

RICHLAND COUNTY

SPECIAL CALLED MEETING AGENDA



Tuesday, JULY 27, 2021

**Immediately Following
Zoning Public Hearing**

COUNCIL CHAMBERS

RICHLAND COUNTY COUNCIL 2021



Bill Malinowski
District 1
2018-2022



Derrek Pugh
District 2
2020-2024



Yvonne McBride
District 3
2020-2024



Paul Livingston
District 4
2018-2022



Allison Terracio
District 5
2018-2022



Joe Walker III
District 6
2018-2022



Gretchen Barron
District 7
2020-2024



Overture Walker
District 8
2020-2024



Jessica Mackey
District 9
2020-2024



Cheryl English
District 10
2020-2024



Chakisse Newton
District 11
2018-2022





Richland County Special Called Meeting

July 27, 2021
Immediately Following Zoning Public Hearing
Council Chambers
2020 Hampton Street, Columbia, SC 29204

1. **CALL TO ORDER** The Honorable Paul Livingston
 - a. Roll Call

2. **ADOPTION OF AGENDA** The Honorable Paul Livingston

3. **PRESENTATION OF PROCLAMATIONS**
 - a. A Proclamation Recognizing August 1-7, 2021 as National Farmer's Market Week The Honorable Jesica Mackey

 - b. A Proclamation Recognizing Stonewall M. Richburg's 100th Birthday The Honorable Jesica Mackey

4. **REPORT OF THE ACTING ATTORNEY FOR EXECUTIVE SESSION ITEMS** Elizabeth McLean,
Acting County Attorney

After Council returns to open session, Council may take action on any item, including any subsection of any section, listed on an executive session agenda or discussed in an executive session during a properly noticed meeting.

 - a. Road Maintenance fee ordinance/lawsuit - Legal advice [Pursuant to SC Code of Laws §30-4-70 (a)(2)]

 - b. Richland County v. Richland Program Development Team (2019-CP-40-2417) - Potential Settlement Agreement approval [Pursuant to SC Code of Laws §30-4-70(a)(2)]

5. **REPORT OF THE COUNTY ADMINISTRATOR** Leonardo Brown,
County Administrator

6. **REPORT OF THE INTERIM CLERK OF COUNCIL** Michelle Onley,
Interim Clerk of Council
7. **REPORT OF THE CHAIR** The Honorable Paul Livingston
8. **REPORT OF THE ADMINISTRATION AND FINANCE COMMITTEE** The Honorable Bill Malinowski
- a. Treasurer's Office - Federal Forestry Funds [PAGES 8-12]
 - b. Department of Public Works - Subdivision Resurfacing [PAGES 13-21]
 - c. Department of Public Works - Pavement Preservation [PAGES 22-32]
 - d. Department of Public Works - Asphalt Preservation [PAGES 33-41]
 - e. Emergency Services Department - Cardiac Monitors [PAGES 42-43]
 - f. Utilities Department - Approval to connect 2312 and 2314 Johnson Marina Road, Chapin, SC 29036 to the RCU sewer system at Point De Haven Road [PAGES 44-49]
 - g. Alvin S. Glenn Detention Center - Sprinkler Head Replacement [PAGES 50-52]
 - h. Alvin S. Glenn Detention Center - Electronic Monitoring [PAGES 53-54]
 - i. Negotiations for Contract to design Public Safety Complex [PAGES 55-57]
 - j. Public Safety Bond Resolution [PAGES 58-61]
9. **REPORT OF THE DETENTION CENTER AD HOC COMMITTEE** The Honorable Allison Terracio
- a. Compensation Recommendation - Pay Plan for Alvin S. Glenn Detention Center [UNDER SEPARATE COVER]
10. **REPORT OF THE EMPLOYEE EVALUATION AND OVERSIGHT AD HOC COMMITTEE** The Honorable Chakisse Newton
- a. County Administrator Evaluation: Review and Approval of Consultant [PAGE 62]
11. **OTHER ITEMS** The Honorable Paul Livingston
- a. Transfer from General Fund To Transportation Penny Fund [PAGES 63-64]

12. EXECUTIVE SESSION

Elizabeth McLean,
Acting County Attorney

After Council returns to open session, Council may take action on any item, including any subsection of any section, listed on an executive session agenda or discussed in an executive session during a properly noticed meeting.

13. MOTION PERIOD

- a. I move to allocate \$9,733 in H-Tax funds to the Five Points Association for the St Patrick's Day event. These were funds allocated in the FY20-21 budget that were not spent due to COVID.

- b. To direct the County Administrator to immediately move forward with efforts to relocate the Department of Social Services facility to the Columbia Place Mall (former Sears) and pursue funding from the State's American Rescue Plan allocation.

The Honorable Allison Terracio

The Honorable Yvonne McBride
The Honorable Joe Walker

14. ADJOURNMENT



Special Accommodations and Interpreter Services Citizens may be present during any of the County's meetings. If requested, the agenda and backup materials will be made available in alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), as amended and the federal rules and regulations adopted in implementation thereof. Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the Clerk of Council's office either in person at 2020 Hampton Street, Columbia, SC, by telephone at (803) 576-2061, or TDD at 803-576-2045 no later than 24 hours prior to the scheduled meeting.



Agenda Briefing

Prepared by:	David A. Adams		Title:	Treasurer	
Department:	Treasurer's Department	Division:			
Date Prepared:	June 09, 2021	Meeting Date:	July 27, 2021		
Legal Review	Elizabeth McLean via email		Date:	July 01, 2021	
Budget Review	James Hayes via email		Date:	June 21, 2021	
Finance Review	Stacey Hamm via email		Date:	June 21, 2021	
Approved for consideration:	County Administrator	Leonardo Brown, MBA, CPM			
Committee	Administration & Finance				
Subject:	Resolution to Distribute \$684,752.95 in Federal Forestry Funds				

RECOMMENDED ACTION:

1. Approve the Resolution allocating \$684,752.95, of which 50% (\$342,376.47) will be apportioned to public schools, and the remaining 50% (\$342,376.48) for the construction and/or improvement of public roads; or,
2. Approve the Resolution allocating \$684,752.95 using a proportion other than 50/50 for distribution between public schools and roads.

Request for Council Reconsideration: Yes

FIDUCIARY:

Are funds allocated in the department's current fiscal year budget?		Yes	<input checked="" type="checkbox"/>	No
If no, is a budget amendment necessary?		Yes	<input checked="" type="checkbox"/>	No

ADDITIONAL FISCAL/BUDGETARY MATTERS TO CONSIDER:

A total of \$684,752.95 will be divided according to a ratio set forth by Council for the benefit of public schools and public roads. There are no costs to the County associated with this request.

COUNTY ATTORNEY'S OFFICE FEEDBACK/POSSIBLE AREA(S) OF LEGAL EXPOSURE:

None.

REGULATORY COMPLIANCE:

None applicable.

MOTION OF ORIGIN:

There is no associated Council motion of origin.

Council Member	
Meeting	
Date	

STRATEGIC & GENERATIVE DISCUSSION:

The Richland County Treasurer has received checks from the Office of the State Treasurer for Federal Forestry Funds. Council is requested to approve a Resolution distributing these funds. Federal Forestry Funds are generated based on a portion of the net proceeds generated by the sale of forest products extracted from McEntire Air Force Base and other military installations located within Richland County. The total amount of forestry funds available at this time for allocation by Council is \$684,752.95. Note: these funds are not received annually.

Pursuant to Title 10, §2665(e)(2) of the United States Code of Laws, "the amount paid to a State pursuant to paragraph (1) shall be expended as the State legislature may prescribe for the benefit of the public schools and public roads of the county or counties in which the military installation or facility is situated."

Since the SC Legislature has not enacted, to date, any law prescribing how these funds are to be allocated, the specific amounts to be allocated for the benefit of public schools and public roads of Richland County are at the discretion of Richland County Council.

The last time that Richland County Council allocated federal forestry funds, which totaled \$32,766.26, was in February 2018. The Resolution allocated 50% to Richland School District One, Richland School District Two, and Richland / Lexington School District Five, to be apportioned according to the respective student population of each school district. The remaining 50% was allocated to the Road Maintenance Fund of the County, to be used for the construction and/or improvements of public roads within the County.

Prior to 2018, in 2017, 2014, 2012 and 2011, Council allocated the funds in the same manner (50% public schools; 50% public roads}.

If Council proceeds with the 50% allocation for the schools, the amounts per School District will be as follows:

School District	Number of Students	Allocation
Richland School District One	23,284 *	\$115,157.51
Richland School District Two	28,493*	\$140,920.07
Richland / Lexington School District Five	17,449**	\$ 86,298.89

Sources: *SC Annual School District Report Card Summary

**Richland / Lexington School District Five - District 5 students who live in Richland County

ADDITIONAL COMMENTS FOR CONSIDERATION:

Previous, related Council actions are provided below:

- **2011:** Council allocated 50% of the funds (\$2,640.89) to the schools, and 50% of the funds (\$2,640.89) to public roads.
- **2012:** Council allocated 50% of the funds (\$3,700) to the schools, and 50% of the funds (\$3,700) to public roads.
- **2014:** Council allocated 50% of the funds (\$3,845.20) to the schools, and 50% of the funds (\$3,845.20) to public roads.
- **2017:** Council allocated 50% of the funds (\$12,163.49) to the schools, and 50% (\$12,163.50) of the funds to public roads.
- **2018:** Council allocated 50% of the funds (\$16,383.13) to the schools and 50% (\$16,383.13) of the funds to public roads.

ATTACHMENTS:

1. Correspondence from Treasurer Adams
2. Resolution

COUNTY OF RICHLAND
OFFICE OF COUNTY TREASURER



DAVID A. ADAMS
COUNTY TREASURER

P.O. BOX 11947
Columbia, SC 29211
(803) 576-2275
TDD (803) 748-4999

9 June 2021

To: Richland County Council

From: David A. Adams, Richland County Treasurer 

RE: Distribution of Federal Forestry Funds

Please note that the Richland County Treasurer's Office has received checks for Federal Forestry Funds totaling \$684,752.95. These are not funds received annually.

According to Title 10, Section 2665 (E) the United States Code of Laws, these funds may only be used for County public roads and schools.

These funds were last allocated by resolution of Richland County Council in February 2018. Please see attached for reference.

Please contact me with any questions or clarifications.

**RICHLAND COUNTY
ADMINISTRATION**

2020 Hampton Street, Suite 4069
Columbia, SC 29204
803-576-2050



Agenda Briefing

Prepared by:	Jennifer Wladischkin	Title:	Procurement Manager
Department:	Finance	Division:	Procurement
Date Prepared:	July 07, 2021	Meeting Date:	July 27, 2021
Legal Review	Elizabeth McLean via email	Date:	July 12, 2021
Budget Review	James Hayes via email	Date:	July 12, 2021
Finance Review	Stacey Hamm via email	Date:	July 12, 2021
Approved for consideration:	Assistant County Administrator	John M. Thompson, Ph.D., MBA, CPM	
Committee	Administration & Finance		
Subject:	Approval of award of Construction Services; Various Subdivisions Resurfacing		

STAFF’S RECOMMENDED ACTION:

Staff recommends approval of the award of a contract for construction services for the Various Subdivision Resurfacing Project to Palmetto Corp of Conway, South Carolina in the amount of \$1,512,467.30.

Request for Council Reconsideration: Yes

FIDUCIARY:

Are funds allocated in the department’s current fiscal year budget?	<input checked="" type="checkbox"/>	Yes		No
If no, is a budget amendment necessary?		Yes		No

ADDITIONAL FISCAL/BUDGETARY MATTERS TO CONSIDER:

This project will be paid for through a “C” Fund Grant from the County Transportation Committee (CTC) from 1200992030.532200/4811000.532200. The funds are encumbered on Purchase Requisition (PR) R2102283.

COUNTY ATTORNEY’S OFFICE FEEDBACK/POSSIBLE AREA(S) OF LEGAL EXPOSURE:

None.

REGULATORY COMPLIANCE:

None applicable.

MOTION OF ORIGIN:

There is no associated Council motion of origin; however, the project was included in the previous County Council approval of the FY-21 Comprehensive Transportation Improvement Plan (CTIP

Council Member	
Meeting	
Date	

STRATEGIC & GENERATIVE DISCUSSION:

This project is to provide Construction Services for the resurfacing Various Subdivision Roads throughout the County (See attached Location exhibit Maps). These roads were pre-approved by County Council when the CTIP was approved on December 15, 2020. The roads that are included are as follows:

Abney Hills – District 7	Bowhunter Dr
Abney Estates Dr	Bear Rock Dr
Valley Estates Dr	Duck Pt
Winding Brook Loop	Grouse Ct
Abney Wood Ct	Labrador Dr
Kingswood – District 2	Ranger Ln
Rolling Hills Dr	Coyote Ln
Rolling Hills Cir	Ascot – District 1
Hunters Pond – District 8	Steeple Ridge Rd
Hunters Pond Dr	Dunleith Way
Broad River Estates – District 2	Dunleith Ct
Ramsgate Drive	Cotting Ct
Hunters Run Phases 1 and 2 – District 2	Laurent Ct
Hunters Run Dr	

Request for Bids (RFB) RC-441-B-2021 was issued and there were five (5) responses. The Procurement Division staff reviewed the submittals and Palmetto Corp of Conway is duly licensed in South Carolina to perform this work. Palmetto Corp of Conway’s bid was below the Engineer’s Estimate. Comparison with other bids received indicated that the low bid is fair and reasonable. Palmetto Corp of Conway is the lowest responsive and responsible bidder and, therefore, they are recommended for the contract award.

ADDITIONAL COMMENTS FOR CONSIDERATION:

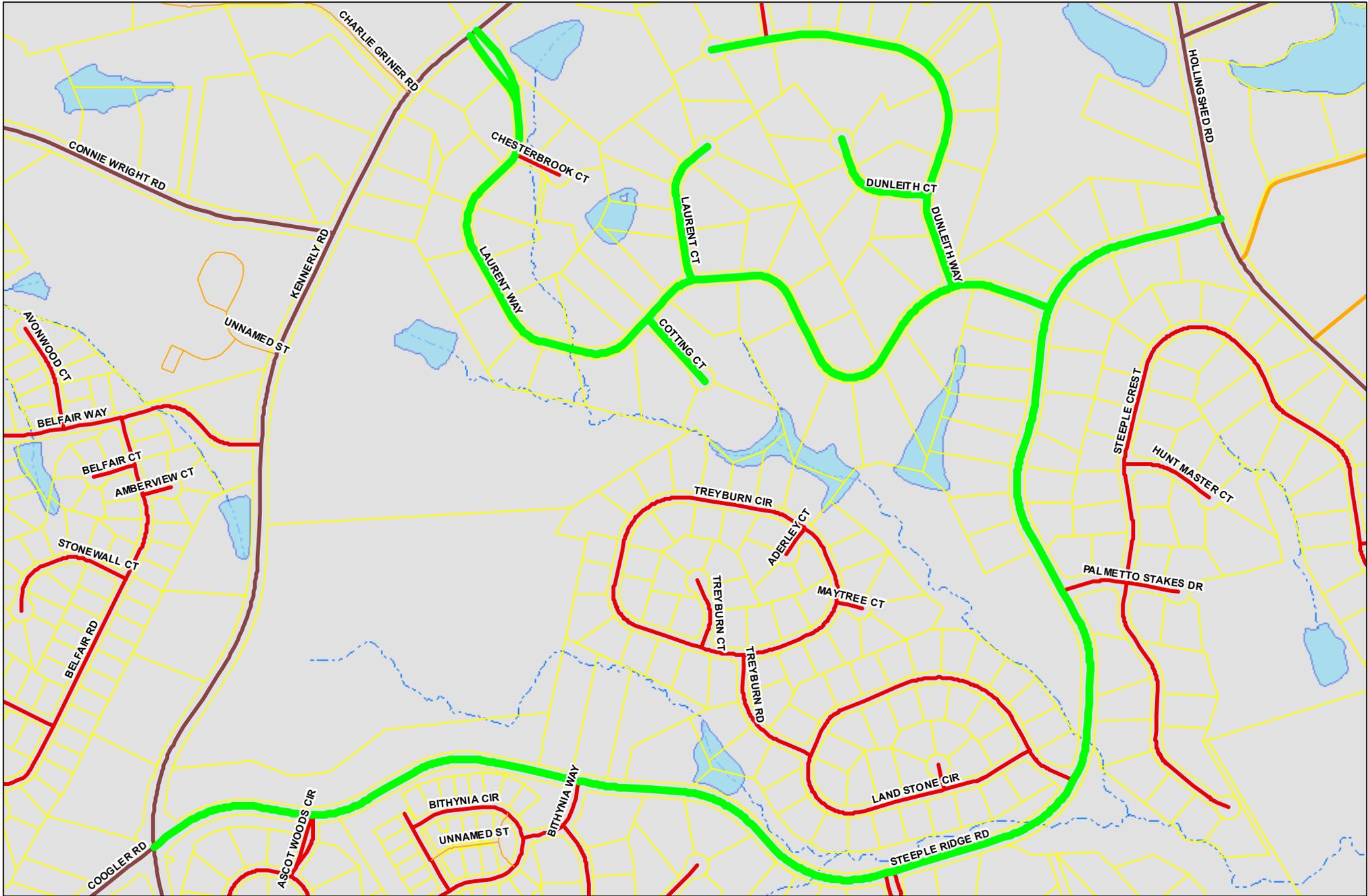
None.

