



**RICHLAND COUNTY  
GOVERNMENT**  
Office of the County Administrator

Joyce Dickerson  
District 2

Paul Livingston  
District 4

Greg Pearce (Chair)  
District 6

Jim Manning  
District 8

Kelvin Washington  
District 10

**Administration and Finance Committee Actions Report  
Tuesday, March 24th, 2015  
6:00PM**

**Call To Order:** Pearce

**Approval of Minutes**

1. Regular Session: February 24, 2015: Approved as published.

**Adoption of Agenda:** Adopted published.

**Items for Action:**

2. Extension of EMS Billing Contract: The Committee recommended that Council approve the request to extend the Emergency Medical Services billing contract with EMS Management & Consultants, Inc. through June 30, 2019. The contract will be effective July 1, 2015. **CONSENT**
3. PPACA (Patient Protection and Affordable Care Act) Compliance: Part Time and Temporary Employees, Determination Periods, and Development of a Second Health Plan with Lower Benefits: The Committee recommended that Council approve the County policy revisions related to the work hours of part-time county employees and the length of temporary / seasonal county jobs, and staff recommendations regarding compliance with the PPACA. Council approval supports the following directives: limit the work hours of part-time employees to no more than an average of 25 hours per week; limit the length of temporary and seasonal county jobs to no more than 3 months or 90 consecutive days; provide the County Administrator with the authority to designate determination periods for the PPACA; and grant staff permission to develop a second health plan with lower benefits that would be used primarily for part time and temporary / seasonal employees, if needed, for Council review and action.
4. Financial Contribution to SC Slave Dwelling Survey: The Committee recommended that Council approve the request by the Richland County Conservation Commission to expend \$5,000 in FY15 funds to the Slave Dwelling Project to assist with the 1:1 grant match needed for the \$25,000 grant they received from the SC Department of Archives and History for the SC Slave Dwelling Survey.



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5. Budget Amendment - Paved Road Repair: The Committee recommended that Council approve a budget amendment in the amount of \$800,000.00 to fund the repair of 27 paved roads that are in the process of being added to the county's road maintenance system and to include the roads in the Sunny Acres subdivision.
6. Distribution of Mulch and Compost: The Committee recommended that Council approve the proposed rate structure as presented in the agenda packet, for the distribution of excess mulch and compost generated by the Solid Waste & Recycling Department's Wood Grinding / Compost Facility. **CONSENT**
7. Neighborhood Improvement Program Property Purchase – Candlewood: The Committee recommended that Council approve staff negotiating with the property owner, up to the appraised value of \$73,000.00, for the purchase of the subject property through the County's Neighborhood Improvement Program for the implementation of the Candlewood Master Plan Project – Catalyst 3, Neighborhood Park. The purchase price and agreement for the property would come before Council as a separate item for review and action. The Committee instructed staff to have a formal park maintenance agreement with the Richland County Recreation Commission in place prior to purchasing the property. **CONSENT**
8. Wateree Community Actions, Inc. Funding Request: Wateree Community Actions, Inc. withdrew their request for emergency funding as they no longer have the need for funding at the level that they indicated in their original correspondence with the County. Wateree Community Actions, Inc. will send a letter to the County Administrator requesting a different level of funding from the County, which can be included in the County's FY 16 budget development process.
9. Alcohol on County Property: Palmetto Tasty Tomato Festival; Development of Process Moving Forward: The Committee recommended that Council approve following:
  - i. The Resolution drafted by the County's Legal Department and presented in the agenda packet to allow for the consumption of beer on County property for the Palmetto Tasty Tomato Festival.
  - ii. The process for approval of future requests for the sale of alcohol and/or consumption of alcohol on County property, which will require Council approval of a Resolution that provides the information (i.e., name of the requestor/event, the date, time and location of the event) that is included in the Resolution drafted by the County's Legal Department and presented in the agenda packet. **CONSENT**



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10. Audit of Intergovernmental Fire Agreement (IGA) with the City of Columbia: The Committee forwarded this item to Council without a recommendation. The Committee requested that staff provide a scope of the audit and an estimated cost of the audit prior to the April 7, 2015 Council meeting.
11. Motion to amend certain Council Districts to At-Large Districts instead of Single Member Districts: The Committee recommended that Council deny this request. **CONSENT**
12. County Council Implementing an Electronic Voting System: The Committee held this item in the Committee.
13. Employee Benefits Comparison: The Committee referred this item to the budget process.
14. Renewal of Operating Agreement between Richland County and Columbia Rowing Club: The Committee recommended that Council approve the request to extend the Operating Agreement for five (5) years with the Columbia Rowing Club, allowing them to continue to operate as they have for the last 15 years. **CONSENT**
15. Emergency Services Department – Fire Truck Purchase: The Committee forwarded this item to Council without a recommendation.

**ITEMS PENDING ANALYSIS: NO ACTION REQUIRED**

16. Establish a Budget Committee: Staff provided an update regarding this item at the March 24, 2015 A&F Committee meeting.

**Adjournment:** 7:02PM