



RICHLAND COUNTY COUNCIL RULES AND APPOINTMENTS

Seth Rose	Bill Malinowski, Chair	Julie-Ann Dixon
District 5	District 1	District 9

**JUNE 18, 2013
4:30 PM**

4th Floor Back Conference Room

CALL TO ORDER

Approval Of Minutes

1. May 21, 2013 [PAGES 5-6]

Adoption Of Agenda

- 2.

Interviews

3. Accommodations Tax Committee-2; no applications were received
4. Board of Assessment Appeals-1; one application was received from the following: **[PAGES 9-11]**
Eric John Grant*
* Eligible for reappointment
5. Community Relations-3; applications were received from the following: **[PAGES 12-27]**
Michelle Boykin
Henry Counts
David Edmond
Kerry Feduk
Kimberly Kennedy Gooden*
Colie L. (Josh) Lorick
*Eligible for re-appointment
6. Employee Grievance Committee-2; one application was received from: **[PAGES 28-30]**
Sonia Fells, IT
7. Hospitality Tax Committee-1; no applications were received at this time

Items For Action

8. East Richland Public Service Commission-1; there will be one vacancy on this commission:
Phyllis B. Beighley, July 15, 2013*
* Eligible for re-appointment
9. Midlands Workforce Development Board- 7; the positions need to be filled for this board are:
Private Sector (Business representative)-3
Youth Council representative-2
Youth Program representative-1
Job Corps representative-1

Discussion

10. All applicants for Richland County Boards, Commissions, or Committees will be telephonically notified within 48 hours of council's decision relating to that appointment and a follow up letter

will be mailed within 5 work days to same [MALINOWSKI]

11. Community Relations Council [PAGES 34-48]

Adjournment



Richland County Council Request of Action

Subject

May 21, 2013 [PAGES 5-6]

Purpose

Minutes of



RICHLAND COUNTY COUNCIL RULES AND APPOINTMENTS COMMITTEE MAY 21, 2013 4:30 PM

MEMBERS PRESENT:

Member Chair, Bill Malinowski
Member Julie-Ann Dixon

Member Seth Rose was absent for the meeting.

ALSO PRESENT- Norman Jackson, Monique Walters

CALL TO ORDER

The meeting was called to order at approximately 4:40 p.m.

APPROVAL OF MINUTES

The minutes for April 16, 2013 was approved as submitted.

ADOPTION OF AGENDA

The agenda was adopted as submitted.

INTERVIEWS

Accommodations Tax Committee-2; applications were received from the following:
D. Elaine Brown and Willis Langley –the Committee interviewed Ms. Brown and Mr. Langley, and recommended the positions be re-advertised.

Central Midlands Council of Governments-1; applications were received from:
Robert Alan Lapin and Brenda Perryman – the Committee interviewed Mr. Lapin and Ms. Perryman. The Committee recommended Ms. Perryman be appointed to the Central Midlands Board.

Employee Grievance Committee-2; one application was received from: Sonia Fells, IT – Ms. Fells was unable to interview; and the Committee recommended the positions be re-advertised.

Hospitality Tax Committee-1; no applications were received at this time - Committee recommended the position be re-advertised.

ITEMS FOR ACTION

Board of Assessment Appeals-1; there is one vacancy on this board: Eric John Grant, April 6, 2013* -the Committee asked that the position be advertised.

Historic Columbia Foundation-1; there will be one vacancy on this board: John W. Cullum – the Committee asked that the position be advertised.

DISCUSSION

Community Relations Council Appointments-3 – the Committee kept for more details.

Guidelines for Resolutions of Recognition – based on the Legal Department’s recommendation, the Committee recommending amending the Council Rules and accept the opinion as 1.7B of the Council Rules.

ADJOURNMENT

The meeting adjourned at approximately 5:29 pm.