ATTACHMENTS:

1. Bid Tabulation
2. Location Maps (6 pages)

RC-441-B-2021 Resurfacing Various Subdivisions
Due: 6/28/2021 @ 2:00PM

	C.R. Jackson, Inc.	Eurovia Atlantic Coast LLC d.b.a Blythe	Lynches River Contracting, Inc.	Palmetto Corp of Conway	Sloan Construction a division of Reeves Construction
Total Cost	\$1,728,670.90	\$1,827,245.80	\$1,593,841.10	\$1,512,467.30	\$1,562,263.14



Legend

- | | | |
|---------------------------|-----------------|------------|
| Pavement Resurfacing 2021 | Roads | SCDOT |
| Streams | Other | Interstate |
| Parcels | County Paved | Propose |
| | County Unpaved | None |
| | Private / Other | |

CTIP Pavement Resurfacing 2021

1 inch = 550 feet



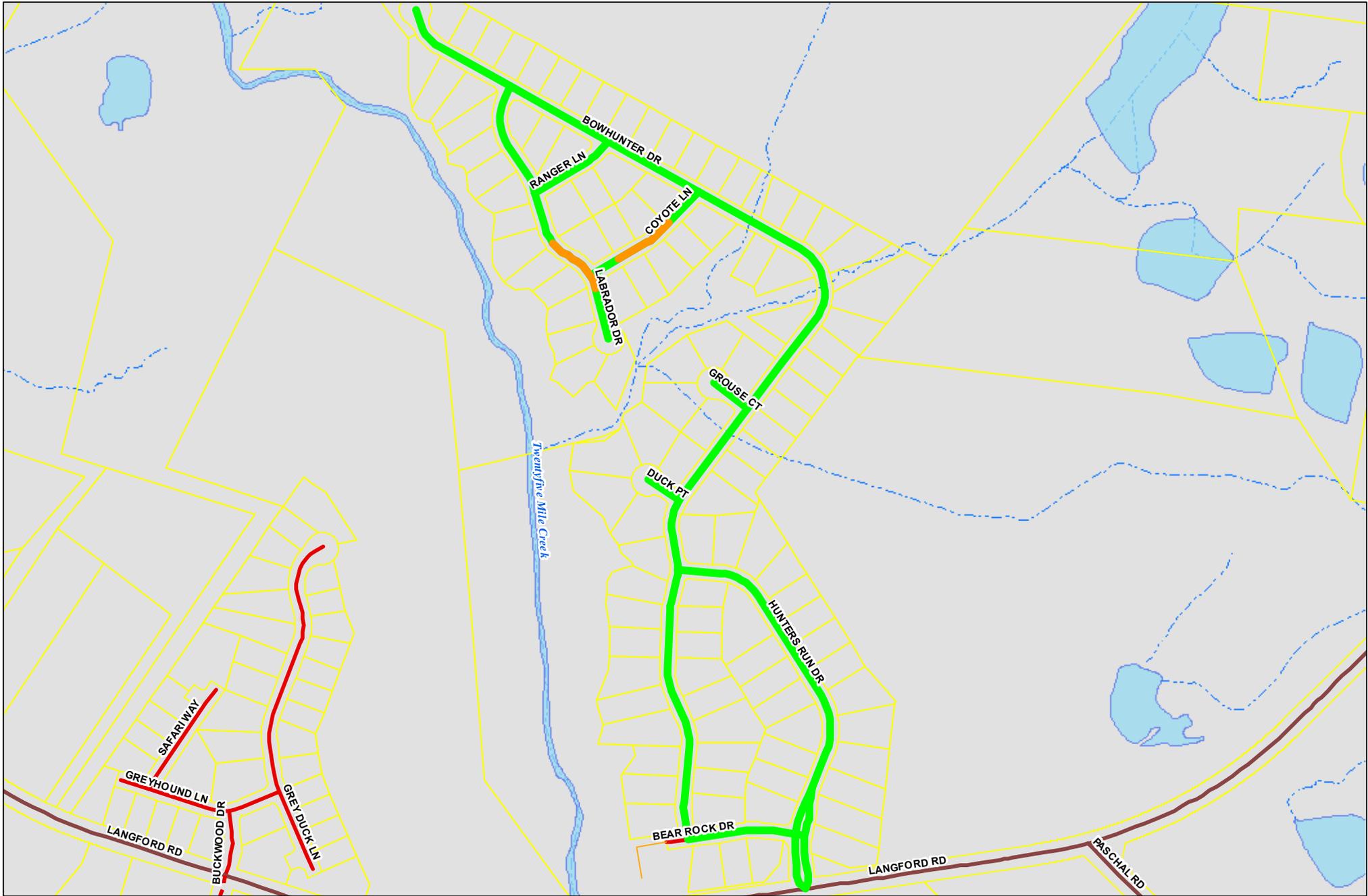
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 400 Powell Rd.
 Columbia, SC 29203



Hunters Run Phase 1 & 2



Legend

- | | | |
|-----------------------------|-----------------|------------|
| Extra Attention Resurfacing | Roads | SCDOT |
| Pavement Resurfacing 2021 | Other | Interstate |
| Streams | County Paved | Propose |
| Parcels | County Unpaved | None |
| | Private / Other | |

CTIP Pavement Resurfacing 2021

1 inch = 400 feet



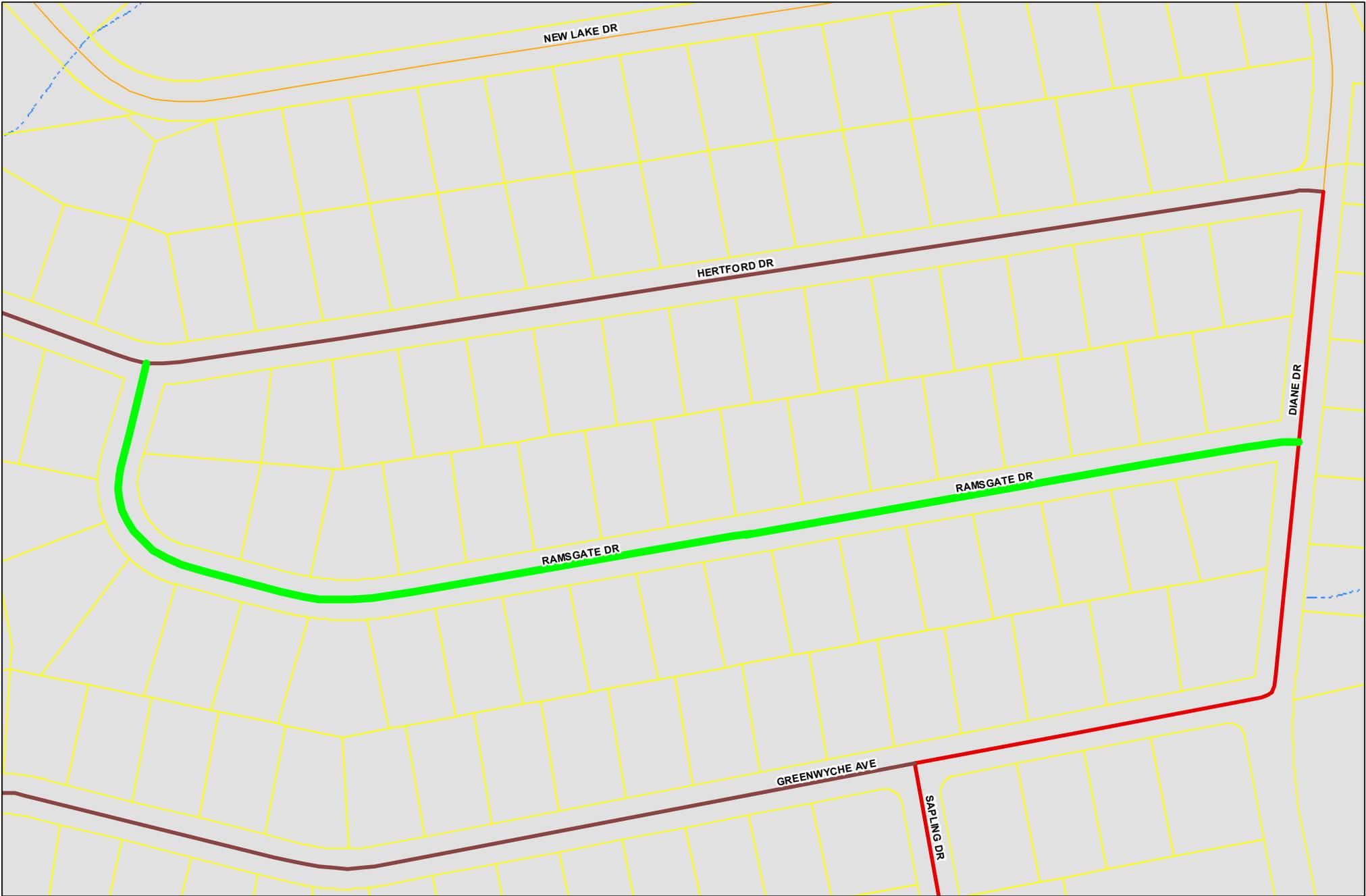
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Broad River Estates

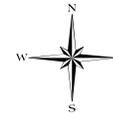


Legend

- | | | |
|---------------------------|-----------------|------------|
| Pavement Resurfacing 2021 | Roads | SCDOT |
| Streams | Other | Interstate |
| Parcels | County Paved | Proposed |
| | County Unpaved | None |
| | Private / Other | |

CTIP Pavement Resurfacing 2021

1 inch = 160 feet



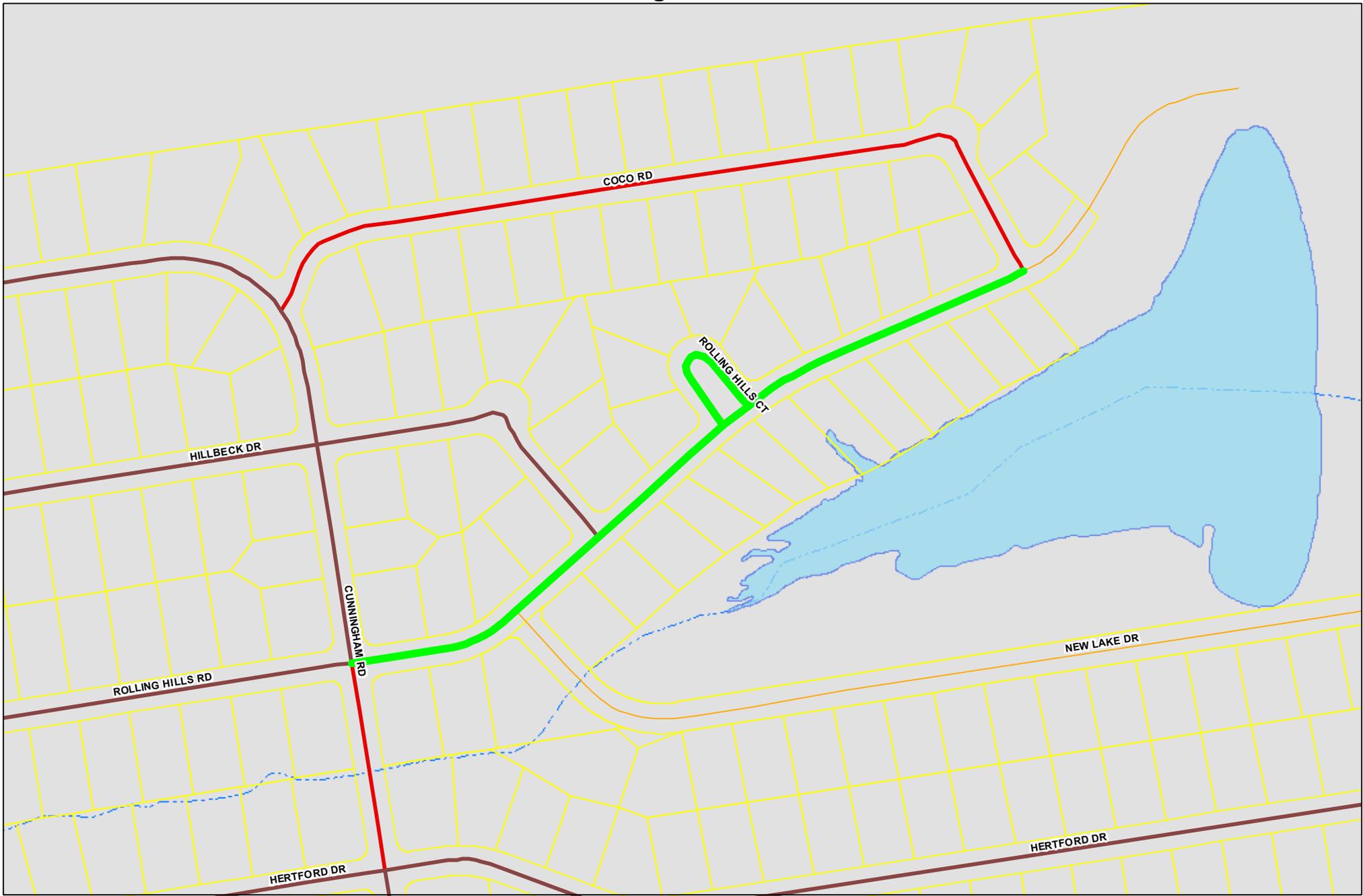
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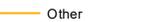
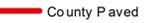
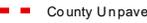
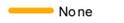
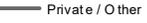
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Kingswood

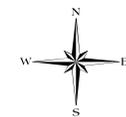


Legend

- | | | |
|--|---|--|
|  Pavement Resurfacing 2021 | Roads |  SCDOT |
|  Streams |  Other |  Interstate |
|  Parcels |  County Paved |  Propose |
| |  County Unpaved |  None |
| |  Private / Other | |

CTIP Pavement Resurfacing 2021

1 inch = 265 feet



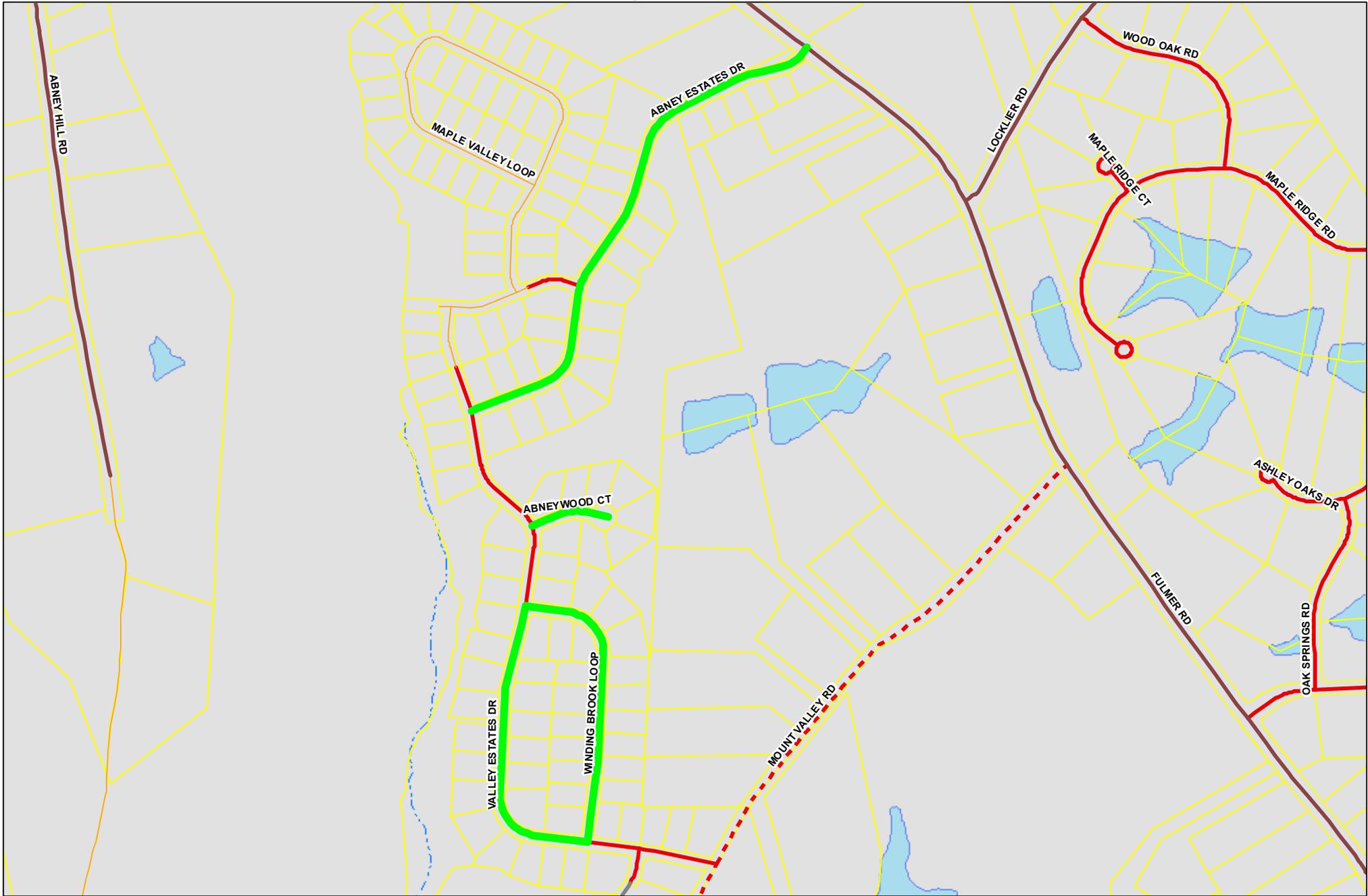
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Abney Hill Estates



