



Richland County Council
ADMINISTRATION AND FINANCE COMMITTEE
MINUTES
April 23, 2024 – 6:00 PM
Council Chambers
2020 Hampton Street, Columbia, SC 29204

COMMITTEE COUNCIL MEMBERS PRESENT: Overture Walker, Chair; Derrek Pugh, Paul Livingston, and Don Weaver

NOT PRESENT: Yvonne McBride

OTHERS PRESENT: Allison Terracio, Cheryl English, Ashiya Myers, Stacey Hamm, Michelle Onley, Angela Weathersby, Lori Thomas, Anette Kirylo, Patrick Wright, Ashley Fullerton, Tamar Black, Jennifer Wladischkin, Kyle Holsclaw, Jackie Hancock, Leonardo Brown, Dale Welch, Michael Maloney, Shirani Fuller, Michael Byrd, Peter Cevallos

1. **CALL TO ORDER** – Councilman Overture Walker called the meeting to order at approximately 6:00 PM.
2. **APPROVAL OF MINUTES**
 - a. **March 26, 2024** – Mr. Weaver moved to approve the minutes as distributed, seconded by Mr. Livingston.
In Favor: Pugh, Livingston, Weaver, and Walker
Not Present: McBride
The vote in favor was unanimous.
3. **ADOPTION OF AGENDA** – The County Attorney, Patrick Wright, indicated he needed to add “Department of Justice Investigation Update” to the agenda for Executive Session.
Mr. Livingston moved to adopt the amended agenda, seconded by Mr. Weaver.
In Favor: Pugh, Livingston, Weaver, and Walker
Not Present: McBride
The vote in favor was unanimous.
4. **ITEMS FOR ACTION**
 - a. **Department of Public Works – Engineering Division – Summit Parkway/Summit Ridge Budget Increase** – Ms. Shirani Fuller, County Engineer, indicated the item before the committee was an accounting of the Summit Parkway/Summit Ridge Rehabilitation Project. The agenda packet does not include what has transpired in the last few weeks.
 - The contract completion date for this project was January 6, 2024;
 - The project was substantially completed on March 4, 2024
(The majority of the items that were contained in the scope of the project have been completed);
 - Final inspection was on March 5, 2024
(County staff and representatives of the contractor walked the project to create a punch list);
 - The punch list was provided to the contractor via email on March 12, 2024
(Punch list may contain items that are found to be in need of repair, things that do not meet standards, and general clean-up of the site. In this case, it included damage that occurred during the project to county infrastructure that was not a part of the project.)
 - The contractor had the punch list for two weeks. They were on-site April 1-5, working on the punch list;
 - Then, the contractor left the site and did not return for two weeks. They returned to the site on April 19th and worked approximately two hours. Due to a rain event, they left the site.
 - Currently, the punch list is approximately 50% complete.
 - According to the contract, you must achieve final completion within 30 days of substantial completion. Additionally, if there are overages or any observed changes to the contractor by the contractor, the contractor must give written notice to the County within 10 days. Therefore, the contractor is in default of the contract.

At this point, the staff recommends approval of the change order, contingent upon completing the punch list; the funds will not be released until after the project's final completion.

Mr. Pugh moved to go into Executive Session, seconded by Mr. Livingston.

In Favor: Pugh, Livingston, Weaver, and Walker

Not Present: McBride

The vote in favor was unanimous.

The Committee went into Executive Session at approximately 6:08 PM and came out at approximately 6:32 PM

Mr. Pugh moved to come out of Executive Session, seconded by Mr. Livingston.

In Favor: Pugh, Livingston, Weaver, and Walker

Opposed: McBride

The vote was in favor.

Mr. Walker indicated no action was taken in Executive Session.

Mr. Pugh moved to forward to Council with a recommendation to approve the change order contingent upon completion of the punch list. The funds will not be released until final completion of the project has been achieved. Mr. Weaver seconded the motion.

In Favor: Pugh, Livingston, Weaver, and Walker

Not Present: McBride

The vote in favor was unanimous.

- b. Department of Public Works – Jim-Hamilton-LB Owens Airport – Award of Fixed Based Operator Contract – Mr. Peter Cevallos, General Manager - Hamilton-Owens Airport, stated the current contract ends June 30, 2024. Staff recommends the award of a contract for fixed-based operations to Propel Aviation, LLC.

Mr. Livingston asked who would be responsible for leasing the hangars in the new contract.

Mr. Cevallos responded that county staff would be responsible for leasing.

Mr. Livingston inquired if there is language in the county's ordinance that governs who is responsible for leasing the hangars.

The County Attorney, Patrick Wright, stated leasing the hangars is different than selling the property.

Mr. Livingston inquired who is currently responsible for leasing the hangars.

Mr. Cevallos replied the fixed-based operator is currently responsible.

Mr. Livingston inquired about the advantages of the change.

Mr. Cevallos indicated there will be a 25% increase in revenue.

Ms. Mackey inquired as to the length of the contract.

Mr. Cevallos responded it is a 10-year contract.

Mr. Pugh moved to forward to Council with a recommendation to award the fixed-based operations contract to Propel Aviation, LLC, seconded by Mr. Weaver.

In Favor: Pugh, Weaver, and Walker

Opposed: Livingston

Not Present: McBride

The vote in favor was unanimous.

- c. Department of Justice Investigation Update – This item was taken up during the Executive Session, and no action was taken.

5. **ADJOURNMENT** – Mr. Pugh moved to adjourn the meeting, seconded by Mr. Weaver.

In Favor: Pugh, Livingston, Weaver, and Walker

Not Present: McBride

The vote in favor was unanimous.

The meeting adjourned at approximately 6:39 PM.