



RICHLAND COUNTY COUNCIL RULES AND APPOINTMENTS

| | | |
|-------------|------------------------|-----------------|
| Jim Manning | Bill Malinowski, Chair | Julie-Ann Dixon |
| District 8 | District 1 | District 9 |

**APRIL 7, 2015
4:00 PM**

4th Floor Conference Room

CALL TO ORDER

Approval Of Minutes

1. March 17, 2015 [PAGES 4-6]
2. March 24, 2015 [PAGES 7-12]

Adoption Of Agenda

Interviews

3. Planning Commission - 4: [PAGES 13-21]

- a. Wallace Brown, Sr.
- b. William Z. Riley
- c. C. David Tuttle
- d. Beverly Diane Frierson

4. Accommodations Tax - 2: [PAGES 22-24]

- a. Amber Martin

Discussion

5. COUNCIL RULES:

a. After discussion between the Rules Committee Chair and Clerk to Council it has been determined that the rules of Richland County Council are efficient and outline the duties and responsibilities of each council member. Therefore, it is recommended that the committee review the current policies/procedures for any additional input/changes.

- 1. Allow members to electronically participate in standing committee meetings [ACTION]
- 2. Allow members to electronically participate during executive session [ACTION]

b. **MOTION:** Re-activate the Richland County Youth Commission. The youth commission has been inactive since 1998 and there are currently no existing or active members. This commission identifies youth-related problems or potential problems; implement programs to increase the awareness of the general population and elect officials of the needs and problems facing youth and their families; and they seek and administer federal, state and private funding for commission operations and for projects proposed by the commission pursuant to the powers enumerated herein [ROSE]

c. **MOTION:** Richland County Government also reviews the election of the Chair's rule which states that the chair should be elected yearly with two-thirds of its members. In conjunction with Councilman Jackson and Manning previous motions to have meaningful representation that the citizens have the opportunity to elect the chair like the citizens in Horry County. This will remove the responsibility of council members. If the Legislative Delegation would support the election of the chair by the citizens. Our current process is apparently flawed and personal; therefore, the people of Richland County deserve to have an adequate transparent representation [DICKERSON]

d. **MOTION:** In the event that a Standing Committee of Council (Administration & Finance, Development & Services, Economic Development, Rules & Appointments) should fail to have a quorum of its members present either at the beginning of the meeting or after the meeting has begun, any item or items that are reported on Committee Agenda deemed "time sensitive" by a committee member or County staff will be referred to the Chair of the Committee, the Chair of Council and the County Administrator. A determination will be then made by this group as to whether the "time sensitive" designation is valid. This determination may require consultation with a Department Head, Procurement, Legal, et al. If a determination of time sensitivity is made in the affirmative, the Chair of Council may add the item to the next regularly scheduled Council meeting for review, debate and action [PEARCE AND MANNING]

e. **MOTION:** Review the terms of days missed per annum to continue to serve on the Planning Commission. Reason: With a nine member Commission and the importance of the body, as applications are time sensitive, there should not be any reason the Planning Commission cannot meet a quorum **[JACKSON AND MALINOWSKI]**

Adjournment



Richland County Council Request of Action

Subject

March 17, 2015 [**PAGES 4-6**]

Purpose

RICHLAND COUNTY COUNCIL

SOUTH CAROLINA



RULES AND APPOINTMENTS COMMITTEE

March 17, 2015
4:00 PM
4th Floor Conference Room

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building

CALL TO ORDER

Mr. Malinowski called the meeting to order at approximately 4:03 PM

APPROVAL OF MINUTES

March 3, 2015 – Mr. Manning moved, seconded by Ms. Dixon. Malinowski, to approve the minutes as amended. The vote in favor was unanimous.

ADOPTION OF THE AGENDA

Mr. Manning moved, seconded by Ms. Dixon, to adopt the agenda as published. The vote in favor was unanimous.

INTERVIEWS

Accommodations Tax Committee – 2 – Mr. Randy A. Hurtt was interviewed. The Committee recommended re-appointing Mr. Sam Agee and appointing Mr. Randy A. Hurtt. The vote in favor was unanimous.

Board of Zoning Appeals – 1 – Mr. Christopher Sullivan was interviewed. The committee recommended re-appointing Mr. Christopher Sullivan. The vote in favor was unanimous.

Employee Grievance Committee – 3 – Mr. Timothy R. Lippett, Ms. Teresa W. Grissom, Ms. Beverly Williams Leeper and Mr. Suzie Hayne were interviewed.

The committee recommended re-advertising the vacancies and to direct the Clerk's Office to ensure the application available to potential applicants for this committee did not include the residency requirement. The vote in favor was unanimous.

