

RICHLAND COUNTY

RULES & APPOINTMENTS COMMITTEE AGENDA



Tuesday, FEBRUARY 20, 2018

4:00 PM

The Honorable Bill Malinowski, Chair

County Council District 1

The Honorable Gwendolyn Kennedy

County Council District 7

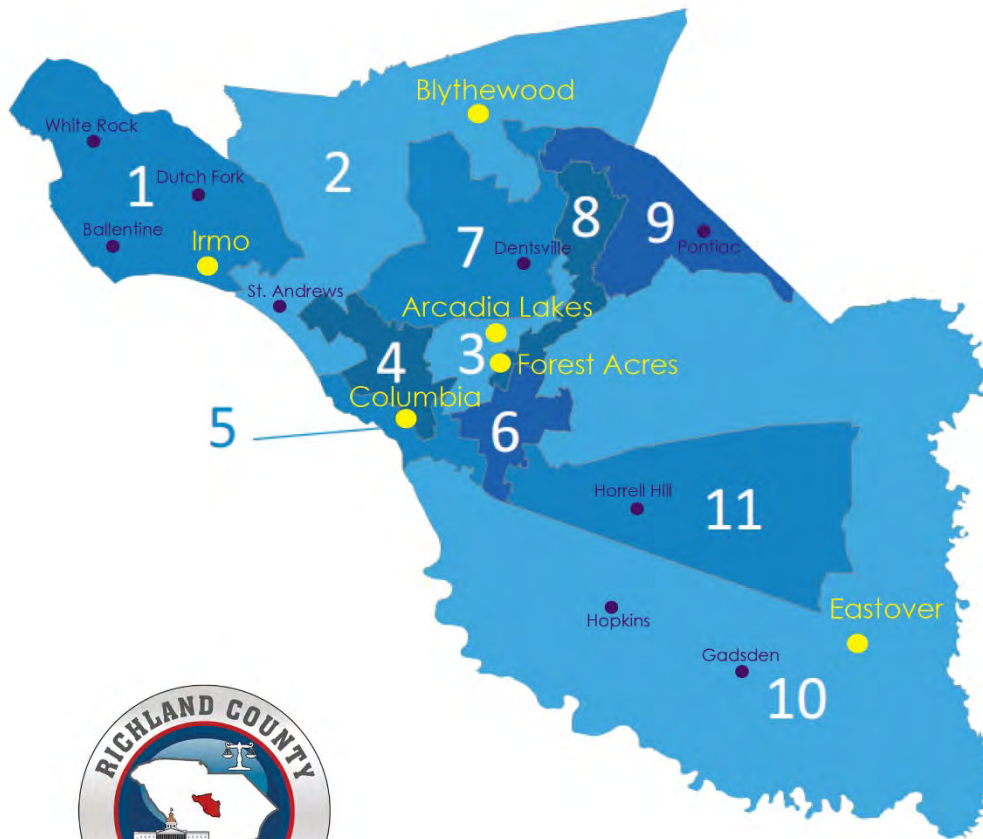
The Honorable Norman Jackson

County Council District 11

The Honorable Yvonne McBride

County Council District 3

RICHLAND COUNTY COUNCIL 2017-2018



VICE CHAIR
Bill Malinowski
District 1



CHAIR
Joyce Dickerson
District 2



Yvonne McBride
District 3



Paul Livingston
District 4



Seth Rose
District 5



Greg Pearce
District 6



Gwendolyn Kennedy
District 7



Jim Manning
District 8



Calvin "Chip" Jackson
District 9



Dalhi Myers
District 10



Norman Jackson
District 11



Richland County Rules & Appointments Committee

February 20, 2018 - 4:00 PM

2020 Hampton Street, Columbia, SC 29201

1. **CALL TO ORDER** The Honorable Bill Malinowski
2. **ELECTION OF CHAIR**
3. **APPROVAL OF MINUTES** The Honorable Bill Malinowski
 - a. February 6, 2018 [PAGES 7-8]
4. **ADOPTION OF AGENDA** The Honorable Bill Malinowski
5. **INTERVIEWS**
 - a. Employee Grievance Committee - 1
 1. Florence Chretien [PAGES 9-10]
 - b. Township Auditorium Board - 1
 1. Florence Chretien [PAGES 11-12]
 2. Harold (Harry) C. Ward [PAGES 13-14]
 3. Carlos W. Gibbons, Jr. [PAGES 15-19]
 - c. Internal Audit Committee – 1 (Applicant must be a CPA)
 1. Sarah Corbett [PAGES 20-21]
6. **APPOINTMENTS**
 - a. Employee Grievance Committee - 1
 1. Florence Chretien