Minutes transcribed by Monique Walters

Richland County Council Request of Action

Subject

Purpose

Item# 2

Richland County Council Request of Action

Subject

Accommodations Tax Committee-2; no applications were received

Purpose

Richland County Council Request of Action

Subject

Board of Assessment Appeals-1; one application was received from the following: **[PAGES 9-11]**

Eric John Grant*

* Eligible for reappointment

Purpose



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Eric John Grant

Home Address: 1912 Horrell Hill Road Hopkins, SC 29061

Telephone: (home) (803) 776-3961 (work) (803) 960-9428

Office Address: 5725 Lower Richland Blvd Hopkins, SC 29061

Email Address: egrant@3gconstructs.com

Educational Background: BS. Biology/ Chemistry (USC) MBA

Professional Background: General Contractor, Construction Manager, Water & Sewer, Plumber

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: Board of Assessment and Appeals

Reason for interest: I feel that I have something to contribute with my educational and professional background

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

I am fair, work well with groups, and I want to serve my county in any compacity

Presently serve on any County Committee, Board or Commission? Yes

Any other information you wish to give? _____

Recommended by Council Member(s): Kelvin Washington

Hours willing to commit each month: 10-20

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

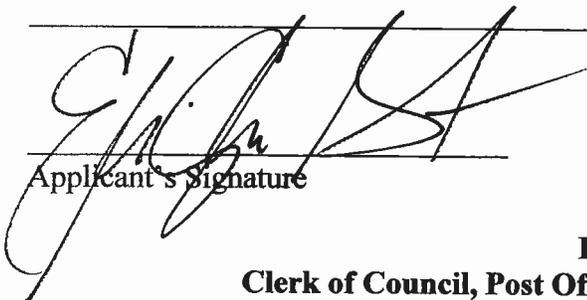
Yes _____ No _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No _____

If so, describe: _____


Applicant's Signature

5-20-2013
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file

Richland County Council Request of Action

Subject

Community Relations-3; applications were received from the following: [**PAGES 12-27**]

Michelle Boykin
Henry Counts
David Edmond
Kerry Feduk
Kimberly Kennedy Gooden*
Colie L. (Josh) Lorick

*Eligible for re-appointment

Purpose



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: Michelle Boykin

Home Address: 7818 Springview Street Columbia, SC 29223

Telephone: (home) (803) 785-5779 (work) (803) 260-3462

Office Address: 206 East Main Street, Lexington, SC 29071

Email Address: mboykin@whsblawfirm.com

Educational Background: Bachelor of Arts in Government and Spanish; Law Degree (J.D.)

Professional Background: Associate with Williams, Hendrix, Stejner & Brink, P.A.

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: Community Relations Council

Reason for interest: After living in Richland County my whole life, I have a deep interest in bettering the Midlands and making this county a safe and diverse area to live in.

Your characteristics/qualifications, which would be an asset to Committee, Board or

Commission:

Proficient in Spanish language, member of Pro Bono Board in law school, currently member of Families Forever SC Bar Committee, leadership experience as secretary and vice president of several student organizations, wide background of legal experience after clerking for government and several private firms.

Presently serve on any County Committee, Board or Commission? No.

Any other information you wish to give? _____

Recommended by Council Member(s): _____

Hours willing to commit each month: 5-10

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No _____

If so, describe: _____

Michelle Boykin
Applicant's Signature

11/9/12
Date

**Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.**

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Henry Counts

Home Address: 201 Hidden Pines Rd.

Telephone: (home) 803-865-9780 (work) 803-238-3864

Office Address: _____

Email Address: Counts 2@hotmail.com

Educational Background: Bachelors in Sociology and Master's in Public Health

Professional Background: Non Profits and Education

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: Community Relations Council

Reason for interest: Want to be an asset to my community and assist with making Richland County a great place to live and work.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

I have worked in the nonprofit sector for over 15 years. I think my skill set and compassion would be a great asset to the committee.

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? _____

Recommended by Council Member(s): NA

Hours willing to commit each month: 6 Hours

CONFLICT OF INTEREST POLICY

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No X _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No X _____

If so, describe: _____

Henry Coats
Applicant's Signature

2-17-13
Date

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Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: David Edmond
Home Address: 309 Galbra st Columbia SC 29209
Telephone: (home) (803) 695-1144 (work) (803) 363-6161

Office Address:
Email Address: TNWIS40@hotmail.com
Educational Background: COLLEGE DEGREE BA RELIGION
Professional Background:

Male [checked] Female [] Age: 18-25 [] 26-50 [] Over 50 [checked]

