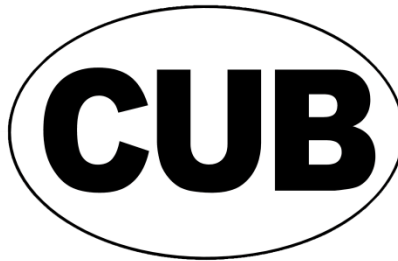


Richland County Airport Commission
Jim Hamilton – LB Owens Airport (CUB)
Richland County Department of Public Works
Columbia, South Carolina



Meeting Minutes
November 8, 2021 – 12:00 Noon

Commission Members in attendance

John Parrish, Chairman
Mike Kelly, Esquire, Vice Chairman
Joel McCreary, AIA, Treasurer
Lynn Hutto
Prentiss McLaurin
Michael Medsker

Richland County Staff in attendance

Michael Maloney, PE, Director of Public Works
Chris Eversmann, PE, AAE, Airport General Manager
Ebony Tyler, Administrative Coordinator

Visitors in attendance

Joseph Barkevich, AICP, WK Dickson
Ken Harrill, Hangar Tenant

Encl: (1) Richland County CASA Foster Care Donation Flyer
(2) Airport General Manager's Report PowerPoint Presentation

Call to Order and Welcome – **Chairman Parrish** called the Meeting to order at 12:02 p.m. and announced a quorum in attendance. He then welcomed everyone. **Vice Chairman Kelly** delivered the invocation. The meeting was conducted off-site at The Challenger Learning Center.

Report of Items for Executive Session – **Chairman Parrish** reported that there were no items that required an Executive Session.

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Approval of Agenda – **Chairman Parrish** presented the agenda as distributed. **Commissioner Medsker** made a motion to approve the agenda as presented. **Commissioner Prentiss** seconded the motion, and all voted for approval.

Approval of Minutes – **Chairman Parrish** presented the minutes of the September 13, 2021 Airport Commission meeting for approval. **Commissioner Medsker** made a motion to approve the minutes as presented. **Vice Chairman Kelly** seconded the motion, and all voted for approval.

Chairman’s Report / Executive Committee Report – **Chairman Parrish** reported on the following:

- Welcome and thanks to Challenger Learning Center for providing the meeting location. Challenger Learning Center Lead Flight Director **Dr Carolyn Donelan** gave a brief about the facility and invited Commissioners for a tour following the meeting.
- Special thanks to Airport and FBO Staff for their University of South Carolina game day support and welcome banners.
- Airport traffic activity is increasing.
- Special thanks to **Vice Chairman Kelly** and **Commissioner McCreary** for the work of their Committees.
- A nominating Committee will be appointed and prepare a nominations slate of Commission Officers for CY-22.
- Richland County CASA is conducting a Christmas Toy Collection for foster children. One of the location for donations is the Airport terminal building. A copy of their flyer is contained in **enclosure (1)**.
- On Thursday, October 21, 2021 an on-Airport aircraft accident occurred with the crash of a based-aircraft motorized glider. Though badly injured, the pilot is recovering. Updates about the progress of the injured pilot can be viewed at caringcare.com. Many thanks to **Peggy Roberson** and the FBO Staff for prompt action in contacting fire and emergency medical personnel and responding to the accident scene.
- A letter regarding Grant Assurances and the Owens Field Park long-term lease with the City of Columbia was delivered to **County Administrator, Leonardo Brown**. Copies of this letter were electronically distributed to each Airport Commissioner.
- Welcome **Commissioner Lynn Hutto** who gave a brief introduction of herself.

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Operations & Facilities Committee – **Commissioner McCreary** reported on a future review of Airport guiding documents to include: the Richland County *Code of Ordinances*, Chapter 3, “Airport”; The Airport Operations Manual; Airport Minimum Standards; FBO Services Contract and Lease; and the Hangar Tenant Lease template.

Promotional Committee – **Vice Chairman Kelly**, reported on the Airport informational signage project and other efforts to provide the Airport story to the Community.

Airport General Manager’s Report – A copy of **Mr Eversmann’s** PowerPoint presentation is contained in the **enclosure (2)**.

County Liaison’s Report – There was no report provided.

Unfinished Business – There was no unfinished business.

Executive Session – There was no executive session.

Adjournment – The meeting adjourned at 1:31 p.m.

Next Meeting – The next meeting of the Airport Commission will occur on Monday, January 10, 2022 at 12:00 Noon.



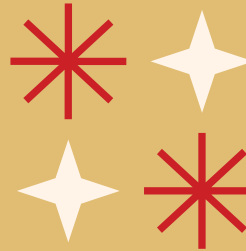
Help Richland County CASA
brighten the lives of children in
foster care by donating
unwrapped toys & gifts!

Collections Taken

Monday, November 1, 2021

To

Friday, December 3, 2021



Donation Box
Located
Airport
Terminal Building

Airport General Manager's Report

Agenda

Richland County Airport
Commission
Meeting

November 8, 2021



- Meetings, Events, and Visits
- AIP / Project Updates
- Eagle Aviation Update
- Budget & Finance
- Aircraft Complaints
- Other items
- Questions?