b. Township Auditorium Board - 1

1. Florence Chretien
2. Harold (Harry) C. Ward
3. Carlos W. Gibbons, Jr.
4. Tony B. White [PAGES 22-23]

c. Internal Audit Committee – 1 (Applicant must be a CPA)

1. Sarah Corbett

7. **ADJOURNMENT**

The Honorable Bill Malinowski



Special Accommodations and Interpreter Services Citizens may be present during any of the County's meetings. If requested, the agenda and backup materials will be made available in alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), as amended and the federal rules and regulations adopted in implementation thereof. Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the Clerk of Council's office either in person at 2020 Hampton Street, Columbia, SC, by telephone at (803) 576-2061, or TDD at 803-576-2045 no later than 24 hours prior to the scheduled meeting.



Richland County Council
Rules and Appointments Committee
February 6, 2018 – 4:00 PM
4th Floor Conference Room
2020 Hampton Street, Columbia 29204

COMMITTEE MEMBERS PRESENT: Bill Malinowski, Chair; Norman Jackson and Gwen Kennedy

OTHERS PRESENT: Michelle Onley, Kimberly Williams-Roberts

1. **CALL TO ORDER** – Mr. Malinowski called the meeting to order at approximately 4:00 PM
2. **APPROVAL OF MINUTES**
 - a. December 12, 2017 – Ms. Kennedy moved, seconded by Mr. N. Jackson, to approve the minutes as distributed. The vote in favor was unanimous.
3. **ADOPTION OF AGENDA** – Mr. N. Jackson moved, seconded by Ms. Kennedy, to adopt the agenda as published. The vote in favor was unanimous.
4. **INTERVIEWS**
 - a. Richland Memorial Hospital Board – 1 – Mr. Charles L. Appleby, Mr. Charles E. Offutt, Ms. Kayla Cole, Ms. Victoria Elizabeth Brown, and Mr. William Scott Barnes were interviewed for the Richland Memorial Hospital Board.
 - b. Central Midlands Council of Governments (CMCOG) – 3 – Mr. Charles L. Appleby, Ms. Victoria Elizabeth Brown, and Mr. William Scott Barnes were interviewed for the Central Midlands Council of Governments.
 - c. Airport Commission – 1 – Mr. Charles E. Offutt was interviewed for the Airport Commission.
 - d. Transportation Penny Advisory Committee (TPAC) – 2 (One 3-yr. term and one 5-yr. term) – Mr. Charles E. Offutt was interviewed for the Transportation Penny Advisory Committee.
 - e. Board of Zoning Appeals – 3 – Ms. Victoria Elizabeth Brown and Mr. William Scott Barnes were interviewed for the Board of Zoning Appeals.

Rules and Appointments Committee
February 6, 2018

-1-

5. **NOTIFICATION OF APPOINTMENTS**

a. **Richland Memorial Hospital Board – 1**

Ms. Kennedy moved, seconded by Mr. Malinowski, to appoint Mr. Michael B. Bailey to the Richland Memorial Hospital Board. The vote in favor was unanimous.

6. **ADJOURN** – The meeting adjourned at approximately 5:08 PM



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: Florence Chretien

Home Address: 232 Cambridge Ln. Rd.

Telephone: (home) (803) 800-6776 (work) (803) 576-1931

Office Address: 1701 Main St. Cola, SC 29201

Email Address: chretienf@rcgov.us

Educational Background: Criminal Justice Degree

Professional Background: Deputy Clerk Jury Coordinator

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: RC Grievance Committee

Reason for interest: _____

Your characteristics/qualifications, which would be an asset to Committee, Board or
Commission:

Presently serve on any County Committee, Board or Commission? RC Grievance Committee

Any other information you wish to give? _____

Recommended by Council Member(s): _____

Hours willing to commit each month: _____

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No ^{fc} _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No ^{fc} _____