ITEMS FOR ACTION

a. **Board of Zoning Appeals – 2**

Committee Members Present

Bill Malinowski, Chair
Julie-Ann Dixon
Jim Manning

Others Present:

Monique McDaniels
Michelle Onley

Item# 1

RICHLAND COUNTY COUNCIL

SOUTH CAROLINA

Rules and Appointments Committee

Tuesday, March 17, 2015

Page Two

b. Richland County Airport Commission - 1

c. Hospitality Tax Committee - 1

Mr. Manning moved, seconded by Ms. Dixon, to advertise for the above-referenced vacancies. The vote in favor was unanimous.

ADJOURNMENT

The meeting adjourned at approximately 4:59 PM.

The Minutes were transcribed by Michelle M. Onley, Deputy Clerk of Council



Item# 1

Richland County Council Request of Action

Subject

March 24, 2015 [**PAGES 7-12**]

Purpose

RICHLAND COUNTY COUNCIL

SOUTH CAROLINA



Committee Members Present

Bill Malinowski, Chair
Julie-Ann Dixon
Jim Manning

Others Present:

Kelvin E. Washington, Sr.
Monique McDaniels

RULES AND APPOINTMENTS COMMITTEE

March 24, 2015
4:00 PM
4th Floor Conference Room

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building

CALL TO ORDER

Mr. Malinowski called the meeting to order at approximately 4:03 PM

APPROVAL OF MINUTES

March 17, 2015 – Mr. Manning moved, seconded by Ms. Dixon. Malinowski, to approve the minutes as amended. The vote in favor was unanimous.

ADOPTION OF THE AGENDA

Mr. Manning moved, seconded by Ms. Dixon, to adopt the agenda as published. The vote in favor was unanimous.

BOARD TERMS

Richland County Boards, Commissions, and Committees –

1. Boards, Commissions, and Committees governed by Richland County Council – Mr. Smith stated the many of the boards, commissions and committees are governed by State statute. Therefore, their terms cannot be changed.
 - a. Planning Commission – Mr. Smith stated the Planning Commission can have 5 to 9 members; County Ordinance set terms at 4 years.

Mr. Manning moved, seconded by Ms. Dixon, to not change the Planning Commission terms. The vote in favor was unanimous.
 - b. Board of Zoning Appeals – Mr. Smith stated according to State statute the Board of Zoning Appeals may have 3 to 9 members and 3 to 5 year terms; County Ordinance sets membership at 7 members and 3 years.

Item# 2

RICHLAND COUNTY COUNCIL

SOUTH CAROLINA



Rules and Appointments Committee

Tuesday, March 24, 2015

Page Two

Mr. Manning moved, seconded by Ms. Dixon, to change the Board of Zoning Appeals terms to four years to be consistent with the Planning Commission. The vote in favor was unanimous.

Mr. Smith recommended Council set an effective date for the four year terms to begin.

Mr. Manning moved, seconded by Ms. Dixon, to direct staff to institute the new terms with the next vacancies advertisement. The vote in favor was unanimous.

- c. Township Auditorium – Mr. Smith stated the Township Auditorium was created by special legislation; therefore, their terms are set by this legislation.

Mr. Manning moved, seconded by Ms. Dixon, to direct staff to contact the lobbyist to pursue legislation to change the terms of the Township Auditorium Board to 4 years. The vote in favor was unanimous.

Mr. Manning moved, seconded by Ms. Dixon, to table this item until the next Rules and Appointments Committee meeting in order to review the special legislation. The vote in favor was unanimous.

- d. Music Festival Commission – Mr. Smith stated the Music Festival Commission was created by special legislation.

Mr. Manning moved, seconded by Ms. Dixon, to not make any changes to the Musical Festival Commission terms. The vote in favor was unanimous.

2. Boards, Commissions, and Committees with specific criteria

3. Boards, Commissions, and Committees that involve other governing bodies

1. East Richland Public Service District – Ms. Dixon inquired if the terms can be changed and if the members consist of City of Columbia, Eastover, or Hopkins residents.

Mr. Smith stated if the County is engaged in an IGA with other entities, the IGA will have to be amended.

Mr. Malinowski moved, seconded by Ms. Dixon, to research the remaining committees, commissions and boards listed to determine if there are any statutes and/or IGAs governing the terms. The vote in favor was unanimous.

