid to Customers	Subtotal
Example: 3 2000 Plymouth Breezes	3,000.00	
		\$ -

TOTAL OF ALL DEDUCTIONS: \$ -

Certification of Respondent

FAILURE TO FULLY COMPLETE AND RETURN THIS SECTION WILL RESULT IN ALL DEDUCTIONS BEING DISAPPROVED.

READ! I certify by my signature below and under penalty of perjury under SC Code of Laws Section 16-0-10(A)(2) that all information provided in this Deductions Worksheet is accurately reported. I also understand that any unauthorized deductions claimed will result in these deductions being removed and additional fees and penalties will apply. Additionally, the applicant may be prosecuted to the fullest extent of the SC Code of Laws for perjury.

Printed name of person completing form: _____

Electronically submitted worksheets will be considered signed with the printed name.
Mailed or hand-delivered worksheets will be incomplete without a signature, resulting in disapproval of all deductions.
All fields MUST be completed.

Signature: _____

Title: _____

Date: _____

Primary Phone: _____

E-mail address: _____

Business Service Center Staff Only

Reviewed by (full signature) _____	Date _____
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