



Richland County Council

SPECIAL CALLED MEETING

June 24, 2021 – 6:00 PM
Zoom Meeting

1. **CALL TO ORDER** The Honorable Paul Livingston, Chair
Richland County Council

2. **ADOPTION OF AGENDA** The Honorable Paul Livingston

3. **FY2021-2022 CDBG AND HOME ANNUAL ACTION PLAN
[PAGES 2-6]** The Honorable Paul Livingston

4. **ADJOURNMENT**

**RICHLAND COUNTY
ADMINISTRATION**

2020 Hampton Street, Suite 4069
Columbia, SC 29204
803-576-2050



Agenda Briefing

Prepared by:	Sara Scheirer	Title:	Grants & Community Development Manager	
Department:	Community Planning and Development	Division:	Community Development	
Date Prepared:	June 07, 2021	Meeting Date:	June 22, 2021	
Legal Review	Elizabeth McLean via email	Date:	June 10, 2021	
Budget Review	James Hayes via email	Date:	June 10, 2021	
Finance Review	Stacey Hamm via email	Date:	June 11, 2021	
Approved for consideration:	County Administrator	Leonardo Brown, MBA, CPM		
Committee	Administration & Finance			
Subject:	FY2021-2022 CDBG and HOME Annual Action Plan			

STAFF’S RECOMMENDED ACTION:

Staff recommends approval of the FY 21-22 Annual Action Plan budget and projects for the Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) federal funds.

Request for Council Reconsideration: Yes

FIDUCIARY:

Are funds allocated in the department’s current fiscal year budget?		Yes	<input checked="" type="checkbox"/>	No
If no, is a budget amendment necessary?		Yes	<input checked="" type="checkbox"/>	No

ADDITIONAL FISCAL/BUDGETARY MATTERS TO CONSIDER:

Funds for the \$186,027 HOME Match have been approved by County Council on April 29, 2021. The County has provided the required match amount since the HOME program began in 2002.

COUNTY ATTORNEY’S OFFICE FEEDBACK/POSSIBLE AREA(S) OF LEGAL EXPOSURE:

None.

REGULATORY COMPLIANCE:

The County is required to submit the AAP to HUD at least 45 days before the start of its program year, the latest submission deadline is August 16, 2021.

MOTION OF ORIGIN:

There is no associated Council motion of origin.

Council Member	
Meeting	
Date	

STRATEGIC & GENERATIVE DISCUSSION:

The proposed FY20-21 Annual Action Plan budgets and projects for CDBG and HOME will be the basis of the Annual Action Plan (AAP) that will be sent to the U.S. Department of Housing and Urban Development (HUD) for approval. The AAP is used to identify housing and development needs and to develop CDBG and HOME budgeting for the next annual period. The AAP implements the County's final year of the 5 year Consolidated Plan, approved in July 2017, which enables the County to continue to receive federal housing and community development funds. The Richland County AAP will cover the fiscal period of October 1, 2021-September 30, 2022.

Upon approval, a public hearing needs to be advertised and held via Zoom conference, following a 30 day public comment period. (Please note this public hearing is not required to be a part of a Council meeting, but is still open to Council and the public to attend.) The AAP must be submitted to HUD by August 16, 2021.

This budget proposal allows the County to continue rehabilitation of existing affordable owner-occupied housing units, public improvements and infrastructure, revivification of dilapidated and/or abandoned commercial and/or residential properties, council-approved eligible master planned area improvements, and collaboration with community partners to coordinate development activities and public services as identified in the 5 year Consolidated Plan.

This request allows the County to continue delivering a wide range of programs and projects to benefit low/mod income residents of Richland County and improve County Master Planned Areas. If denied, the County risks delays or reductions in millions of federal dollars that are vital to the Richland County community.

ADDITIONAL COMMENTS FOR CONSIDERATION:

Citizens must be given 30 days to comment on the FY 2021 Action Plans. We are requesting that permission be granted to submit for public comment after Committee Meeting on June 22, 2021, rather than waiting until after County Council Meeting on July 20, 2021, as this will not allow the 30 day public comment period necessary to meet the August 16th deadline. Failure to submit an Action Plan for FY 2021 by August 16, 2021, will result in the automatic loss of FY 2021 CDBG funds to the grantee.

