



# **RICHLAND COUNTY COUNCIL**

## **ADMINISTRATION AND FINANCE COMMITTEE**

|                 |                 |                     |             |                   |
|-----------------|-----------------|---------------------|-------------|-------------------|
| Joyce Dickerson | Paul Livingston | Greg Pearce (Chair) | Jim Manning | Kelvin Washington |
| District 2      | District 4      | District 6          | District 8  | District 10       |

**JANUARY 27, 2015  
6:00 PM**

**2020 Hampton Street**

### **CALL TO ORDER**

### **APPROVAL OF MINUTES**

1. Regular Session: December 16, 2014 [PAGES 3-5]

### **ADOPTION OF AGENDA**

### **ITEMS FOR ACTION**

2. Budget Amendment – Public Works Road Maintenance Fund Balance to help fund the Low Volume Paving Program [PAGES 6-8]
3. Purple Heart COMET Bus [PAGES 9-13]

## **ADJOURNMENT**



### **Special Accommodations and Interpreter Services**

Citizens may be present during any of the County's meetings. If requested, the agenda and backup materials will be made available in alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), as amended and the federal rules and regulations adopted in implementation thereof.

Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the Clerk of Council's office either in person at 2020 Hampton Street, Columbia, SC, by telephone at (803) 576-2061, or TDD at 803-576-2045 no later than 24 hours prior to the scheduled meeting.

# Richland County Council Request of Action

## **Subject**

Regular Session: December 16, 2014 [**PAGES 3-5**]

## **Reviews**

# RICHLAND COUNTY COUNCIL

## SOUTH CAROLINA

### ADMINISTRATION AND FINANCE COMMITTEE

December 16, 2014  
6:00 PM  
Council Chambers

*In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building*

#### CALL TO ORDER

Mr. Pearce called the meeting to order at approximately 6:01 PM

#### APPROVAL OF MINUTES

**November 25, 2014** – Ms. Dickerson moved, seconded by Mr. Manning, to approve the minutes as distributed. The vote in favor was unanimous.

#### ADOPTION OF AGENDA

Ms. Dickerson moved, seconded by Mr. Manning, to adopt the agenda as published. The vote in favor was unanimous.

#### ITEMS FOR ACTION

**Set-off Debt/GEAR Debt Write-Off** – Mr. Manning moved, seconded by Ms. Dickerson, to forward to Council with a recommendation to approve the write-off of all Emergency Medical Services (EMS) debts which are currently ten years old and any future requests to dispose of debt would be presented to Council for consideration. The vote in favor was unanimous.

**Property Acquisition Assistance** – Mr. Livingston moved, seconded by Mr. Manning, to forward to Council with a recommendation to approve the use of \$40,311.70 from the Planning Department's Neighborhood Improvement Program's budget to assist the Community Assistance Provider, Inc. (CAP) in acquiring the property located at 6319 Shakespeare Road, Columbia, SC 29223. This acquisition will allow site control by the non-profit group (CAP) for redevelopment of the parcel of land into affordable housing to benefit the surrounding areas of Trenholm Acres and New Castle Neighborhoods, lien settlement, option payments and paid annual taxes by CAP, Inc. The vote was in favor.



#### Committee Members Present

Greg Pearce, Chair  
District Six

Joyce Dickerson  
District Two

Paul Livingston  
District Four

Jim Manning  
District Eight

Kelvin E. Washington, Sr.  
District Ten

#### Others Present:

Norman Jackson  
Bill Malinowski  
Torrey Rush  
Julie-Ann Dixon  
Damon Jeter  
Tony McDonald  
Sparty Hammett  
John Hixon  
Warren Harley  
Brandon Madden  
Larry Smith  
Quinton Epps  
Roxanne Ancheta  
Monique Walters  
Brad Farrar  
George Rice  
Daniel Driggers  
Valeria Jackson  
Tracy Hegler  
Pam Davis  
Michelle Onley  
Monique McDaniels

Item# 1

# RICHLAND COUNTY COUNCIL

## SOUTH CAROLINA

**Administration and Finance Committee**  
**Tuesday, December 16, 2014**  
**Page Two**

**Formula for Compensation Increases for County Council** – Mr. Manning stated that the Legal Department informed him that the Attorney General's Office would not allow Council to use a formula to compensate County Council.

