

**RICHLAND COUNTY GOVERNMENT**



**Office of the County Administrator**

**COUNTY ADMINISTRATOR'S REPORT OF COUNCIL ACTIONS  
REGULAR SESSION COUNCIL MEETING  
December 16, 2008  
6:00 PM**

**Call to Order:** Hutchinson

**Invocation:** Smith

**Pledge of Allegiance:** Smith

**Presentations**

- a. **City Year:** Deferred to January. **ACTION: PUBLIC INFORMATION OFFICE**

**Citizens' Input:** Five citizens spoke.

**Approval of Minutes**

- a. **Zoning Public Hearing: November 25, 2008:** The minutes were approved as submitted.
- b. **Regular Session: December 2, 2008:** The minutes were approved as amended.

**Adoption of Agenda:** The agenda was adopted as amended. A check presentation was added to the agenda under the Administrator's report.

**Report of the County Attorney for Executive Session Items**

- a. **Farmers' Market Update**
- b. **Personnel Matter: RC Magistrate**
- c. **Personnel Matter: RC Administrator**

## Report of the County Administrator

- a. **Economic Development Strategic Plan:** Roxanne Matthews updated Council on the status of this project. The final product is due in March 2009.
- b. **C Funds Update:** Mr. Pope stated that he spoke to James Brown and that Mr. Brown expressed that the funds could potentially be released as early as February 2009, but other than that, nothing has changed.
- c. **Project Pet Documents:** Mr. Pope stated that the County has signed off on the documents, and we will provide Council with periodic updates as the project progresses.
- d. **Joint City / County Ad Hoc Committee Meeting Updates:** Mr. Pope reminded Council of the next meeting on December 23 at 9:00am at the CMRTA.
- e. **Strategic Plan Update:** Mr. Pope stated that the draft plan was in the agenda, and that Retreat was going to be structured around the plan. He stated that a work session could be held if Council wants one.
- f. **Farmers' Market Update:** The item was discussed in Executive Session.
- g. **Smoking Ban Enforcement:** Mr. Pope stated that staff met with Brenda Kyzer from the City of Columbia regarding their enforcement activities, and the County will mirror those of the City as closely as possible. Information will be available on the County's website, and will also be mailed out to businesses during our business license renewal process. Complaints are to be forwarded to the Ombudsman's Main Line at 929-6000.
- h. **Rowing Club MOU:** This item will appear at a January Council meeting agenda for approval. **ACTION: ADMINISTRATION, LEGAL**
- i. **Personnel Matter: Richland County Magistrate:** The item was discussed in Executive Session.
- j. **Genesis Report:** Mr. Pope stated that the final report was emailed out to Council.
- k. **2009 Council Retreat:** Mr. Pope reminded Council that Retreat will take place January 8 – 9 at the Adult Activity Center on Parklane Road.

1. **LRADAC Check Presentation:** Mr. Pope presented a check for \$4,000,000 to LRADAC for their new facility. The facility should be open in 14 months.

### Report of the Clerk of Council

- a. **Swearing-In Ceremony:** January 6, 2009, 3:30pm Council Chambers, Reception afterwards.

### Report of the Chairman

- a. **Personnel Matter:** Mr. Pope's evaluation was an Executive Session item.

**Public Hearings:** 1l, 2e. The public hearing for 2e was deferred.

**Approval of Consent Items:** 1e, 1f, 1g, 1h, 1j, 4k, 1l, 2b, 2e. Stricken items were removed from the Consent agenda. The remaining items were approved.

### 1. Third Reading Items

- a. **08-28MA; Sycamore Development; RU to RS-MD (36.35 acres); Residential; 20500-04-03 / 01 (p) / 04 (p); Rimer Pond Road:** Council gave third reading approval to the zoning map amendment changing the zoning designation from RU to RS-MD. The agreed upon deed restrictions are to be recorded before the land is developed. **ACTION: PLANNING, LEGAL, CLERK OF COUNCIL**
- b. **08-29MA; Sycamore Development; RU to RS-MD (31.23 acres); Residential; 20500-04-01 (p); Rimer Pond Road:** Council gave third reading approval to the zoning map amendment changing the zoning designation from RU to RS-MD. The agreed upon deed restrictions are to be recorded before the land is developed. **ACTION: PLANNING, LEGAL, CLERK OF COUNCIL**
- c. **08-03MA; Charlie Waite; Summit Contractors, Inc.; HI to RM-HD (27.86 Acres); Multi-Family Apartments; 17400-05-30; Clemson Road & Longreen Parkway:** Council gave third reading approval to the zoning map amendment changing the zoning designation from HI to RM-HD. **ACTION: PLANNING, LEGAL, CLERK OF COUNCIL**
- d. **08-31MA; Jim Poston; M-1 to GC (.92 acres); Zaxby's; 17400-05-40(p); Clemson & Longtown Road:** Council gave third reading approval to the zoning map amendment changing the zoning designation from M-1 to GC. **ACTION: PLANNING, LEGAL, CLERK OF COUNCIL**