Legend

- | | | |
|---------------------------|-----------------|------------|
| Pavement Resurfacing 2021 | Roads | SCDOT |
| Streams | Other | Interstate |
| Parcels | County Paved | Propose |
| | County Unpaved | None |
| | Private / Other | |

CTIP Pavement Resurfacing 2021

1 inch = 500 feet



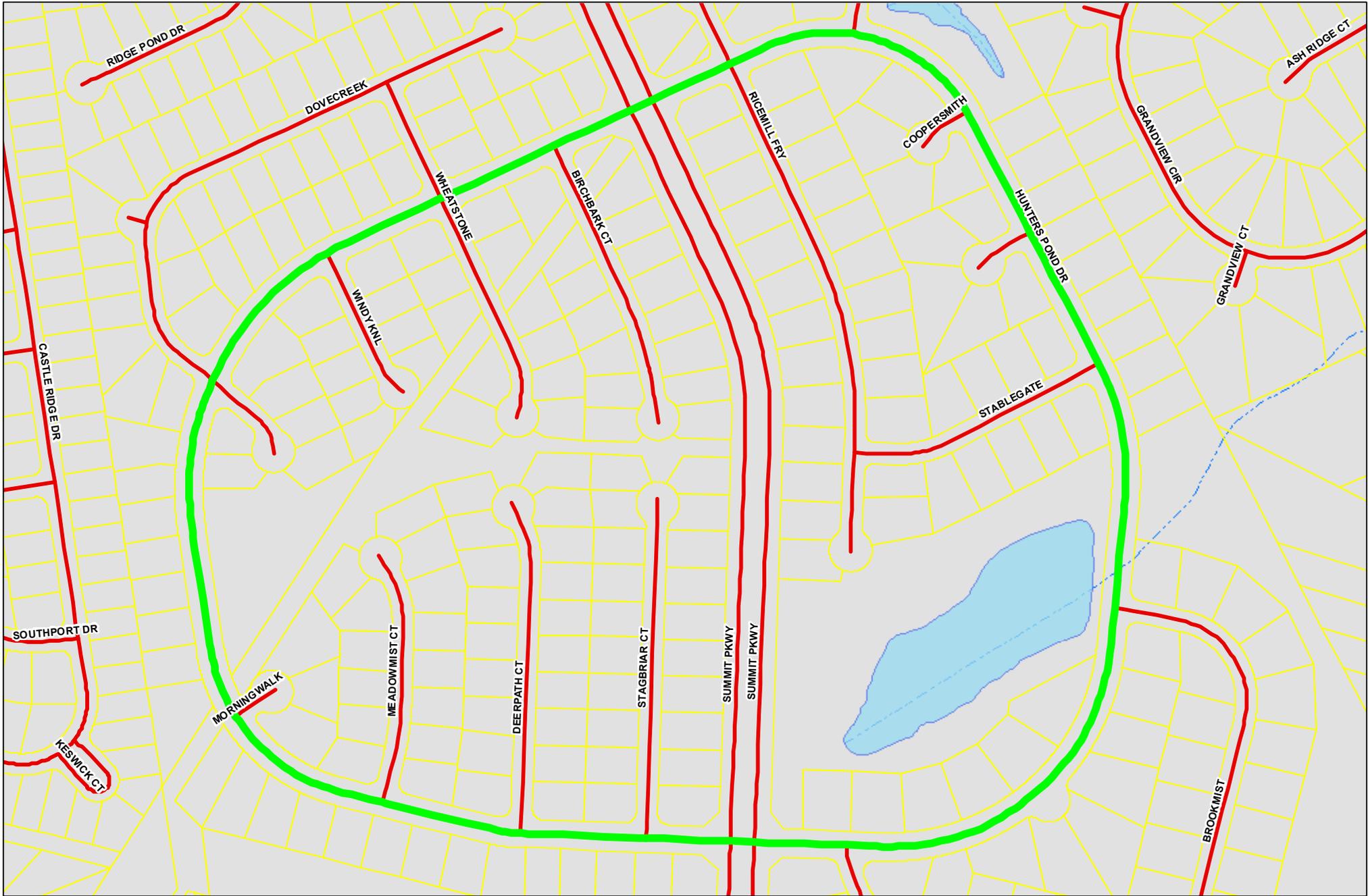
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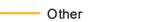
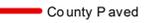
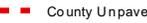
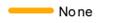
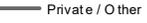
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Hunters Pond Drive

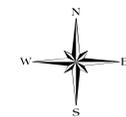


Legend

- | | | |
|--|---|--|
|  Pavement Resurfacing 2021 | Roads |  SCDOT |
|  Streams |  Other |  Interstate |
|  Parcels |  County Paved |  Propose |
| |  County Unpaved |  None |
| |  Private / Other | |

CTIP Pavement Resurfacing 2021

1 inch = 300 feet
21 of 64



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Agenda Briefing

Prepared by:	Jennifer Wladischkin	Title:	Procurement Manager
Department:	Finance	Division:	Procurement
Date Prepared:	July 07, 2021	Meeting Date:	July 27, 2021
Legal Review	Elizabeth McLean via email	Date:	July 12, 2021
Budget Review	James Hayes via email	Date:	July 12, 2021
Finance Review	Stacey Hamm via email	Date:	July 12, 2021
Approved for consideration:	Assistant County Administrator	John M. Thompson, Ph.D., MBA, CPM	
Committee	Administration & Finance		
Subject:	Approval of award of Pavement Preservation Services using High Density Mineral Bond		

STAFF’S RECOMMENDED ACTION:

Staff recommends approval of the award of a contract for pavement preservation services utilizing High Density Mineral Bond technology on various County roads to Blount Construction Co, Inc. in the amount of \$255,921.79.

REQUEST FOR COUNCIL RECONSIDERATION: Yes

FIDUCIARY:

Are funds allocated in the department’s current fiscal year budget?	<input checked="" type="checkbox"/>	Yes		No
If no, is a budget amendment necessary?		Yes		No

ADDITIONAL FISCAL/BUDGETARY MATTERS TO CONSIDER:

This project will be paid for through a “C” Fund Grant from the County Transportation Committee (CTC). The funds are located in 1200992030.532200/4811000.532200 and encumbered on Purchase Requisition (PR) R2102197.

COUNTY ATTORNEY’S OFFICE FEEDBACK/POSSIBLE AREA(S) OF LEGAL EXPOSURE:

None.

REGULATORY COMPLIANCE:

None applicable.

MOTION OF ORIGIN:

There is no associated Council motion of approval; however, the project was included in the previous County Council approval of the FY-21 Comprehensive Transportation Improvement Plan (CTIP).

Council Member	
Meeting	
Date	

STRATEGIC & GENERATIVE DISCUSSION:

Pavement Preservation is a method in which roads with pavement condition indexes (PCI) of between 60 and 80 are reviewed for application of preservation material in order to extend the road’s useful life. This will save money by delaying the need for large, expensive road reconstruction projects (without sacrificing the maintenance quality of the road). By applying treatment to appropriate candidate roads at the right time, the useful life of the pavement can be extended for relatively little cost. See attached Pavement Project Life-Cycle Costs per Mile exhibit. For this project we are using a product known as High Density Mineral Bond “HA5” which is a thick material application that bonds to the asphalt and more specifically useful on roads with a PCI value of around 70. Both the DPW Roads and Drainage crews and the Engineering department worked together to select the roads that were good candidates for Pavement Preservation and have proper Council District distribution. HA5 will be applied to the below listed roads and DPW will monitor its condition over time:

For this project we are utilizing a High Density Mineral Bond (HA5) material application to the below listed roads:

District 2

Buckwood Dr
Greyhound Ln
Grey Duck Ln
Safari Way

District 3

Oakley Dr
Oakley Ct
Oakley Cir
Sunnydale Dr
Sunnydale Ct
Saxonbury Dr
Scarlet Ct
Catalina Ct

District 7

Ballbridle Ln
Cabinteely Ct
Glimerton Ct
Gorebridge Ct
Hillfoots Ct

Stillorgan Ct
View Dr

District 8

Cold Branch Dr

District 9

Wood Duck Rd
Holliday Rd
Village Farm Rd

Request for Bids (RFB) RC-432-B-2021 was issued and there was one (1) response. The Procurement Division Staff reviewed the submittal and Blount Construction Co is duly licensed in South Carolina to perform this work. Blount Construction Co bid was below the Engineer’s Estimate. Blount Construction Co is the lowest responsive and responsible bidder and, therefore, are recommended for award.

ADDITIONAL COMMENTS FOR CONSIDERATION:

None

ATTACHMENTS:

1. Bid Tabulation
2. Location Map
3. Pavement Project Life Cycle Exhibit

RC-432-B-2021 Pavement Preservation

Deadline for Submissions: June 3rd 2021, 3:00 PM EDT

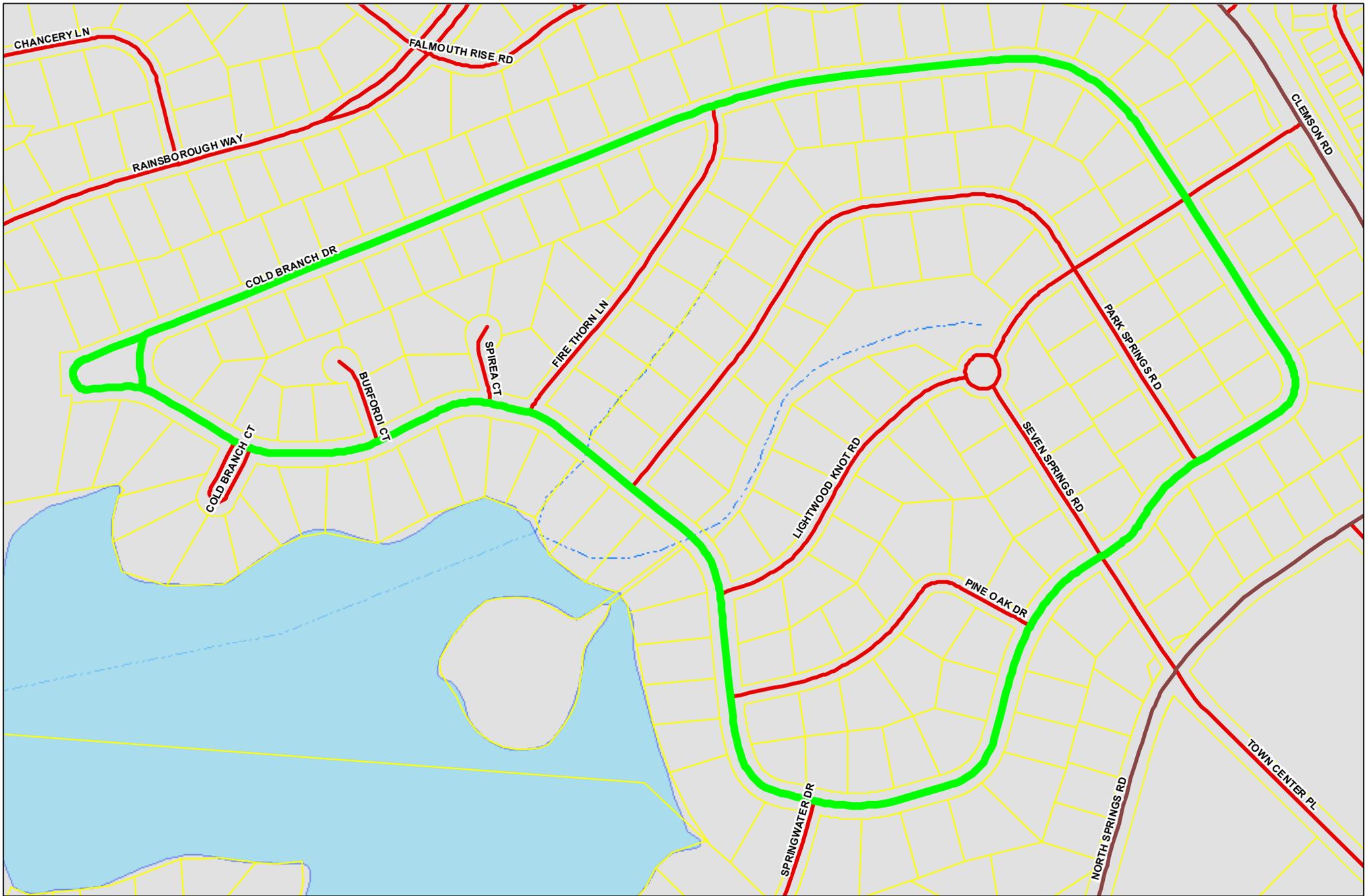
Blount Construction

Company Inc.

Pavement Preservation project **Total Cost**

\$255,921.79

Cold Branch Drive



Legend

- | | | |
|----------------------------|-----------------|------------|
| Pavement Preservation 2021 | Roads | SCDOT |
| Streams | Other | Interstate |
| Parcels | County Paved | Proposed |
| | County Unpaved | None |
| | Private / Other | |

HA5 Pavement Preservation 2021

1 inch = 350 feet



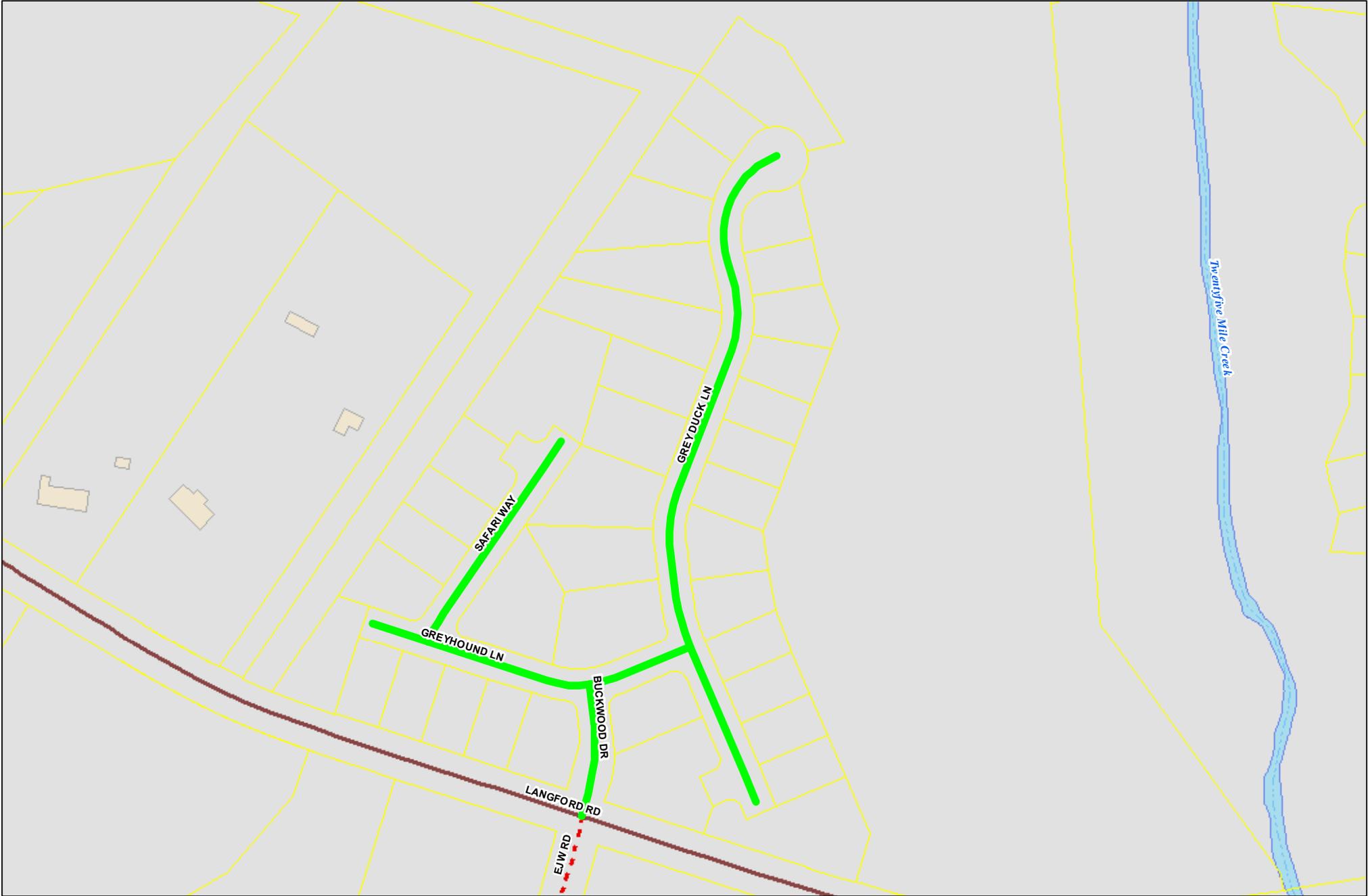
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Hunters Run Phase 3



