

RICHLAND COUNTY COUNCIL ADMINISTRATION AND FINANCE COMMITTEE

Kit Smith, Chair
District 5

Mike Montgomery
District 8

Paul Livingston
District 4

Greg Pearce
District 6

Damon Jeter
District 3

*Tuesday, February 27, 2007
6:00 PM*

Report of Actions

CALL TO ORDER – Kit Smith called the meeting to order.

ELECTION OF CHAIR – Kit Smith was elected chair.

APPROVAL OF MINUTES – The minutes of the January 23, 2007 meeting were approved as submitted.

ADOPTION OF AGENDA – The committee voted to add discussion of an Animal Care Work Session to the action agenda. The committee also voted to move the Hospitality Tax Funding Request for the National Golf Association Hooters Pro Golf Tour from items pending analysis to the action agenda. The agenda was adopted as amended.

I. ITEMS FOR ACTION

- Consent**
- A. Budget Amendment: Request to transfer \$50,000 to the Council Services Budget**
– The committee recommended that council give first reading approval to the budget amendment to transfer \$50,000 to the Council Services Budget. The committee also recommended that any expenditure outside meals and refreshments for regular council meetings come to council for a vote. The vote in favor was unanimous.

 - B. Approval of Contract with SunGard Bi-Tech for the purchase of Finance and Human Resource Software System** – The committee forwarded this item to council with a recommendation to approve a contract with SunGuard Bi-Tech. The vote in favor was unanimous, however, because the final contract amount has not yet been determined, this item will be placed on the contested agenda for a staff update. **(This item will be on the March 20, 2007 council agenda.)**
- Consent**
- C. Undesignated Hospitality Tax Funding Request: SC Gospel Quartet 8th Annual Awards Banquet and Concert: \$30,000 (Committee Recommendation to Deny**

Request) – The committee forwarded this item to council with a recommendation to deny the request. The vote in favor was unanimous.

Consent **D. An ordinance authorizing and approving the issuance of either tax-exempt or taxable installment purchase revenue bonds in one or more series by a non-profit corporation to provide funding to finance the costs of acquiring and constructing wholesale farmers market facilities and related infrastructure; and making provision for all other matters relating to the foregoing** – The committee recommended that council give first reading approval to the ordinance. The vote in favor was unanimous.

Consent **E. An ordinance authorizing Richland County, South Carolina, to issue tax-exempt debt in the approximate amount of \$18,000,000 to be paid from and secured by a pledge of the county’s local hospitality tax; Approving the form and terms of certain documents in connection with the issuance of the debt; Authorizing the County Administrator to determine certain matters relating to the debt and the disposition of the proceeds thereof; and other matters related thereto** – The committee recommended that council give first reading approval to the ordinance. The vote in favor was unanimous.

F. Policy for issuing a response deadline on all correspondence with the City of Columbia – The committee voted to table this item.

G. Animal Care Work Session – The committee forwarded this item to council for the determination of whether a full Council work session is desired or whether this matter should be sent back to committee for a committee work session with all council members invited to attend. There was no committee recommendation. The vote to forward the item to council was unanimous.

H. Undesignated Hospitality Tax Funding Request: 2007 Capitol Chevrolet Classic at Woodcreek Farms: \$5,000 (Formerly listed as National Golf Association Hooters Pro Golf Tour: \$5,000) – The committee voted to forward this item to council without recommendation. The committee requested that the CVB complete the necessary application, and to provide a project budget and source of revenues. The vote was in favor.

II. ITEMS FOR INFORMATION / DISCUSSION

A. Audit Update – Mr. Bob Milhouse gave a brief update of the audit report. The committee voted to forward this item to council to determine whether a work session should be held. The vote in favor was unanimous.

B. FY 07 Budget Update – Mr. Milton Pope provided members of the committee with a brief update regarding this matter.

III. ITEMS PENDING ANALYSIS

- A. Incorporation of Ballentine** – The committee requested staff to provide a report on the pros and cons of the county enabling incorporation and recommend a policy on when incorporation should or should not occur.

Adjournment

Staffed by Joe Cronin