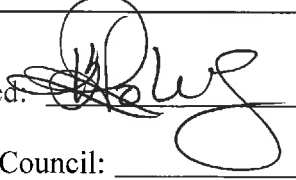
If so, describe: _____

Applicant's Signature Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

2	Date Received:		Staff Use Only	Received by:	_____ <u>10-17-17</u> _____
	Date Sent to Council:	_____			
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file					



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: Florence Chretien

Home Address: 232 Cambridge Ln. Rd. Cola 29223

Telephone: (home) (803) 800-6776 (work) (803) 576-1931

Office Address: 1701 Main St. Cola, SC 29201

Email Address: chretienf@rcgov.us

Educational Background: Criminal Justice Degree

Professional Background: Deputy Clerk Jury Coordinator

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: Township Auditorium Board

Reason for interest: Giving my time and talent in support of a Board I believe in. The opportunity not only to give my expertise but also to gain new skills.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:
I'm a team player, a people's person (socialable), I demonstrate trust and respect. I believe all decisions should be may openly and constructively.

Presently serve on any County Committee, Board or Commission? RC Grievance Committee

Any other information you wish to give? _____

Recommended by Council Member(s): _____

Hours willing to commit each month: Hours required, will treat position as a true job.

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No ^{fc} _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No ^{fc} _____

If so, describe: _____

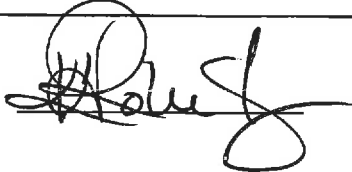

Applicant's Signature

6/15/17
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

		Staff Use Only	
Date Received:	<u>6-23-17</u>	Received by:	
Date Sent to Council:	_____		
Status of Application:	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	<input type="checkbox"/> On file

2



APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Harold (Harry) C. Ward
Home Address: 720 Kilbourne Rd. 29205
Telephone: (home) 803-256-1241 (work) 803-240-5019
Office Address: 720 Kilbourne Rd, Columbia, SC
Email Address: haroldcward@gmail.com
Educational Background: B.S. Business Administration, Newberry College
Professional Background: Business Management and Financial Services
Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: Township Auditorium

Reason for interest: Proudly a life long resident of Columbia and over the past 20+ years have volunteered to better our city and living for all.

Your characteristics/qualifications, which would be an asset to Committee, Board or

Commission:

Passion to serve in extra time with various Boards to assist our city as I can. Past service in healthcare and addiction. Strong business knowledge.

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? To see this venue draw statewide.

Recommended by Council Member(s): Greg Pearce

Hours willing to commit each month: As needed to better facility.

CONFLICT OF INTEREST POLICY

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes pardon 8/2017 No

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes No

If so, describe: _____

Amy C. Ward
Applicant's Signature

November 2, 2017
Date

**Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.**

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

		Staff Use Only	
Date Received:	<u>11-2-17</u>	Received by:	<u><i>[Signature]</i></u>
Date Sent to Council:	_____		
Status of Application:	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	<input type="checkbox"/> On file

2



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant MUST reside in Richland County.

Name: Carlos W. Gibbons, Jr.

Home Address: 3838 Northshore Road, Columbia, SC 29206

Telephone: (home) 803-787-8169 (work) 803-771-4488

Office Address: 712 Calhoun Street, Suite B, Columbia, SC 29201

Email Address: cgibbons@aglawsc.com

Educational Background: B.A. Clemson Univ. (1976, with honor); J.D. USC Law

Professional Background: Practicing attorney in Columbia for 37 years (1980)

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: Township Auditorium Board

Reason for interest: musical background; appreciation for all art forms; desire to maintain and improve quality of presentations at Township; interest in public service

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

legal training and experience; small business operator for many years; knowledge of local community; know importance of collaboration and cooperation in group settings; life-long Richland County resident

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? See attached c.v.

Recommended by Council Member(s): _____

Hours willing to commit each month: whatever is required

CONFLICT OF INTEREST POLICY

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No X _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No X _____

If so, describe: _____

Caroline Kelly
Applicant's Signature

October 31, 2017
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: <u>10-30-17</u>	Received by: <u><i>[Signature]</i></u>
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	

2

CURRICULUM VITAE

CARLOS W. GIBBONS, JR.