Item# 2

RICHLAND COUNTY COUNCIL

SOUTH CAROLINA

Rules and Appointments Committee
Tuesday, March 24, 2015
Page Three



Richland County Board, Commissions, and Committees that have been dissolved –

1. Youth Commission
2. Appearance Commission
3. Economic Development Committee
4. Disabilities and Special Needs Board
5. Midlands Commission on Homelessness
6. Complete Street Commission
7. Building Board of Adjustment and Appeals – *Mr. Malinowski stated that is board was not dissolved, but renamed the Building Codes Board of Appeals.*
8. Performing Arts Center Board
9. Transportation Study Commission

Move that the terms of Board members to the Lexington Richland Alcohol & Drug Commission (LRADAC) be changed from “two, three year terms” to “three, three year terms” so that Richland County appointees have the same opportunities for extended service on this board as Lexington County appointees are currently allowed [PEARCE]

Mr. Manning moved, seconded by Ms. Dixon, to table this item to determine if the IGA determines the terms for the board. The vote in favor was unanimous.

CITIZENS INPUT DISCUSSION

- a. **Current Richland County Form**
- b. **Richland School District Two Form**

Mr. Manning moved, seconded by Ms. Dixon, to table this item while committee members and staff work on drafting a form that incorporates the school district form into the current citizens' input form. The vote in favor was unanimous.

VOTING DISCUSSION

- a. **I move that County Council amend its rules to require roll call voting on every vote taken [ROSE]** – Mr. Manning moved, seconded by Ms. Dixon, to not move forward with this item. The vote in favor was unanimous.
- b. **Roll Call Voting Options** – Ms. McDaniels stated that the Clerk's Office has been working with IT to present options to the committee. The Clerk's Office and IT had a conference call with a potential vendor.

Mr. Manning moved, seconded by Ms. Dixon, to table this item. The vote in favor was unanimous.

Item# 2

RICHLAND COUNTY COUNCIL

SOUTH CAROLINA

Rules and Appointments Committee
Tuesday, March 24, 2015
Page Four



COUNCIL RULES

- a. **After discussion between the Rules Committee Chair and Clerk to Council, it has been determined that the rules of Richland County Council are efficient and outline the duties and responsibilities of each council member. Therefore, it is recommended that the committee review the current policies/procedures for any additional input/changes**
1. Create a different format for the Council Rules – Mr. Manning moved, seconded by Ms. Dixon, to draft a more reader friendly document. The vote in favor was unanimous.
 2. Allow members to electronically participate in standing committee meetings – This item was deferred.
 3. Allow members to electronically participate during executive session – This item was deferred.
- b. **Re-activate the Richland County Youth Commission. The youth commission has been inactive since 1998 and there are currently no existing or active members. This commission identifies youth-related problems or potential problems; implement programs to increase the awareness of the general population and elect officials of the needs and problems facing youth and their families; and they seek and administer federal, state and private funding for commission operations and for projects proposed by the commission pursuant to the powers enumerated herein [ROSE]** – This item was deferred.
- c. **Richland County Government also reviews the election of the Chair’s rule which states that the Chair should be elected yearly with two-thirds of its members. In conjunction with Councilman Jackson and Manning previous motions to have meaningful representation that the citizens have the opportunity to elect the Chair like the citizens in Horry County. This will remove the responsibility of Council members. If the Legislative Delegation would support the election of the Chair by the citizens. Our current process is apparently flawed and personal; therefore, the people of Richland County deserve to have an adequate transparent representation [DICKERSON]** – This item was deferred.
- d. **In the event that a Standing Committee of Council (Administration & Finance, Development & Services, Economic Development, Rules & Appointments) should fail to have a quorum of its members present either at the beginning of the meeting or after the meeting has begun, any item or items that are reported on Committee Agenda deemed “time sensitive” by a committee member or County staff will be referred to the**

Item# 2

RICHLAND COUNTY COUNCIL

SOUTH CAROLINA



Rules and Appointments Committee
Tuesday, March 24, 2015
Page Five

Chair of the Committee, the Chair of Council and the County Administrator. A determination will be then made by this group as to whether the "time sensitive" designation is valid. This determination may require consultation with a Department Head, Procurement, Legal, et al. If a determination of time sensitivity is made in the affirmative, the Chair of Council may add the item to the next regularly scheduled Council meeting for review, debate and action [PEARCE AND MANNING] -
This item was deferred.

- e. **Review the terms of days missed per annum to continue to serve on the Planning Commission. Reason: With a nine member Commission and the importance of the body, as applications are time sensitive, there should not be any reason the Planning Commission cannot meet a quorum [JACKSON AND MALINOWSKI] -** This item was deferred.

ADJOURNMENT

The meeting adjourned at approximately 5:00 PM.

