



# RICHLAND COUNTY COUNCIL

## ADMINISTRATION AND FINANCE COMMITTEE

Greg Pearce  
District 6

Norman Jackson  
District 11

Damon Jeter, Chair  
District 3

Joyce Dickerson  
District 2

Paul Livingston  
District 4

*Tuesday, June 26, 2012*  
*6:00 PM*

### Report of Actions

**CALL TO ORDER**                      Committee Chair Jeter called the meeting to order

#### APPROVAL OF MINUTES

1. Regular Session: May 22, 2012 – The minutes of the May 22, 2012 committee meeting were approved as submitted.

**ADOPTION OF AGENDA**              The agenda was adopted as published.

#### ITEMS FOR ACTION

- Consent**    2.    Changes to Employee Handbook – The committee recommended that Council approve the proposed changes to the Employee Handbook to resolve inconsistencies that currently exist. Council member Malinowski indicated that he will submit a list of questions for staff to answer prior to the Council meeting in July. The vote in favor was unanimous.
- Consent**    3.    Comprehensive Sidewalk Improvement Program - The committee recommended that Council direct staff to move forward and come back to Council with a more comprehensive plan. The vote in favor was unanimous.
- Consent**    4.    Coroner request for approval to renew contract with Knight Systems – The committee recommended that Council approve the request for approval to renew the contract with Knight Systems Inc. and encumber \$102,982.50 for FY 12-13 to pay for the service. Also staff, in conjunction with the Coroner’s office, is to provide Council with further clarification on the monthly rate of the contract prior to the next Council meeting. The vote in favor was unanimous.

- Consent** 5. Coroner request for approval to renew contract with Professional Pathology Services – The committee recommended that Council approve the renewal of the contract with Professional Pathology Services, PC, and encumber initial funds of \$270,000 for autopsy services. The vote in favor was unanimous.
- Consent** 6. Detention Center Medical Services Contract-Correct Care Solutions - The committee recommended that Council approve the request to negotiate and award a contract for inmate medical services to Correct Care Solutions in the amount of \$4,156,882. The vote in favor was unanimous.
- Consent** 7. Emergency Medicine Fellowship Grant Program - The committee recommended that Council approve a change in the Emergency Services Department-Emergency Medicine/EMS Fellowship Grant program by changing the position from part-time to full-time. All associated costs will be paid through the grant and no county funds are needed. The vote in favor was unanimous.
- Consent** 8. Funding for State Mandated Services – The committee recommended that Council discuss a proposed funding strategy to address unfunded mandates during the FY 14 budget process. The vote in favor was unanimous.
- Consent** 9. IGA Extension with City of Columbia re: Animal Shelter Operations – The committee recommended that Council approve the IGA extension with the City of Columbia regarding Animal Shelter Operations. The vote in favor was unanimous.
- Consent** 10. National Aviation Week Proclamation - The committee recommended that Council approve the request to proclaim August 12-18, 2012 as National Aviation Week in Richland County and issue a suitable proclamation. The vote in favor was unanimous.
- Consent** 11. Solicitor Salary Rollover Request to Provide Employer contributions for Assistant Solicitor Restructuring and Reclassification Plan - The committee recommended that Council approve the request to roll over \$70,000 from the Solicitor’s FY 2011-12 budget to provide for employer contributions for the Assistant Solicitor Restructuring and Reclassification Plan. The vote in favor was unanimous.

Staffed by Randy Cherry