712 Calhoun Street, Suite B
Columbia, SC 29201

(803) 771-4488 (Office)

(803) 736-7334 (Fax)

(803) 360-2300 (Cell)

cgibbons@aglawsc.com

PERSONAL

Born in Hartsville, South Carolina

Married, two children

EDUCATION

Clemson University	BA - Political Science (with honor)	1976
University of South Carolina	Juris Doctor	1980

BAR ADMISSIONS

South Carolina Bar	1980
United States District Court for South Carolina	1980
United States Fourth Circuit Court of Appeals	1982
United States Supreme Court	1988
Certified Circuit Court Mediator	2010

MEMBERSHIPS/AFFILIATIONS

Richland County Bar Association
Clemson University Board of Visitors (1987 - 1991)
South Carolina Bar House of Delegates (former member)
Sigma Alpha Epsilon National Fraternity
St. Martin's in the Fields Episcopal Church (past Vestry member and Junior Warden;
former Chair of Foundation)

PROFESSIONAL PROFILE

Full-time practice of law since Bar admission in November of 1980. Affiliation with small to mid-size law firms as partner/shareholder since mid-1980's. Experience includes trial level and appellate litigation in Probate Law, Family Law and general business matters; advising business clients as to formation and organization of corporations, limited liability companies, partnerships and related entities; minutes, by-laws, stock subscription documents and filings with Secretary of State and Department of Revenue; coordination with tax and/or accounting professionals regarding corporate and business issues; advising business entities as to various insurance and liability subjects; experienced in commercial and general real estate matters, including handling land acquisition, development, financing and leasing; service as mediator in general civil, family law and probate related matters.

MISCELLANEOUS

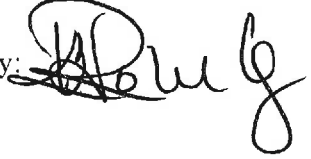
- AV rated by Martindale Hubble for over 8 years
- Active in Palmetto Chapter of the Juvenile Diabetes Research Foundation
- Member of Congaree New Horizons Band through USC School of Music

Return to:
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For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

1

Staff Use Only	
Date Received: 6/19/14	Received by: 
Date Sent to Council:	



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant MUST reside in Richland County.

Name: Sarah Corbett
Home Address: 5 N Airy Hall Ct Columbia, SC 29209
Telephone: (home) 803-206-6183 (work) 803-737-7751
Office Address: 202 Arbor Lake Drive Columbia, SC 29223
Email Address: Sarahniegischcorbett@gmail.com
Educational Background: BS in Accounting
Professional Background: CPA

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: Internal Audit

Reason for interest: I am a CPA and have performed internal audit previously. I would like to increase my service.

Your characteristics/qualifications, which would be an asset to Committee, Board or

Commission:

I am a CPA, have performed internal audit in a large government organization and deal regularly with governing boards.

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? _____

Recommended by Council Member(s): _____

Hours willing to commit each month: 5-10

CONFLICT OF INTEREST POLICY

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No ✓ _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No ✓ _____

If so, describe: _____

Sarah Corbett
Applicant's Signature

1/22/18
Date

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For information, call 576-2060.**

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Date Received: <u>1-22-18</u>	Staff Use Only	Received by: <u><i>[Signature]</i></u>
Date Sent to Council: _____		
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file		



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Tony B. White
Home Address: 518 Bryton Trace Columbia SC 2920
Telephone: (home) 803-788-6800 (work) 803-788-6800
Office Address: 101 Newland RD Columbia SC 29229
Email Address: twhite317@yahoo.com
Educational Background: Midlands Tech. College, Easley SC '83
Professional Background:

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: Township Board

Reason for interest: * Better Quality arts + family ent. for Richland county and Township

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission: * member Brookland Baptist Church 20 yrs * former co-chair 3 Rivers Music Festival * Black Tie Chairman of 100 Blackmen Bak * over 20 years working - Entertainment marketing

Presently serve on any County Committee, Board or Commission? * 100 Blackmen of Greater Columbia Executive Board

Any other information you wish to give?

Recommended by Council Member(s): Paul Livingston

Hours willing to commit each month: (flexible)

CONFLICT OF INTEREST POLICY

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Yes _____ No _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No _____

If so, describe:

Applicant's Signature Date


06/16/17