The Minutes were transcribed by Michelle M. Onley, Deputy Clerk of Council

Richland County Council Request of Action

Subject

Planning Commission - 4: **[PAGES 13-21]**

- a. Wallace Brown, Sr.
- b. William Z. Riley
- c. C. David Tuttle
- d. Beverly Diane Frierson

Purpose



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: WALLACE BROWN, SR

Home Address: 316 MEADOWLATE DR Columbia, SC 29203

Telephone: (home) (803) 754-1282 (work) (803) 608-2332

Office Address: SAME

Email Address: NA

Educational Background: BACHELOR DEGREE BENEDICT COLLEGE

Professional Background: HEALTH CARE CONSULTANT

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: PLANNING COMMISSION

Reason for interest: I AM CURRENTLY SERVING AND WOULD LIKE TO FINISH WORK ON IMPLEMENTING THE COMPREHENSIVE PLAN FOR THE COUNTY

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

I AM A MANAGEMENT PLANNER AND CONCERNED COUNTY RESIDENT WHO IS WILLING TO SERVE

Presently serve on any County Committee, Board or Commission? THE PLANNING COMMISSION

Any other information you wish to give?

Recommended by Council Member(s):

Hours willing to commit each month: AS NEEDED

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No _____

If so, describe: _____

Applicant's Signature Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

| | |
|---|------------------------------|
| Staff Use Only | |
| Date Received: _____ | Received by: _____ |
| Date Sent to Council: _____ | Item# 3 |
| Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file | Attachment number 1 \nPage 2 |



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: William Z. Riley

Home Address: 656 Village Market Drive Chapin SC 29036

Telephone: (home) (803) 201-2674 (work) (803) 405-6480

Office Address: 6416 SC HWY 219 Newberry SC 29108

Email Address: wriley@komatsuna.com

Educational Background: MA Theology, MA Human Resources, BA Business Admin

Professional Background: Retired Army- 13 years, Human Resources- 12 years

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: Planning Commission

Reason for interest: To serve the surrounding area to the best of my ability. To help in ensuring a safe, affordable, and productive county for families and friends for the future.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

Served as Vice President of USATF. Currently served on the BOD for Village of Hiltons 14 years of leadership in the US Army. 13 years of management in Human Resources.

Presently serve on any County Committee, Board or Commission? Yes, Village of Hiltons

Any other information you wish to give? Fortis college advisory Board, Certified official

Recommended by Council Member(s): N/A

Hours willing to commit each month: 40 plus

CONFLICT OF INTEREST POLICY

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Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No _____

If so, describe: _____


Applicant's Signature

3/10/15
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

| Staff Use Only | |
|---|--------------------|
| Date Received: _____ | Received by: _____ |
| Date Sent to Council: _____ | |
| Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file | Item# 3 |

2



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: C David Tuttle

Home Address: 821 Hardscastle Drive

Telephone: (home) 803 518-1598 (work) None

Office Address: 100 Lake Carolina Blvd.

Email Address: dtuttle@lakecarolina.com

Educational Background: USC - Real estate / Finance

Professional Background: Real estate Developer

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: Planning Commission

Reason for interest: Serve Another term

Your characteristics/qualifications, which would be an asset to Committee, Board or

Commission:

28 years in Real estate & Construction in Columbia, SC

Presently serve on any County Committee, Board or Commission? Planning Commission

Any other information you wish to give? I have engaged Confabity Hrs P&H

Recommended by Council Member(s): _____

Hours willing to commit each month: As needed

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.


Yes _____ No X _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No X _____

If so, describe: _____


Applicant's Signature

11/16/15
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

| | |
|---|------------------------------|
| Staff Use Only | |
| Date Received: _____ | Received by: _____ |
| Date Sent to Council: _____ | Item# 3 |
| Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file | Attachment number 1 \nPage 6 |



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Beverly Diane Frierson

Home Address: 204 Beacon Lane/Columbia, SC 29229

Telephone: (home) 803. 736. 6136 (work) N/A Retired

Office Address: N/A Retired

Email Address: beverlyfrierson@hotmail.com

Educational Background: BA in English, Master of Science in Curriculum + Instruction

Professional Background: Retired Educator

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: Planning Commission

Reason for interest: I live in a large unincorporated area of the county. I

do not wish to see unmanaged, haphazard growth. Further I understand that much of the work before the Commission requires

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission: Facilitating the building of relationships. I have the skills to advance dialogue between opposing parties.