Mr. Smith stated there is a State statute that places limitations on how and/or what County Council can do in terms of adjusting their salaries.

Mr. Washington moved, seconded by Ms. Dickerson, to table this item. The vote in favor was unanimous.

### **ADJOURNMENT**

The meeting adjourned at approximately 6:42 PM



# Richland County Council Request of Action

**Subject**

Budget Amendment – Public Works Road Maintenance Fund Balance to help fund the Low Volume Paving Program  
**[PAGES 6-8]**

**Reviews**

## **Richland County Council Request of Action**

**Subject:** Budget Amendment – Public Works Road Maintenance Fund Balance to help fund the Low Volume Paving Program

### **A. Purpose**

County Council is requested to approve a budget amendment from the Public Works Road Maintenance Fund Balance in the amount of \$900,000.00 to assist in funding the Low Volume Paving Program (Program).

### **B. Background / Discussion**

On February 17, 2009, County Council approved an ordinance amendment to the County's Code of Ordinances (Section 21-3 and Section 21-20), creating an alternative dirt road paving program and adopting countywide dirt road paving program standards.

The ordinance amendment reduced the cross section width and pavement thicknesses on dirt roads that qualified for the Program, and allowed the County to pave more miles of road for less money.

The County's Public Works Department approached the CTC (Richland County Transportation Committee) for funding for paving low volume roads. The CTC allocated \$4,000,000.00 to the County for the Program. The County agreed to supplement that funding with an additional \$900,000.00. An engineering consultant developed a Low Volume Paving Manual, which served as the basis for the program.

At the November 1, 2011 Council meeting, Council approved the Program. To date, we have paved approximately forty (40) roads through the program, using funding from the abovementioned funds allocated by the CTC and funds provided through the County's Transportation Penny Program.

County Council approved the use of \$900,000.00 from the Road Maintenance Fund Balance; however, the funding was never allocated. At this time, we are requesting a budget amendment in the amount of \$900,000.00 to assist in funding the program.

### **C. Legislative / Chronological History**

- 2/17/09 - County Council approved the an ordinance amendment to the County's Code of Ordinances (Section 21-3 and Section 21-20), creating an alternative dirt road paving program and adopting Countywide dirt road paving program standards.
- 11/1/11 - Council approved the Low Volume Paving Program.

### **D. Financial Impact**

A budget amendment in the amount of \$900,000.00 is needed to supplement this Program to pave low volume roads in Richland County. The requested funds are available in the Road Maintenance Fund Balance. This action will require three (3) readings and a public hearing.

**E. Alternatives**

1. Approve the request for a budget amendment from the Public Works Road Maintenance Fund Balance in the amount of \$900,000.00 to supplement the Low Volume Paving Program.
2. Do not approve the request for a budget amendment from the Public Works Road Maintenance Fund Balance in the amount of \$900,000.00 to supplement the Low Volume Paving Program.

**F. Recommendation**

It is recommended that Council approve the request for a budget amendment from the Public Works Road Maintenance Fund Balance in the amount of \$900,000.00 to supplement the Low Volume Paving Program.

Recommended by: Ismail Ozbek, Director

Department: Public Works

Date: January 6, 2014

**G. Reviews**

(Please replace the appropriate box with a ✓ and then support your recommendation in the Comments section before routing on. Thank you!)

**Finance**

Reviewed by: Daniel Driggers

Date: 1/13/15

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

Request is consistent with Council’s previous approval and assignment of funding.

**Transportation**

Reviewed by: Rob Perry

Date: 1/14/15

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

This action is consistent with the agreement to receive the \$4 million in CTC funding for these projects.

**Legal**

Reviewed by: Elizabeth McLean

Date: 1/22/15

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Policy decision left to Council’s discretion.

**Administration**

Reviewed by: Sparty Hammett

Date: 1/22/15

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:



# Richland County Council Request of Action

## **Subject**

Purple Heart COMET Bus [**PAGES 9-13**]

## **Reviews**

## Richland County Council Request of Action

**Subject:** Purple Heart COMET Bus

### **A. Purpose**

Council is requested to approve \$3,000 (\$1,000 annually) to wrap a COMET bus for 3 years to recognize Purple Heart recipients.

