

RICHLAND COUNTY
RULES & APPOINTMENTS
COMMITTEE AGENDA



Tuesday, OCTOBER 05, 2021

3:00 PM

COUNCIL CHAMBERS

The Honorable Bill Malinowski, Chair

County Council District 1

The Honorable Gretchen Barron

County Council District 7

The Honorable Jesica Mackey

County Council District 9

RICHLAND COUNTY COUNCIL 2021



Bill Malinowski
District 1
2018-2022



Derrek Pugh
District 2
2020-2024



Yvonne McBride
District 3
2020-2024



Paul Livingston
District 4
2018-2022



Allison Terracio
District 5
2018-2022



Joe Walker III
District 6
2018-2022



Gretchen Barron
District 7
2020-2024



Overture Walker
District 8
2020-2024



Jessica Mackey
District 9
2020-2024



Cheryl English
District 10
2020-2024



Chakisse Newton
District 11
2018-2022





Richland County Rules & Appointments Committee

October 05, 2021 - 3:00 PM
Council Chambers
2020 Hampton Street, Columbia, SC 29201

1. **CALL TO ORDER** The Honorable Bill Malinowski

2. **APPROVAL OF MINUTES** The Honorable Bill Malinowski
 - a. September 21, 2021 [PAGES 7-16]

3. **ADOPTION OF AGENDA** The Honorable Bill Malinowski

4. **INTERVIEWS**
 - a. Employee Grievance Committee - Two (2) Vacancies (MUST be a Richland County employee; 1 seat is an alternate)
 1. Meghan Easler [PAGES 17-18]

 - b. Transportation Penny Advisory Committee (TPAC) - Six (6) Vacancies
 1. Eva Young Prioleau [PAGES 19-20]

 - c. Township Auditorium - Two (2) Vacancies
 1. Lisa Wiley [PAGES 21-22]

 - ci. Procurement Review Panel - Two (2) Vacancies (One applicant must be from the public procurement arena & one applicant must be from the consumer industry)
 1. Tina Green [PAGES 23-24]

5. **ITEMS FOR ACTION**

- a. I move that if matters such as Clerk to Council Search or Compensation for Interim Clerk of Council are to be a part of the Employee Evaluation Oversight Ad Hoc Committee that the name of the Ad Hoc Committee be changed to better reflect what would fall under the purview of its function, responsibility, and/or purpose [MANNING - October 20, 2020]
- b. All County Council contracts and agreements adopted by a majority vote of full Council will require a majority vote of full Council to amend and/or change [NOTE: This motion should be taken up as soon as possible, and not be addressed with the overall Council Rules update.][LIVINGSTON - July 13, 2021] [PAGE 25]
- c. Boards, Committees and Commissions Recruitment [PAGES 26-31]
 - 1. Direct the Rules Committee to determine which Richland County Boards, Committees and Commissions should have as a qualification that the person applying must reside in the unincorporated area of Richland County only. There are some of these positions where other municipalities appoint individuals and if a person applying for one of those positions resides in that municipality then they should make application through them [MALINOWSKI – October 6, 2020] [PAGE 32]
- d. Boards, Committees and Commissions Descriptions and Duties [PAGES 33-52]

6. ITEMS FOR DISCUSSION

- a. Based on the fact the Planning Commission makes decisions that affect unincorporated Richland County only, members assigned must reside in unincorporated Richland County [MALINOWSKI - September 21, 2021]

7. ADJOURNMENT

The Honorable Bill Malinowski



Special Accommodations and Interpreter Services Citizens may be present during any of the County's meetings. If requested, the agenda and backup materials will be made available in alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), as amended and the federal rules and regulations adopted in implementation thereof. Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the Clerk of Council's office either in person at 2020 Hampton Street, Columbia, SC, by telephone at (803) 576-2061, or TDD at 803-576-2045 no later than 24 hours prior to the scheduled meeting.



Richland County
Rules and Appointments Committee
September 21, 2021 – 3:00 PM
Council Chambers
2020 Hampton Street, Columbia, SC 29204

COMMITTEE MEMBERS PRESENT: Bill Malinowski, Chair, Gretchen Barron, and Jesica Mackey

OTHERS PRESENT: Allison Terracio, Kyle Holsclaw, Tamar Black, Michelle Onley, Elizabeth McLean and Justin Landy

1. **CALL TO ORDER** – Mr. Malinowski called the meeting to order at approximately 3:00 PM.

2. **APPROVAL OF MINUTES**

- a. September 14, 2021 – Ms. Barron moved, seconded by Ms. Mackey, to approve the minutes as distributed.

In Favor: Malinowski, Barron and Mackey

The vote in favor was unanimous.

3. **ADOPTION OF AGENDA** – Ms. Onley noted that Ms. Meghan Easler and Ms. Tina Green had contacted the Clerk's Office and indicated they were unavailable for their interviews due to family sickness.

Ms. Mackey moved, seconded by Ms. Barron, to approve the amended agenda.

In Favor: Malinowski, Barron and Mackey

The vote in favor was unanimous.

4. **INTERVIEWS/APPOINTMENTS**

- a. Procurement Review Panel – Two (2) Vacancies (One applicant must be from the public procurement arena & One applicant must be from the consumer industry) – Ms. Tina Green was unavailable for her interview due to family sickness.

- b. Employee Grievance Committee – Three (3) Vacancies (MUST be a Richland County employee, 1 seat is an alternate) – Ms. Meghan Easler was unavailable for her interview due to family sickness.

Mr. William S. Ryon was interviewed for the Employee Grievance Committee.

Ms. Mackey moved, seconded by Ms. Barron, to forward to Council with a recommendation to

**Rules and Appointments Committee
September 21, 2021**

-1-

appoint Mr. Ryon.

Mr. Malinowski offered a friendly amendment that we immediately re-advertise for the two (2) remaining vacancies.

In Favor: Malinowski, Barron and Mackey

The vote in favor was unanimous.

7. **ITEMS FOR ACTION**

- a. I move that Council work with staff to conduct a comprehensive review of Council rules and recommend changes to streamline the rules to improve the functioning of Council business [NEWTON]

2.4 Censure – Mr. Malinowski stated at the last meeting it was decided the “accused” would be allowed to talk for five (5) minutes and each member of Council would have three (3) Minutes. The “accused” would then be allowed to offer rebuttal for up to 15 minutes. At the conclusion of input, a motion may be made to censure the member. If the motion does not receive a second, or, if seconded, it does not pass by a two-thirds vote of Council, the matter is concluded and there would be reference in the record to the member being censured and found guilty or no motion to continue.

Ms. Barron noted they were discussing, if the member was found “not guilty”, it should appear in their file.

Mr. Malinowski stated there would be a record in the meeting minutes.

Ms. Mackey inquired if there were other courses of action researched or presented outside of the censuring process.

Mr. Malinowski responded this came about because of some actions by Councilmember(s) that were deemed inappropriate.

Ms. Mackey inquired if the record would be the meeting minutes.

Ms. McLean responded it will be a public meeting; therefore, the minutes would serve as the record.

Ms. Mackey inquired if Ms. McLean has seen other Councils use a different option.

Ms. McLean responded she has not. She noted most Councils avoid such things because each Council member was elected; therefore, the general feeling is it is up to the public to deal with these type matters. There have been times Council wanted to do something publicly, but had no recourse via their rules. She stated she could look into something less formal or more specific guidelines.

2.6 Participation – Ms. Mackey inquired as to what “pecuniarily” refers.

Mr. Malinowski responded that it refers to a financial interest.

Ms. Mackey stated, for clarification, the Chair would submit a recusal form.

Mr. Malinowski responded the Chair could recuse himself/herself at the time of the vote.

2.8 Vice Chair – Mr. Malinowski requested to strike the word “either” in the first line. He suggested including the following language: In the absence of the Chair and Vice Chair, the most senior Councilmember in attendance will preside over the meeting.

Ms. Mackey inquired if the Chair is in attendance, and the Vice Chair is not, can Council still proceed with the meeting.

Mr. Malinowski responded, in that instance, someone may step up to assist with “Citizens’ Input.”

2.9 Signatures – Mr. Malinowski inquired as to who is authorized to sign documents if the Chair and Vice Chair are unavailable.

Ms. McLean responded there are rare occasions when the Chair and Vice Chair would not be available.

3.1 Seating – Mr. Malinowski suggested the language be amended to read: “At the first meeting in January after the election and seating of the Chair and Vice Chair of Council, Council members shall select their seats based first on seniority in years of continuous services and then in alphabetical order. He also suggested making the language consistent in Rules 2.7 and 2.8 by removing “regular or special called”.

4.1 Standing Committees – Mr. Malinowski stated he was going to make a recommendation to add “(e) Ad Hoc Committees – Will follow the same rules as standing committees”.

Ms. Terracio suggested, in terms of how they are placed on the website, giving the Ad Hoc Committees the same kind of treatment.

4.4 Agendas – Mr. Malinowski stated we need to address Ad Hoc Committees in this rule.

Ms. McLean requested clarification on the following language: “Appropriate backup material for all items of business that are to be included in the...agendas must be delivered electronically to the County Administrator’s Office no later than 5:00 PM on the date two weeks prior to the committee’s scheduled meeting date.”