Legend

- | | | |
|----------------------------|-----------------|------------|
| Pavement Preservation 2021 | Roads | SCDOT |
| Buildings | Other | Interstate |
| Streams | County Paved | Proposed |
| Parcels | County Unpaved | None |
| | Private / Other | |

HA5 Pavement Preservation 2021

1 inch = 200 feet



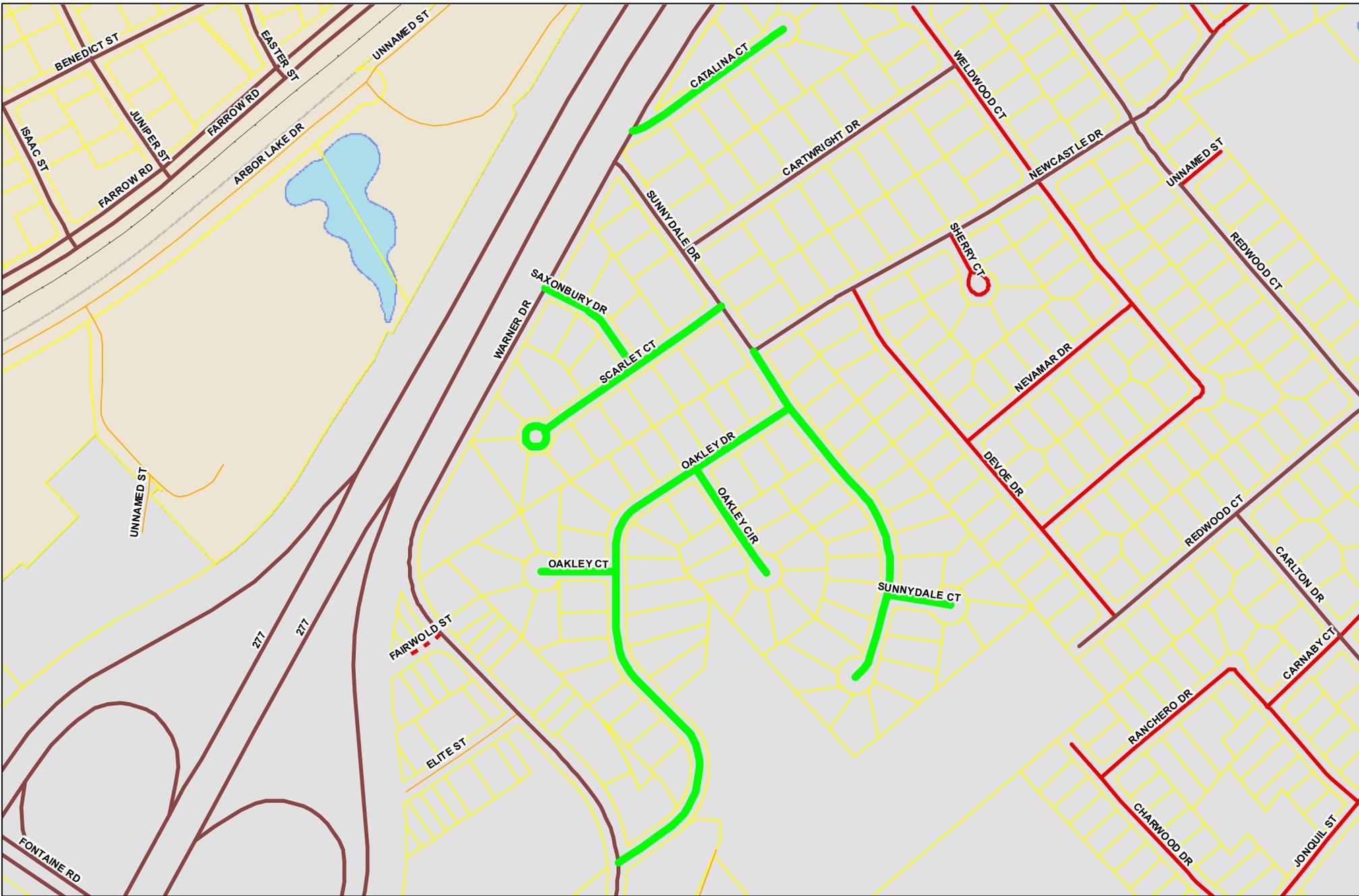
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Newcastle West

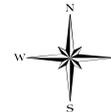


Legend

- | | | |
|----------------------------|-----------------|------------|
| Pavement Preservation 2021 | Roads | SCDOT |
| Streams | Other | Interstate |
| Parcels | County Paved | Proposed |
| Columbia | County Unpaved | None |
| | Private / Other | |

HA5 Pavement Preservation 2021

1 inch = 350 feet



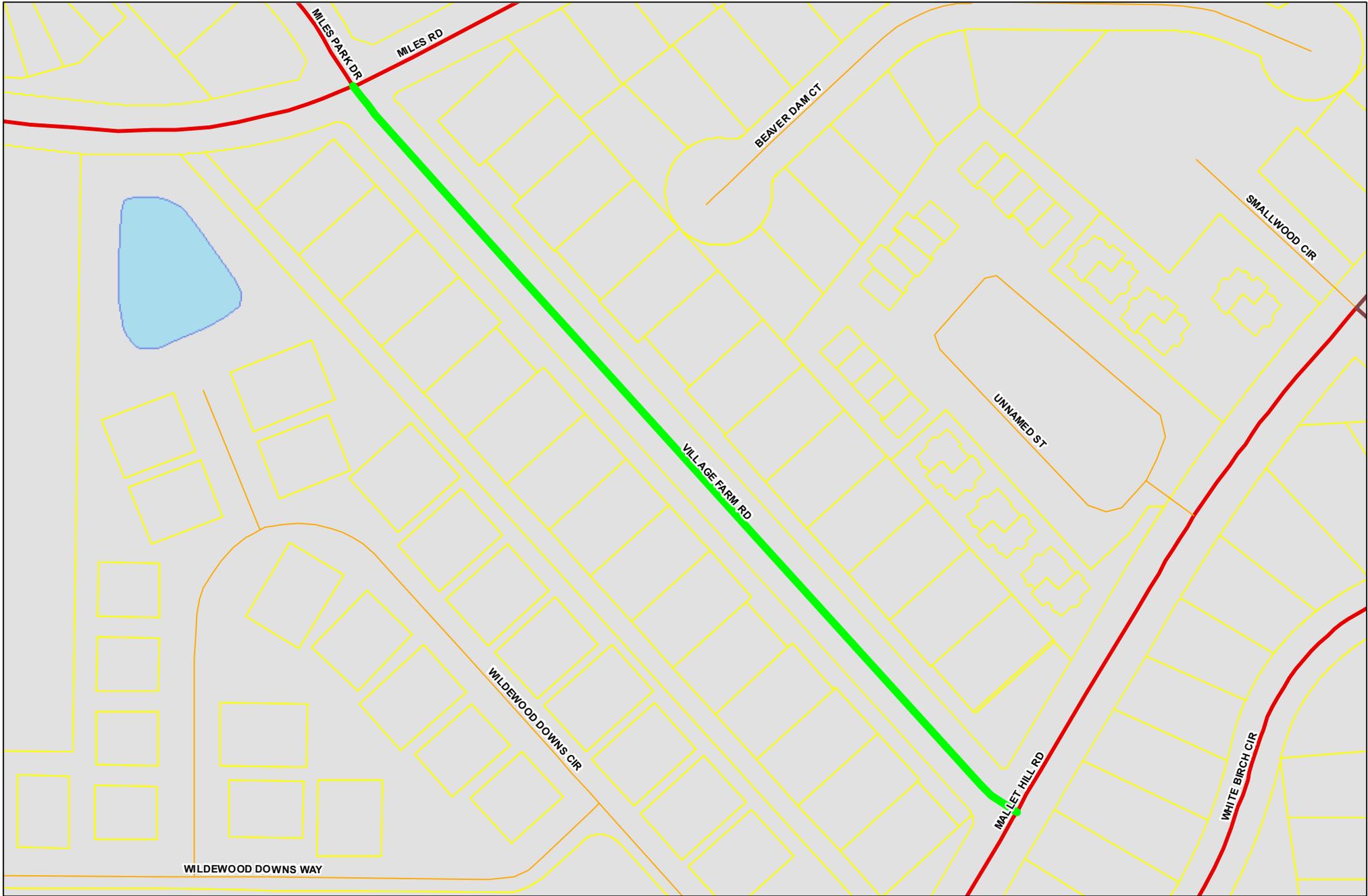
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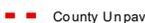
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Smallwood

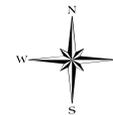


Legend

- | | | |
|---|---|--|
|  Pavement Preservation 2021 | Roads |  SCDOT |
|  Streams |  Other |  Interstate |
|  Parcels |  County Paved |  Proposed |
| |  County Unpaved |  None |
| |  Private / Other | |

HA5 Pavement Preservation 2021

1 inch = 125 feet



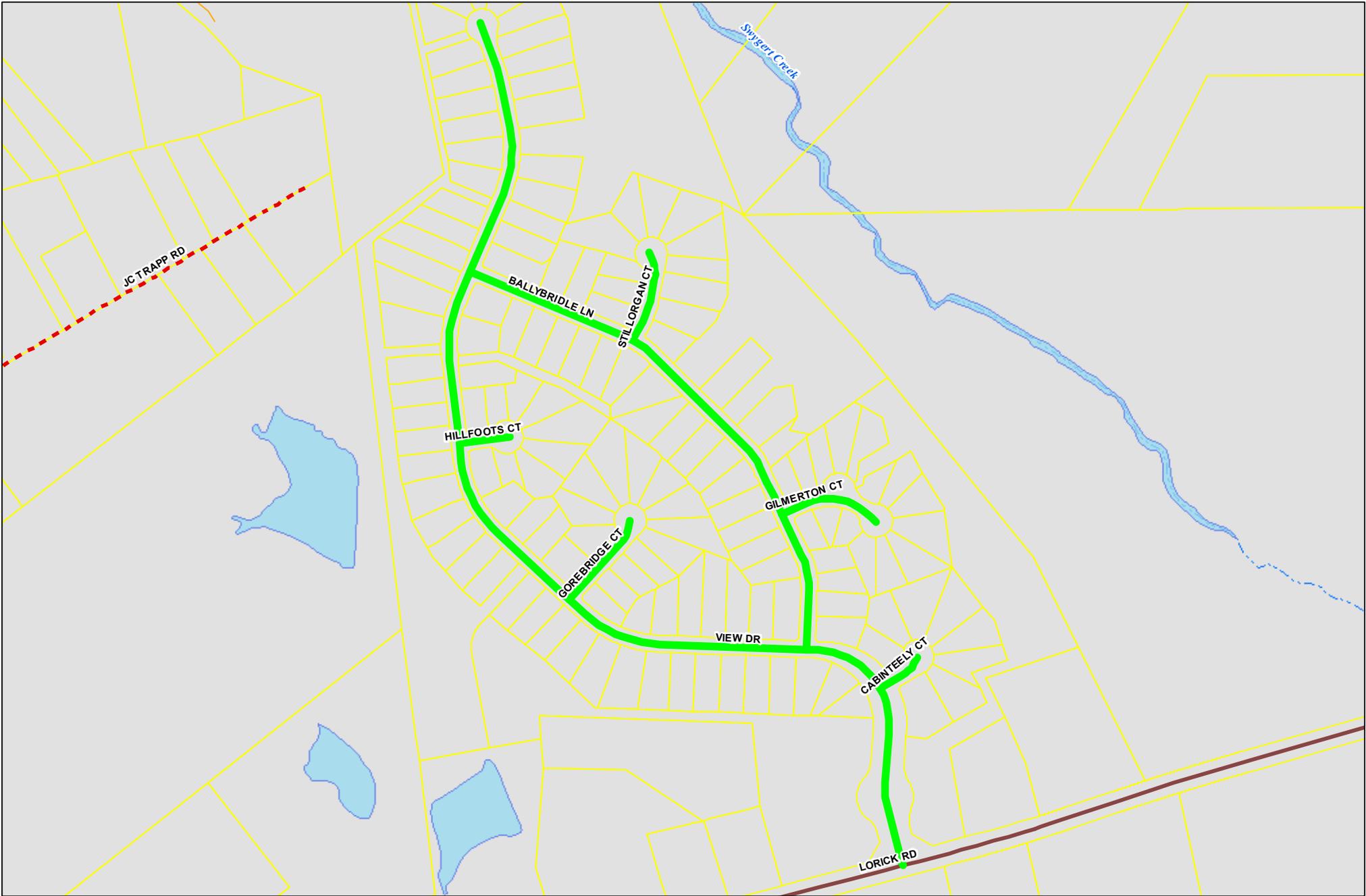
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The View



Legend

- | | | |
|----------------------------|-----------------|------------|
| Pavement Preservation 2021 | Roads | SCDOT |
| Streams | Other | Interstate |
| Parcels | County Paved | Proposed |
| | County Unpaved | None |
| | Private / Other | |

HA5 Pavement Preservation 2021

1 inch = 300 feet



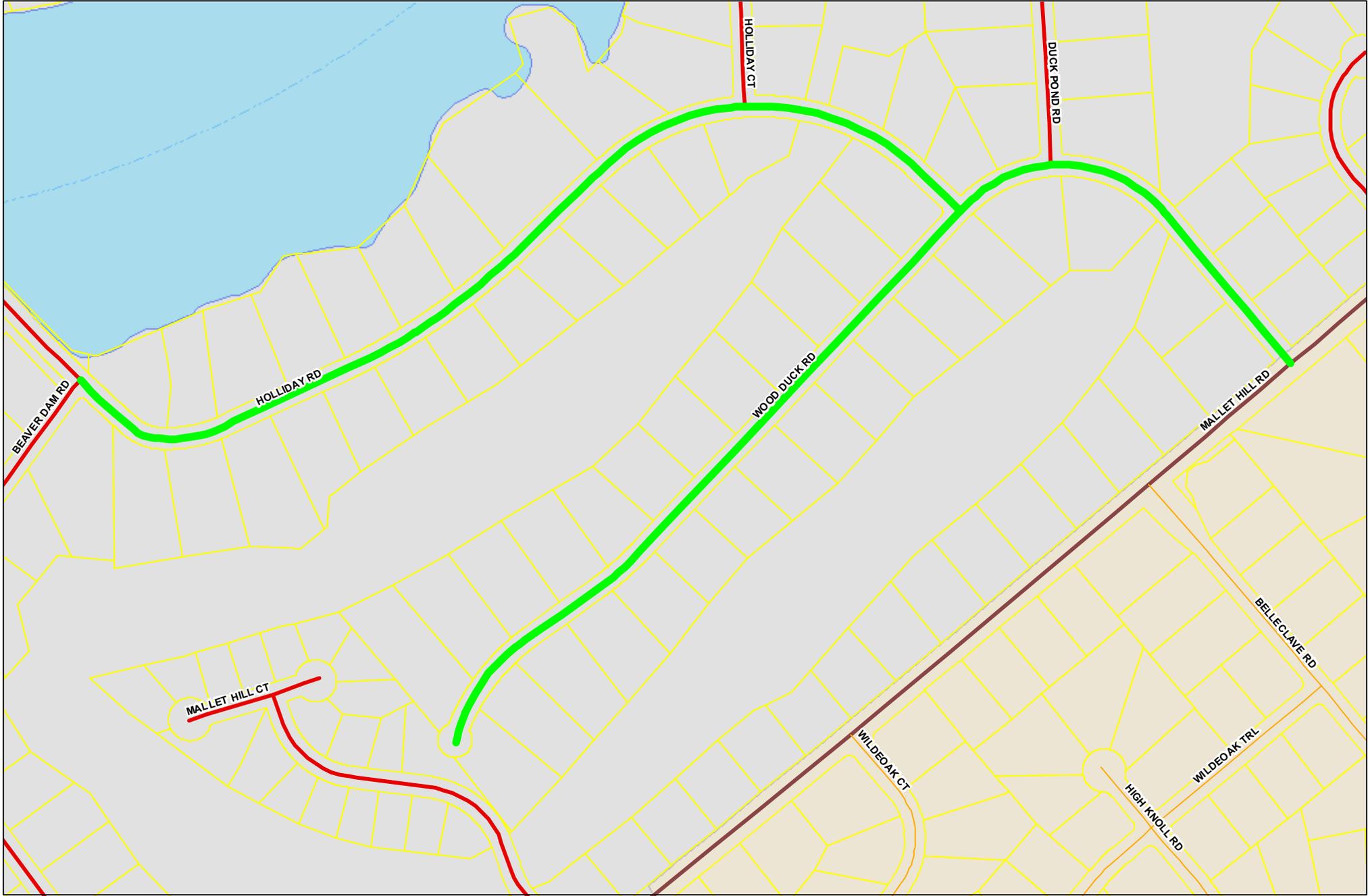
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Wildewood

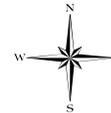


Legend

- | | | |
|----------------------------|-----------------|------------|
| Pavement Preservation 2021 | Roads | SCDOT |
| Streams | Other | Interstate |
| Parcels | County Paved | Proposed |
| Columbia | County Unpaved | None |
| | Private / Other | |

