

RICHLAND COUNTY GOVERNMENT



Office of the County Administrator

**COUNTY ADMINISTRATOR'S REPORT OF COUNCIL ACTIONS
REGULAR SESSION COUNCIL MEETING
February 5, 2008
6:00 PM**

Call to Order: McEachern

Invocation: Hutchinson

Pledge of Allegiance: Hutchinson

Adoption of the Agenda: The agenda was adopted as presented.

Citizens' Input: No one spoke.

Approval of Minutes

Regular Session: January 22, 2008
The minutes were approved as submitted.

Report of the County Attorney for Potential Executive Session Items: There were no items for Executive Session.

Report of the County Administrator

a. Audit Presentation

- 1. CAFR**
- 2. Audit**
- 3. Business License Audit**

A clean report was given. If Council wishes, a work session can be held to further discuss the items.

- b. Farmers' Market Update:** Mr. Pope stated that we are awaiting a response from the Budget and Control Board staff, as well as the Commissioner of Agriculture. We will follow up with these entities to set up a meeting regarding the issue of abandonment. **ACTION: ADMINISTRATION, LEGAL**

Report of the Clerk of Council: There was no report.

Report of the Chairman

- a. **2008 Council Retreat:** McEachern thanked staff and his colleagues for a successful Retreat. Council adopted the 2008 Retreat Goals, and it was stated that if Council members not present at Retreat had additional goals to include, those would also be considered for inclusion. **ACTION: ADMINISTRATION**

Open / Close Public Hearing Items: 1a, ~~1b~~

Approval of Consent Item: The following consent items were approved: 1a, ~~1b~~, 2a, 3a, 3b, 3c, 3d, 3e, 3f, 4a1, ~~4a2~~, 4a3, 4b, ~~4e~~, 4d, 4e, 4f, 4g, ~~4h, 4i, 4j~~. The items that have been stricken were removed from the consent agenda.

1. Third Reading Item

- a. **An Ordinance Authorizing Extension of Lease with the Richland County Recreation Commission Regarding Ballentine Park [PUBLIC HEARING] [CONSENT]:** Council gave third reading approval to the ordinance. **ACTION: ADMINISTRATION, LEGAL**
- b. ~~**An Ordinance Establishing Policies and Procedures to be Followed in Connection with Conduit Financings [PUBLIC HEARING] [CONSENT]:**~~ This item was given third reading approval and third reading on November 6, 2007. No action was taken at this meeting.

2. Second Reading Items

- a. **An Ordinance Temporarily Extending Staff Review Time for Various Actions Required Under the Richland County Code of Ordinances: Chapter 26, Land Development [CONSENT]:** Council gave second reading to the ordinance. **ACTION: LEGAL, PLANNING, CLERK OF COUNCIL**

3. Report of the Development and Services Committee

- a. **Neighborhood Design Standards (Previously Listed as Ordinance to Create an Architectural Review Board) [CONSENT]:** Council approved the Planning Director's recommendation, which includes using zoning overlay and development regulations rather than the creation of an Architectural Review Board. The Decker Boulevard Neighborhood Plan will be used as a pilot project for such design guidelines. **ACTION: PLANNING, LEGAL**

- b. Request to Approve Airport Commission Recommendations [CONSENT]:** Council approved the Airport Commission's recommendations regarding ramp fee schedules, replacement fees for access keys, electricity costs, and regulations for the placements of memorial markers. Council also recommended, per the Committee's recommendation, that staff look at the possibility of charging fees for overflow and trailer parking. The fees issue will be discussed during the budget process. **ACTION: ADMINISTRATION, BUDGET, FINANCE**
- c. Sanitary Sewer Main Extension Agreement for Kingston Village Off-Site Gravity Sewer (B&D Development Co., LLC) [CONSENT]:** Council approved the sewer extension agreement. **ACTION: ADMINISTRATION, UTILITIES, LEGAL, BUDGET, FINANCE**
- d. Ordinance Amending the Richland County Code of Ordinances; Chapter 12, Garbage, Trash, and Refuse; Article III, Construction, Modification, Expansion, and/or Operation of Solid Waste Management Facilities, Beneficial Landfills, and Composting Facilities, so as to Repeal Certain Provisions [CONSENT]:** Council gave first reading approval to the ordinance. **ACTION: ADMINISTRATION, LEGAL, PUBLIC WORKS, CLERK OF COUNCIL**
- e. Ordinance Authorizing a Quit-Claim Deed for 62 Square Feet on Hastings Alley [CONSENT]:** Council gave first reading approval to the ordinance. **ACTION: LEGAL, CLERK OF COUNCIL**
- f. Request to Approve a Grant from Palmetto Pride in the Amount of \$6,000 for a Community Recycling Event:** Council accepted the \$6,000 grant from Palmetto Pride. **ACTION: GRANTS, BUDGET, FINANCE, PUBLIC WORKS**
- g. Request to Approve the Expenditure of up to \$100,000 of the FY 08 Electric Traffic Signal Program Fund for the Construction and Installation of an Electric Traffic Signal at the Intersection of Summit Ridge Drive and Summit Parkway:** Council approved the expenditure of up to \$100,000 from the FY08 Electric Traffic Signal Program fund for the installation of the traffic signal. Mr. Livingston requested that it be noted that the funds earmarked by the CTC for this project, when available, be reimbursed in the Electric Traffic Signal account. **ACTION: ADMINISTRATION, PUBLIC WORKS, BUDGET, FINANCE, PROCUREMENT**

