

RICHLAND COUNTY COUNCIL

SOUTH CAROLINA

OFFICE OF SMALL BUSINESS OPPORTUNITY AD HOC COMMITTEE

July 22, 2014
4:30 PM
4th Floor Conference Room

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building

CALL TO ORDER

Ms. Dickerson called the meeting to order at approximately 4:30 PM

BACKGROUND

Ms. Jones gave a quick overview of the process since December 2013

- Mr. Jackson made a motion to create an Office of Small Business Opportunity in December 2013
- SLBE Work Session was held in April 2013
- April 22nd – ROA was presented to committee regarding the SLBE Office Model/Projected Budget
- May 27th – Office of Small Business Opportunity was presented and approved by Council
- June 3rd – Model and Ordinance was presented to Council and deferred to the June 17th Council meeting
- June 17th – First Reading approval was given to Ordinance
- June 24th – SLBE Work Session was held to discuss in more detail the layout of the office
- July 1st – Second Reading approval was given to the Ordinance
- July 15th – Third Reading approval was given to the Ordinance
- DBE may be added as a division of the Office of Small Business Opportunity



Committee Members Present

Joyce Dickerson, Chair
District Two

Kelvin E. Washington, Sr.
District Ten

Bill Malinowski
District One

Norman Jackson
District Eleven

Others Present:

Julie-Ann Dixon
Paul Livingston
Torrey Rush
Tony McDonald
Dwight Hanna
Chris Gossett
Rob Perry
Justine Jones
Michelle Onley
Monique McDaniels

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- The Certification Program and Compliance Program were approved for hire
- SLBE Division is responsible for identifying and tracking the program goals in compliance with the program; working with departments to insure the projects and contacts include the SLBE participation

PURPOSE

Mr. Jackson moved, seconded by Mr. Washington, to adopt the following purpose: "The Office of Small Business Opportunity supports the successful development and growth of for-profit small businesses using a combination of development programs, organizational training and strategies for advancement. Participants will have access to a number of internal and external networks that can provide additional support, development tools and contracting opportunities to current and aspiring business owners desiring to start, expand and succeed in business." The vote in favor was unanimous.

MISSION

Mr. Jackson moved, seconded by Mr. Washington, to adopt the following motion: "The Office of Small Business Opportunity is an inclusive program committed to promoting and developing emerging Richland County small businesses in growing, building capacity and providing access to resources by offering opportunities for meaningful participation in projects and contracts through a diverse and supportive business environment." The vote in favor was unanimous.

SERVICE COVERAGE AREAS

Mr. Jackson moved, seconded by Mr. Washington, to adopt the following service coverage areas: Businesses conducting business in Richland County. The vote in favor was unanimous.

DEPARTMENT NAMES

Mr. Jackson moved, seconded by Mr. Washington, to adopt the Department Name of Richland County Office of Small Business Opportunity. The vote in favor was unanimous.

MODEL

Mr. Washington requested that Ms. Jones consult with Franklin Lee prior to the next committee meeting.

Mr. Livingston requested that Ms. Jones inquire with financing companies/banks to assist the County with funding.

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OTHER ITEMS

No additional items were presented.

ADJOURNMENT

The meeting adjourned at approximately 4:55 PM