Mr. Malinowski responded, his understanding is, if it is going to be on a committee agenda, there needs to be time to provide information for that particular item. Since we have the rule that you can make the motion 24-hours prior to the meeting, you could have a motion on the agenda that is forwarded to a committee one week later, but there is no time to have any backup information. His thought was the time was there to give staff the opportunity to research and provide information, rather than just placing it on the agenda.

Ms. Mackey stated she does not believe the 2-weeks prior to the committee’s scheduled meeting date allows Council to operate efficiently. Oftentimes there is work to be done, and waiting 2 weeks is just not efficient.

Ms. Onley responded, when meetings are not back-to-back, it may be feasible. For example, if there was a motion on tonight’s meeting, there would be no way to make the agenda deadline of 5:00 PM tomorrow. The only thing on the agenda would be the verbiage from the motion.

**Rules and Appointments Committee
September 21, 2021**

Ms. Mackey stated there are some cases, for ad hoc committees, when it needs to happen that quickly.

Ms. Onley responded for the ad hoc committees it may be able to be done, but not for the standing committees.

Ms. Mackey stated she would like a separate section for ad hocs, and to reconsider how we look at committee meetings and how they are held.

Ms. Onley responded, historically, if a motion is made at the 1st meeting of the month, the motion goes on the committee agenda for that month, but if the motion is made at the 2nd meeting, the motion will not be placed on the committee agenda until the next month.

Mr. Malinowski stated, for clarification, the 2nd meeting is held on the 3rd Tuesday, and the standing committee meets on the 4th Tuesday. He requested Ms. Myers to assist with a recommendation.

Ms. Mackey inquired if the Committee Chair is the one that is selecting the location for the committee to meet.

Mr. Malinowski responded the only time the Committee Chair would select the location would be if the committee could not meet where they normally do. He suggested amending the language as follows: "Committees shall meet regularly in a location so designated."

Ms. Mackey inquired if the language "No committee shall sit unless a quorum is present" needs to be included in the rules.

Mr. Malinowski requested the language be struck.

Ms. Mackey requested clarification on the following language: "No Council member shall be allowed under any circumstance to vote by proxy."

Mr. Malinowski responded a Council member cannot authorize another Council member to vote on their behalf. He inquired if there has been any discussion on the language, "Members of the public may address a Committee with the permission of the Committee Chair and with the consent of the Committee". He noted the Committee Chair can grant permission, but then a committee member can say the committee needs to vote on it. He believes it should be one or the other.

Ms. Barron noted that scenario occurred recently in the Coronavirus Ad Hoc Committee meeting. There were elected officials that were told they could speak; however, there were varying opinions as to whether they were allowed to speak.

Mr. Malinowski stated, if we start allowing the public to speak at committee meetings, it could get out of hand.

Ms. McLean stated, in general, it is not done; however, there are times when you will want to ask a member of the public a question. You do not want to totaling disallow public input. She suggested including the language "at the request of".

Ms. Barron stated, if a vote had been taken at the Coronavirus Ad Hoc Committee meeting, some critical information would not have been received.

**Rules and Appointments Committee
September 21, 2021**

Mr. Malinowski stated, if the information is that important, and the committee votes to not allow the person to speak, you could defer the item until the next meeting to allow time to receive the information. He inquired where electronic participation was addressed in the rules.

Ms. McLean responded the only place electronic participation is addressed is under “Special Called Meetings”.

Mr. Malinowski inquired if we need to note that electronic participation is not allowed at regularly called meetings.

Ms. Mackey indicated that is included in her motion we will discuss later.

Mr. Malinowski suggested the following language: “Electronic participation shall follow the same rules as Council meetings.”

Ms. McLean responded, the problem with the language, is we do not necessarily have special called meetings of committees, so that is going to be difficult.

Mr. Malinowski suggested to include the following language: “Electronic participation is not allowed at regular committee meetings.”

Ms. Barron stated, in the current times of the pandemic, it is not allowed unless we are under a state of emergency, then we can meet virtually.

Mr. Malinowski suggested amending the language to include, “absent exigent circumstances.”

Ms. Barron stated the spirit of Ms. Mackey’s motion is to allow Council more flexibility, when it comes to remote participation in Council and Committee meetings.

Mr. Malinowski responded, the only time the flexibility is allowed, for electronic participation, is during Special Called meetings, and Committee meetings are always regularly scheduled. Councilmembers could potentially take advantage of a rule that allows electronic participation, and the Councilmembers need to be in attendance.

Ms. Mackey stated, with COVID, the one thing we have learned is that you can participate in meetings without being in the same room with someone. If a Councilmember happens to be out of town on a work trip, they would like to have the option to participate and represent their constituents. She believes this opinion allows us to increase flexibility, and allow Councilmembers to represent their constituents.

Mr. Malinowski responded he believes people like to stretch the truth and take advantage of things when it presents itself. For example, he has seen Councilmembers get up and leave to participate in a community meeting. He believes the community needs to be advised their representative will be participating in a Council meeting, so they will need to change their meeting date if they wish to have their representative present. He suggested opening the discussion up to full Council.

4.6 Legislative Action – Mr. Malinowski requested the duplicative language in (b) be removed. (i.e. For items on the agenda for information, discussion and/or preliminary action.) He noted we need to add an Ad Hoc Committee Meeting section. Ms. Onley was requested to send a request to Council for their feedback.

**Rules and Appointments Committee
September 21, 2021**

4.9 Budget Work Sessions – Ms. Terracio inquired if there are any rules regarding regular work sessions. (i.e. How they are formed? Who calls them?)

Mr. Malinowski responded he is not aware of any rules.

Ms. Terracio inquired if there needs to be any clarification on how work sessions work, or should work. She noted when she first came on Council, there were quite a few, and then we had a lull.

Ms. Barron stated having clear guidance when we gather is helpful, so she is for putting rules in place.

Ms. Terracio inquired if a work session is considered a Council meeting that we have to notice.

Ms. McLean responded in the affirmative. They are “Special Called Meetings”, but we treat them in a way that is a little different. It is a Council meeting. You have to notice it. There is an agenda. A portion of the rules already addresses a Special Called for a Special Purpose, which this would be.

Ms. Terracio inquired if work sessions are called the same way a Special Called meeting is called.

Ms. McLean responded it should be, but she is not sure that is how it is being done. Generally, someone needs to request the work session, and put it together like a Special Called meeting.

Ms. Onley responded work sessions are usually held on complex matters (i.e. Southeast Sewer Project). There is no action taken at the work session, only the receipt of information.

Mr. Malinowski suggested including the following language: “A quorum is not necessary, as the session is for the receipt of information only, and no action is taken.” In addition, to list the different work sessions as (a) and (b).

Ms. McLean stated, to the extent that it is a meeting of Council with six (6) members, it has to be noticed, and you have to follow FOIA. If you notice it and only five (5) members show up, you can still proceed with the meeting because you are only receiving information, and not taking any action.

5.2 Other Ordinances- Required Readings – Mr. Malinowski noted there is a typo in the 2nd paragraph. The sentence should read: “...three reading approvals...”

Ms. Mackey inquired if the rule that an ordinance that does not receive three readings cannot be reintroduced for twelve (12) is a State statute or is that a Council rule.

Ms. McLean responded it is a Council rule.

Ms. Mackey inquired as to why it is twelve (12) months.

Ms. McLean responded she would imagine it would to allow for circumstances to change before the same matter is taken up again. It also prevents Council members from bringing a matter up every few months. This only applies to the exact same issue, if something changes it can be brought back.

5.3 Levying Tax/Incurring Debt/Amending Budget – Ms. Mackey inquired if the following language is a State statute or a Council Rule: “An amendment to the budget shall require at least a

majority plus one vote [i.e. at seven (7) members of Council.]

Ms. McLean responded she is not aware of this being a State statute. She will research the matter, and report back to the committee.

{It was determined this is not a State statute, but a Council Rule.}

Ms. Mackey requested to delete the last sentence of the rule.

5.5 Second Reading – Mr. Malinowski suggested including the following language: “with an interval of not less than seven days between second and third readings.”

5.11 Closing Debate – Mr. Malinowski inquired why this rule has been struck through.

Ms. McLean responded she assumes it is covered in another rule. She will research the matter and report back to the committee.

5.13 Nondebatable Motions; 5.16 Motion to Strike; and 5.17 Rejected Motions – Mr. Malinowski requested Ms. McLean to research why these rules were struck and report back to the committee.

Ms. McLean stated, if these rules are verbatim what Robert’s Rules would do, we would not need to include them in Council Rules.

5.16 Delays – Mr. Malinowski noted this rule should read: “The Chair shall entertain no motion that would have the effect of unnecessarily delaying the business of Council.”

Ms. Mackey inquired about the intent of the rule, and who would be deeming what is unnecessary.

Ms. McLean responded the Chair would make that determination.

5.18 Voting – Mr. Malinowski noted if a Councilmember does not vote it will be recorded as “Present but Not Voting”.

5.19 Voting for Board and Committee Appointments – Ms. Mackey requested to eliminate the sentence referenced Robert’s Rules of Order.

5.22 Public Inspection – Mr. Malinowski suggested amending the language to read as follows: After adoption, the full ordinance shall be made available for public inspection through the Legal Department.

5.24 Proclamation – Ms. Barron inquired if the Chair should be signing off on proclamations.

Ms. McLean responded it has not been traditionally done, and does not know that it is required. It seems a little odd because the Chair may not agree with the proclamation’s content.