HA5 Pavement Preservation 2021

1 inch = 300 feet



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Pavement Project Life-Cycle Costs Per Lane-Mile

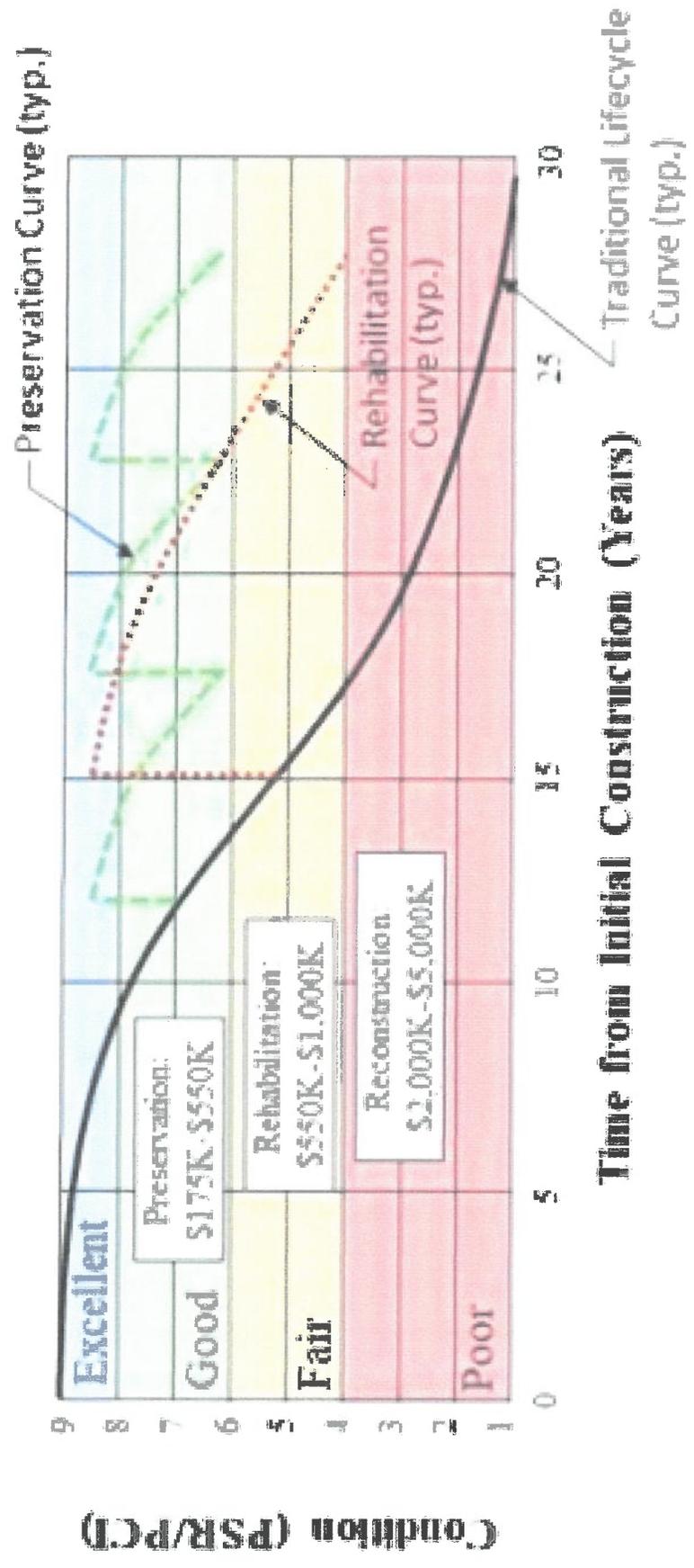


Figure 1-1 Illustration of General Costs and Appropriate Timing for Pavement Remediation (Lane-miles)

**RICHLAND COUNTY
ADMINISTRATION**

2020 Hampton Street, Suite 4069
Columbia, SC 29204
803-576-2050



Agenda Briefing

Prepared by:	Jennifer Wladischkin	Title:	Procurement Manager
Department:	Finance	Division:	Procurement
Date Prepared:	July 07, 2021	Meeting Date:	July 27, 2021
Legal Review	Elizabeth McLean via email	Date:	July 12, 2021
Budget Review	James Hayes via email	Date:	July 12, 2021
Finance Review	Stacey Hamm via email	Date:	July 12, 2021
Approved for consideration:	Assistant County Administrator	John M. Thompson, Ph.D., MBA, CPM	
Committee	Administration & Finance		
Subject:	Approval of award of Pavement Preservation Services using "Pitch Black"		

STAFF'S RECOMMENDED ACTION:

Staff recommends approval of the award of a contract for pavement preservation services utilizing "Pitch Black" product on various paved County roads to Weaver Construction Services in the amount of \$293,135.65.

REQUEST FOR COUNCIL RECONSIDERATION: Yes

FIDUCIARY:

Are funds allocated in the department's current fiscal year budget?	<input checked="" type="checkbox"/>	Yes		No
If no, is a budget amendment necessary?		Yes		No

ADDITIONAL FISCAL/BUDGETARY MATTERS TO CONSIDER:

This project will be paid for through a "C" Fund Grant from the County Transportation Committee (CTC). The funds are located in 1200992030.532200/4811000.532200 and are encumbered on Purchase Requisition (PR) R2102194.

COUNTY ATTORNEY'S OFFICE FEEDBACK/POSSIBLE AREA(S) OF LEGAL EXPOSURE:

REGULATORY COMPLIANCE:

None applicable.

MOTION OF ORIGIN:

There is no associated Council motion of origin; however, the project was included in the previous County Council approval of the FY-21 Comprehensive Transportation Improvement Plan (CTIP).

Council Member	
Meeting	
Date	

STRATEGIC & GENERATIVE DISCUSSION:

Pavement Preservation is a method in which roads with pavement condition indexes (PCI) of between 60 and 80 are reviewed for application of preservation material in order to extend the road’s useful life. This will save money by delaying the need for large, expensive road reconstruction projects (without sacrificing the maintenance quality of the road). By applying treatment to appropriate candidate roads at the right time, the useful life of the pavement can be extended for relatively little cost. See attached Pavement Project Life-Cycle Costs per Mile exhibit. For this project we are using a product known as “Pitch Black” which is a thick seal coat material application more specifically useful on roads with a PCI value of around 70. Both the DPW Roads and Drainage crews and the Engineering department worked together to select the roads that were good candidates for Pavement Preservation and have proper Council District distribution. Pitch Black will be applied to the below listed roads and DPW will monitor its condition over time:

District 1

- Bamboo Grove Ct
- Baywood Ct
- Harbors Mist Dr
- Shores Edge Dr
- Water Pointe Ln
- Millplace Dr
- Millplace Lp
- Cabin Dr
- Milford Park Dr

District 6

- Dean Hall Ln
- Rosebank Dr
- Hampton Trace

District 10

- Abbott Rd
- Bluff Industrial Blvd

District 11

- Saddlebrook Ln

A Request for Bids (RFB) RC-431-B-2021 was issued, and there was one (1) response. The Procurement Division Staff reviewed the submittal and Weaver Construction Services is duly licensed in South Carolina to perform this work. Weaver Construction Services bid was below the Engineer’s Estimate. They are the lowest responsive and responsible bidder and, therefore, are recommended for award.

ADDITIONAL COMMENTS FOR CONSIDERATION:

None

ATTACHMENTS:

1. Bid Tabulation
2. Location Map
3. Pavement Project Life Exhibit.

RC-431-B-2021 Asphalt Preservation Project
Due 5/28/2021 @ 2:00PM

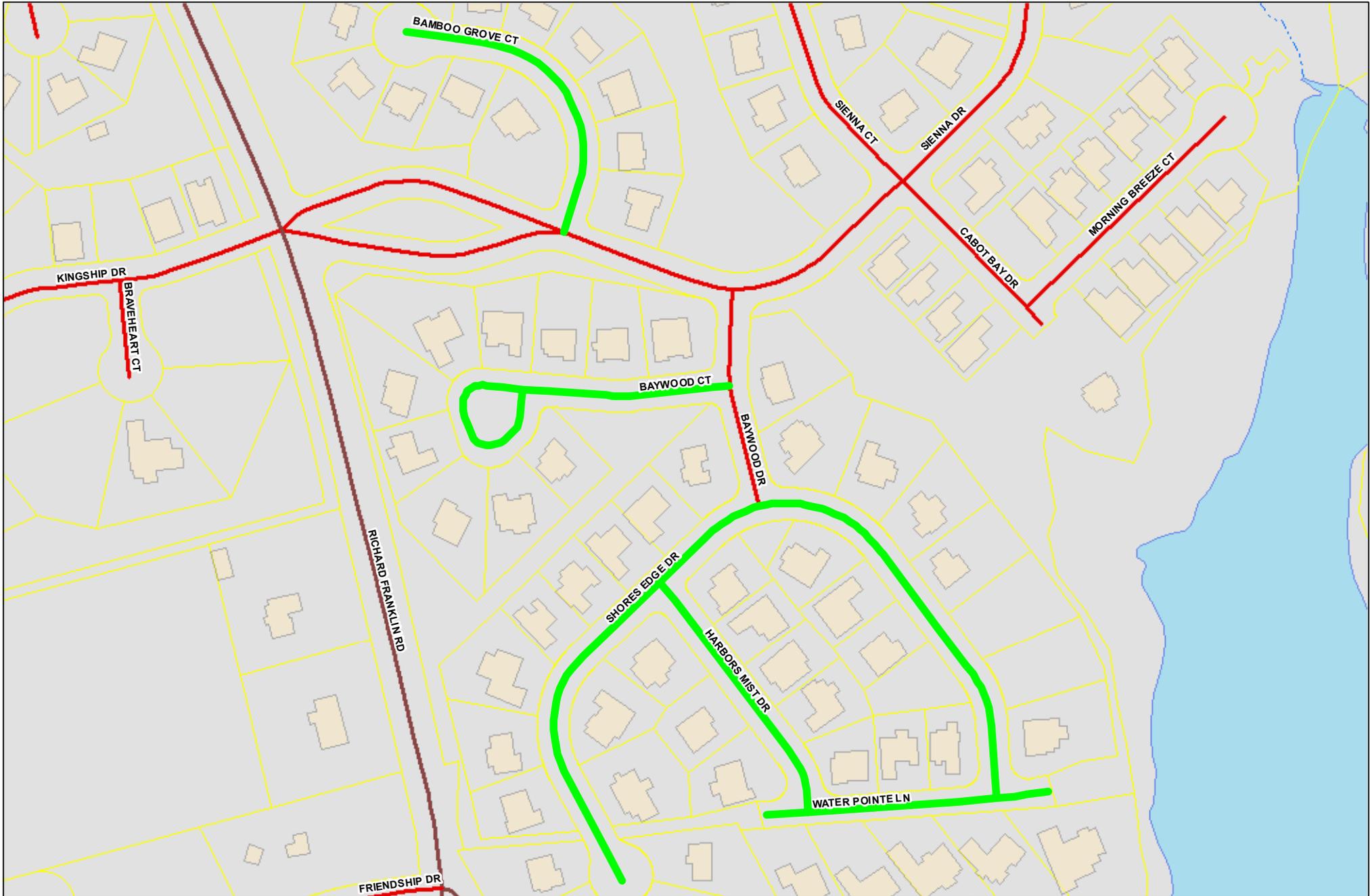
Pitch Black Premium Seal Coat Asphalt Preservation Treatment for
selected County Paved Roads

Total Cost

**WEAVER CONSTRUCTION
SERVICES, INC.**

\$293,135.65

Lakeside at Ballentine

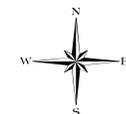


Legend

- █ Pavement Preservation 2021
- Streams
- Buildings
- Parcels
- Roads**
- Other
- County Paved
- - - County Unpaved
- Private / Other
- SCDOT
- Interstate
- Proposed
- None

Pitch Black Pavement Preservation 2021

1 inch = 200 feet



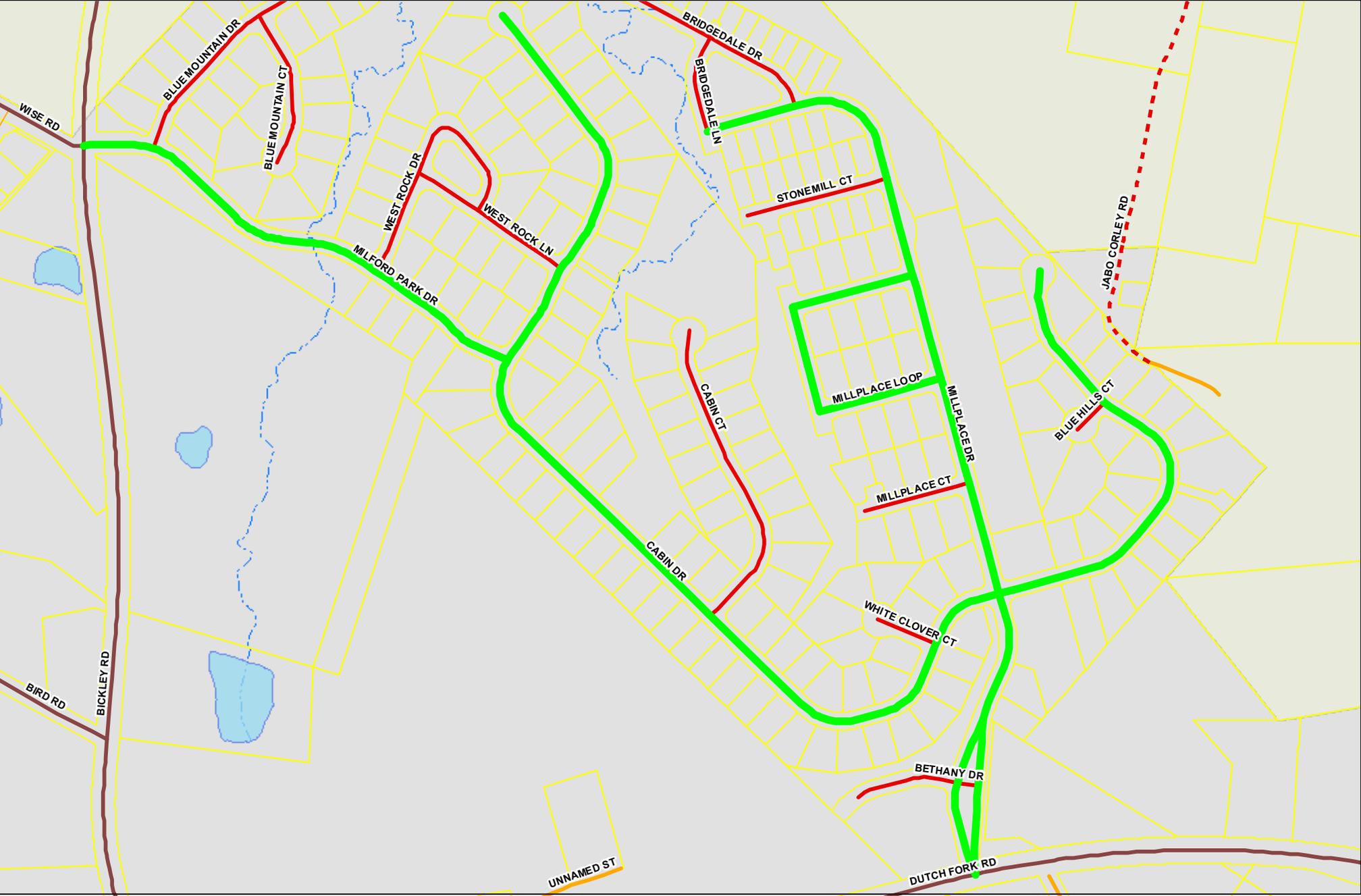
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Milford Park

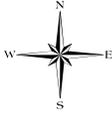


Legend

- █ Pavement Preservation 2021
- Streams
- Parcels
- Impo
- Roads**
- Other
- County Paved
- - - County Unpaved
- Private / Other
- SCDOT
- Interstate
- Proposed
- None

