

RICHLAND COUNTY

EMPLOYEE EVALUATION OVERSIGHT AD HOC COMMITTEE

AGENDA



THURSDAY MAY 23, 2024

5:00 PM

COUNCIL CHAMBERS



Richland County Council 2023-2024



Jessica Mackey
District 9
Chair



Overture E. Walker
District 8



Chakisse Newton
District 11



Cheryl D. English
District 10



Derrek Pugh
District 2
Vice Chair



Jason Branham
District 1



Gretchen D. Barron
District 7



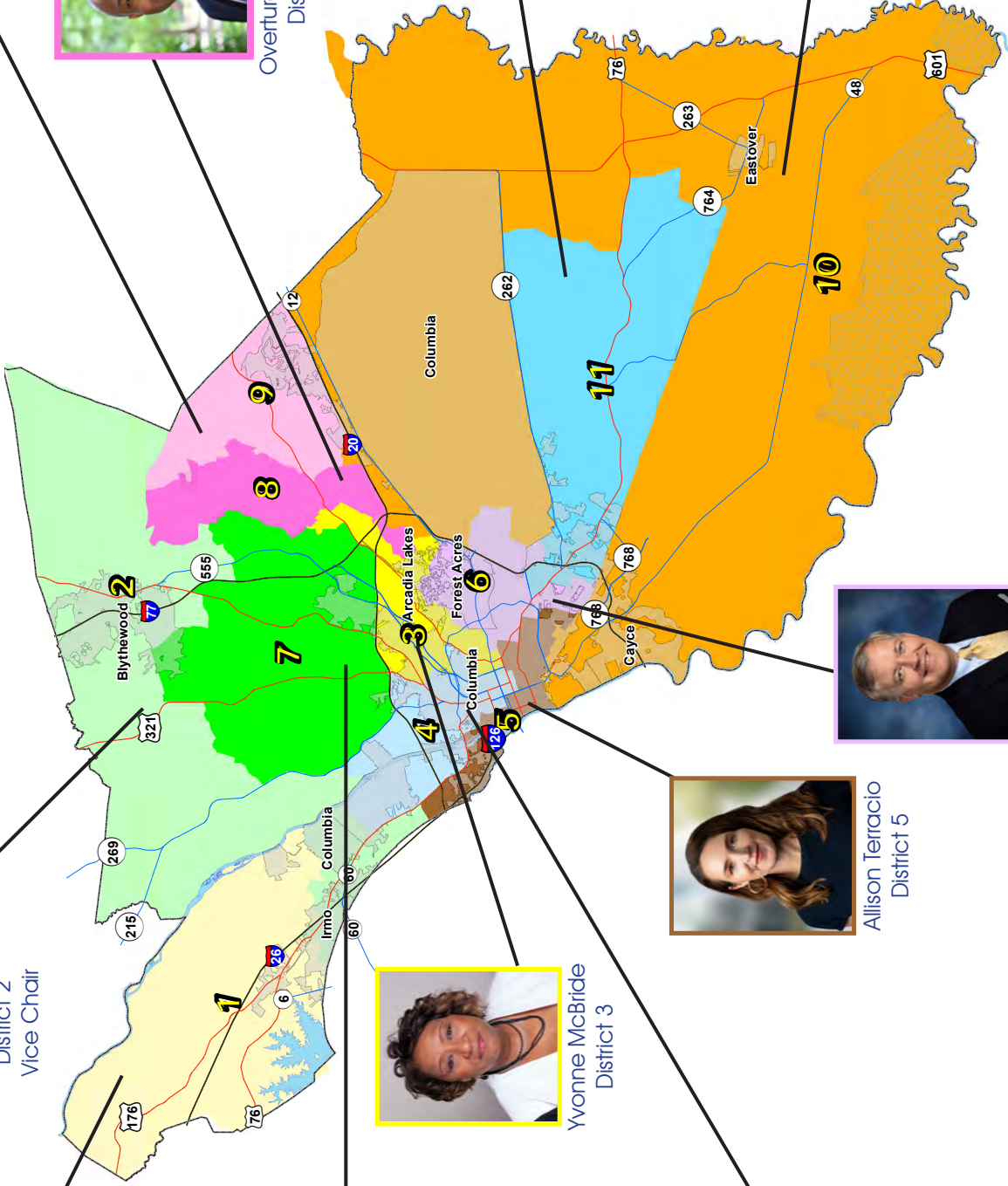
Yvonne McBride
District 3



Allison Terracio
District 5



Don Weaver
District 6





**Richland County
Employee Evaluation Oversight Ad Hoc Committee**

AGENDA

May 23, 2024 - 5:00 PM
2020 Hampton Street, Columbia, SC 29204

The Honorable Jason Branham	The Honorable Cheryl English	The Honorable Chakisse Newton, Chair
County Council District 1	County Council District 10	County Council District 11