Mr. Malinowski suggested changing the language to read: “The Proclamation shall be signed by the initiating council member, and shall not require action by the Council.”

6.1 Suspension/Amendments – Ms. Mackey inquired where the proposed language came from.

**Rules and Appointments Committee
September 21, 2021**

Ms. McLean responded Mr. Farrar looked at the model rules from SCAC, conversations with Councilmembers, etc. She stated she will have to research this language and provide a report back to the committee.

Mr. Malinowski stated we are awaiting responses from the Attorney's Office on why the following rules were eliminated: Rules 5.11, 5.13, 5.16 and 5.17. In addition, we need discussion on Rule 4.4 Agendas and Rule 4.5 Meetings. The Clerk's Office will send an email to Council informing them that in reviewing the rules, there is nothing that addresses Ad Hoc Committees. The Rules Committee believes there needs to be specific rules for them to follow, and is requesting Council's input on rules governing said Ad Hoc Committees.

1. *Once Council approves an action no Council member is to individually go to a staff member in an effort to accomplish/change something that was not in the approved information/action by Council [MALINOWSKI – August 31, 2020]* – Mr. Malinowski stated, in the past, Councilmember(s) may not have liked what was presented at a work session or in an agenda, and would go to staff requesting changes. He does not believe this should be handled this way. If a member does want to make changes, they should make a motion at a Council meeting.
2. *I move that all County Employees presenting to County Council during an official Council meeting (Regular, Special Called, Zoning Public Hearing or Standing Committees) held in Zoom have a live camera running during their actual verbal input [MANNING – October 6, 2020]* – Mr. Malinowski stated he does not have a problem with putting this language in the rules.

Ms. Mackey stated some employee's computers do not have cameras available. She noted it would be nice to have staff on camera; however, she does not believe it should be a rule.

Mr. Malinowski suggested including the language, "Anyone presenting to County Council, during an official Council meeting (Regular, Special Called, Zoning Public Hearing or Standing Committees) held in Zoom have a live camera running during their actual verbal input, if possible."

Ms. McLean stated we may need to address how the public, staff and Council participate in virtual meetings.

3. *Move to amend Council Rules related to virtual and phone call meeting attendance and have this motion included on the July 20, 2021 Rules and Appointments Committee meeting agenda [MACKEY – July 13, 2021]* – Mr. Malinowski stated this will be further discussed when the committee takes up Rule 4.5 Meetings.

- b. I move to amend the Public Nuisance Ordinance to define "Public Places/Establishments" to include restaurants, taverns, lodges, parking lots, and public places where children or students attend and/or normally congregate [DICKERSON – October 6, 2020] – Ms. McLean stated, in her opinion, this is addressed in the existing ordinance language.

Ms. Mackey moved, seconded by Ms. Barron, to forward to Council with a recommendation to not amend the language of the public nuisance ordinance.

In Favor: Malinowski, Barron and Mackey

The vote in favor was unanimous.

**Rules and Appointments Committee
September 21, 2021**

- c. I move that if matters such as Clerk to Council Search or Compensation for Interim Clerk of Council are to be a part of the Employee Evaluation Oversight Ad Hoc Committee that the name of the Ad Hoc Committee be changed to better reflect what would fall under the purview of its function, responsibility, and/or purpose [MANNING – October 20, 2020] – Ms. Mackey stated, in her opinion, the name of the ad hoc committee is fine as is.

Ms. Barron stated, if we change the name, one of the ad hoc committees established last week, could easily fall under this purview. If we already have a committee addressing employment issues, we can change the name and put it all under this committee, and not have to have the newly established ad hoc committee.

Ms. Mackey noted, in this case, the newly established ad hoc committee, has a different need than what is addressed by the Employee Evaluation and Oversight Ad Hoc Committee.

- d. All County Council contracts and agreements adopted by a majority vote of full Council will require a majority vote of full Council to amend and/or change [NOTE: This motion should be taken up as soon as possible, and not be addressed with the overall Council Rules update] [LIVINGSTON – July 13, 2021] – Ms. McLean stated, on any matter to be addressed by Council, a motion, whether explicit or implicit, to temporarily suspend any rule requiring a majority vote shall require unanimous consent of those members present.

Mr. Malinowski inquired about the vote that was referred to.

Ms. McLean responded a termination of employment.

Mr. Malinowski stated he would like to see more specific language.

Ms. McLean responded she could include an example, although she does not typically recommend doing that.

Mr. Malinowski stated even though Council, as a majority, votes to get something implemented, if you have four (4) different options, it is the same as appointing to boards and commissions. The one with the most votes is appointed.

Ms. McLean responded it is called a plurality, and it is allowed. The question is whether you want that to be prohibited in the rules is up to Council.

Mr. Malinowski stated he would like the rules to allow plurality votes, when there are multiple options presented.

Ms. McLean will provide draft language for the next Rules and Appointments Committee.

8. ITEMS FOR DISCUSSION

- a. Boards, Committees and Commission Recruitment – Ms. Mackey requested to move this item to an action item on the October 5th committee agenda. In addition, she requested IT to include the date applications are received when the applications are uploaded to the agenda packet. She would also like to see the stats in the online application software.

Ms. Onley responded she will contact IT to provide the requested information.

Rules and Appointments Committee September 21, 2021

1. *Direct the Rules Committee to determine which Richland County Boards, Commissions should have as a qualification that the person applying must reside in the unincorporated area of Richland County only. There are some of these positions where other municipalities appoint individuals and if a person applying for one of those positions resides in that municipality then they should make application through them [MALINOWSKI – October 6, 2020]*
 - b. Boards, Committees and Commissions Descriptions and Duties – Mr. Malinowski requested to move this to an action item on the October 5th committee agenda.
9. **ADJOURNMENT** – The meeting adjourned at approximately 4:55 PM.

Applicant Information

First Name *

MEGHAN

Last Name *

EASLER

Home Address *

201 BRICKLING
ROAD

Apt

City *

IRMO

State *

SC

Zip *

29063

** Please enter a physical address. No PO Boxes. **

Work Address *

2020 HAMPTON
STREET

Suite

City *

COLUMBIA

State *

SC

Zip *

29204

Number *

(803)605-
2466

Type *

Home

Secondary Phone

8035761604

Type

Wor
k

Email Address *

easlerfamily4@gmail.com

Sex *

Male Female

Age Group

18 - 25 26 - 50 Over 50

Background

Education Level *

Associates

Professional Background

IT Programmer

Service Information

Presently serve on any County Committee, Board or Commission? *

Yes No

**Name of Committee, Board or
Commission in which interested: ***
Employee Grievance Committee (10)

Reason for interest: *

Employee Relations

**Your characteristics/qualifications,
which would be an asset to
Committee, Board or Commission: ***
N/A

Any additional information you wish to share:

**Recommended by a Council
Member? ***

Yes No

Council Member name(s):

**Hours willing to commit each
month:**
Open

Conflict of Interest Policy

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete. Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

*
 Yes No

Statement of Financial or Personal Interest

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

*
 Yes No

If so, describe:

Resume

Resume

Signature

I understand that checking this box and entering my name constitutes a legal signature*

First Name * **Last Name ***
Meghan Easler

Submit

Applicant Information

First Name *

EVA

Last Name *

YOUNG PRIOLEAU

Home Address *

216 Fox Meadow Lane

Apt

City *

Hopkins

State *

SC

Zip *

29061

**** Please enter a physical address. No PO Boxes. ****

Work Address *

400 Powell Road

Suite

City *

Columbia

State *

SC

Zip *

29203

Number *

(803)665-0780

Type *

Home

Secondary Phone

8035762433

Type

Work

Email Address *

prioleau.eva@richlandcountysc.gov

Sex *

Male Female

Age Group

18 - 25 26 - 50 Over 50

Background

Education Level *

Master's

Professional Background

Public Works Administration & Finance General Manager

Service Information

Presently serve on any County Committee, Board or Commission? *

Yes No

Name of Committee, Board or Commission in which interested: *
Transportation Penny Advisory Committee (15)

Reason for interest: *

To facilitate and make recommendations of projects in the Eastover and Lower Richland areas that will improve infrastructure development and public transportation. Also, to evaluate the penny financial disbursement for equitable allocation.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission: *

Experience with preparing and reviewing budgets, formulating plans, and making policy decisions. I will bring dedication and commitment to responsibilities that will extend beyond attending board meetings regularly.

Any additional information you wish to share:

Knowledgeable of County Road Maintenance System processes.

Recommended by a Council Member? *

Yes No

Council Member name(s): *

Cheryl English

Hours willing to commit each month:

10

Conflict of Interest Policy

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete. Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

*

Yes No

Statement of Financial or Personal Interest

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

*

Yes No

If so, describe:

Resume

Resume

Signature

I understand that checking this box and entering my name constitutes a legal signature*

First Name* **Last Name***
Eva Young
 Prioleau

Submit

Applicant Information

First Name *

LISA

Last Name *

WILEY

Home Address *

352 Heritage Hills
Dr

Apt

City *

Columbia

State *

SC

Zip *

29203

** Please enter a physical address. No PO Boxes. **

Work Address *

200 Summit
Parkway

Suite

City *

Columbia

State *

South
Carolina

Zip *

29229

Number *

(803)315-
6989

Type *

Mobil
e

Secondary Phone Type

Email Address *

lisacw63@gmail.com

Sex *

Male Female

Age Group

18 - 25 26 - 50 Over 50

Background

Education Level *

Master's

Professional Background

I have been a Chorus teacher in both Richland One and Richland Two School Districts for 34 years. I am currently the Chorus Teacher at Summit Parkway Middle School in Richland District Two. I am a National Board of Professional Standards Certified Teacher.