4. Report of the Administration and Finance Committee

a. Business Service Center Ordinance Revisions:

- 1. Hospitality Tax [CONSENT]**
- 2. Peddlers' License [~~CONSENT~~]**
- 3. Tourism Development Fee [CONSENT]**

Council gave first reading approval to all three ordinance amendments. The Peddler's License ordinance amendments were to include the deletion of the word "hawkers" from page 31. **ACTION: ADMINISTRATION, LEGAL, BUSINESS SERVICE CENTER, BUDGET, FINANCE, CLERK OF COUNCIL**

b. Ordinance Amending the Richland County Code of Ordinances; Chapter 16, Licenses and Miscellaneous Business Regulations; Article 1, in General, so as to Amend Requirements Pertaining to Sexually Oriented Businesses, and Make Clarifications Pertaining to All Businesses [CONSENT]: Council gave first reading approval to the ordinance. **ACTION: ADMINISTRATION, LEGAL, BUSINESS SERVICE CENTER, PLANNING, CLERK OF COUNCIL**

c. Request to Approve the Purchase of Microsoft Software Assurance from ASAP SOFTWARE in an Amount Not to Exceed \$118,501 [CONSENT]: Council approved the purchase. **ACTION: INFORMATION TECHNOLOGY, PROCUREMENT, BUDGET, FINANCE**

d. Request to Approve Acceptance of a Hazardous Materials Emergency Preparedness (HMEP) Training Grant of \$5,000 from the SC Emergency Preparedness Division (No Personnel, No Match) [CONSENT]: Council accepted the grant. **ACTION: EMERGENCY MEDICAL SERVICES, BUDGET, FINANCE**

e. A Budget Amendment to Transfer Interest Earned on the Vista TIF Funds to the General Fund and Appropriate an Increase in the General Fund Budget for Legal and Accounting Fees by the Amount of Money Previously Spent to Finalize the TIF Agreement with the City of Columbia [CONSENT]: Council gave first reading approval to the budget amendment. This action is consistent with the court's decision regarding the TIF. **ACTION: ADMINISTRATION, LEGAL, BUDGET, FINANCE, TREASURER'S OFFICE, CLERK OF COUNCIL**

f. Request to Award Construction Contracts to Monteray Construction (\$1,722,000) for the Construction of the Elders Pond EMS Station and Tyler Construction Company (\$740,000) for Construction of the Horrell Hill EMS Station [CONSENT]: Council approved both

contracts, and gave first reading to the budget amendment. **ACTION: ADMINISTRATION, EMERGENCY SERVICES, PUBLIC WORKS, PROCUREMENT, LEGAL, BUDGET, FINANCE, INFORMATION TECHNOLOGY, CLERK OF COUNCIL**