Characteristics/Qualifications. I listen well. I attempt to be

fair; I read and study to be knowledgeable and prepared. Completing the unexpired term of a former Commissioner has given me months of experience. I wish

Presently serve on any County Committee, Board or Commission? to continue to serve Richland County

PLANNING COMMISSION

Any other information you wish to give? I was active on Comprehensive Plan Committee

Recommended by Council Member(s):

Hours willing to commit each month: As many as needed to serve the citizens of Richland County well.

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No

If so, describe: _____

Beverly Diane Truerson
Applicant's Signature

Jan. 29, 2015
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

| Staff Use Only | |
|---|------------------------------|
| Date Received: _____ | Received by: _____ |
| Date Sent to Council: _____ | Item# 3 |
| Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file | Attachment number 1 \nPage 8 |

Richland County Council Request of Action

Subject

Accommodations Tax - 2: **[PAGES 22-24]**

- a. Amber Martin

Purpose



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Amber Martin

Home Address: 3129 Oakview Road

Telephone: (home) 706.951.6459 (work) 803.760.1715

Office Address: 120 Blarney Drive, Columbia, SC 29223

Email Address: amber.martin@marriott.com

Educational Background: Bachelor's Degree -- University of South Carolina -- College of HRTM

Professional Background: Hospitality Industry 8 years.

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: Accommodations Tax Committee

Reason for interest: I work in the Hospitality Industry and feel that I have a lot to contribute to the committee because of my position within the industry.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

With eight years of Hospitality experience serving as a Front Desk Agent, and a Director of Sales, I am very aware of what this tax does for the marketing efforts of our region. I see firsthand how successful organizations can be with the help of the H-Tax contributions.

Presently serve on any County Committee, Board or Commission? I am currently on H-Tax.

Any other information you wish to give? _____

Recommended by Council Member(s): Jim Manning

Hours willing to commit each month: As many as needed.

CONFLICT OF INTEREST POLICY

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Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

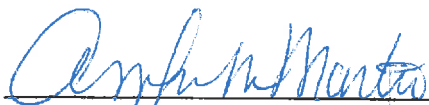
Yes _____ No X _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No X _____

If so, describe: _____



Applicant's Signature

3/26/15

Date

Return to:

Clerk of Council, Post Office Box 192, Columbia, SC 29202.

For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

| Staff Use Only | |
|---|--------------------|
| Date Received: _____ | Received by: _____ |
| Date Sent to Council: _____ | |
| Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file | Item# 4 |

2

Richland County Council Request of Action

Subject

COUNCIL RULES:

a. After discussion between the Rules Committee Chair and Clerk to Council it has been determined that the rules of Richland County Council are efficient and outline the duties and responsibilities of each council member. Therefore, it is recommended that the committee review the current policies/procedures for any additional input/changes.

1. Allow members to electronically participate in standing committee meetings **[ACTION]**
2. Allow members to electronically participate during executive session **[ACTION]**

b. **MOTION:** Re-activate the Richland County Youth Commission. The youth commission has been inactive since 1998 and there are currently no existing or active members. This commission identifies youth-related problems or potential problems; implement programs to increase the awareness of the general population and elect officials of the needs and problems facing youth and their families; and they seek and administer federal, state and private funding for commission operations and for projects proposed by the commission pursuant to the powers enumerated herein **[ROSE]**

c. **MOTION:** Richland County Government also reviews the election of the Chair's rule which states that the chair should be elected yearly with two-thirds of its members. In conjunction with Councilman Jackson and Manning previous motions to have meaningful representation that the citizens have the opportunity to elect the chair like the citizens in Horry County. This will remove the responsibility of council members. If the Legislative Delegation would support the election of the chair by the citizens. Our current process is apparently flawed and personal; therefore, the people of Richland County deserve to have an adequate transparent representation **[DICKERSON]**

d. **MOTION:** In the event that a Standing Committee of Council (Administration & Finance, Development & Services, Economic Development, Rules & Appointments) should fail to have a quorum of its members present either at the beginning of the meeting or after the meeting has begun, any item or items that are reported on Committee Agenda deemed "time sensitive" by a committee member or County staff will be referred to the Chair of the Committee, the Chair of Council and the County Administrator. A determination will be then made by this group as to whether the "time sensitive" designation is valid. This determination may require consultation with a Department Head, Procurement, Legal, et al. If a determination of time sensitivity is made in the affirmative, the Chair of Council may add the item to the next regularly scheduled Council meeting for review, debate and action **[PEARCE AND MANNING]**

e. **MOTION:** Review the terms of days missed per annum to continue to serve on the Planning Commission. Reason: With a nine member Commission and the importance of the body, as applications are time sensitive, there should not be any reason the Planning Commission cannot meet a quorum **[JACKSON AND MALINOWSKI]**

Purpose