

MINUTES OF



RICHLAND COUNTY COUNCIL ADMINISTRATION AND FINANCE COMMITTEE TUESDAY, DECEMBER 20, 2011 6:00 P.M.

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building.

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MEMBERS PRESENT

Chair: L. Gregory Pearce, Jr.
Member: Damon Jeter
Member: Gwendolyn Davis Kennedy
Member: Jim Manning
Member: Seth Rose

ALSO PRESENT: Paul Livingston, Bill Malinowski, Valerie Hutchinson, Norman Jackson, Joyce Dickerson, Milton Pope, Tony McDonald, Sparty Hammett, Roxanne Ancheta, Sara Salley, Randy Cherry, Larry Smith, Stephany Snowden, Daniel Driggers, Michael Byrd, John Hixson, Monique Walters, Michelle Onley

CALL TO ORDER

The meeting started at approximately 6:02 p.m.

POINT OF PERSONAL PRIVILEGE

Mr. Pearce expressed condolences to the Sheriff's Department on the death of Fargo.

APPROVAL OF MINUTES

November 22, 2011 (Regular Session) – Ms. Kennedy moved, seconded by Mr. Jeter, to approve the minutes as distributed. The vote in favor was unanimous.

ADOPTION OF AGENDA

Mr. Jeter moved, seconded by Mr. Rose, to adopt the agenda as distributed. The vote in favor was unanimous.

ITEMS FOR ACTION

Pursuant to a request from Gary Watts, the Richland County Coroner, I move that the County Administrator and/or his designee along with the County Attorney meet with the Coroner and Probate Judge Amy McCullough to determine whether a county ordinance could be developed that would assist in the recovery of costs associated with the disposition of unclaimed decedents. This would only apply to those individuals whose estates are determined to have financial resources available. Explanation: According to the Coroner, the number of families declining custody of their deceased relatives is rising annually with the County having to bear the cost of preparations and burial of these individuals. In many cases, the Coroner and Probate Judge have determined that the decedent's estates have sufficient assets to cover these costs; however, they currently have no means to recover the costs associated with these expenses – Mr. Jeter moved, seconded by Mr. Manning, to forward this item to Council with a recommendation to table. The vote was in favor.

Motion requesting the County Attorney establish a list of qualified bond attorneys – Mr. Manning moved, seconded by Mr. Jeter, to forward this item to Council with a recommendation that in connection with bond issues, the County establish a policy of including a separate role as disclosure counsel for bond issues in the amount of \$5,000,000 or more with the County Attorney to establish a process for selecting disclosure counsel from qualified law firms. There will be no change in the County's current bond counsel in partnership with a minority law firm. Additionally, we direct the County Attorney to consult with each of the attorneys/law firms currently working with Richland County to encourage minority participation, partnerships, and mentoring and finally we direct the County Attorney to engage the services of an outside firm to advise the County on modifications of our procurement code to increase minority and local participation in all procurement matters. The vote in favor was unanimous.

Status Offender Intervention Project/One Full-time position/10% match – Mr. Jeter moved, seconded by Mr. Manning, to forward this item to Council with a recommendation to approve the request for the Status Offender Intervention Project utilizing funds that are currently available in the County match account. The vote in favor was unanimous.

Broad River Administration Building—Loan Payment – Mr. Manning moved, seconded by Mr. Jeter, to forward this item to Council with a recommendation to approve staff's request to appropriate and redirect a portion of the interest earned on the outstanding Broad River Sewer Bond to pay the internal loan back to the County's General Fund for the Broad River Administration Building. The vote in favor was unanimous.

Approval to Participate in Emergency Medicine Fellowship Program – Mr. Jeter moved, seconded by Ms. Kennedy, to forward this item to Council with a recommendation to allow Emergency Services to participate in the Palmetto Health Emergency Medicine Fellowship Program. The vote in favor was unanimous.

Landfill Office Building Replacement – Mr. Manning moved, seconded by Ms. Kennedy, to forward this item to Council with a recommendation to authorize Procurement to award the

contract to Construction Dynamics in the amount of \$798,985.50 for the construction of the Richland County Landfill Office building. The amount includes the construction cost of \$694,770, along with a 15% contingency cost of \$104,215.50. The vote in favor was unanimous.

ADJOURNMENT

The meeting adjourned at approximately 6:19 p.m.

Submitted by,

L. Gregory Pearce, Jr., Chair

The minutes were transcribed by Michelle M. Onley