Service Information

Presently serve on any County Committee, Board or Commission? *

Yes No

**Name of Committee, Board or
Commission in which interested: ***
The Township Auditorium (7)

Reason for interest: *

I am interested in becoming more involved in the community. When I saw there were vacancies on County Boards I felt this would be a great way to be of service to my community.

**Your characteristics/qualifications,
which would be an asset to**

Any additional information you wish to share:

Committee, Board or Commission: *

I am a lifelong resident of Columbia South Carolina. I have been a part of various arts groups here in Columbia and can lend my perspective on events that will draw the interest of the arts community. As a music educator, I can lend my expertise on events that will benefit the children of our community.

**Recommended by a Council
Member? ***

Yes No

Council Member name(s):

Hours willing to commit each month:
After 5 on Weekday, Weekends

Conflict of Interest Policy

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete. Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

*
 Yes No

Statement of Financial or Personal Interest

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

*
 Yes No

if so, describe:

Resume (1)

Resume

CCC - Resume - 8/27/2021 - The Township Auditorium (7) -

Signature

I understand that checking this box and entering my name constitutes a legal signature*

Applicant Information

First Name*

TINA

Last Name*

GREEN

Home Address* Apt

197 Windfall Rd

City*

BLYTHEWOOD

State*

SC

Zip*

29016

** Please enter a physical address. No PO Boxes. **

Work Address* Suite

1008 Fontaine Rd.

City*

Columbia

State*

SC

Zip*

29223

Number*

(803)665-9474

Type*

Mobile

Secondary Phone Type

Email Address*

tiles2@yahoo.com

Sex*

Male Female

Age Group

18 - 25 26 - 50 Over 50

Background

Education Level*

Bachelor's

Professional Background

I currently serve in the chief executive officer role at G&S Janitorial Services, INC, a small locally owned business established in 1988. I have been with the company for 9 years. During this time, I have grown in the areas of project management, vendor relations, quality control, bookkeeping and procurement.

Service Information

Presently serve on any County Committee, Board or Commission? *

Yes No

Name of Committee, Board or Commission in which interested:*

Procurement Review Panel

Reason for interest: *

direct knowlegde of procurement processes in public and private sector

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission: *

Currently knowledge in my job role

Any additional information you wish to share:

Recommended by a Council Member? *

Yes No

Council Member name(s):

Hours willing to commit each month:

20 hours

Conflict of Interest Policy

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete. Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

*

Yes No

Statement of Financial or Personal Interest

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

*

Yes No

If so, describe:

Resume

Resume

Signature

I understand that checking this box and entering my name constitutes a legal signature*

First Name * **Last Name ***

Tina Green

Submit

Richland County Council Request for Action

Subject:

All County Council contracts and agreements adopted by a majority vote of full Council will require a majority vote of full Council to amend and/or change [NOTE: This motion should be taken up as soon as possible, and not be addressed with the overall Council Rules update.]
[LIVINGSTON – July 13, 2021]

Notes: On any matter to be addressed by council, a motion, whether explicit or implicit, to temporarily suspend any rule requiring a majority vote shall require unanimous consent of those members present.

MUNICIPALITY APPOINTMENT AUTHORITY

BOARDS, COMMISSIONS & COMMITTEES	ARCADIA LAKES	BLYTHEWOOD	CITY OF COLUMBIA	EASTOVER	FOREST ACRES	IRMO	NOTES
Accommodations Tax Advisory Committee	N	Y	Y	N	N	Y	
Airport Commission (Hamilton-Owens)	N	N	N	N	N	N	
Animal Care Advisory Committee (County/City)	N	N	Y	N	N	N	
Board of Assessment Appeals	N	N	Y	N	N	N	
Board of Zoning Appeals	N	Y	Y	N	Y	Y	
Building Codes Board of Appeals	N	N	Y	N	N	N	
Business Service Center Appeals Board	N	N	N	N	N	N	Reviews Business Licensing appeals.
Central Midlands Council of Governments	N	N	N	N	N	N	Arcadia Lakes contracts w/ the COG on technical matters.
Central Midlands Regional Transit Authority Board	N	N	Y	Y	Y	Y	
Community Relations	N	N	Y	N	N	N	
Conservation Commission	N	N	N	N	N	N	Councilmembers appoint a representative from their respective district.
East Richland Public Service Commission	N	N	N	N	N	N	Appointee must live within the public service district.
Employee Grievance Committee	N	N	N	N	N	N	Must be Richland County Employee.
Historic Columbia	N	N	Y	N	N	N	
Hospitality Tax Committee	N	N	Y	N	N	N	
Internal Audit Committee (Unincorporated)	N	N	N	N	N	N	Committee audits Richland County Departments.
Lexington/Richland Alcohol & Drug Abuse Council	N	N	N	N	N	N	
Library Board of Trustees	N	N	N	N	N	N	
Midlands Regional Convention Center Authority	N	N	Y	N	N	N	Board is currently suspended.
Midlands Workforce Development Board	N	N	N	N	N	N	
Music Festival Commission	N	N	Y	N	N	N	
Nulla Bona Committee (Vice-Chair)	N	N	N	N	N	N	Council does not appoint to this committee.
Planning Commission	Y	Y	Y	N	Y	Y	
Procurement Review Panel	N	N	N	N	N	N	Reviews Richland County procurement matters.
Richland Memorial Hospital Board of Trustees	N	N	N	N	N	N	
River Alliance Board	N	N	Y	N	N	N	
Riverbanks Park Commission	N	N	Y	N	N	N	
Township Auditorium	N	N	N	N	N	N	
Transportation Penny Advisory Committee (TPAC)	Y	Y	Y	Y	Y	Y	

APPLICATIONS ON FILE - SEPTEMBER 2021

Board/Committee/Commission	Name	Municipality	District	Application Received	Interviewed
Airport Commission	Dr. Jeffrey Hunter	Columbia	11	2/18/2021	5/18/2021
Airport Commission	Heather Heckman	Columbia	5	3/3/2021	
Airport Commission	Wendy Nipper Homeyer	Columbia	6	3/5/2021	7/13/2021
Board of Zoning Appeals	Tammy LaMountain	Unincorporated	7	3/3/2021	6/15/2021
Central Midlands Council of Governments	Vivian McCray	Unincorporated	2	10/23/2020	6/8/2021
Central Midlands Council of Governments	Dr. Jeffrey Hunter	Columbia	11	2/18/2021	5/18/2021
Community Relations Council	Dr. Jeffrey Hunter	Columbia	11	2/18/2021	4/20/2021
Community Relations Council	Rhonda S. Williams	Unincorporated	2	2/24/2021	4/6/2021
Community Relations Council	Linda A. Grice	Unincorporated	2	3/3/2021	4/6/2021
Community Relations Council	Reenea R. Harrison	Unincorporated	11	3/5/2021	4/20/2021
Community Relations Council	Tevin Spruill	Columbia	4	8/28/2021	
Community Relations Council	Sharell Sambrone	Unincorporated	9	8/31/2021	
Community Relations Council	Kizzie Smalls	Unincorporated	2	9/8/2021	
Hospitality Tax Committee	Rhonda S. Williams	Unincorporated	2	2/24/2021	4/6/21 - Restaurant
LRADAC	Dr. Jeffrey Hunter	Columbia	11	2/18/2021	5/18/2021
Music Festival Committee	Phillip Gilchrist	Unincorporated	8	3/3/2021	9/14/2021
Planning Commission	Rhonda S. Williams	Unincorporated	2	2/24/2021	4/6/2021
Planning Commission	John K. Baxter	Unincorporated	7	3/5/2021	7/13/2021
Richland Library	Angela Rainey Whetstone	Columbia	6	3/3/2021	6/15/2021
Richland Library	Lisa Ellis	Unincorporated	11	3/3/2021	6/15/2021
Richland Library	Shealy B. Reibold	Unincorporated	6	3/5/2021	6/15/2021
Richland Memorial Hospital Board	Raquel Michelle Richardson Thomas	Columbia	5	12/11/2020	6/15/2021

Richland Memorial Hospital Board	William Alvin McElveen	Unincorporated	2	2/8/2021	6/15/2021
Richland Memorial Hospital Board	Dr. Stacey V. Brennan	Columbia	5	3/3/2021	6/15/2021
Richland Memorial Hospital Board	Virginia Crocker	Forest Acres	3	3/5/2021	6/15/2021
Richland Memorial Hospital Board	Millisa M. Bates	Forest Acres	6	3/5/2021	7/13/2021
River Alliance	Javar A. Juarez	Unincorporated	2	11/4/2020	7/20/2021
River Alliance	Lisa Ellis	Unincorporated	11	3/3/2021	6/15/2021
Riverbanks Park Commission	Lisa Ellis	Unincorporated	11	3/3/2021	6/15/2021
Riverbanks Park Commission	Virginia Crocker	Forest Acres	3	3/5/2021	6/15/2021
Township Auditorium	Antjuan Seawright	Unincorporated	11	9/7/2021	
Transportation Penny Advisory Committee	Don S. Polite, Jr.	Unincorporated	8	3/5/2021	5/18/2021
Transportation Penny Advisory Committee	Eva Prioleau	Unincorporated	11	6/29/2021	
Transportation Penny Advisory Committee	Rebecca Denisi	Unincorporated	1	9/1/2021	