Pitch Black Pavement Preservation 2021

37 of 61 inch = 360 feet



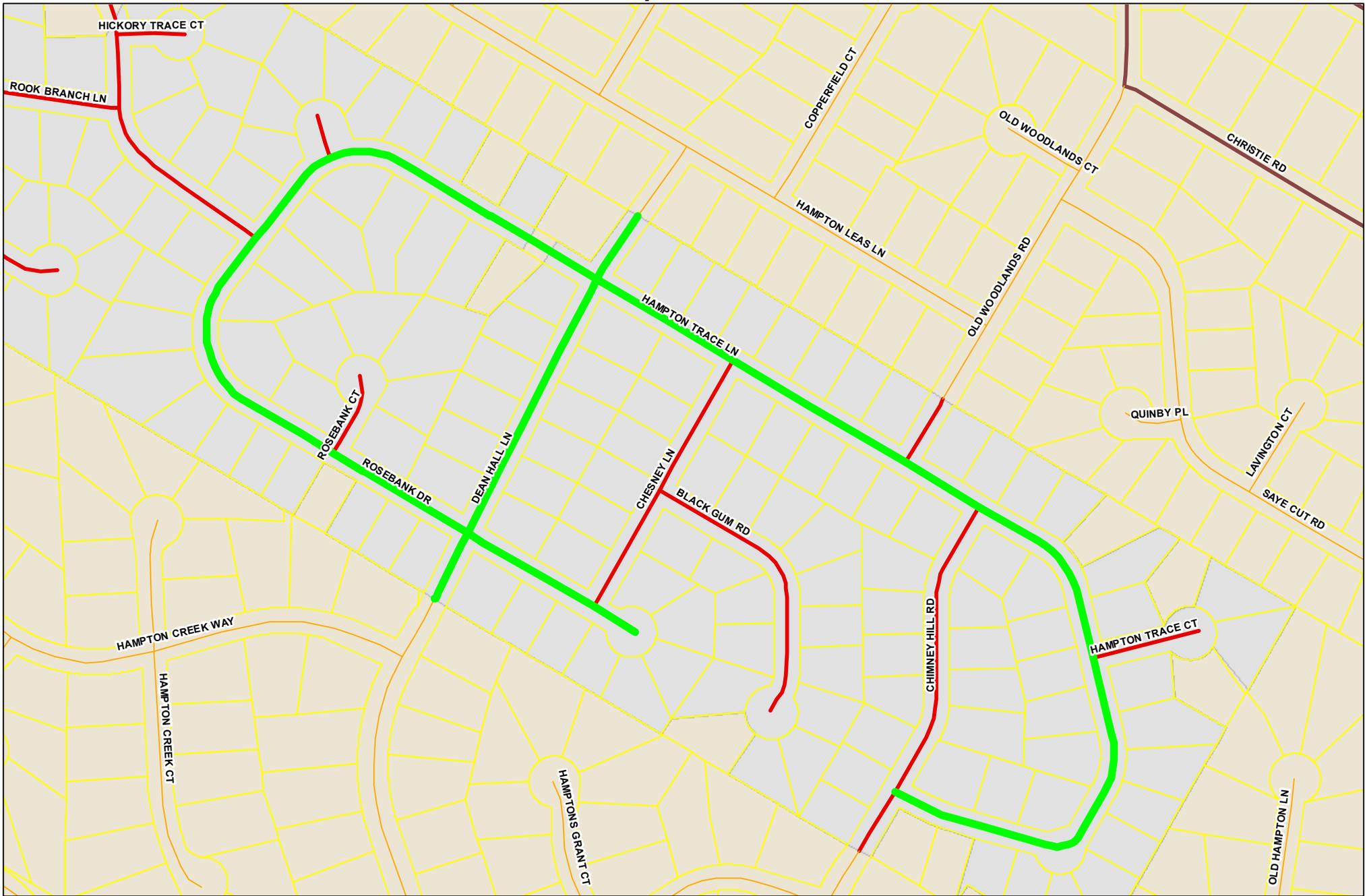
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Hampton Trace



Legend

- | | | |
|----------------------------|-----------------|------------|
| Pavement Preservation 2021 | Roads | SCDOT |
| Streams | Other | Interstate |
| Parcels | County Paved | Proposed |
| Columbia | County Unpaved | None |
| | Private / Other | |

Pitch Black Pavement Preservation 2021

1 inch = 250 feet
38 of 64



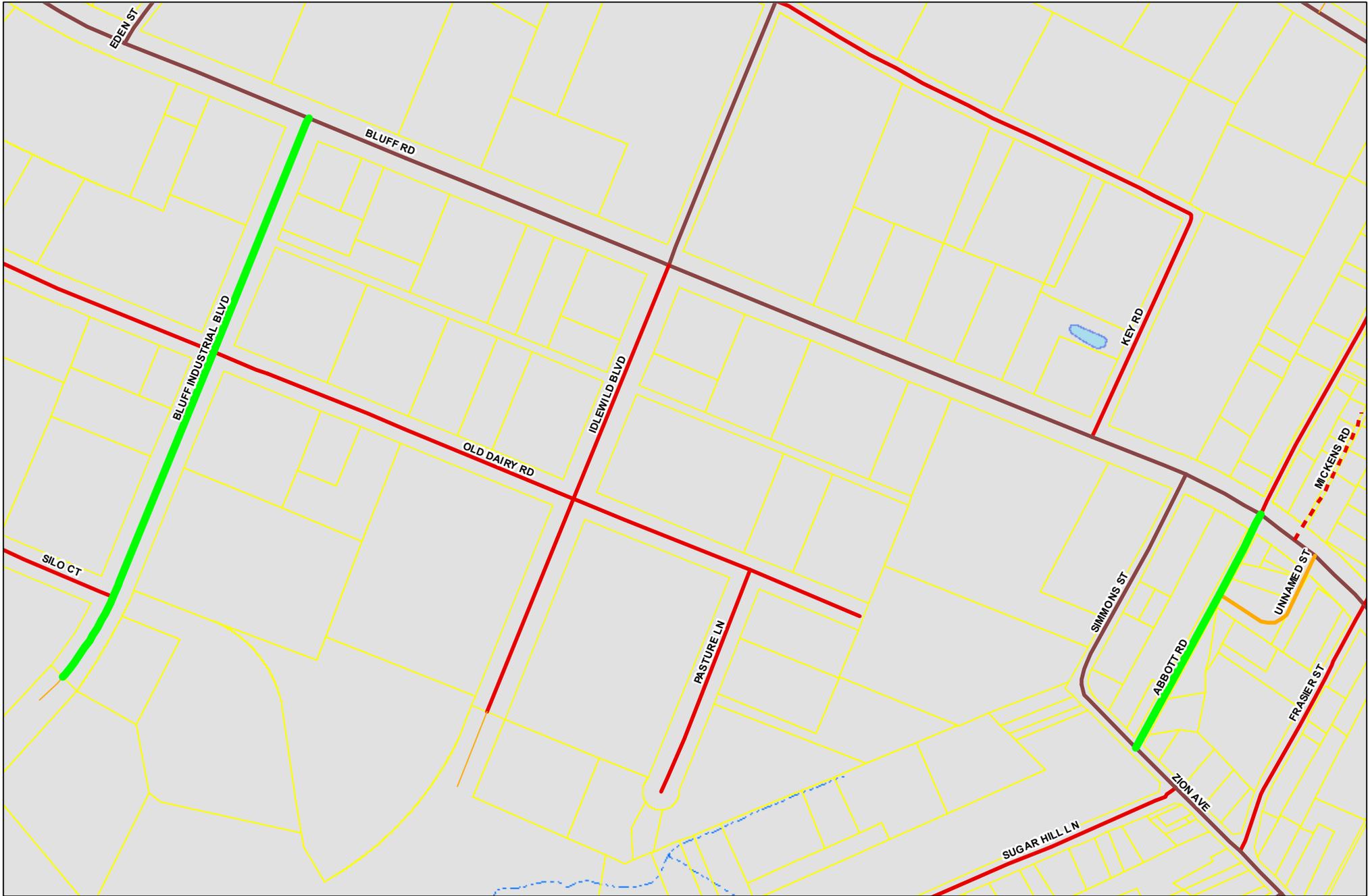
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Arthurtown



Legend

- | | | |
|----------------------------|-----------------|------------|
| Pavement Preservation 2021 | Roads | SCDOT |
| Streams | Other | Interstate |
| Parcels | County Paved | Proposed |
| | County Unpaved | None |
| | Private / Other | |

Pitch Black Pavement Preservation 2021

1 inch = 365 feet
39 of 64



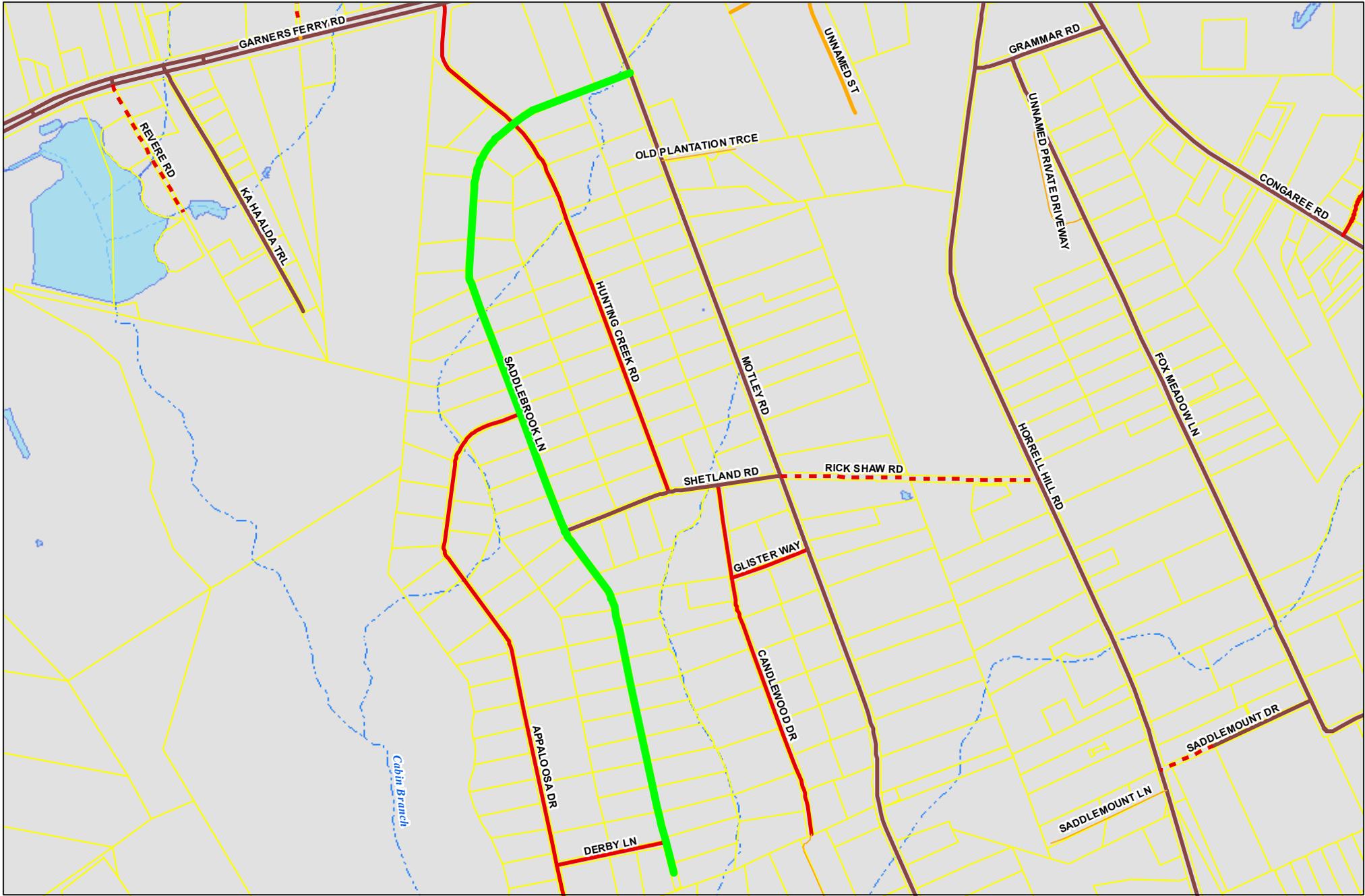
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Saddlebrook Lane



Legend

- | | | |
|----------------------------|-----------------|------------|
| Pavement Preservation 2021 | Roads | SCDOT |
| Streams | Other | Interstate |
| Parcels | County Paved | Proposed |
| | County Unpaved | None |
| | Private / Other | |

Pitch Black Pavement Preservation 2021

1 inch = 1,000 feet
40 of 64



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Pavement Project Life-Cycle Costs Per Lane-Mile

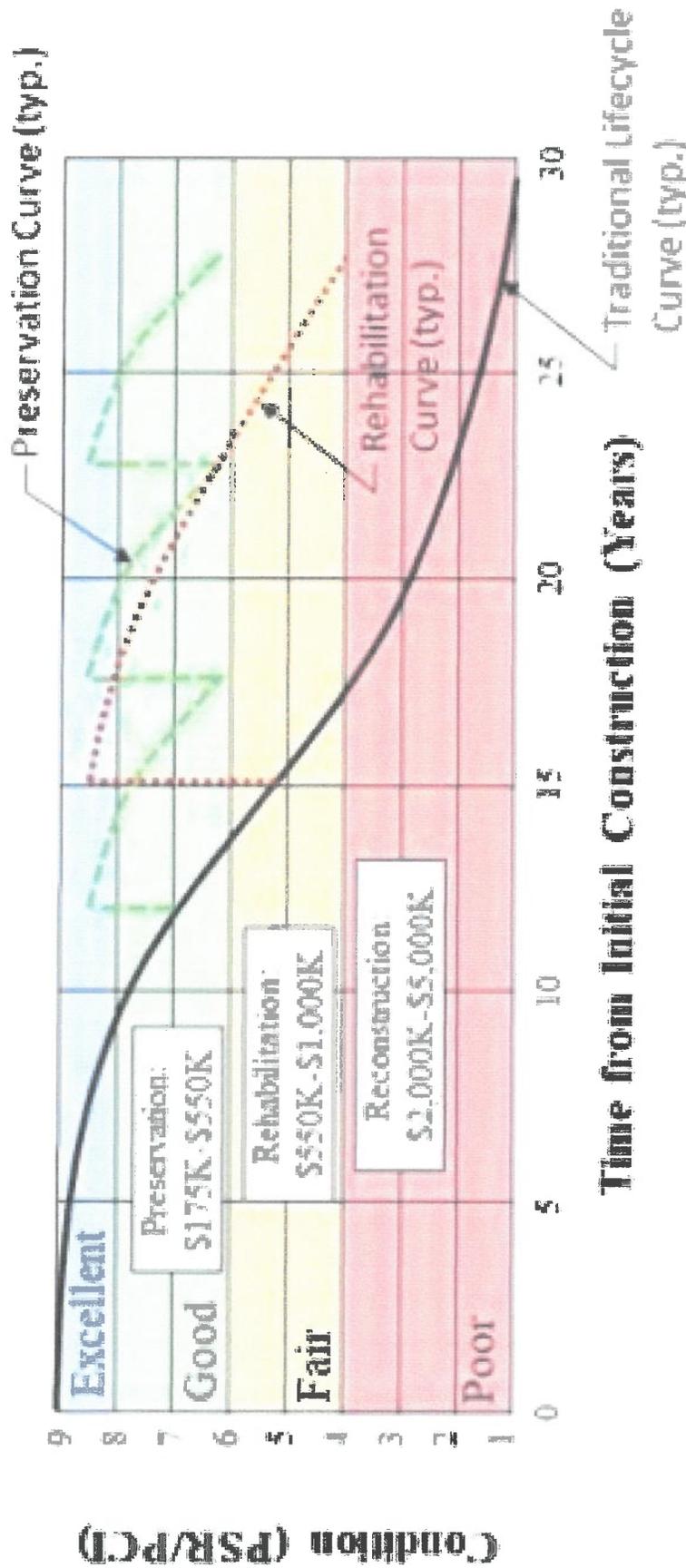


Figure 1-1 Illustration of General Costs and Appropriate Timing for Pavement Remediation (Lane-miles)

**RICHLAND COUNTY
ADMINISTRATION**

2020 Hampton Street, Suite 4069
Columbia, SC 29204
803-576-2050



Agenda Briefing

Prepared by:	Michael A. Byrd	Title:	Director
Department:	Emergency Services	Division:	EMS
Date Prepared:	July 12, 2021	Meeting Date:	July 27, 2021
Legal Review	Elizabeth McLean via email	Date:	July 12, 2021
Budget Review	James Hayes via email	Date:	July 12, 2021
Finance Review	Stacey Hamm via email	Date:	July 13, 2021
Approved for consideration:	Assistant County Administrator	John M. Thompson, Ph.D., MBA, CPM	
Committee	Administration & Finance		
Subject:	Purchase of EKG Monitors		

STAFF'S RECOMMENDED ACTION:

Staff recommends approval to award the purchase of EKG monitors.

Request for Council Reconsideration: Yes

FIDUCIARY:

Are funds allocated in the department's current fiscal year budget?	<input checked="" type="checkbox"/>	Yes		No
If no, is a budget amendment necessary?		Yes		No

ADDITIONAL FISCAL/BUDGETARY MATTERS TO CONSIDER:

Council issued a General Obligation Bond with third reading occurring on October 20, 2020. The bond included funding for the purchase of EKG Monitors.

Funds are available in account: GL / JL Key: 1344995000 / 13442210 - 531200 and encumbered on requisition R2101966.

COUNTY ATTORNEY'S OFFICE FEEDBACK/POSSIBLE AREA(S) OF LEGAL EXPOSURE:

None.

REGULATORY COMPLIANCE:

None applicable.

MOTION OF ORIGIN:

There is no associated Council motion of origin.

Council Member	
Meeting	
Date	

STRATEGIC & GENERATIVE DISCUSSION:

This Council Briefing Document seeks to obtain approval to purchase 45 EKG Monitors and supporting equipment. Supporting equipment includes batteries, chargers, cases, cables, pediatric pads, blood pressure cuff interfaces, power cords, electrodes, etc. Each machine has a built-in 12 lead EKG monitor, defibrillator, noninvasive pacer, SpO2 sensors, EtCO2, telemetry and vital signs monitor. The EKG monitors are replacing machines that have reached the end of life. Parts are no longer available. The new machines will increase the effectiveness of EMS response, reduce down-time of existing monitors and reduce maintenance costs.