1. **Call to Order** The Honorable Chakisse Newton
2. **Approval of Minutes** The Honorable Chakisse Newton
 - a. November 16, 2023 [\[PAGES 5-6\]](#)
3. **Adoption of Agenda** The Honorable Chakisse Newton
4. **Election of Chair**
5. **Items for Discussion/Action**
 - a. Mid-Year Employee Performance Review
[EXECUTIVE SESSION]
6. **Adjournment**



Special Accommodations and Interpreter Services Citizens may be present during any of the County’s meetings. If requested, the agenda and backup materials will be made available in alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), as amended and the federal rules and regulations adopted in implementation thereof. Any person who requires a disability-related modification or

accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the Clerk of Council's office either in person at 2020 Hampton Street, Columbia, SC, by telephone at (803) 576-2061, or TDD at 803-576-2045 no later than 24 hours prior to the scheduled meeting.



Richland County Council
Employee Evaluation Ad Hoc Committee

MINUTES

November 16, 2023 – 4:00 PM

Council Chambers

2020 Hampton Street, Columbia, SC 29204

COUNCIL MEMBERS PRESENT: Chakisse Newton, Chair, Derrek Pugh and Cheryl English

OTHER PRESENT: Anette Kirylo, Elizabeth McLean, Kyle Holsclaw, Leonardo Brown, Lori Thomas, Chelsea Bennett, Tamar Black, Michelle Onley, Venyke Harley, and Jennifer Wladischkin

1. **CALL TO ORDER** – Chairwoman Newton called the meeting to order at approximately 4:00 PM.
2. **APPROVAL OF MINUTES**
 - a. July 25, 2023 – Mr. Pugh moved to approve the minutes as distributed, seconded by Ms. English.
In Favor: Pugh, English, and Newton
The vote in favor was unanimous.
3. **ADOPTION OF THE AGENDA** – Ms. English moved to adopt the agenda as published, seconded by Mr. Pugh.
In Favor: Pugh, English, and Newton
The vote in favor was unanimous.
4. **ITEMS FOR DISCUSSION/ACTION**

- a. 2023-2024 County Administrator Evaluation Process [EXECUTIVE SESSION]
- b. 2023-2024 County Attorney and Clerk to Council Performance Evaluation Process [EXECUTIVE SESSION]

Ms. Newton moved to amend the title of the items to read “2023-2024” instead of just “2023”, seconded by Ms. English.

In Favor: Pugh, English, and Newton

The vote in favor was unanimous.

Mr. Pugh moved to go into Executive Session, seconded by Ms. English.

In Favor: Pugh, English, and Newton

The vote in favor was unanimous.

*The Committee went into Executive Session at approximately 4:04 PM
and came out at approximately 4:36 PM*

Mr. Pugh moved to come out of Executive Session, seconded by Ms. English.

In Favor: Pugh, English, and Newton

The vote in favor was unanimous.

Ms. Newton stated the committee entered into executive session to discuss the below-listed items, no action was taken in executive session.

- a. 2023-2024 County Administrator Evaluation Process [EXECUTIVE SESSION]
- b. 2023-2024 County Attorney and Clerk to Council Performance Evaluation Process [EXECUTIVE SESSION]

Mr. Pugh moved to accept the consultant's recommendation for the employee evaluation schedule, seconded by Ms. English.

In Favor: Pugh, English, and Newton

The vote in favor was unanimous.

5. **ADJOURNMENT** – Ms. English moved to adjourn the meeting, seconded by Mr. Pugh

In Favor: Pugh, English, and Newton

The vote in favor was unanimous.

The meeting adjourned at approximately 4:37 PM.