ATTACHMENTS:

1. Proposed Budget
2. Award Letter

FY 21-22 CDBG BUDGET		
<i>Program/Project</i>	<i>Amount</i>	<i>Comment</i>
Public Service Projects (Zoom Grants)	\$250,571	Cannot exceed 15%
Program Administration Costs	\$334,095	Cannot exceed 20%
HOME Project Delivery Costs	\$120,000	
Economic Development Activities	\$250,000	
Public Improvements and Facilities	\$700,000	
<i>TOTAL BUDGET</i>	\$	
TOTAL ALLOCATION	\$1,670,479	
EXCESS	\$15,813	
FY20-21 HOME BUDGET		
<i>Program/Project</i>	<i>Amount</i>	<i>Comment</i>
Richland County Homeownership Assistance (RCHAP)	\$150,000	
Owner-Occupied Rehabilitation	\$298,082	
Community Housing Development Organizations (CHDO)	\$111,616	Cannot fall below 15%
Richland Rebuilds	\$360,000	
Program Administration Costs	\$74,410	Cannot exceed 10%
<i>TOTAL BUDGET</i>	<i>\$930,135</i>	
TOTAL ALLOCATION	\$744,108	
HOME 25% Required Match	\$186,027	
EXCESS	\$36,027	



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

OFFICE OF COMMUNITY PLANNING
AND DEVELOPMENT

May 13, 2021

The Honorable Paul Livingston
Chair, County Council of Richland County
2020 Hampton Street
Suite 4058
Columbia, SC 29201

Dear Chair, County Council Livingston:

I am pleased to inform you of your jurisdiction's Fiscal Year (FY) 2021 allocations for the Office of Community Planning and Development's (CPD) formula programs, which provide funding for housing, community and economic development activities, and assistance for low- and moderate-income persons and special needs populations across the country. Public Law 116-260 includes FY 2021 funding for these programs. Please note that this letter reflects a revised amount for the Community Development Block Grant and Section 108 borrowing authority. Your jurisdiction's FY 2021 available amounts are as follows:

Community Development Block Grant (CDBG)	\$1,670,479
Recovery Housing Program (RHP)	\$0
HOME Investment Partnerships (HOME)	\$744,108
Housing Opportunities for Persons With AIDS (HOPWA)	\$0
Emergency Solutions Grant (ESG)	\$0

Individuals and families across the country are struggling in the face of four converging crises: the COVID-19 pandemic, the resulting economic crisis, climate change, and racial inequity. Through these bedrock programs, CPD seeks to develop strong communities by promoting integrated approaches that provide decent housing and suitable living environments while expanding economic opportunities for low- and moderate-income and special needs populations, including people living with HIV/AIDS. We urge grantees to strategically plan the disbursement of grant funds to provide relief for those affected by these converging crises and help move our country toward a robust recovery.

Based on your jurisdiction's CDBG allocation for this year, you also have \$8,352,395 in available Section 108 borrowing authority. Since Section 108 loans are federally guaranteed, this program can leverage your jurisdiction's existing CDBG funding to access low-interest, long-term financing to invest in Opportunity Zones or other target areas in your jurisdiction.

HUD continues to emphasize the importance of effective performance measurements in all its formula grant programs. Proper reporting in the Integrated Disbursement and Information System (IDIS) is critical to ensure grantees comply with program requirements and policies, provide demographic and income information about the persons that benefited from a community's

activities, and participate in HUD-directed grantee monitoring. Your ongoing attention to ensuring complete and accurate reporting of performance measurement data continues to be an invaluable resource with regard to the impact of these formula grant programs.

The Office of Community Planning and Development is looking forward to working with you to promote simple steps that will enhance the performance of these critical programs and successfully meet the challenges that our communities face. If you or any member of your staff have questions, please contact your local CPD Office Director.

Sincerely,



James Arthur Jemison II
Principal Deputy Assistant Secretary
for Community Planning and Development