

RICHLAND COUNTY GOVERNMENT



Office of the County Administrator

**COUNTY ADMINISTRATOR'S REPORT OF COUNCIL ACTIONS
REGULAR SESSION COUNCIL MEETING
February 17, 2009
6:00 PM**

Call to Order: Livingston

Invocation: Kennedy

Pledge of Allegiance: Kennedy / Scout Troop 27

Special Recognition: Members in the audience were recognized for Delta Day in Richland County.

Citizens' Input: No one spoke.

Approval of Minutes

Regular Session: February 3, 2009: Approved as amended.

Adoption of Agenda: The agenda was adopted as amended. A potential contract for professional services was added to Executive Session.

Report of the County Attorney for Executive Session Items

- a. **Contractual Matter – Office to Purchase County Property**
- b. **Personnel Item**
- c. **CMRTA MOU**
- d. **Potential Contract for Professional Services**
- e. **Business Service Center Appeals Board Item**

Report of the County Administrator

- a. **Weather Alert Radios:** EMS Director Michael Byrd presented Council members with Weather Alert Radios obtained through a grant.
- b. **Audit Presentation:** Tom McNeesh with Elliott Davis presented a brief overview of the completed FY 08 audit. Council may choose to have a work session on the item.
- c. **Airport Manager Status Update:** Deferred to the 3-3-09 meeting.
ACTION: ADMINISTRATION, CLERK OF COUNCIL
- d. **Rowing Club MOU:** On the agenda as a stand-alone item for action.
- e. **Strategic Planning Work Session Meeting Reminder: February 24th, 3pm – 5pm:** Mr. Pope reminded Council of this upcoming meeting.
- f. **BSC Workshop Update:** Mr. Pope stated that the BSC-sponsored Business Rules & Online Tools workshop held at the SC State Museum on Friday, February 6 was a tremendous success. The Business Service Center teamed up with DOR to host the first-ever collaborative workshop of this kind to reach out to the business community and help them better understand our requirements and regulations. Close to 200 people attended this event, and plans are underway to have a repeat session in the County, as well as other communities in SC.
- g. **CMRTA MOU Update:** Executive Session item.
- h. **NACO Prescription Card Update:** Deferred to the 3-3-09 meeting.
ACTION: ADMINISTRATION, CLERK OF COUNCIL
- i. **SC Residential Improvement District Act:** Mr. Pope stated that he would speak to Mr. Malinowski and Mr. Livingston regarding a potential work session on this item. **ACTION: ADMINISTRATION**
- j. **Comprehensive Plan Process:** Mr. Kocy (Planning Director) stated that 5 Comprehensive Plan meetings have been scheduled, and at this time, he is requesting dates and locations for the second round of these meetings. Council is requested to please coordinate their recommendations with the Public Information Office. **ACTION: ADMINISTRATION, PUBLIC INFORMATION, PLANNING**
- k. **Personnel Item:** Executive Session item.

1. **Foreclosure Map:** Deferred to the 3-3-09 meeting. **ACTION: ADMINISTRATION, COMMUNITY DEVELOPMENT, CLERK OF COUNCIL**

Report of the Clerk of Council

- a. **United Way of the Midlands 25th Anniversary, The Humanitarian of the Year Award Ceremony, February 26th, Columbia Metropolitan Convention Center**
- b. **Town of Eastover's 31st Annual Barbeque and Parade Festival, April 30th – May 2nd**
- c. **Canal Esplanade Event, February 20, 10:00am**
- d. **Richland Memorial Board Reception, Date TBD**
- e. **NOBCO, Miami, April 30 – May 3**
- f. **Palmetto Health will be making its annual presentation at the March 17, 2009 Council Meeting; New Member Education, Wednesday, March 18, 9am – 1pm ACTION: CLERK OF COUNCIL**

Report of the Chairman

Public Hearing Items: 2c, 2d. No one spoke.

1. Approval of Consent Items

- a. **An Ordinance Amending the Richland County Code of Ordinances; Chapter 16, Licenses and Miscellaneous Business Regulations; Article 1, in general; so as to add and delete provisions relating to Business License Rates: The ordinance received third reading. ACTION: ADMINISTRATION, BUSINESS SERVICE CENTER, LEGAL, CLERK OF COUNCIL**
- b. **An Ordinance Amending the FY 2008 – 2009 General Fund Annual Budget to Decrease Business License Revenue by One Million Five Hundred and Thirty-Six Thousand (\$1,536,000) Due to Fee Adjustments and Appropriate Undesignated General Fund Balance of One Million Five Hundred and Thirty-Six Thousand (\$1,536,000): The ordinance received third reading. ACTION: ADMINISTRATION, BUSINESS SERVICE CENTER, BUDGET, FINANCE, LEGAL, CLERK OF COUNCIL**