### **B. Background / Discussion**

This request came from a constituent, Bill Dukes, on behalf of the Purple Heart Association of the Midlands. Lexington County and the City of Columbia are also being approached by Mr. Dukes to participate in this request. While this is not a Military Task Force initiative, per Mr. Dukes, it is a great opportunity for the greater community to show that we are a military friendly community.

Mr. Dukes met with Bob Schneider, Executive Director of the COMET, who, per Mr. Dukes, is supportive of the Purple Heart Bus. If this concept is approved, the COMET will receive a discount on the wrapping from the business owner who wraps the COMET buses. A proposed concept is attached for your convenience.

The COMET would rotate this bus on its routes so that all communities can experience the Purple Heart Bus. The wrap would remain on the bus for 3 years. Per Mr. Dukes, the COMET Board should vote soon to relieve the Purple Heart Association from the monthly marketing fees associated with the wrap, which will also be a significant savings.

Mr. Dukes feels that the Purple Heart Bus will be a great addition for the Army's Listening Session visit on February 26, 2015 as the Army assesses the economic impact of reducing jobs and potentially downsizing Ft. Jackson. Per Mr. Dukes, the Army has made it known that they only want to be located in communities that "love the Army."

The goal is for the Purple Heart Association of the Midlands to present the bus to the community prior to the February 26, 2015 Listening Session. The Purple Heart Association also plans to have a press conference to announce the idea once it is determined who will sponsor the bus.

Lexington County nor the City of Columbia have approved participating in this request as of January 21, 2015. Staff's recommendation is that our participation be contingent upon that of the City of Columbia and Lexington County.

### **C. Legislative / Chronological History**

This request was generated by a constituent, Bill Dukes.

### **D. Financial Impact**

The County's financial impact for 3 years would be \$3,000 (\$1,000 annually). This assumes equal participation by the City of Columbia and Lexington County. Currently, a funding source is not identified.

Council may choose to fund this initiative for 1 (\$1,000), 2 (\$2,000), or 3 (\$3,000) years, or some other amount, or not at all.

**E. Alternatives**

1. Approve the request to provide \$3,000 (\$1,000 annually) to wrap a COMET bus for 3 years to recognize Purple Heart recipients. A funding source would need to be identified. Again, staff's recommendation is that our participation be contingent upon that of the City of Columbia and Lexington County.
2. Approve the request to provide another amount to wrap a COMET bus to recognize Purple Heart recipients. Based on the amount provided, the number of year(s) would correlate. A funding source would need to be identified. Again, staff's recommendation is that our participation be contingent upon that of the City of Columbia and Lexington County.
3. Do not approve this request in any amount at this time.

**F. Recommendation**

While this is a policy decision of Council, it is staff's recommendation that Richland County's participation be contingent upon that of the City of Columbia and Lexington County.

**G. Reviews**

(Please replace the appropriate box with a ✓ and then support your recommendation in the Comments section before routing on. Thank you!)

Please be specific in your recommendation. While "Council Discretion" may be appropriate at times, it is recommended that Staff provide Council with a professional recommendation of approval or denial, and justification for that recommendation, as often as possible.

**Finance**

Reviewed by: Daniel Driggers

Date: 1/22/15

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

Finance would recommend approval of the concept inclusive of any appropriate contingencies as noted. Additionally, from a fiscal perspective, the request seems to be simply a minimal (\$1,000 per year) operational cost decision for the COMET management based on the organizations size therefore Council may consider approving the support of the idea but encourage the organization to identify the funding within their existing funding levels. Approval as submitted would require the identification of a funding source.

**Legal**

Reviewed by: Elizabeth McLean

Date: 1/23/15

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: This is a policy decision left to Council's discretion; however, I would note that this ROA does not specify the total costs to be

paid, what makes up those costs, etc. It only asks for \$3000, which is some portion of the funds needed. I support making any appropriation contingent upon other funds being provided and any other conditions Council may deem appropriate.

**Administration**

Reviewed by: Roxanne Ancheta

Date: January 23, 2015

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: While this is a policy decision of Council, it is staff's recommendation that Richland County's monetary participation in any amount be contingent upon that of the City of Columbia and Lexington County. As of this date, neither entity has approved participating in this request.



Item# 3