After the GO Bond was issued, the Procurement Department issued RFP #RC-416-P-2021, EMS Cardiac Monitors to purchase new EKG machines. There were three vendors that responded to the RFP. The proposals were evaluated based on meeting the scope of work, field evaluations, delivery schedule and price. EMS personnel along with the Richland County Procurement and Contracting Office have reviewed the proposals received. Each vendor provided machines for field testing. Field testing was conducted by Senior Paramedics to determine functionality, ease of use, weight, storage, printing, telemetry, downloading data and durability. The proposals were scored and ranked. The highest ranked Offeror is the LIFEPAK 15 sold by Stryker. The pricing includes an allowance for the trade-in of the old EKG monitors.

ADDITIONAL COMMENTS FOR CONSIDERATION:

None.

ATTACHMENTS:

Cost and vendor Information will be provided by Procurement under separate cover.

**RICHLAND COUNTY
ADMINISTRATION**

2020 Hampton Street, Suite 4069
Columbia, SC 29204
803-576-2050



Agenda Briefing

Prepared by:	Bill Davis		Title:	Director	
Department:	Utilities	Division:			
Date Prepared:	April 12, 2021	Meeting Date:	July 27, 2021		
Legal Review	Elizabeth McLean via email		Date:	July 22, 2021	
Budget Review	James Hayes via email		Date:	July 14, 2021	
Finance Review	Stacey Hamm via email		Date:	July 13, 2021	
Approved for consideration:	Assistant County Administrator	John M. Thompson, Ph.D., MBA, CPM			
Committee	Administration & Finance				
Subject:	Request approval to connect 2312 and 2314 Johnson Marina Road, Chapin, SC 29036 to the RCU sewer system at Point De Haven Road. TMS # 01315-01-14 and 01315-01-17 / CAP B-2021011				

STAFF'S RECOMMENDED ACTION:

A Willingness to Serve Letter has been issued (see attached). Staff recommends that County Council approve the request to serve the proposed two single-family homes connection.

Request for Council Reconsideration: Yes

FIDUCIARY:

Are funds allocated in the department's current fiscal year budget?		Yes		No
If no, is a budget amendment necessary?		Yes		No

ADDITIONAL FISCAL/BUDGETARY MATTERS TO CONSIDER:

The proposed residential connections will be at no cost to the County. However, the owners of the properties will pay a total of \$8000 in sewer tap fees and a monthly sewer service fee (64.03*2= \$128.06) to the County. The homeowners are paying the cost to hook up.

COUNTY ATTORNEY'S OFFICE FEEDBACK/POSSIBLE AREA(S) OF LEGAL EXPOSURE:

None.

REGULATORY COMPLIANCE:

If this request is denied, RCU may have to respond to the South Carolina Department of Health and Environmental Control (SC DHEC), confirming that we refuse sewer service to the residential units, even though the sewer is available and accessible. In addition, the connections to the two homes provide an asset to the County and contribute positively to protecting the environment since the parcels mentioned above are located near Lake Murray.

MOTION OF ORIGIN:

There is no associated Council motion of origin.

Council Member	
Meeting	
Date	

STRATEGIC & GENERATIVE DISCUSSION:

RCU submits information on all new developments to County Council for sewer service connections approval before proceeding with the Delegated Review Program (DRP) to keep the council informed. Once RCU receives approval from County Council to serve the homes, the owners can proceed with designing the system in accordance with the DRP.

The initial request was received on April 1, 2021, from HB Engineering Company, Inc. for sewer extension availability for the proposed development. The proposed connection, consisting of two single-family homes and the force main, is located at 2312 and 2314 Johnson Marina Road, Chapin, SC 29036, as shown in Figures 1, a and b. The two homes will generate an average daily flow of 600 gallons per day (GPD) of wastewater. RCU staff evaluated the request following our Capacity Assurance Program (CAP) and has determined that we currently have adequate capacity to accept this additional wastewater.

RCU will treat the sewer at the Broad River Wastewater Treatment Plant. If the County Council denies the request for sewer service connection to our sewer system, the owners will install individual septic tanks for each lot, which may cause an environmental issue in the future, and no additional sewer infrastructure or fees will be provided to the County.

The table below summarizes the project

Project Name	Project Address	TMS	Number of Units	Sewer/ Tap Revenue	Monthly Revenue for Sewer	Meets Zoning Requirements?	Notes
Johnson Marina force main extension	2312 and 2314 Johnson Marina Road	R01315-01-14 and R01315-01-17	2	\$8000	\$128.06	Yes See Figure 2	

Figure 1: Location of the Proposed force main extension: TMS # R01315-01-14 and R01315-01-17

A.



B.

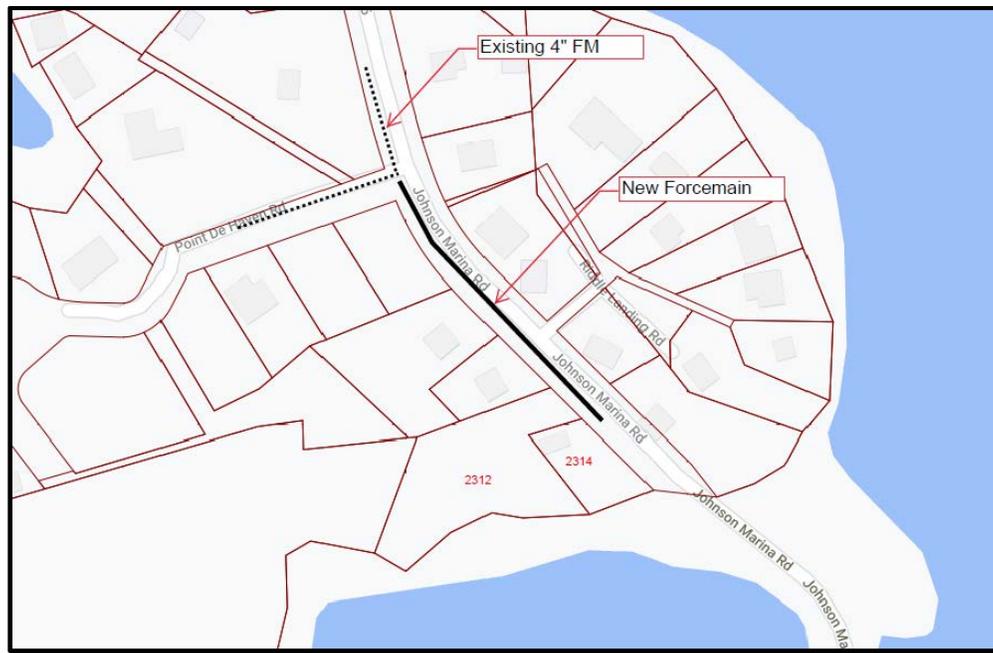
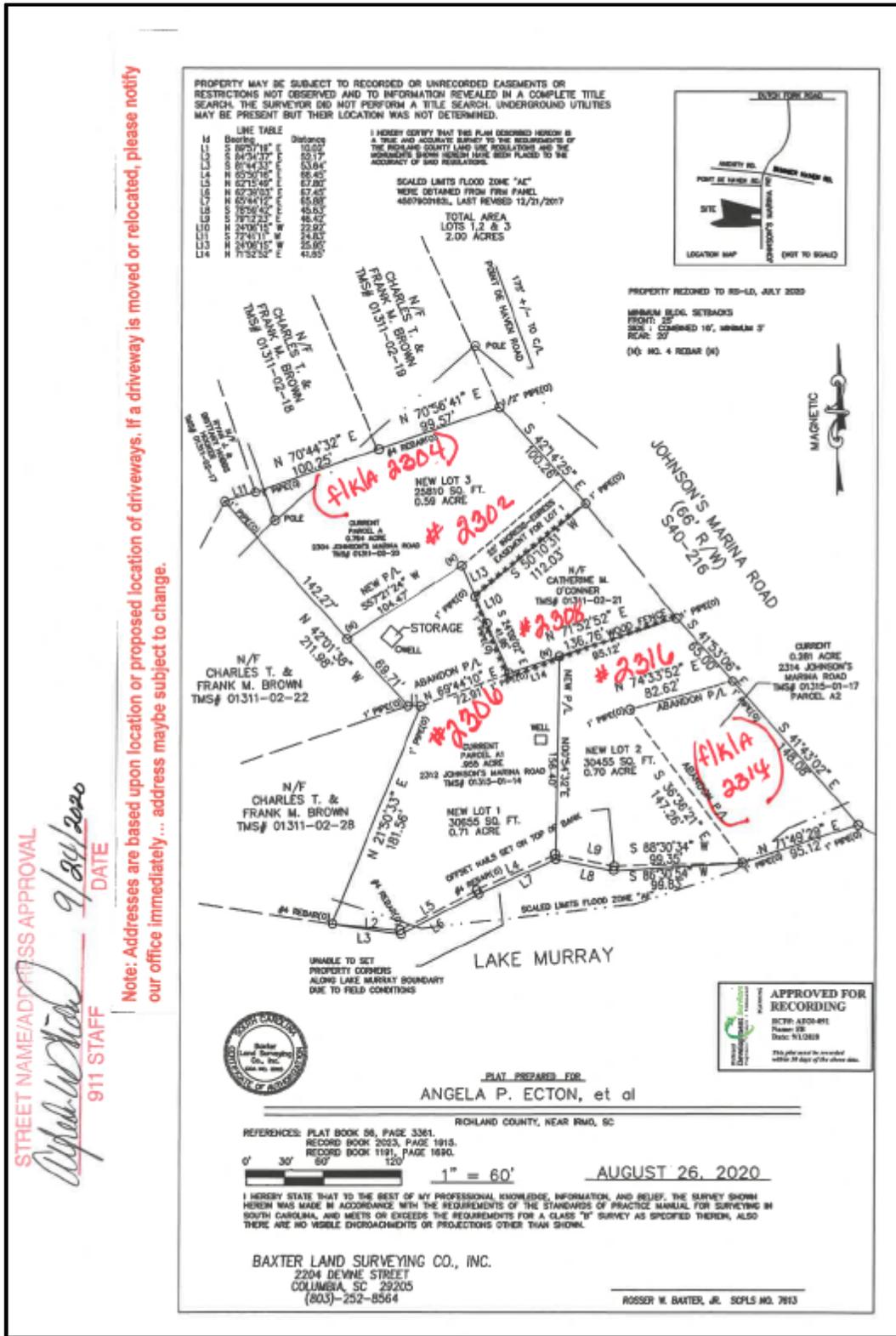


Figure 2: Zoning Information



Willingness to Serve Letter



April 8, 2021

Tom Britt
HB Engineering, Inc.
720 Old Cherokee Road
Lexington, SC 29072

John A. Ecton
Ecton Law Firm, PA

Re: Willingness to Serve Letter
Forcemain extention for 2312 & 2314 Johnson Marina Road
TMS # R01315-01-17

Dear Mr. Britt:

In response to your revised request on April 1, 2021, regarding sanitary sewer availability for the above-referenced parcel, Richland County Utilities (RCU) currently has the capacity to serve 2 REUs with average daily flow of (600 gpd) for the development. To connect to RCU sewer system, a forcemain pipeline extension is required to run from the parcel mentioned above (2314 Johnson Marina Road) to the intersection of Johnson Marina Road and Point De Haven Road, where it will connect to an existing forcemain. The new forcemain would run in the right-of-way of Johnson Marina Road. In addition, the lift stations on the private properties to be owned and maintained by the above-listed home owners, each home owner would have a new residential type lift station with a 2" PVC discharge line that will connect to the new forcemain described above. There will be check valves and shut-off valves located near the road right-of-way for each connection.

Be advised, while sewer capacity may be available, we are not implying requirements for zoning and permitting in accordance with local jurisdictions have been met. RCU has no authority to approve or comment on zoning or other types of permits. This letter pertains only to sewer capacity and our willingness to provide sewer service. Please contact local authorities for any information regarding additional approvals.

Your request has been entered into our Capacity Assurance Program as CAP B-2021011 and will be presented to the Administration and Finance (A&F) Committee for approval of our request to serve the future development. If our request to serve is approved by the A&F Committee, it will be moved to the Council for final approval.

Upon Council's approval, you will be able to proceed with design and submit plans and specifications in accordance with our Delegated Review Program (DRP). Also, the developer will meet RCU regulations and SCDHEC R61.61 standards.



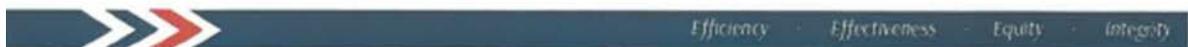
The availability is valid for twelve (12) months from the date of council approval. If you have any questions, please contact me at 803-401-0042.

Sincerely,



William H. Davis, PE
Director of Utilities

Cc: Tariq Hussain, Deputy Director of Utilities
Sahad Khilqa, Ph.D., Sanitary Engineer



**RICHLAND COUNTY
ADMINISTRATION**

2020 Hampton Street, Suite 4069
Columbia, SC 29204
803-576-2050



Agenda Briefing

Prepared by:	Ronaldo D. Myers	Title:	Director
Department:	Alvin S. Glenn Detention Center	Division:	
Date Prepared:	June 16, 2021	Meeting Date:	July 27, 2021
Legal Review	Elizabeth McLean via email	Date:	July 13, 2021
Budget Review	James Hayes via email	Date:	July 13, 2021
Finance Review	Stacey Hamm via email	Date:	July 13, 2021
Approved for consideration:	Assistant County Administrator	John M. Thompson, Ph.D., MBA, CPM	
Committee	Administration & Finance		
Subject:	Fire Suppression Sprinkler Head Replacement Upgrade		

STAFF’S RECOMMENDED ACTION:

Staff recommends approval of the Fire Suppression Sprinkler Head Replacement upgrade.

Request for Council Reconsideration: Yes

FIDUCIARY:

Are funds allocated in the department’s current fiscal year budget?	<input checked="" type="checkbox"/>	Yes		No
If no, is a budget amendment necessary?		Yes		No

ADDITIONAL FISCAL/BUDGETARY MATTERS TO CONSIDER:

The funds were requested in biannual budget. Funds are available in 1344995000.530300/13442100.530300 and encumbered on requisition R2102149.

COUNTY ATTORNEY’S OFFICE FEEDBACK/POSSIBLE AREA(S) OF LEGAL EXPOSURE:

None.

REGULATORY COMPLIANCE:

Presently, Alvin S. Glenn Detention Center (ASGDC) is not out of compliance; however, because the sprinkler heads are obsolete and cannot be purchased, all sprinkler heads have to be replaced in five detainee housing units in Phase 5.

MOTION OF ORIGIN:

There is no associated Council motion of origin.

Council Member	
Meeting	
Date	

STRATEGIC & GENERATIVE DISCUSSION:

Staff planned for the expenditure to replace the sprinkler head for Phase 5. Funds have been budgeted for this task.

In May 2021, Procurement conducted Solicitation # RC-429-B-2021, "Sprinkler Heads for ASGDC," which was publicly advertised. There was (1) respondent to the Request for Bid. Upon review, Crawford Sprinkler Co. of SC, Inc. was deemed the lowest, responsive, responsible bidder on this project.

ADDITIONAL COMMENTS FOR CONSIDERATION:

All work is to be completed in accordance with National Fire Protection Association (NFPA) NFPA 13 Standard for the Installation of Sprinkler Systems.

ATTACHMENTS:

1. Tab sheet

RC-429-B-2021 Sprinkler Heads for ASGDC
Due: 6/3/2021 @ 3:00PM

Crawford Sprinkler

Total Cost \$ 108,000.64

**RICHLAND COUNTY
ADMINISTRATION**

2020 Hampton Street, Suite 4069
Columbia, SC 29204
803-576-2050



Agenda Briefing

Prepared by:	Ronald D. Myers		Title:	Director	
Department:	Alvin S. Glenn Detention Center	Division:			
Date Prepared:	July 09, 2021	Meeting Date:	July 27, 2021		
Legal Review	Elizabeth McLean via email		Date:	July 21, 2021	
Budget Review	James Hayes via email		Date:	July 21, 2021	
Finance Review	Stacey Hamm via email		Date:	July 21, 2021	
Approved for consideration:	Assistant County Administrator	John M. Thompson, Ph.D., MBA, CPM			
Committee	Administration & Finance				
Subject:	Home Detention/Electronic Monitoring for Detainees				

STAFF’S RECOMMENDED ACTION:

Staff recommends approval of the Home Detention/Electronic Monitor (EM) with the highest ranked offeror for Home Detention/Electronic Monitoring services for the Alvin S. Glenn Detention Center (ASGDC).

Request for Council Reconsideration: Yes

FIDUCIARY:

Are funds allocated in the department’s current fiscal year budget?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
If no, is a budget amendment necessary?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No

ADDITIONAL FISCAL/BUDGETARY MATTERS TO CONSIDER:

The program is designed to be paid for by the detainee. In cases where the detainee has been declared indigent, the Alvin S. Glenn Detention Center pays the County rate for monitoring. However, the cost of the program continues to increase due to the number of reduced and waived fees to the detainees. In addition to indigent expenses, if a detainee stops payment of fees and the fees cannot be collected, the County pays those fees as well. Currently, over 75% of the detainees on electronic monitoring is paid by Richland County. The current annual cost is approximately \$650,000.00.

