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PY 24-25

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**PY 2024-2025 CDBG Application Request Proposal**

Richland County Community Development Office will accept **CDBG Application Request Proposals until 11:59 PM on Tuesday, March 12, 2024.** The office is seeking proposals from local agencies, non-profits, County departments for projects that principally benefit low- and moderate- income (LMI) residents of ***unincorporated*** Richland County. Community Development staff will review all proposals for eligibility and alignment with the priorities designated in the 2022-2026 Five-Year Consolidated Plan.

Applicants will be notified by Wednesday, March 19, 2024 if their proposal is selected to submit a full application for funding consideration.

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1. Applicant Information

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| **Organization Name or County Department/Division:**  Click or tap here to enter text. | **Contact Person:**  Click or tap here to enter text. | | |
| **Address:**  Click or tap here to enter text. | **City:**  Click or tap here to enter text. | **State:**  South Carolina | **Zip:**  Click or tap here to enter text. |
| **Email:**  Click or tap here to enter text. | **Phone:**  Click or tap here to enter text. | | |

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1. Project Information

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| **1. Program/Project Title:**  Click or tap here to enter text. | |
| **2. Brief Description of Project/Program and Needs Statement:**  Click or tap here to enter text. | |
| **3. Which CDBG funding category is this proposal application for *(must check one)*:**  Public Service  Public Facility and Infrastructure Improvement  Slum and Blight Removal | |
| **4. National Objective *(must check one)*:**  Benefit low/moderate income residents  Aid in prevention or elimination of slum/blight conditions | |
| **5. When would the project begin and end?** Click or tap to enter a date. **/** Click or tap to enter a date.  **6. Who will administer this project from your agency?** Click or tap here to enter text.  **7. Does the person who will administer the project have experience administering CDBG-funded programs or other Federally-funded programs? Please explain.** Click or tap here to enter text. | |
| **8. Location of Project (precise street address or geographic description of service area in *unincorporated* Richland County):**  Click or tap here to enter text. | **For public facility or infrastructure requests, please provide the**  **Census Tract:** Click or tap here to enter text.  **Block Group:** Click or tap here to enter text. |
| **9. SECTION 9 IS FOR PUBLIC SERVICE PROPOSALS ONLY:**  **9A) Is the proposed activity a new activity or a quantifiable increase in the level of an existing service? (*Select only one*)**  New  IncreasedLevel of Existing Service  **9B) For CDBG funding requests that establish a new program/service or expand an existing one, please provide specific details showing how the funds will quantifiably increase your organization's capacity. (*Providing measurable targets for how increased capacity will demonstrate to the CDBG review committee the concrete impact the funding will have on increasing your service levels. Quantifying the expansion will strengthen the case for the grant request.)* For public infrastructure requests, write N/A.**  Click or tap here to enter text.  **9C) Please description the program, services, or activities that would be supported with CDBG-funds through this proposal:**  Click or tap here to enter text.  **9D) Who is the target population for this program/services?**  Click or tap here to enter text. | |
| **10. SECTION 10 IS FOR PUBLIC FACILITY & INFRASTRUCTURE PROPOSALS ONLY:  10A) Project Scope of Work - *Please provide a brief project description, summarize the scope of work, and improvements to be completed. Include cost estimates, current status of any plans or work underway, if property acquisition is involved, and any other relevant details to the scope of work.***  ***(Please Note: submitting detailed cost estimates and a clearly defined scope of work by a professional service will enhance the strength of your application.)***  Click or tap here to enter text.  **10B) Beneficiaries of Project – *Provide details on the intended beneficaries of the project (i.e. a specific neighborhood, target LMI popluation, any nonprofits or businesses that may benefit, etc.).***  Click or tap here to enter text.  **10C) For Facility Improvement requests, please provide the following details below: a*ge of the facility, how long the applicant has owned the facility, current use of the facility, services being provided in the facility, hours of operation, and any other details regarding the future plans for the building.***  Click or tap here to enter text.  **10D) For Facility Improvement Requests - HUD Guidelines require that any Public Facility must continue to meet the National Objective of serving the LMI population for a period of at least five years after the investment of CDBG funds. Is there any reason why your organization would not be able to meet that requirement?**  Click or tap here to enter text. | |

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| **11. If benefit is to Low / Moderate Income persons:**  ujtjuujjuujscazfasc   1. Project Activity   How many people will benefit from the project? Click or tap here to enter text.  Of those, how many persons are low and moderate income? Click or tap here to enter text.  **12. How will you document benefit to Low / Moderate Income Persons? *(select only one)*:**  Census Tract / Block Group Data (*Contact Grant Programs staff for guidance*)  Click or tap here to enter text.  By Income Verification Documentation (tax returns, pay stubs, etc.)  Income Survey verifying at least 51%, by using:  Participation Survey  Survey method meeting HUD requirements  Serving 100% of clientele that meet one of the following presumed benefit categories: |
| **13. For Slum and Blight Projects, please provide a brief description of the slum/blight activities proposed, including any target areas, details on how properties are identified, and whether any property liens will be used in the process.**  Click or tap here to enter text.    ujtjuujjuujscazfascsdeded |

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| **CDBG Funds Requested:**   1. Funding Request | $Click or tap here to enter text. |
| ***Please note that applications requesting CDBG public service funds must meet a minimum funding request of $35,000.*** |
| **Total project Cost:**  ***Please include the 25% match and any other costs funded by other, non-County sources.*** | $ Click or tap here to enter text. |
| **14. Describe any funds already committed to the project:**  Click or tap here to enter text. | |
| **15.**  **Do you have the financial capacity and funds available to provide a 25% match if awarded the full amount you requested in the application?** ***(in-kind support cannot be included as a source for matching)***  Click or tap here to enter text. | |
| **16. Will you be able to proceed with your project if you only receive a portion of funds requested?**  Click or tap here to enter text. | |
| 1. Additional Information | |
| **15. In the last year, has your organization received funding from Richland County? Please list grants you applied for in the last 18 months or any current funding you are receiving from the county:**  Click or tap here to enter text. | |
| **16. CDBG Awards are disbursed as reimbursements. Community Development is seeking projects that can easily expend funds by September 15, 2025, although infrastructure projects that require 12+ months will still be considered. Please describe any potential barriers or advantages that exist for your organization to expend CDBG funds in a timely and efficient manner.**  ***(Consider organizational capacity, expected budget expenses, contracting or construction requirements, and other project elements with built-in delays):***  Click or tap here to enter text. | |
| **The deadline for applications is Tuesday, March 12, 2024 at 11:59pm. Please note that applications submitted after 11:59 p.m. will not be Accepted. Please email all applications including attachments to** [**CommunityDevelopmentInfo@richlandcountysc.gov**](mailto:CommunityDevelopmentInfo@richlandcounty.gov) | |