**BOARDS, COMMISSIONS AND COMMITTEE
VACANCY AND APPLICATION DEADLINE SCHEDULE**

SUBMIT VACANCY LISTING TO RULES COMMITTEE	PUBLICATION OF AD (Estimate)	APPLICATION SUBMITTAL DEADLINE
October 19, 2021	October 24, 2021	November 19, 2021
February 15, 2022	February 20, 2022	March 18, 2022
May 17, 2022	May 22, 2022	June 3, 2022
July 19, 2022	July 24, 2022	August 19, 2022
October 18, 2022	October 23, 2022	November 18, 2022

DRAFT

Applications received from August 2021 Advertisement

1. Accommodations Tax – Five (5) Vacancies (**TWO** applicants must have a background in the lodging industry, **THREE** applicants must have a background in the hospitality industry, and **ONE** applicant will fill an At-large seat)
 - **No applications were received.**
2. Building Codes Board of Appeals – Six (6) Vacancies (**ONE** applicant must be from the Architecture Industry, **ONE** from the GAS Industry, **ONE** from the Building Industry, **ONE** from the Contracting Industry & **TWO** from Fire Industry as alternates)
 - **No applications were received.**
3. Business Service Center – Four (4) Vacancies (**TWO** applicants must be from the Business Industry and **TWO** applicants must be a CPA)
 - **Received ONE (1) application.**
4. Central Midlands Council of Governments – One (1) Vacancy
 - **Received TWO (2) applications;**
 - ONE (1) application on file from previous advertisement(s)
5. Community Relations Council – One (1) Vacancy
 - **Received THREE (3) applications;**
 - **TWO (2) applications were received after the deadline;**
 - FIVE (5) applications on file from previous advertisement(s)
6. Employee Grievance Committee – Three (3) Vacancies (**MUST** be a Richland County employee; 1 seat is an alternate)
 - TWO (2) applications on file from previous advertisement(s)
7. Hospitality Tax – Three (3) Vacancies (**ONE** applicant must be from the Restaurant Industry)
 - **ONE (1) application was received after the deadline;**
 - ONE (1) application on file from previous advertisement(s)
8. Internal Audit Committee – Two (2) Vacancies (applicant with CPA preferred)
 - **No applications received**
9. LRADAC – One (1) Vacancy
 - **No applications received**
 - TWO (2) applications on file from previous advertisement(s)

10. Music Festival – Two (2) Vacancies
 - Received ONE (1) application; applicant was ineligible due to residency
11. Planning Commission – Two (2) Vacancies
 - Received THREE (3) applications;
 - ONE (1) applicant is ineligible due to residency;
 - TWO (2) applications on file from previous advertisement(s)
12. Procurement Review Panel – Two (2) Vacancies – (One applicant must be from the public procurement arena & one applicant must be from the consumer industry)
 - Received ONE (1) application
13. Richland Memorial Hospital Board of Trustees – Two (2) Vacancies
 - No applications received;
 - ONE (1) application on file
14. River Alliance – One (1) Vacancy
 - Received ONE (1) application
15. Township Auditorium – Two (2) Vacancies
 - Received ONE (1) application;
 - ONE (1) application received after deadline
16. Transportation Penny Advisory Committee (TPAC) – Six (6) Vacancies
 - ONE (1) application received after deadline;
 - ONE (1) application on file from previous advertisement(s)

Richland County Council Request for Action

Subject:

Direct the Rules Committee to determine which Richland County Boards, Committees and Commissions should have as a qualification that the person applying must reside in the unincorporated area of Richland County only. There are some of these positions where other municipalities appoint individuals and if a person applying for one of those positions resides in that municipality then they should make application through them [MALINOWSKI – October 6, 2020]

Notes: It is the policy of Richland County that where the County and any municipality each have appointing authority for any board, commission, or committee, Richland County will only appoint citizens residing in unincorporated Richland County. A citizen applying for such board, commission, or committee will be asked to apply with the municipality in which they reside.

CENTRAL MIDLANDS COUNCIL OF GOVERNMENTS

Purpose(s)/Service(s): The duties and powers include guiding area wide development, providing research, planning and technical assistance to the 34 individual local governments in the region, assisting with land use planning, mapping public administration statistics, transportation, housing environment, community development, and planning of services for the elderly; keeping tabs on growth and development of the region by compiling, analyzing, and publishing a variety of information which serves as the basis for decision makers in both the public and private sectors.

Richland County has **TWELVE** (12) representatives: **SIX** (6) elected officials and **SIX** (6) citizens appointed by Council. Richland County Council appoints the representatives who serve terms of **THREE** (3) years.

Meetings are held on the 4th Thursday of the month, with the exception of December when the meeting is held on the 2nd Thursday of the month. There are no meetings in the months of July and November. The meetings are held at 12:00pm in the board room located at 236 Stoneridge Drive, Columbia and last for approximately an hour.

For additional information, please contact:

Jessica Foster
(803) 744-5139

Elected Officials:

Paul Livingston
Yvonne McBride
Chakisse Newton
Derrek Pugh
Jesica Mackey
Cheryl English

COMMUNITY RELATIONS COUNCIL

Purpose(s)/Service(s): The Committee's goal is to make the Midlands a better place to live and work for all residents. To achieve its objective, efforts are made to improve and promote communications among business, government and citizens. The staff studies and evaluates information received concerning racial and social problems within the Columbia metropolitan area and takes proper action based on consultation with the Board of Directors. The staff also works to assist its clientele with employment, housing, education, crime, delinquency awareness and health care.

Richland County appoints one-third (10) of the **THIRTY** (30) members. The members serve terms of **THREE** (3) years. The City of Columbia and the Columbia Chamber of Commerce appoint the remaining two-thirds of the members. Applicants will be responsible for assisting with fundraising efforts.

Meetings are held the 3rd Thursday every other month (January, March, May, July, September and November). The meetings are held at 5:30 p.m. at 930 Richland Street, Columbia, 2nd Floor – Palmetto Room and last approximately an hour.

For additional information, please contact:
Larry Salley, Executive Director
(803) 733-1134

Council Liaison: Gretchen Barron

LEXINGTON/RICHLAND ALCOHOL AND DRUG ABUSE COUNCIL

Purpose(s)/Service(s): The Council was established pursuant to Ordinance Nos. 439-77 and 669-80HR. LRADAC provides alcohol and drug abuse services to Lexington and Richland Counties. The services include a sixteen (16) bed detoxification center, outpatient services, including therapy to individuals, family members, and people interested in helping someone with a problem. It also offers education and prevention services to community groups, individuals and schools.

Richland County Council appoints SIX (6) members, and Lexington County Council appoints SIX (6) members for THREE (3), THREE (3) YEAR TERMS. A person who has served THREE (3) consecutive terms on the board is ineligible for re-appointment for an additional term unless a period of at least TWO (2) years has elapsed since the expiration of the person's last term. Each board member shall serve until his/her successor is elected and qualified. All terms end on December 31st.

Meetings are held the 2nd Tuesday of each month; however, there are no meetings in January and July. Meetings take place at 2711 Colonial Drive, Columbia at 12 Noon and last for approximately an hour.

The board membership should consist of a diverse mix of individuals including age, gender, race, background expertise, a balance of those who are and are not in substance misuse recovery, and have a passion for LRADAC's service and mission.

Preferred Experience/Qualifications:

- Motivation to serve LRADAC and sincere interest in the services provided by the organization.
- Commitment to the mission of the organization, which is to create and support pathways for prevention and recovery from substance misuse for individuals, families and communities.
- Eagerness to participate in Board meetings and committees, while being supportive and willing to express their own opinion.
- A vision, but is flexible to the possibilities of change.

- Sensitive to the communities in which the organization serves.
- Highly regarded and respected by others. Influential member of the organization and/or community.
- Able to strengthen the organization because of the expertise they bring from their business and/or professional background.
- An expert specific to the organization’s field, donor committed to the cause, or community leader able to attract support.
- Informed, available and engaged; willing to attend meetings and represent the organization or its interests at community events and donor circles; willing to help bring in necessary resources.
- Conscientious steward who is as interested in the business of developing the organization and monitoring its health as they are in promoting its programs.

For additional information, please contact:

Kelly McHugh, Executive Assistant

kmchugh@lradac.org

(803) 726-9405

Council Liaisons: Allison Terracio and Yvonne McBride

BOARD OF ASSESSMENT APPEALS

Purpose(s)/Service(s): The Board was established pursuant to Section 4-9-170 of the Code of Laws of South Carolina, 1976 and Section 3 of Act 283 of 1975, and Sections 23-48/23-52 of the County Code. The Board’s duties and powers include equalizing the value of the real and personal property, hearing all grievances and appeals from the valuation and assessments fixed by the Assessor, performing any and all other duties and powers of the Richland County Board of Equalization, as of April 24, 1958.