- c. **An Ordinance Amending the Richland County Code of Ordinances; Chapter 26, Land Development; Article VII, General Development, Site, and Performance Standards; Section 26-186, Green Code Standards; Subsection (H), Development Standards; Paragraph (1); so as to reduce the minimum required subdivision size to two acres [CONSENT]:** The ordinance received third reading. **ACTION: ADMINISTRATION, PLANNING, LEGAL, CLERK OF COUNCIL**

- d. **An Ordinance Amending the Richland County Code of Ordinances; Chapter 26, Land Development; Article V, Zoning Districts and District Standards; Section 26-83, Establishment of Zoning Districts; Subsection (E), Neighborhood Master Plan Overlay Districts; so as to establish a district entitled “DBWP Decker Boulevard / Woodfield Park Redevelopment Overlay District” [CONSENT]:** The ordinance received third reading. **ACTION: ADMINISTRATION, PLANNING, LEGAL, CLERK OF COUNCIL**

- e. **An Ordinance Allowing Owners (or their agents) of certain parcels of land within the Decker Boulevard / Woodfield Park Area of Richland County, South Carolina, to make application for the use of the development standards of the “DBWP Decker Boulevard / Woodfield Park Neighborhood Redevelopment Overlay District” [CONSENT]:** The ordinance received third reading. **ACTION: ADMINISTRATION, PLANNING, LEGAL, CLERK OF COUNCIL**

- f. **An Ordinance amending the Imagine Richland 2020 Comprehensive Plan, adopted on May 3, 1999, by incorporating the “Candlewood Neighborhood Master Plan” into the northeast planning area [CONSENT]:** The ordinance received third reading. **ACTION: ADMINISTRATION, PLANNING, LEGAL, CLERK OF COUNCIL**

- g. **An Ordinance Authorizing a quit-claim deed to Community Assistance Provider, Inc., for a certain parcel of land on the south side of Sugar Hill [CONSENT]:** The ordinance received second reading. **ACTION: COMMUNITY DEVELOPMENT, LEGAL, CLERK OF COUNCIL**

- h. **An Ordinance Amending the Richland County Code of Ordinances, Chapter 6, Buildings and Building Regulations; Article I, in general; and Article II, Administration [CONSENT]:** The amended ordinance received second reading. **ACTION: BUILDING SERVICES, LEGAL, CLERK OF COUNCIL**

2. Third Reading Items

- a. **Alternative Dirt Road Paving Program / Ordinance to Permit Adoption of Countywide Dirt Road Paving Program Standards:** The ordinance received third reading as amended. The following is to be added to the ordinance: Road Transportation Commission – An eleven member Road Transportation Commission will be appointed by the County Council to coordinate between the County Administrator and the County Council on the implementation of the alternative road paving program. Specifically, the Commission would serve as a facilitator in the process by notifying and working with residents whose roads have been determined to qualify for the alternative paving program and by assisting with the acquisition of rights-of-way. Further, there is no mileage limit on the roads to be considered for the program. A notice is to be mailed to all property owners on the dirt road informing them that their road is to be paved via this program. If greater than 25% of the property owners on the dirt road object to the road being paved, it will not be paved. **ACTION: ADMINISTRATION, PUBLIC WORKS, LEGAL, CLERK OF COUNCIL**
- b. **An Ordinance Amending the Richland County Code of Ordinances, Chapter 26, Land Development; so as to permit “Day Care, Adult, Home Occupation (5 or fewer)”;** “Day Care Centers, Adult”; “Day Care, Child, Family Day Care, Home Occupation (5 or fewer)”; and “Day Care Centers, Child, License Centers”; in Various Zoning Districts with Special Requirements [CONSENT]: The ordinance received third reading. **ACTION: ADMINISTRATION, PLANNING, LEGAL, CLERK OF COUNCIL**

3 Second Reading Items

- a. **08-39MA; Martha Crawford; RU to OI (3 Acres); Child Care Facility; 17800-03-30 & 31; 1235 Trading Post Road:** The ordinance received second reading. **ACTION: ADMINISTRATION, PLANNING, LEGAL, CLERK OF COUNCIL**
- b. **An Ordinance Amending the Richland County Code of Ordinances, Chapter 1, General Provisions, so as to add a new section regulating the naming of buildings:** The ordinance received second reading. **ACTION: BUILDING SERVICES, LEGAL, CLERK OF COUNCIL**
- c. **Budget Amendment (\$84,877) to cover a deficit for overtime, part-time employment, and operating expenses in the Board of Voter Registration Department:** The ordinance received second reading. **ACTION: BOARD OF VOTER REGISTRATION, BUDGET, FINANCE, ADMINISTRATION, CLERK OF COUNCIL, LEGAL**