- e. **08-34MA; University Suites; HI to RM-HD (13.94 acres); Multi-Family Use; 13607-02-01; Bluff Road [CONSENT]:** Council gave third reading approval to the zoning map amendment changing the zoning designation from HI to RM-HD. **ACTION: PLANNING, LEGAL, CLERK OF COUNCIL**
  
- f. **08-36MA; Security Federal; NC to OI (2 acres); 02505-02-10; Highway 176 & Rauch Metz Road [CONSENT]:** Council gave third reading approval to the zoning map amendment changing the zoning designation from NC to OI. **ACTION: PLANNING, LEGAL, CLERK OF COUNCIL**
  
- g. **08-37MA; Bruce Oswalkd; GC to RS-MD (.83 Acres); Residential; 11708-06-06; 5706 Fairfield Road [CONSENT]:** Council gave third reading approval to the zoning map amendment changing the zoning designation from GC to RS-MD. **ACTION: PLANNING, LEGAL, CLERK OF COUNCIL**
  
- h. **08-38MA; Deborah Shaffer; RU to RS-LD (2.94 acres); Residential; 01316-01-01 / 02 / 03/ 04 / 05 / 06 / 07; Summer Haven Road [CONSENT]:** Council gave third reading approval to the zoning map amendment changing the zoning designation from RU to RS-LD. **ACTION: PLANNING, LEGAL, CLERK OF COUNCIL**
  
- i. **An ordinance amending the Richland County Code of Ordinances, regarding lighting standards:** Council gave third reading to the ordinance. **ACTION: PLANNING, LEGAL, CLERK OF COUNCIL**
  
- j. **An ordinance amending the Richland County Code of Ordinances, so as to correctly reflect that Sexually Oriented Businesses are permitted in the HI Zoning District, as well as in the GC Zoning District [CONSENT]:** Council gave third reading to the ordinance. **ACTION: PLANNING, LEGAL, CLERK OF COUNCIL**
  
- k. **Ordinance Authorizing an Amendment to the Master Agreement Governing the I-77 Corridor Regional Industrial Park by and between Richland County, South Carolina, and Fairfield County, South Carolina, to Expand the Boundaries of the Park to Include Certain Property Owned by Primesouth, Inc., and Other Related Matters [CONSENT]:** Council gave third reading approval to the ordinance. The exhibit is to be attached before the minutes are approved. **ACTION: ADMINISTRATION, BUDGET, FINANCE, LEGAL, CLERK OF COUNCIL, AUDITOR'S OFFICE, TREASURER'S OFFICE**

- 1. Ordinance Authorizing Certain Economic Incentives, Including Payment of a Fee In Lieu of Property Taxes and Other Related Matters, Pursuant to a Fee Agreement Between Richland County, South Carolina, and Project Bay [KOYO Bearings], Pursuant to Title 12, Chapter 44, Code of Laws of South Carolina, 1976, as Amended, for a Project Involving an Investment of Not Less Than \$30,000,000 [PUBLIC HEARING] [CONSENT]:** Council gave third reading approval to the ordinance. **ACTION: ADMINISTRATION, BUDGET, FINANCE, LEGAL, CLERK OF COUNCIL, AUDITOR'S OFFICE, TREASURER'S OFFICE**
- 2. Second Reading Items**

  - a. An ordinance Amending the Richland County Code of Ordinances; Chapter 12, Garbage, Trash and Refuse; Article II, Collection and Disposal; Section 12-16, Yard Trash and other Household Articles:** Staff is to work on Council's recommended revisions before 3<sup>rd</sup> reading. Revisions include adding "biodegradable" in front of "bag"; consider applying the ordinance only to residential zoned lots 1 acre or less in size; look at the County paying for the bags for the residents. The ordinance is also to be formatted in proper ordinance form. **ACTION: LEGAL, CLERK OF COUNCIL, PUBLIC WORKS, ADMINISTRATION**
  - b. An ordinance amending the Richland County Code of Ordinances, Chapter 10, Fire Prevention and Protection [CONSENT]:** Council gave second reading approval to the ordinance. The effective date of the ordinance will be March 1, 2009. **ACTION: LEGAL, CLERK OF COUNCIL, EMERGENCY SERVICES, FIRE MARSHAL, PLANNING**
  - c. Alternative Dirt Road Paving Program Ordinance to permit adoption of countywide dirt road paving program standards:** Council gave second reading approval to the ordinance. Staff is to include amendments regarding community input; the deletion of the committee; Mr. Jackson's proposed amendments; and Mr. Hoops' comments. **ACTION: ADMINISTRATION, LEGAL, PUBLIC WORKS, CLERK OF COUNCIL**
  - d. Eastover Sewer Budget Amendment:** Council gave second reading approval to the ordinance. **ACTION: ADMINISTRATION, UTILITIES, PUBLIC WORKS, BUDGET, FINANCE, LEGAL, CLERK OF COUNCIL**
  - e. An Ordinance Authorizing the Execution and Delivery of a Fee in Lieu of Tax Agreement between Richland County, South Carolina, and Project Loop; and Other Matters Relating Thereto Including,**