The Board consists of SEVEN (7) members who serve THREE (3) year terms. THREE* (3) appointments are made by County Council, and ONE (1) each by Columbia City Council, Richland School District One Board of Trustees, Richland School District Two Board of Trustees, and Lexington/Richland School District Five Board of Trustees. ****ONE (1) of the members appointed by County Council shall be a person actively engaged in the real estate business.**

If there are appeals to be heard, the Board will meet on the 2nd Tuesday of the month at 1:00 p.m. Meetings will last approximately 3 – 4 hours.

Preferred Experience/Qualifications:

- Board members should have a background in one of the following fields: Appraisal, Real Estate Development, Condemnation, Real Estate Litigation matters.
- Board members are charged with making a fair and impartial decision that takes into account the facts presented by the Assessor and the Taxpayer, in accordance with applicable South Carolina laws.

For additional information, please contact:

Katie Marr, Interim Assessor

Marr.katie@richlandcountysc.gov

(803) 576-2667

BOARD OF ZONING AND APPEALS

Purpose(s)/Service(s): The Board guides development in accordance with existing and future needs, the Comprehensive Plan, with reasonable consideration of the characters of each, and its peculiar suitability for particular uses.

Council appoints SEVEN (7) members for THREE (3) year terms.

Meetings are held on the 1st Monday of each month at 3:00 p.m. in the Richland County Council Chambers located at 2020 Hampton Street, and last approximately 2 ½ hours.

Preferred Experiences/Qualifications:

- Ability to listen and communicate;
- Be fair and open-minded;
- Analytical;
- Prepared; and
- Consistent with policies of the Land Development Code

For additional information, please contact:

Geo Price, Division Manager

Community Planning and Development Department

Price.geo@richlandcountysc.gov

(803) 576-2174

BUILDING CODES BOARD OF APPEAL

Purpose(s)/Service(s): Richland County Ordinance, Section 6-75 establishes a Board of Appeals that meets the requirements of the most prescriptive adopted building codes mandated by the South Carolina Building Code Council. Appeals to decisions made by the building official are referred to the Board by the Building Official. The Board shall hear and decide appeals of orders, decisions, or determinations made by the Building or Fire Official relative to the application and interpretation of the various codes adopted. After a hearing, the interpretation may be modified and/or reversed. The Board shall have no authority to waive the requirements of any currently adopted code dealing with existing or proposed structures within Richland County.

The Board consists of SEVEN (7) members appointed by Council for THREE (3) year terms. ONE (1) member must come from each of the following industries: Architecture, Engineering, Contracting, Building, Electrical, Plumbing and Gas. In addition, TWO (2) alternate members

must come from the Fire Industry. The Board shall consist of members who are qualified by experience and training to pass on matters pertaining to building construction, and are not employees of the jurisdiction.

The Board shall meet within TEN (10) days after notice of an appeal is received from the Building or Fire Official. Meetings are usually scheduled on the 2nd Thursday of the month at 1:30 p.m.

Required Experience/Qualifications for Applicants:

- Registered design professional who is a registered architect; or a builder or superintendent of building construction with not less than 10 years' experience, 5 years of which shall have been responsible/in charge of work.
- Registered design professional with structural engineering or architectural experience.
- Registered design professional with mechanical and plumbing engineering experience; or a mechanical and plumbing contractor without less than 10 years' experience, 5 years of which shall have been responsible/in charge of work.
- Registered design professional with electrical engineering experience; or an electrical contractor with not less than 10 years' experience, 5 years of which shall have been responsible/in charge of work.
- Registered design professional with fire protection engineering experience; or a fire protection contractor with not less than 10 years' experience, 5 years of which shall have been responsible/in charge of work.

For additional information, please contact:

Andrea Hannah-Dennis

Hannah-dennis.andrea@richlandcountysc.gov

(803) 576-2197

BUSINESS SERVICE CENTER APPEALS BOARD

Purpose(s)/Service(s):

The Board consists of **FIVE** (5) members for **FOUR** (4) year terms. The Board is traditionally comprised of **ONE** (1) business person, **ONE** attorney, and **THREE** certified accountants. Meetings are scheduled on an as needed basis.

A business person is defined as a local business owner, or someone who is part of the executive leadership team of a larger corporation like a CEO (Chief Executive Officer), CFO (Chief Financial Officer), or COO (Chief Operating Officer) that is physically located inside unincorporated Richland County. An ideal candidate, would be someone who is familiar with business licensing and what that process entails.

NOTE: No more than 3, or less than 2 CPAs; No more than 2, or less than 1 Attorney(s); and No more than 2, or less than 1 Business person.

For additional information, please contact:
Zachary Cavanaugh
Cavanaugh.zachary@richlandcountysc.gov
(803) 576-2295

LIBRARY BOARD OF TRUSTEES

Purpose(s)/Service(s): The Board was established pursuant to Act 546 of 1978 and Sections 15-1/15-5 of the County Code. The duties and powers include exercising powers as to the policies of the libraries and extension services.

The Board consists of TEN (10) members appointed by Council for FOUR (4) year terms. Meetings are held the 2nd Monday of each month, with no meetings scheduled in July and August. Meetings begin at 5:30 p.m., in the 3rd Floor Board Room located at 1431 Assembly Street, and last approximately 1 ½ hours.

Preferred Experience/Qualifications:

- Be knowledgeable about the library
- Build County Council's awareness of the library
- Build public awareness
- Actively support the strategic vision of the library
- Build interest among prospective board members and library supporters
- Although not a requirement, it is beneficial if members represent various districts in the County
- Also, experience in the following areas is helpful: finance, governance, education, foundations, physical plant, CEO perspective, marketing, IT, advocacy and diversity.

For Additional Information, please contact:
Wanda Taylor, Executive Assistant
wtaylor@RichlandLibrary.com
(803) 929-3422

Council Liaisons: Chakisse Newton and Allison Terracio

RICHLAND MEMORIAL HOSPITAL BOARD OF TRUSTEES

Purpose(s)/Service(s): The Board was established pursuant to Act 1830 of 1971, Act 1485 of 1974, Act 430 of 1975, and Sections 2-326/2-328 of the County Code.

The Board consists of FOURTEEN (14) members appointed by County Council for FOUR (4) year terms, renewable for a 2nd term of FOUR (4) years, and after an interval of at least ONE (1) year, for a 3rd and last term of FOUR (4) years, provided; however, an initial appointment for the unexpired portion of any term shall not count as an appointment for a full term. Additionally, the

Chief and Vice Chief of PRISMA Health Medical and Dental Staff serve ex-officio as full voting members of the Board during their term of office.

The Board meets quarterly (March, June, September and December) at 9 Medical Park – Suite 600A at 3:00 p.m. Board meetings typically last 3 hours, and Board education sessions last approximately 2 hours.

For additional information, please contact:

Melissa Siar

Melissa.siar@palmettohealth.org

(803) 434-7026

Council Liaisons: Paul Livingston, Yvonne McBride, Overture Walker and Cheryl English

RIVER ALLIANCE BOARD

Purpose(s)/Service(s): The Alliance is a non-profit corporation, governed by a Board of Directors, which is charged with creating community benefit from 90 miles of the region's rivers.

Richland County has THREE (3) members; TWO (2) members are County Council members, and ONE (1) is a citizen appointed to a THREE (3) year term.

Board Requirements:

- Must reside in the County
- An undergraduate degree is necessary; postgraduate desirable
- Candidate must be prepared to assist in promoting facilities, services or policies that create citizen benefit from our rivers
- Service on committee assignments: Public Safety and Security Committee and Fundraising Committee

The Board meets once or twice per year, as needed. Occasionally, casual tours of current projects are schedule; however, attendance is not required. Committee meetings are held no more than 2 – times per year, on an as needed basis. All meetings are an hour in length and meeting time and place will be given at the time of meeting notification.

For additional information, please contact:

Mike Dawson

mikedawson@riveralliance.org

(803) 765-2200

Council Liaisons: Paul Livingston and Allison Terracio

THE TOWNSHIP AUDITORIUM

Purpose(s)/Service(s): The mission of the Township Auditorium is to provide facilities for and services related to the performing arts as a service to the community.

The Board of Directors shall not be less than SEVEN (7) members, and not more than FIFTEEN (15), as determined by the Board of Directors. Members are appointed by County Council, or appointed by invitation from the Board of Directors. All members serve THREE (3) year terms.

For additional information, please contact:

Aundrai Holloman, Executive Director

hollomana@richlandcountysc.gov

(803) 576-2353

Council Liaisons: Paul Livingston, Yvonne McBride, Derrek Pugh, Overture Walker and Cheryl English

HISTORIC COLUMBIA FOUNDATION

Purpose(s)/Service(s): By agreement, dated December 6, 1994, County Council contracted with the Foundation for operation and management of the historic properties known as The Museum of Reconstruction Era at the Woodrow Wilson Family Home and the Hampton-Preston Mansion.

During the existence of the agreement, County Council will designate TWO (2) representatives, with FOUR (4) year terms, to serve on the Foundation Board of Trustees, in compliance with Foundation by-laws.

Meetings are held the 4th Monday of each month from 1:00 – 2:00 p.m. Members are required to attend board orientation (1.5 hours), a board retreat (5 -6 hours), and the annual meeting (2 hours).