4. **Report of Administration and Finance Committee**
 - a. **An Ordinance Amending the Richland County Code of Ordinances; Chapter 16, Licenses and Miscellaneous Business Regulations; Article I, in general; Section 16-19, Appeals; and Section 16-22, Penalties; so as to amend the appeals process:** The ordinance received first reading. Staff amendments and a financial impact will be presented at second reading. **ACTION: ADMINISTRATION, BUSINESS SERVICE CENTER, LEGAL, CLERK OF COUNCIL, BUDGET, FINANCE**
5. **Report of the Economic Development Committee**
 - a. **Project Woods Inducement Resolution:** The resolution was approved. **ACTION: ADMINISTRATION, CLERK OF COUNCIL**
6. **Report of Rules and Appointments Committee**
 - a. **Notification of Vacancies:** Advertise. **ACTION: CLERK OF COUNCIL**
 1. **Employee Grievance Committee: 1**
 2. **Historic Columbia Foundation: 1**
 3. **Hospitality Tax Committee: 3**
 - b. **Notification of Appointments:**
 1. **Housing Advisory Committee:** Pickens was appointed. Scott's appointment is pending, and is held in Committee. **ACTION: CLERK OF COUNCIL**
 - c. **Rule Changes**
 1. **Council Individual Discretionary Accounts:** Deferred. **ACTION: CLERK OF COUNCIL**
 2. **Revised Application Form:** Approved as amended. **ACTION: CLERK OF COUNCIL**
 3. **Electronic Participation (Rule Clarification):** Approved as amended. **ACTION: CLERK OF COUNCIL**
 4. **4.4 Agendas (Council Rule):** Approved. **ACTION: CLERK OF COUNCIL**
7. **Rowing Club MOU:** Deferred to the 3-3-09 Council Meeting. Current practices are to continue during the deferment. **ACTION: ADMINISTRATION, CLERK OF COUNCIL**

8. **Reimbursement Resolution for No-Kill Animal Shelter:** The resolution was approved. **ACTION: ADMINISTRATION, CLERK OF COUNCIL**
9. **CMRTA MOU:** The following motions were made and approved:
 1. Adopt a resolution authorizing the execution of an Intergovernmental Agreement between Richland County, the City of Columbia, and the CMRTA for the purpose of providing interim funding for the CMRTA. This resolution shall be contingent upon the City of Columbia and the CMRTA endorsing the same agreement by appropriate legislative enactment.
 2. The following ordinances shall be brought back for second reading consideration during the March 3, 2009 council meeting:
 - a. An ordinance amending the Fiscal Year 2008-2009 Road Maintenance Budget, so as to increase the Road Maintenance Fee and appropriate such increase in funds for mass transit
 - b. An ordinance amending the Richland County Code of Ordinances; Chapter 23, Taxation; Article VI, Local Hospitality Tax; so as to temporarily suspend the collection of a portion of the Hospitality Tax
 3. Council shall withhold third reading until all parties have endorsed the Intergovernmental Agreement.
10. **Report of the Bond Review Committee**
 - a. **Approval of Financial Policies:** This item was deferred to allow for Mr. Malinowski's questions to be addressed. **ACTION: ADMINISTRATION, FINANCE**
11. **Citizens' Input:** One person spoke.
12. **Executive Session**
 - a. **Contractual Matter – Office to Purchase County Property:** Council declined the offer. **ACTION: ADMINISTRATION**
 - b. **Personnel Item:** Information only.
 - c. **CMRTA MOU:** See item 9.
 - d. **Potential Contract for Professional Services:** Council directed the Administrator to use existing designated funds to perform due diligence. **ACTION: ADMINISTRATION**

13. Motion Period

- a. Resolutions for George Duke and Rachelle Ferrell Performers for the Auntie Karen Foundation Jazz Concert on February 27th, 2009 [Livingston]**
- b. Resolution for Spring Valley Baptist Church [Hutchinson]**
- c. Have staff look into the possibility of charging a “Sewer Availability Fee” for all areas serviced by Richland County sewer when there will be future construction of homes or other buildings [Malinowski]: Forwarded to the March D&S Committee. **ACTION: ADMINISTRATION, UTILITIES, LEGAL****
- d. Dirt Roads (Jackson): “Use a portion of the Road Maintenance Fee of \$20 and partnership with the County Transportation Committee to fund a bond to pave all dirt roads with traditional and alternative pavement methods in three years or less.” Forwarded to the March A&F Committee. **ACTION: ADMINISTRATION, BOND COUNSEL, PUBLIC WORKS****
- e. Public Private Partnership (Jackson): “Develop a working plan not limited to include public private partnership for the Northeast Sports Complex, a Southeast Golf Park Complex, Decker Boulevard Revitalization and Southwest Park Complex.” Forwarded to the March D&S Committee. **ACTION: ADMINISTRATION****

14. Adjournment: Council adjourned at 9:25 pm.