**Without Limitation, Payment of a Fee In Lieu of Taxes** [~~PUBLIC HEARING~~] [CONSENT]: Council gave second reading to the ordinance. **ACTION: ADMINISTRATION, BUDGET, FINANCE, LEGAL, CLERK OF COUNCIL, AUDITOR'S OFFICE, TREASURER'S OFFICE**

- f. **Ordinance Amending the Business License Fee Schedule, Placing a Cap at an Amount to Be Determined:** Council gave second reading approval to a 10% rate discount for all businesses paying the business license fee. This discount will go into effect January 2, 2009. The A&F Committee is to further study the business license fee structure. This item will appear on the agenda at the 12-30-08 Special Called Council Meeting, and at that time, will also have a public hearing. A fund balance amendment will also be presented at the Special Called Meeting. **ACTION: ADMINISTRATION, LEGAL, BUSINESS SERVICE CENTER, CLERK OF COUNCIL, BUDGET, FINANCE**
  - g. **Ordinance Allowing the Reassessment of the Business License Fee Structure Each Year During the Budget Process:** Council gave second reading to the ordinance. **ACTION: ADMINISTRATION, LEGAL, BUSINESS SERVICE CENTER, CLERK OF COUNCIL, BUDGET, FINANCE**
3. **Report of the Special Called Development and Services Committee**
- a. **A Resolution to Rename the Columbia Owens Downtown Airport as the Jim Hamilton Airport in Honor of Mr. Hamilton's 46 Years of Service as Airport Manager:** Council approved the resolution. A policy recommendation regarding the naming of facilities will be on the January A&F Committee agenda. **ACTION: CLERK OF COUNCIL, ADMINISTRATION**
4. **Report of Rules and Appointments Committee**
- a. **Notification of Vacancies**
    - 1. **Planning Commission – 1:** Council voted to advertise for the position. **ACTION: CLERK OF COUNCIL**
  - b. **Notification of Appointments**
    - 1. **Accommodations Tax Advisory Committee – 2:** Council voted to re-advertise for the position. **ACTION: CLERK OF COUNCIL**

2. **Airport Commission – 3:** James Christopher was appointed for the at-large position. The 2 neighborhood positions remain vacant. **ACTION: CLERK OF COUNCIL**
3. **Board of Assessment Control – 1:** Council voted to re-advertise for the position. **ACTION: CLERK OF COUNCIL**
4. **Lexington / Richland Alcohol and Drug Abuse Council – 2:** Harbison and Mathis were appointed. **ACTION: CLERK OF COUNCIL**
5. **Planning Commission – 1:** This item was deferred. The Committee is to discuss the structure and composition of the Planning Commission. **ACTION: CLERK OF COUNCIL**
6. **Richland Memorial Hospital Board – 3:** Nance, Waites, and Ward were appointed. **ACTION: CLERK OF COUNCIL**

c. **Rule Changes**

1. **Council Individual Discretionary Accounts:** Received as information. To be discussed in January. **ACTION: CLERK OF COUNCIL**

5. **Report of Hospitality Tax Advisory Committee**

- a. **Amendments to the County Promotions Funding Guidelines & Grants Process:** Approved as amended to include agencies receiving funds in Round I are not eligible to receive funds in Round II. The 2-round funding process remains. **ACTION: BUDGET, FINANCE, ADMINISTRATION**
  - b. **Criteria for Adding New Agencies to the Hospitality Tax Ordinance:** Council approved the criteria. **ACTION: BUDGET, FINANCE, ADMINISTRATION**
6. **Request to Approve the Awarding of a Contract to Concurrent Technologies Corporation for Professional Services Related to the County's Federal Brownfield Assessment Grants:** Council approved the contract award to Concurrent Technologies Corporation. **ACTION: ADMINISTRATION, PROCUREMENT, LEGAL, BUDGET, FINANCE, COMMUNITY DEVELOPMENT**
7. **Strategic Plan Draft:** Council will hold a public hearing on the strategic plan at its meeting on January 20, 2009. A press release announcing the public hearing is to be developed. The draft plan is to be placed online. Formal approval is to

occur in February. **ACTION: ADMINISTRATION, CLERK OF COUNCIL, PUBLIC INFORMATION OFFICE**

8. **Citizens' Input:** One person spoke.
9. **Executive Session**
  - a. **Farmers' Market Update:** Received as information.
  - b. **Personnel Matter: RC Magistrate:** Received as information.
  - c. **Personnel Matter: RC Administrator:** The evaluation will be completed and information will be released at the Special Called Council Meeting on 12-30-08.
10. **Motion Period**
  - a. **Washington Trip:** Mr. Jackson requested a trip to Washington DC regarding the potential stimulus package. A list of proposed County projects is also requested. A DC consultant was also suggested for this trip. This item was sent to the A&F Committee in January. **ACTION: ADMINISTRATION**
10. **Adjournment:** Council adjourned at 10:30pm.