Board members are requested to:

- Commit to participate in the ongoing cultivation of community support and to actively participate in fundraising;
- Make a financial contribution and maintain an individual membership while serving on the Board;
- Attend 3 – 5 Historic Columbia events each year;
- Attend at least one County Council meeting each year; and
- Participate in at least one volunteer activity per year.

For additional information, please contact:

Robin Waites, Executive Director

rwaites@historiccolumbia.org

(803) 252-7742 x 14

Council Liaisons: Gretchen Barron and Overture Walker

MIDLAND WORKFORCE DEVELOPMENT BOARD

Purpose(s)/Service(s): The Midlands Workforce Development Board (MWDB) is the administrative entity for the US Department of Labor program known as the Workforce Innovation and Opportunity Act (WIOA). The program is designed to strengthen and improve our nation's public workforce system and help get Americans, including youth, and those with significant barriers to employment, into high-quality jobs and careers and help employers hire and retain skilled workers.

The MWDB, by federal mandate, must be composed of more than 50% private sector business leaders. Board members are appointed by specific seats by County Councils: Richland (12); Lexington (8), and Fairfield (3). Richland County seats are comprised of SEVEN (7) private sector business, with ONE (1) representing Apprenticeship programs; THREE (3) education (One Midlands Technical College, One Adult Education, and One Literacy); ONE (1) Economic Development; and ONE (1) SC Dept. of Employment & Workforce.

The Board meets quarterly are held on Thursdays at 10:30 a.m. at 100 Executive Center Drive, Columbia – Suite 218 and last approximately an hour. Each meeting date is selected at the conclusion of each meeting.

For additional information, please contact:

Chris White

cwhite@midlandsworkforce.org

(803) 744-1670

**AIRPORT COMMISSION
(HAMILTON-OWENS)**

Purpose(s)/Service(s): The Commission was established September 20, 1988, by County Council to assist the Council in providing public aviation facilities and services and to promote aviation as a means of broadening the economic base of the County.

The Commission consists of NINE (9) members appointed for FOUR (4) year terms. TWO (2) of the appointees must reside within one mile of the airport [Rosewood, Shandon, or Hollywood-Rose Wales Garden neighborhoods).

The Commission meets bi-monthly on the 2nd Monday of the month at 12:00 Noon in the large conference room at the Airport Terminal Building and last approximately 1 ½ hours.

Preferred Experience/Qualifications:

- Effective Communication
- Diplomacy
- Management Skills
- Business Acumen
- Transportation/aviation knowledge
- Economic Development Awareness
- Intergovernmental Relations

For additional information, please contact:

Chris Eversmann

Eversmann.chris@richlandcountysc.gov

(803) 767-1789

Council Liaisons: Allison Terracio and Cheryl English

CONSERVATION COMMISSION

Purpose(s)/Service(s): The Richland County Conservation Commission was created to promote the conservation of natural resources; to identify and promote the development and preservation of historical resources; to promote passive outdoor nature-based recreation; to encourage and promote tourism emphasizing natural, cultural and historical resources in Richland County.

The Commission shall consist of ELEVEN (11) members, one member appointed by each Council member to present his/her respective Council District. The term of the member of the Commission shall be conterminous with the term of the appointing Council member. However, if a vacancy shall occur on Council, the member of the Commission appointed by the vacating Council member shall complete his/her term.

For additional information, please contact:

Quinton Epps

Epps.quinton@richlandcountysc.gov

Council Liaison: Overture Walker

EAST RICHLAND PUBLIC SERVICE COMMISSION

Purpose(s)/Service(s): The Commission was established by Act 1114 of 1960 and Sections 2-326/2-238 of the County Code. The purpose of the Commission is to exercise and perform the corporate powers of the District prudently in its functions of constructing, operating, maintaining, and financing a sanitary sewage collection and treatment system throughout the District.

The Commission consists of FIVE members appointed by the Governor upon recommendation of County Council. The terms are for FIVE years and members must live in the service territory and the Commission must have at least one Commissioner residing in the Towns of Forest Acres and Arcadia Lakes.

The Commission meetings are held on the 4th Friday of each month at 10:30 AM and last approximately 1 ½ hours.

Preferred Experience/Qualifications:

- A baccalaureate or higher degree
- Background/expertise in education, insurance, pension benefits, water and wastewater issues, accounting, engineering, law manufacturing, small business and real estate.

For additional information, please contact:

Larry Brazell

lbrazell@ercpsd.net

(803) 788-1570 x 4

MIDLANDS REGIONAL CONVENTION CENTER AUTHORITY (CURRENTLY SUSPENDED)

Purpose(s)/Service(s): The purpose of the Authority shall be to:

- Engage in all aspects and/or activities related directly or indirectly to design, development, management, operation, or any other functions pertaining to a regional/convention facility;
- Participate in similar activities with respect to parking and other facilities that directly or indirectly support the operation of the Center; provided no Tourism Development Fees or other funds of the Authority shall be expended with respect to any lodging facilities unless fully reimbursable to the Authority;
- Participate in the management, operation and marketing of the Township Auditorium to the extent deemed appropriate by the Authority and Richland County;
- The Authority is exclusively charitable. No part of the net earnings of the Authority shall inure to benefit of, or be distributed to its trustees, directors, officers, or other private persons;
- The Authority shall not attempt to influence legislation;
- The Authority shall not participate in, or intervene in, political campaigns on behalf of any candidate for political office.

The Authority consists of NINE directors. Each member shall appoint TWO directors, with the City entitled to appoint an additional THREE directors because of the City's additional financial exposure with respect to the bonds. The terms are for THREE years.

The Board meets the 4th Tuesday of every month at the Convention Center at 9:00 AM and last approximately 1 ½ hours.

Preferred Experience/Qualifications: At least ONE director by each Governmental entity shall be employed in the Lodging Industry. Specifically, one of the Richland County seats is required to be Hotelier. The other seat can be from other areas of work but should have understanding of tourism and hospitality.

MUSIC FESTIVAL COMMISSION

Purpose(s)/Service(s): The Commission was established by Act 366 of 1965 and is mandated “to educate, discover, develop, train, assist, present, produce and promote the performing arts through its own programs, as well as through its affiliate organizations, and to serve as an arts resource and arts council”.

The Commission consists of SIX members who serve FOUR year terms. Richland County Council, Columbia Music Festival Association and the City of Columbia each appoint TWO members.

Meetings are scheduled on the 2nd Monday of each month at 914 Pulaski Street or a local restaurant at 6:00 PM and last approximately 1 ½ hours.

Preferred Experience/Qualifications:

- Actively participate in all the activities of the Association and place special emphasis on building and maintaining relationships with the respective Council by whom they are appointed;
- Assist in advocacy to secure and maintain adequate governmental financial support to enable the Association to function as a leading arts and community resource.

For additional information, please contact:

Cmfasc5678@gmail.com

PLANNING COMMISSION

Purpose(s)/Service(s): The Commission was established pursuant to 14-355, 1971 Code of Laws and Section 2-326 of the County Code. The Planning Commission plans programs for the physical, social, and economic growth, development, and redevelopment of the unincorporated area of the County.

The Commission consists of not less than FIVE nor more than NINE members with FOUR year terms.

Meetings are held the 1st Monday of the month in Council Chambers located at 2020 Hampton Street at 3:00 PM and last approximately 2 – 2 ½ hours.

Preferred Experience/Qualifications:

- Ability to listen;
- Knowledge/understanding of issues facing the community;
- Open-minded;
- Ability to communicate;

- Analytical;
- Understanding of Planning, Land Use and Land Development;
- Ability to be consistent with policies/plans adopted by Council

For additional information, please contact:

Geo Price

Price.geo@richlandcountysc.gov

(803) 576-2174

RIVERBANKS PARK COMMISSION

Purpose(s)/Service(s): The Commission was established pursuant to Section 51-61 of the 1971 Cumulative Supplement to Code of Laws of South Carolina and Sections 2-326/2-328 of the County Code. The Commission is the governing authority of the Riverbanks Park Special Purpose District and is responsible to the citizens of the Midlands for the financial stability of the zoo.

The Commission consists of SEVEN members appointed for Six year terms. TWO members are appointed by Richland County Council, TWO by Lexington County Council, TWO by the City of Columbia, and ONE jointly by the three entities.

Meetings are held the 3rd Thursday every month at Noon. Meetings agendas and locations will be posted on the Riverbanks' website 24 hours in advance.

Preferred Experience/Qualifications: Ability to read/interpret financial statements, business acumen, political connections, fundraising or philanthropy experience.

For additional information, please contact:

Tommy Stringfellow

tstringfellow@riverbanks.org

(803) 779-8717

Kathy McCoy Eaton

(803) 602-0854

Council Liaisons: Allison Terracio, Jesica Mackey and Derrek Pugh

ACCOMMODATIONS TAX ADVISORY COMMITTEE

Purpose(s)/Service(s): The Committee was created by Richland County Council on January 22, 1985, according to State law, to make recommendations and provide advisory assistance to County Council on the expenditure of revenue generated from the Accommodations Tax as required by Article 6, Title 12, Chapter 35 of the South Carolina Code of Laws.