Meetings, Events, and Visits

Meetings, Events, and Visits

Meetings:

- Sep 15 – RCAC Commissioner orientation
- Sep 17 – Maintenance Hangar
- Sep 20 – Hangar Electrical Repairs
- Sep 22 – Conference Room Upgrade
- Sep 24 – WK Dickson
- Sep 27 – Shandon / Devil's Ditch
- Sep 29 – Eagle Aviation
- Oct 8 – Taxiway A5 completion
- Oct 20 – Carolina Tree Care
- Oct 20 – Project 2 Final Inspection
- Oct 29 – Aircraft Maintenance Service
- Nov 5 – SCAA Vendor Fair



Children group visits:
→ None

Adult group visits:
→ None



AIP / Project Updates



AIP / Project Updates

- Various Site / Civil Airport Improvements (Project 2)

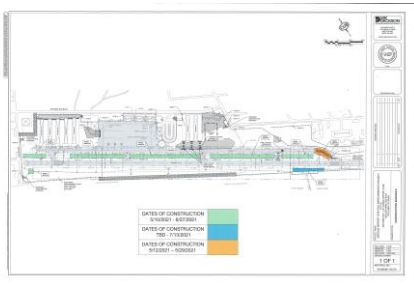


Various Airport Site / Civil Improvements (Project 2)

- 100% Federally Funded (CARES Act Provision)
- Scope – Taxiway A5 rehabilitation / Retaining wall extension / Infield drainage structure rehabilitation
- Paving completed on October 12th. Taxiway re-opened on October 14th.
- Substantial completion.
- Punch List items being addressed prior to final completion / project close out.



AIP / Project Updates



Eagle Aviation Update

- Fuel Sales
- Ramp Fees collected
- Hangar occupancy



Budget & Finance



Budget & Finance



- Sep Operational Revenue \$23,437.42 (Sep '20 - \$24,397.15)
- Oct Operational Revenue – \$TBD (Oct '20 - \$24,540.22)
- Oct Operating Budget Status:
 - Personnel \$114,974 76%
 - Operations \$164,370 54%
 - Capital \$ 15,237 13%
 - Total \$294,581 51%

Aircraft Complaints

Aircraft complaints

- There were no (00) aircraft complaints during the period of Sep 1 – Oct 31, 2021.
- There were no (00) identification / Information letters sent.
- There were no (00) sources for these aircraft complaints.



Informational signage project

- GMU Model
- Passive means of providing Airport information to the general public.
- Recommended by Promotional Committee
- Low cost / "low hanging fruit"
- Placement at CUB Terminal area / CWH / Owens Field Park

Proposed Sign Topics

- Airport History
- Aviation Safety / FOD Awareness
- Traffic Pattern / Noise Abatement
- CUB Fleet Mix (variant of conference room exhibit)
- Curtiss-Wright Hangar
- SCHAF / B-25 Restoration
- Windcone / Segmented Circle
- Runway 13 – 31
- Parallel Taxiway
- Rain Garden (existing sign)
- Airfield Lighting
- Localizer
- Hangars
- EAA / Young Eagles
- Airport Communications (with CTAF / UniCom speaker)
- Owens Field Park



Other Items

- Localizer equipment shelter replacement – Complete
- Fuel Farm Repairs – Ongoing
- Lift Station Failure – September 28th
- Runway excursion – October 5th
- Glider crash – October 21st



Fuel Farm Repairs

- Repair perimeter fence
- Saw cut / demolish concrete pad
- Excavate area surrounding manhole and vent tube
- Replace vent tubes and covers on both tanks
- Confined space entry / tank inspection
- Repair minor cracks in manhole riser (Jet A)
- Replace manhole riser (AvGas)
- Replace sump pumps / fix float
- Clean tank interior
- Replace conduit and cable
- Backfill / compact
- Form / pour replacement concrete pad
- \$48,000
- Insurance claim pending
- Future project to harden perimeter



Lift Station Failure

- Discovered on September 28th
- Failure of primary and secondary pumps
- Failed lift station never overflowed despite heavy inflow
- Initial response by contractor (PASCON)
- Multiple daily pump out required (\$3,000 / day)
- Response taken over by RC Utilities on September 30th
- Took over daily pump outs of lift station
- Removed failed pumps
- Purchased, adapted, and installed a temporary replacement pump (\$2,000)
- Mobilized a pump vendor for rebuild / replacement
- Back up and running by noon on October 1st
- Purchasing two, new replacement pumps and rebuilding one of the failed pump (special operating stock) (\$15,210)

Runway Excursion



- Occurred on Tuesday, October 5th.
- Based aircraft.
- No injuries, explosion, or facility damage.
- No Runway closure required.
- Disabled aircraft retrieved early the following morning.

Glider Crash

- Occurred at 1130 on Thursday, October 21st.
- Based aircraft.
- First Responders on site within four minutes.
- Pilot injured and medevac'd.
- Runway 13-31 temporarily closed.
- Initial investigation response provided by the FAA.
- Aircraft moved once cleared by FAA staff. Area FOD Cleanup proceeded and Runway re-opened by 1430.



Questions?