- g. A Budget Amendment to Increase the Board of Voter Registration Department Budget by \$20,000 for the Purpose of Providing for Part-Time Employees [CONSENT]:** Council gave first reading to the budget amendment. **ACTION: ADMINISTRATION, LEGAL, BUDGET, FINANCE, VOTER REGISTRATION, CLERK OF COUNCIL**
- h. An Ordinance Amending the Richland County Code of Ordinances; Chapter 2, Administration; Article V, County Departments; Division 4, Planning and Development Services; and to Add a New Division Entitled “4.A. Building Codes and Inspections;” so that a New County Department Will be Created [CONSENT]:** Council gave first reading approval to the ordinance with the following amendment: Section 2-217 be amended to require that the Director of Planning and Development Services possess a degree in planning, engineering, architecture, or a related field *and* at least five years of responsible experience. The Administrator is to bring recommendations regarding the Building Codes and Inspections Director’s qualifications to the February 19, 2008 Council meeting. **ACTION: ADMINISTRATION, LEGAL, PLANNING, HUMAN RESOURCES, CLERK OF COUNCIL**
- i. An Ordinance Calling for a Referendum and Ballot Question to Authorize the South Carolina Department of Revenue to Issue Temporary Permits for Off-Premises Sales of Beer and Wine without Regard to the Days or hours of Sales [CONSENT]:** Council gave first reading approval to the ordinance. **ACTION: ADMINISTRATION, LEGAL, CLERK OF COUNCIL**
- j. Animal Care MOU with Lexington County (Committee motion requests that council place the bond ordinance and MOU on the agenda for the February 19, 2008 meeting) [CONSENT]:** Council placed the bond ordinance on the February 26, 2008 Special Called Meeting agenda for third reading, along with a public hearing on the matter. The MOU with Lexington County should also appear on the same agenda, and the ad hoc committee should meet with representatives from Lexington County prior to third reading of the bond ordinance. **ACTION: ADMINISTRATION, LEGAL, ANIMAL CARE, CLERK OF COUNCIL, BUDGET, FINANCE, PROCUREMENT**

5. Report of the Special Called Development and Services Committee

- a. An Ordinance Amending the Richland County Code of Ordinances; Chapter 26, Land Development; Article VI, Supplemental Use Standards; Section 26-151, Permitted Uses with Special Requirements; Subsection (c), Standards; Paragraph (66), Sexually Oriented Businesses; so as to Amend Requirements Pertaining to Sexually Oriented Businesses:** Council gave first reading to the ordinance. Staff is to consider amending language to include residential facilities such as orphanages, shelters, etc. **ACTION: ADMINISTRATION, BUSINESS SERVICE CENTER, LEGAL, CLERK OF COUNCIL, PLANNING**
- b. Fire Agreement Extension with the City of Columbia:** Council authorized the Administrator to negotiate an extension with the City of Columbia. A work session will be held in the upcoming months regarding this matter. **ACTION: ADMINISTRATION, LEGAL**

6. Report of the Rules and Appointments Committee

I. Notification of Vacancies to Boards, Commissions, and Committees

- a. Building Codes Board of Adjustments and Appeals – 1:** This vacancy is to be advertised. **ACTION: CLERK OF COUNCIL**

II. Notification of Appointments to Boards, Commissions, and Committees

- a. Accommodations Tax Advisory Committee – 1:** Wallace B. Cunningham was appointed to the Accommodations Tax Advisory Committee. **ACTION: CLERK OF COUNCIL**

III. Discussion Items

- a. Motions Made During Motion Period (Rule Change):** Item was held in committee, and is to be discussed at the 2-19-08 Council meeting. **ACTION: CLERK OF COUNCIL**
- b. Presentations (Rule Change):** Item was held in committee, and is to be discussed at the 2-19-08 Council meeting. **ACTION: CLERK OF COUNCIL**

7. **Item Deferred from 1/22/08 Council Meeting**
 - a. **Lower Richland Sewer Service:** Council approved proceeding with option 3. **ACTION: ADMINISTRATION, LEGAL, UTILITIES, FINANCE, BUDGET, PLANNING, PROCUREMENT**
8. **Approval of Budget Calendar:** Council approved the FY 08 – 09 Budget Calendar. **ACTION: ADMINISTRATION, BUDGET, FINANCE, CLERK OF COUNCIL**
9. **Citizens' Input:** No one spoke.
10. **Executive Session:** No items.
11. **Motion Period**
 - a. **Ashley Ridge Roads:** Ms. Dickerson forwarded to the D&S Committee the review of the Ashley Ridge roads for acceptance into the County's system. **ACTION: ADMINISTRATION, PUBLIC WORKS, LEGAL**
 - b. **Southeast Recreation Complex:** Mr. Jackson forwarded to the A&F Committee the exploration of a Southeast Recreation complex. **ACTION: ADMINISTRATION**
12. **Adjournment:** Council adjourned at 7:26 pm.