The Committee consists of SEVEN members appointed for TWO year terms. The majority of the members are from the Hospitality Industry. At least TWO members must be from the Lodging Industry and ONE member must represent cultural organizations. The terms

The Committee meets twice during normal working hours in March/April at 2020 Hampton Street. The date(s) to be determined, based on membership availability. The first meeting may last up to 6 hours. The second may up to 2 hours. The members are expected to review applications over a four week period, which can take approximately 15 hours. The total time commitment may be up to 23 hours.

For additional information, please contact:

Steven Gaither

Gaither.steven@richlandcountysc.gov

(803) 576-1514

RICHLAND COUNTY/CITY OF COLUMBIA ANIMAL CARE ADVISORY COMMITTEE (NO TERM LIMITS HAVE BEEN ESTABLISHED)

Purpose(s)/Service(s): The Animal Care Advisory Committee was established in 2007 by the City of Columbia and Richland County to serve as an oversight committee to make recommendations regarding improving animal care services provided to the citizens of the community.

The Committee is comprised of the County Administrator or designee, City Manager or designee, and TWO members of City Council and TWO members of County Council or TWO citizen appointees by City Council and TWO citizen appointees by County Council to represent the respective Councils.

The Committee will meet once a year in March. The date, time and location are scheduled 30 days in advance.

For additional information, please contact:

Sandra Haynes

Haynes.sandra@richlandcountysc.gov

(803) 576-2462

EMPLOYEE GRIEVANCE COMMITTEE

Purpose(s)/Service(s): The Committee was established pursuant to Sections 2-475/2-483 of the County Code. The committee is tasked with holding hearings and/or conducting inquiries and rendering a written report within 10 working days. The report shall include a procedural review, findings, conclusions and recommendations.

The Committee consists of SEVEN members appointed for THREE year terms. The members must be Richland County employees, with at least FOUR of the members working for Department Heads who report directly to the County Administrator.

Meetings are held, as needed, on Wednesdays in the County's IT Training Room and last approximately 3 hours. There are an average of 4 – 8 hearings per year.

For additional information, please contact:

Joe Hallbick, Chair

Hallbick.joe@richlandcountysc.gov

(803) 576-1503

HOSPITALITY TAX COMMITTEE

Purpose(s)/Service(s): The Committee shall review applications of those entities who are seeking funding from the County Promotions portion of the Hospitality Tax funds. The Committee will then make recommendations to County Council for the allocation and distribution of such funds.

The Committee shall consist of FIVE members appointed for TWO year terms, or until a successor is appointed. All members must be citizens residing in the County. At least TWO members must represent the Restaurant Industry.

The Committee meets twice during normal working hours in March/April at 2020 Hampton Street. The date(s) to be determined, based on membership availability. The first meeting may last up to 6 hours. The second may up to 2 hours. The members are expected to review applications over a four week period, which can take approximately 25 hours. The total time commitment may be up to 33 hours.

For additional information, please contact:

Tyler Kirk

Kirk.tyler@richlandcountysc.gov

(803) 576-5459

INTERNAL AUDIT COMMITTEE

Purpose(s)/Service(s): The Internal Audit Committee provides independent oversight and support of other departments to ensure public resources are being handled responsibly.

Appointment 1:

- Must be a citizen of Richland County
- Must have, at a minimum, Bachelor of Science (BS) degree in an accounting, a financial and/or a managerial discipline.
- Preference will be given to individuals with Certified Public Accountant (CPA) credentials (currently licensed in South Carolina).
- Preference will be given to individuals with at least ten or more years of experience in the accounting, finance and/or management professions, which must be in an upper management role.
- Appointment to be made by a majority vote of the County Council (per ordinance).
- Appointee will be required to sign a conflict of interest statement.
- Appointee will be required to sign a confidentiality agreement.

Appointment 2:

- Must be a citizen of Richland County
- While no other qualifications are required for Appointment #2, preference may be given to individuals with some or all of the qualifications required for Appointment #1.
- Appointment to be made by a majority vote of the County Council (per ordinance).
- Appointee will be required to sign a conflict of interest statement.
- Appointee will be required to sign a confidentiality agreement.

In addition to the citizen appointees, the Council Chair, the Administration & Finance Committee Chair, the Development & Services Committee Chair, the Economic Development Committee Chair and the Rules and Appointments Committee Chair serve on the Internal Audit Committee.

NULLA BONA COMMITTEE

Purpose(s)/Service(s): The Committee is to listen to reports and decide which taxes are uncollectible and therefore may be deleted from the tax rolls.

The Committee consists of FIVE members, ONE of which is the Chair of County Council or his/her designee. The other FOUR members are appointed for a ONE year term and represent the County Attorney's Office, Treasurer's Office, Auditor's Office and Assessor's Office.

PROCUREMENT REVIEW PANEL

Purpose(s)/Service(s): The Panel is responsible for providing an administrative review of formal protests arising from the solicitation and award of contracts, the debarment or suspension of a person from the consideration for award of a contract, a decision concerning the resolution of a contract or breach of contract controversy, or any other decision, policy or procedure arising from or concerning the expenditure of County funds for the procurement of any supplies, services, or construction procured in accordance with the provisions of the code and regulations.

The panel shall be composed of FIVE members with no term limits.

Preferred Experience/Qualifications:

- ONE member who serves in a Public Procurement arena;
- ONE member who represents the Service Industry;
- ONE member who is from the Construction Industry;
- ONE member who is from the Professional Services Industry; and
- ONE member who is from the Consumer Industry

The Panel meets on an as needed basis.

For additional information, please contact:

James Stewart

Stewart.james@richlandcountysc.gov

(803) 576-2072

TRANSPORTATION PENNY ADVISORY COMMITTEE (TPAC)

Purpose(s)/Service(s): The function of the Transportation Penny Advisory Committee (TPAC) is to review, comment on, and provide recommendations to County Council regarding Council's use of the penny sales tax voters approved in the November 2012 referendum.

The committee is composed of FIFTEEN Richland County citizens representing Arcadia Lakes, Blythewood, Columbia, Eastover, Forest Acres, Irmo and unincorporated areas of Richland County. Richland County appoints **SEVEN** members from unincorporated Richland County with staggered term dates – THREE 3-year terms, THREE 4-year terms and ONE 5-year term.

The committee meets on the 4th Mon day of each month at 5:30 PM at the Richland County Administrative Office, 2020 Hampton Street, 4th Floor Conference Room. The meetings last approximately an hour.

Richland County Council has prescribed the following powers and duties to the TPAC:

- Provide a recommendation on any modification to the penny funded transportation project list not consistent with the generic description of the project(s), (such as the addition of new projects not currently on the projects list, etc.). Any modification to the project list consistent with the generic description of the project(s) shall not require a

recommendation of the TPAC; for example, minor revisions to a project on the projects list not impacting the overall scope of the project.

- Recommend any reordering of the project list priorities, if applicable.
- Provide quarterly reports to their respective jurisdiction
- Make recommendations for a financial review of the Transportation, as needed. (There will be an annual financial audit.)
- Make recommendations to the Board of Directors of Central Midlands Transit (“The COMET”), and any other governing body with regards to the Transportation Penny.
- Perform all other additional duties as assigned by Richland County Council. The TPAC regards its role as representing the interests of Richland County citizens who use and/or finance various modes of transportation the County provides. These citizens reasonably expect that transportation improvements financed by the one cent sales tax and related bonds will be effective, efficient, and equitable. The TPAC, therefore, acts as an agent of and voice for these public expectations and brings diverse perspectives to the TPAC’s interactions with County Council, the Transportation Director, and “The COMET”. Within its limitations as a volunteer advisory committee, the TPAC carries out its role by selectively reviewing information regarding transportation improvements, reviewing and commenting on plans, seeking clarifications, raising questions, and making suggestions. It serves as a link between the public interest and County officials responsible for conceiving, organizing, managing, implementing, auditing, and evaluating penny-financed transportation improvements.

For additional information, please contact:
Michael Maloney
Maloney.michael@richlandcountysc.gov
(803) 576-2401

Ex-Officio Council Representatives: Paul Livingston and Overture Walker

CENTRAL MIDLANDS REGIONAL TRANSIT AUTHORITY (RTA) BOARD

Purpose(s)/Service(s): As a result of an agreement, the Central Midlands Regional Transit Authority (CMRTA) was created of the geographical areas of Lexington and Richland County and their municipalities.

Richland County has THREE representative to the Board: TWO elected officials and ONE citizen. Each representative will serve a THREE year term.

Board meetings are held the 4th Wednesday of each month at 3613 Lucius Road at 2:00 PM and last approximately 2 hours.

Preferred Experience/Qualifications:

- Experience in transportation, finance management, public finance and land use planning
- Be able to devote, on average, 5 – 10 hours per month to attend Board meetings, standing committee meetings, and review agenda materials;
- Represent the interest of their appointing body while endeavoring to achieve regional consensus;
- Fiduciary responsibility to vote for the best interests of the region and not those of their appointing body;
- Able to work cooperatively in a multi-jurisdictional setting;
- Able to attend Board and standing committee meetings consistently;
- Responsible for informing their respective jurisdictions of key issues, facilitating communication between those entities and the COMET, and helping build consensus;
- Participate in the COMET Leadership Academy; and
- Provide value and expertise on improving transportation and mobility within the region.

For additional information, please contact:

LeRoy DesChamps

LDeschamps@thecometsc.gov

Council Representatives: Allison Terracio and Overture Walker