The detention center has been using surplus funds due to vacancy recovery to absorb the rising costs of the program; however, there are concerns about the sustainability of this funding method. The electronic monitoring program has allowed the County to reduce the need to build additional housing units.

COUNTY ATTORNEY’S OFFICE FEEDBACK/POSSIBLE AREA(S) OF LEGAL EXPOSURE:

None.

REGULATORY COMPLIANCE:

None applicable.

MOTION OF ORIGIN:

There is no associated motion of origin.

Council Member	
Meeting	
Date	

STRATEGIC & GENERATIVE DISCUSSION:

The Alvin S. Glenn Detention Center (ASGDC) is an essential part of the criminal justice system in Richland County. ASGDC serves as the intake center for unsentenced misdemeanor and/or felony detainees/inmates and as an incarceration facility for sentenced offenders. It provides facilities for the detention of both unsentenced detainees/inmates and sentenced inmates in a minimum, medium and maximum security environment. The County endorses an electronic home detention program, through its ordinance Chapter 1 Sec. 1-17 and pursuant to S.C. Code 1976, § 24-13-1530, in which such program may be used by the magistrates of Richland County as an alternative to incarceration for low risk, nonviolent adult and juvenile offenders, as selected by the court as an alternative to incarceration.

A Request for Proposal was issued on May 26, 2021, and there were five submittals. An evaluation team comprised of various stakeholders evaluated the submittals and Offender Management Services was the highest ranked Offeror. Staff recommends award of a contract to Offender Management Services, LLC in the amount of \$80,250 per month.

ADDITIONAL COMMENTS FOR CONSIDERATION:

None.

ATTACHMENTS:

1. Confidential scoring will be provided under separate cover



Agenda Briefing

Prepared by:	Jennifer Wladischkin	Title:	Procurement Manager
Department:	Finance	Division:	Procurement
Date Prepared:	July 08, 2021	Meeting Date:	July 27, 2021
Legal Review	Elizabeth McLean via email	Date:	July 13, 2021
Budget Review	James Hayes via email	Date:	July 19, 2021
Finance Review	Stacey Hamm via email	Date:	July 14, 2021
Approved for consideration:	Assistant County Administrator	Lori J. Thomas, MBA, CGFO	
Committee	Administration & Finance		
Subject:	Design Services for the Consolidated Public Safety Complex		

STAFF’S RECOMMENDED ACTION:

Staff recommends approval to enter into negotiations with the top ranked firm. If the County cannot reach mutually agreeable terms with the top ranked offeror, negotiations will be terminated and will be resumed with the second highest ranked offer, and so on, until a fair and reasonable contract in the best interests of the County can be reached. Upon successful negotiations, a recommendation of award will be presented for Council approval.

Request for Council Reconsideration: Yes

FIDUCIARY:

Are funds allocated in the department’s current fiscal year budget?		Yes	<input checked="" type="checkbox"/>	No
If no, is a budget amendment necessary?		Yes	<input checked="" type="checkbox"/>	No

ADDITIONAL FISCAL/BUDGETARY MATTERS TO CONSIDER:

Per Council motion, at time of contract presentation for Council approval, the County will proceed with issuance of General Obligation Bonds to fund this project. Staff will move forward at coming meetings with a General Obligation bond ordinance and Reimbursement Resolution for consideration to fund this project.

COUNTY ATTORNEY’S OFFICE FEEDBACK/POSSIBLE AREA(S) OF LEGAL EXPOSURE:

REGULATORY COMPLIANCE:

None applicable.

MOTION OF ORIGIN:

“To direct staff to immediately move forward, as expeditiously as possible, with the 911 Center, as discussed in Executive Session.”

Council Member	Bill Malinowski, District 1
Meeting	Regular Session
Date	June 15, 2021

STRATEGIC & GENERATIVE DISCUSSION:

Currently, the County’s 9-1-1 Call Center is housed in an inadequate space in the City of Columbia's Fire/Rescue Headquarters located at 1800 Laurel Street, Columbia, SC. This facility is outdated and does not fully meet the requirements associated with the County and City of Columbia's population. Additionally, the technology currently used is outdated and needs to be upgraded to meet current standards.

The Richland County Crime Lab is currently located at the Richland County Sheriff's Headquarters located at 5623 Two Notch Rd., Columbia, South Carolina. This facility does not have enough space to perform the required services and the volume associated with the Richland County population. Additionally, the equipment is outdated and operating requirements for this equipment is insufficient. With new technologies emerging, future equipment will be needed, thereby requiring additional space. The current space also does not allow for certain needed services to be handled in-house, and must be subcontracted out, resulting in high costs and loss of control of operation.

The housing of the State Probation, Pardon & Parole agency is legislatively mandated under Section 24-21-270 of the South Carolina Code of Laws which states “The governing body of each county in which a probation agent serves shall provide, in or near the courthouse, suitable office space for such agent.”. The SC Department of Probation, Pardon, and Parole for Richland County is currently located in an approximately 21,000 square foot facility on 1221 Gregg St., Columbia, South Carolina. This facility is in substandard condition, and the staff have been temporarily relocated to various other locations. The current facility also has numerous environmental conditions such as poor air circulation, outdated building systems and required up-fits (roofing, windows, etc.) that exceed the value of the building.

At the March 3, 2020 Council meeting Council voted “To instruct the Administrator to move forward with the due diligence for the Burlington store to be used for the 911 Services and contract modification, as discussed in Executive Session.” The County issued a Request for Qualifications on December 11, 2020 for Architect/Engineering Firms to perform tasks related to the design of the “Consolidated Public Safety Complex” which includes the 911 Call Center, Crime Lab and offices of the State Department of Probation, Pardon & Parole. There were seven submittals received. An evaluation committee ranked the seven firms and a short list of the top three firms was developed. The short listed firms were invited to participate in an interview with the evaluation committee. The evaluation committee finalized scoring and the ranking of the short list was finalized.

Staff recommends entering into negotiations with the top ranked firm. If the County cannot reach mutually agreeable terms with the top ranked offeror negotiations will be terminated and will be

conducted with the second highest ranked offer, and so on, until a fair and reasonable contract in the best interests of the County can be reached. Upon successful negotiations, a recommendation of award will be presented for Council approval.

ADDITIONAL COMMENTS FOR CONSIDERATION:

ATTACHMENTS:

1. Evaluation will be provided by Procurement under separate cover.



Agenda Briefing

Prepared by:	Lori Thomas	Title:	Assistant County Administrator	
Department:	Administration	Division:		
Date Prepared:	July 12, 2021	Meeting Date:	July 27, 2021	
Legal Review	Elizabeth McLean via email	Date:	July 16, 2021	
Budget Review	James Hayes via email	Date:	July 22, 2021	
Finance Review	Stacey Hamm via email	Date:	July 21, 2021	
Approved for consideration:	County Administrator	Leonardo Brown, MBA, CPM		
Committee	Administration & Finance			
Subject:	Reimbursement Resolution for Public Safety Complex Bonds			

STAFF’S RECOMMENDED ACTION:

Staff recommends approval of the Reimbursement Resolution for expenses not to exceed \$20,000,000 related to the issuance of General Obligation bonds to acquire, construct, renovate, improve and equip the Public Safety Complex at the former Burlington Building at Columbia Place Mall.

Request for Council Reconsideration: Yes

FIDUCIARY:

Are funds allocated in the department’s current fiscal year budget?		Yes	<input checked="" type="checkbox"/>	No
If no, is a budget amendment necessary?		Yes	<input checked="" type="checkbox"/>	No

ADDITIONAL FISCAL/BUDGETARY MATTERS TO CONSIDER:

Please see Attachment – Resolution Regarding the Intent of Richland County, South Carolina to Reimburse Itself for Expenditures from the Proceeds of Tax-Exempt Obligations.

COUNTY ATTORNEY’S OFFICE FEEDBACK/POSSIBLE AREA(S) OF LEGAL EXPOSURE:

None.

REGULATORY COMPLIANCE:

None applicable.

MOTION OF ORIGIN:

There is no associated Council motion of origin.

Council Member	
Meeting	
Date	

STRATEGIC & GENERATIVE DISCUSSION:

It is the intent of staff, as per Council instructions, to issue General Obligation Bonds to fund the construction/renovation of the former Burlington Building at Columbia Place Mall to house a Public Safety Complex to include the E-911 Center, Forensics Lab and Probation, Pardon and Parole. It is also Council's desire to expedite this process as much as possible. To do this, while developing a final required budget, certain costs may arise that would be a part of this project and are eligible to be funded through the use of bond funds such as design costs and other related expenditures. For the County to be able to reimburse itself for unbudgeted costs related to this project that do arise prior to issuance, it is recommended that a reimbursement resolution be put into place.

Staff requests the approval of the Reimbursement Resolution for expenses not to exceed \$20,000,000 related to the issuance of General Obligation bonds to acquire, construct, renovate, improve and equip the Public Safety Complex at the former Burlington Building at Columbia Place mall. It is the intent of staff, as per Council instructions, to issue General Obligation Bonds to fund the construction/renovation of the building prior to fiscal year end 2022. A proposed bond ordinance is forthcoming at the September Administration and Finance Committee.

This measure will protect the County's General Fund balance while still allowing the project to move forward as quickly as possible.

ADDITIONAL COMMENTS FOR CONSIDERATION:

This type of document is regularly used in bond issuance to allow the most effective use of funds and is considered a best practice in such circumstances.

ATTACHMENTS:

1. A Resolution – Resolution Regarding The Intent Of Richland County, South Carolina To Reimburse Itself For Expenditures From The Proceeds Of Tax-Exempt Obligations

A STATE OF SOUTH CAROLINA)
)
COUNTY OF RICHLAND)

A RESOLUTION

RESOLUTION REGARDING THE INTENT OF RICHLAND COUNTY, SOUTH CAROLINA TO REIMBURSE ITSELF FOR EXPENDITURES FROM THE PROCEEDS OF TAX-EXEMPT OBLIGATIONS

WHEREAS, the Internal Revenue Service and U.S. Treasury Department have promulgated Section 1.150-2 of the Treasury Regulations (“Regulations”) which authorizes an issuer to reimburse itself for expenditures made with respect to projects prior to the issuance of tax-exempt obligations for the projects;

WHEREAS, in order to be eligible for reimbursement, the Regulations require that the governing body of the issuer declare an official intent to reimburse an expenditure prior to or not later than 60 days following the payment of the expenditure;

WHEREAS, the County Council of Richland County, South Carolina (“County”), has determined that it is in the best interest of the County to acquire, construct, renovate, improve and equip a Public Safety Complex (“Project”);

WHEREAS, the County expects that it will issue tax-exempt obligations (“Obligations”) and utilize the proceeds therefrom to finance all or a portion of the costs of the Project; and

WHEREAS, the County has incurred, or expects to incur, expenditures (“Expenditures”) in connection with the Project from funds currently available to the County prior to the execution and delivery of the Obligations and intends, and reasonably expects, to reimburse itself for the Expenditures from the proceeds of the sale of the Obligations.

NOW THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF RICHLAND COUNTY, SOUTH CAROLINA:

Section 1. Official Declaration of Intent. The County presently intends, and reasonably expects, to reimburse itself for Expenditures incurred and paid by the County on or after the date occurring 60 days prior to the date of adoption of this Resolution from a portion of the proceeds of the Obligations. The County reasonably expects to issue the Obligations to finance the costs of the Project and the maximum principal amount that the County expects to reimburse itself from the proceeds of the Obligations for the costs of the Projects is not exceeding \$20,000,000.

Section 2. Compliance with Regulations. This Resolution is a declaration of the County’s official intent under Regulation §1.150-2 to evidence the County’s intent to reimburse itself for Expenditures from the Obligations. The County understands that Expenditures which may be reimbursed are limited to Expenditures which are (a) properly chargeable to a capital account (or would be so chargeable with a proper election or with the application of the definition of “placed in service” under Regulation §1-150-2) under general federal income tax principles; or (b) certain *de minimis* or preliminary expenditures satisfying the requirements of Regulation §1.150-2(f).

Section 3. Effective Date. This Resolution is effective immediately on the date of its adoption.

AND IT IS SO RESOLVED this 20th day of July 2021.

RICHLAND COUNTY, SOUTH CAROLINA

Chair, Richland County Council

(SEAL)

ATTEST:

Clerk to County Council

RICHLAND COUNTY FINANCE DEPARTMENT PROCUREMENT DIVISION

2020 Hampton Street, Suite 3064
Columbia, SC 29201
803-576-2130



Performance Evaluation Process- County Administrator

Richland County is seeking proposals from qualified HR consultants to evaluate, develop, and implement a performance appraisal instrument(s) for the Administrator, who reports to Richland County Council. It is the County's desire to initiate a 360° performance review. The consultant will guide the County through the process and will-

- prepare questions for use with the 360 review team members, as appropriate;
- review any documents relevant to employee self-evaluation, performance and report;
- will gather and analyze data from 360 reviews;
- meet with each member of County Council for feedback/listening sessions to understand goals of project, priorities and opinions;
- from above meetings, Consultant will recommend and implement a performance management process that Richland County may utilize to evaluate performance;
- meet with employee to discuss self-evaluation, report and goals for next fiscal year;
- may facilitate process and discussions with County Council and employee, as appropriate.

The County is expecting straightforward and concise "letter" type proposals, prepared simply and economically, in response to this request. The County does not desire elaborate proposal packages, promotional materials, or any other superfluous information.

Cost information should be contained in a separate attachment, and cost shall be all-inclusive to include all supplies, fees, expenses, travel, etc. necessary to carry out the scope of work. A rate schedule for any costs associated with tasks requested by the County, which are outside of the scope of work, should be included as well.

During the period between publication of the solicitation and award, *you must not communicate, directly or indirectly, with the using department, its employees, agents or officials regarding any aspect of this procurement activity, unless otherwise approved in writing by the Procurement Manager.*

By responding to this solicitation, it is understood that each Offeror shall comply with all applicable federal, state and local laws and shall meet all requirements imposed upon this service industry by regulatory agencies.

A duly appointed Evaluation Team (Team) will conduct Proposal evaluations; the County will assign the Team. Other agencies and consultants at the discretion of the County also may examine documents. The evaluation process is to determine which Proposal is most advantageous to the County taking into consideration evaluation factors set forth in the solicitation. The County will further take into consideration soundness, flexibility, functional capability, quality of performance, service, and time specified for performance of the work; ability to provide support, overall cost and any other factors that may impact the project. The County reserves the right to reject all Proposals or accept such Proposals, as appears in its own best interest, and to waive technicalities or irregularities of any kind in the Proposal. Evaluations will be based on:

- Proposers ability to address the requirements herein
- Qualifications of the proposer
- Previous experience
- Cost

The County's General Terms and Conditions are located at: <http://www.richlandcountysc.gov/Portals/0/General%20Conditions.pdf>



**RICHLAND COUNTY
ADMINISTRATION**

2020 Hampton Street, Suite 4069
Columbia, SC 29204
803-576-2050



Agenda Briefing

Prepared by:	Lori Thomas	Title:	Assistant County Administrator	
Department:	Administration	Division:		
Date Prepared:	July 21, 2021	Meeting Date:	July 27, 2021	
Legal Review	Elizabeth McLean via email	Date:	July 21, 2021	
Budget Review	James Hayes via email	Date:	July 22, 2021	
Finance Review	Stacey Hamm via email	Date:	July 22, 2021	
Approved for consideration:	County Administrator	Leonardo Brown, MBA, CPM		
Subject:	Transfer from General Fund To Transportation Penny Fund			

STAFF’S RECOMMENDED ACTION:

Staff recommends a motion to instruct staff to initiate a transfer in the amount of \$1,538,255 from the County General Fund to the County Transportation Penny Fund no later than August 19, 2021 and to certify to the SC Department of Revenue via an affidavit from the Finance Director or County Administrator that this repayment has been made.

Request for Council Reconsideration: Yes

FIDUCIARY:

Are funds allocated in the department’s current fiscal year budget?	Yes	<input checked="" type="checkbox"/>	No
If no, is a budget amendment necessary?	Yes	<input checked="" type="checkbox"/>	No

ADDITIONAL FISCAL/BUDGETARY MATTERS TO CONSIDER:

This transfer will result in a reduction of the General Fund Balance of \$1,538,255 and an increase in the Transportation Penny Fund of \$1,538,255.

COUNTY ATTORNEY’S OFFICE FEEDBACK/POSSIBLE AREA(S) OF LEGAL EXPOSURE:

None.

REGULATORY COMPLIANCE:

This is to comply with the settlement agreement with the South Carolina Department of Revenue dated July 20, 2021.

MOTION OF ORIGIN:

There is no associated Council motion of origin.

Council Member	
Meeting	
Date	

STRATEGIC & GENERATIVE DISCUSSION:

This motion is specifically to authorize staff to perform the initial transfer as agreed upon with SC DOR from the General Fund and the Transportation Penny.

ADDITIONAL COMMENTS FOR CONSIDERATION:

None.

ATTACHMENTS: