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PY 23-24

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**PY 2023-2024 CDBG Application Request Proposal**

\*\*Before any application is submitted you must register for the **mandatory** workshop on **Wednesday, August 16, 2023 at 2PM**\*\*

RSVP here: <https://richlandcountysc.gov/cdbg-nofa>

Richland County Community Development Office will accept **CDBG Project Application Request Proposals until 11:59 PM on Monday, September 4, 2023.** The office is seeking proposals from local agencies and non-profits as well as from County departments for projects that principally benefit low and moderate income (LMI) residents of ***unincorporated*** Richland County. Community Development staff will review all proposals to identify those that best address the priorities designated in the 2023 Annual Action Plan and 2022-2026 Five-Year Consolidated Plan. Projects selected to submit a full application for funding will be notified by September 15, 2023 of next steps.

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1. Applicant Information

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| **Locality/Organization Name:**  Click or tap here to enter text. | **Contact Person:**  Click or tap here to enter text. | | |
| **Address:**  Click or tap here to enter text. | **City:**  Click or tap here to enter text. | **State:**  South Carolina | **Zip:**  Click or tap here to enter text. |
| **Email:**  Click or tap here to enter text. | **Phone:**  Click or tap here to enter text. | | |

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1. Project Information

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| **1. National Objective *(must check one)*:**  Benefit low/moderate income residents  Aid in prevention or elimination of slum or blight conditions | | |
| **2. When would the project begin and end?** Click or tap to enter a date. **/** Click or tap to enter a date.  **3. Who will administer this project from your agency?** Click or tap here to enter text.  **4. Does the person who will administer the project have experience administering CDBG Programs?** Click or tap to enter a date. | | |
| **Project Title:**  Click or tap here to enter text. | | |
| **Location (precise street address or geographic description of service area in *unincorporated* Richland County):**  Click or tap here to enter text. | **GEOID:**  Click or tap here to enter text. | **For public facility or infrastructure requests, please provide the**  **Census Tract:** Click or tap here to enter text.  **Block Group:** Click or tap here to enter text. |
| **5. For requests for program or service support, is the proposed activity a new activity or a quantifiable increase in the level of existing service? (*Select only one*)**  New  IncreasedLevel of Existing Service | | |
| **6. For CDBG funding requests that establish a new program/service or expand an existing one, please provide specific details showing how the funds will quantifiably increase your organization's capacity. (*Providing measurable targets for how increased capacity will demonstrate to the CDBG review committee the concrete impact the funding will have on increasing your service levels. Quantifying the expansion will strengthen the case for the grant request.)* For new public infrastructure requests, write N/A.**  Click or tap here to enter text. | | |
| **7. Please list the types of activities you will use for these public service funds:**  Click or tap here to enter text. | | |
| **8. Summary of Project Scope of Work (*Please provide a brief project description and cost estimate. For programs/services, detail the services offered and target population. For public facilities/infrastructure, summarize the scope of work and improvements to be completed.*):**  Click or tap here to enter text. | | |

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| **9. If benefit is to Low / Moderate Income persons:**   1. Project Activity   How many people will benefit from the project? Click or tap here to enter text.  Of those, how many persons are low and moderate income? Click or tap here to enter text.  **10. How will you document benefit to Low / Moderate Income Persons? *(select only one)*:**  Census Tract / Block Group Data (*Contact Grant Programs staff for guidance*)  Click or tap here to enter text.  By Income Verification Documentation (tax returns, pay stubs, etc.)  Income Survey verifying at least 51%, by using:  Participation Survey  Survey method meeting HUD requirements  Serving 100% of clientele that meet one of the following presumed benefit categories: |
| **11. For Slum and Blight Projects, how will you verify?**  Area – substantial number of deteriorated/aging buildings or public improvements in an area. Documentation is attached on the boundaries of the area and the conditions that qualified the area at the time of designation.  Spot – spot designation and projects that qualify for acquisition, clearance, relocation, historic preservation or building rehabilitation (limited to the extent necessary to eliminate a specific condition detrimental to public health and safety).  ujtjuujjuujscazfascsdeded |

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| **CDBG Funds Requested:**   1. Funding Request | $Click or tap here to enter text. |
| ***Please note that applications requesting CDBG public service funds must meet a minimum funding request of $50,000.*** |
| **Total project Cost:** | Click or tap here to enter text. |
| **12. Describe any funds already committed to the project:**  Click or tap here to enter text. | |
| **13.**  **Do you have the financial capacity and funds available to provide a 25% match if awarded the full amount you requested in the application?** ***(in-kind support cannot be included as a source for matching)***  Click or tap here to enter text. | |
| **14. Will you be able to proceed with your project if you only receive a portion of funds requested?**  Click or tap here to enter text. | |
| 1. Additional Information | |
| **15. In the last year, has your organization received funding from Richland County? Please list grants you applied for in the last 18 months or any current funding you are receiving from the county:**  Click or tap here to enter text. | |
| **16. CDBG Awards are disbursed as reimbursements. Community Development is seeking projects that can easily expend funds by September 1, 2024, although infrastructure projects that require 12+ months will still be considered. Please describe any potential barriers or advantages that exist for your organization to expend CDBG funds in a timely and efficient manner.**  ***(Consider organizational capacity, expected budget expenses, contracting or construction requirements, and other project elements with built-in delays):***  Click or tap here to enter text. | |
| **The deadline for applications is Monday, September 4, 2023 at 11:59pm. Please note that applications submitted after 11:59 p.m. will not be Accepted. Please email all applications including attachments to** [**CommunityDevelopmentInfo@richlandcountysc.gov**](mailto:CommunityDevelopmentInfo@richlandcounty.gov) | |