Name of Committee in which interested: CRC
Reason for interest: SEWER PROBLEMS FOR THREE YEARS

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission: COMMUNICATIONAL SKILLS

Presently serve on any County Committee, Board or Commission? CRC

Any other information you wish to give?
Recommended by Council Member(s): NORMAN JACKSON DAMON JETER
Hours willing to commit each month: 10 HRS

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

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Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

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Yes _____ No X

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No X

If so, describe: _____

[Signature]
Applicant's Signature

1 Nov 2012
Date

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For information, call 576-2060.**

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Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	

2

Item# 5

Attachment number 3 \n Page 2 of 2

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**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: Kerry Feduk

Home Address: 180 Branch Hill Lane, Columbia, SC 29223

Telephone: (home) (803) 735-3127 (work) (803) 737-3324

Office Address: SC ETV, 1101 George Rogers Blvd., Columbia, SC 29201

Email Address: feduk@scetv.org

Educational Background: see attached

Professional Background: see attached

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: _____

Reason for interest: Asked to serve by chair of Greater Columbia Community Relations Council

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

see attached

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? see attached

Recommended by Council Member(s): Karen Jenkins

Hours willing to commit each month: Hours required to attend scheduled meetings

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No XX

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes XX No _____

If so, describe: I am part of Executive Management Team of SC ETV.as Vice President of Content. I am responsible for editorial decisions and may need at times to recuse myself.


Applicant's Signature

January 17, 2013
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
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Status of Application:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file

South Carolina ETV Network
Kerry Feduk
Vice President of Content

PROFESSIONAL EXPERIENCE

Vice President of Content, May 2007-Present
South Carolina ETV Network

Interim Vice President of Content, October 2006-May 2007
South Carolina ETV Network

Assistant Director of Broadcasting, November 2003-October 2006
Administration, Programming, and Cable Relations
South Carolina ETV Network

Production Manager, August, 1999-November 2003
South Carolina ETV Network

Production Operations Manager, January 1991-June 1998
South Carolina ETV Network

Business & Production Manager, 1987-1990
Bates Video Production, Nebraska (private company)

Nebraska State Film Commissioner, 1985-1987
Nebraska Governor's Office and Department of Economic Development

Unit Director Sports & Special Projects, 1982-85
Production Operations Facilities Coordinator, 1971-1982
Nebraska ETV Network

RELEVANT EXPERIENCE/SKILLS/PROJECTS

SOUTH CAROLINA FILM OFFICE TASK FORCE

Co-Edited With Task Force Chairman Final Report to Governor

NEBRASKA FILM OFFICE STUDY COMMITTEE

Chair and Authored "Report to the Governor: Future of Film in Nebraska"

CPB TRAINING GRANT FOR WOMEN AND MINORITIES

Grant Author and Recipient

1987-1990 FREELANCE LOCATION SCOUT/MANAGER – NEBRASKA

*Major Feature Film Studios, Production Companies, and National Network and
Syndicated Television Producers and Companies*



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Kimberly Andrena Kennedy Gooden

Home Address: 508 Oak Cove Dr. Coler SC 29229

Telephone: (home) 803 699-5995 (work) 803 552-9345

Office Address: 201 Colenshire Dr. Coler SC 29229

Email Address: Kennedygooden@yahoo.com

Educational Background: BA Sociology, MA Counseling, MA Human

Professional Background: Executive Director, Therapist, Social Worker

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: Community Relations Council

Reason for interest: Presently on the board and wish to continue the work that has been implemented.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

Strong leadership and ability to work with a diverse group of people

Presently serve on any County Committee, Board or Commission? yes I am a returning member

Any other information you wish to give? _____

Recommended by Council Member(s): Val Hutcheson

Hours willing to commit each month: As needed

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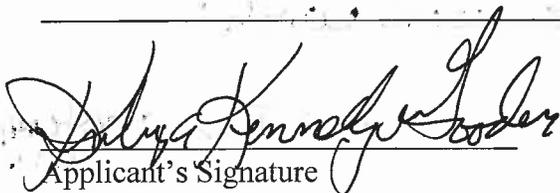
Yes _____ No ✓ _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No ✓ _____

If so, describe: _____


Applicant's Signature

10-23-12
Date

Return to:
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Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: COLIE L. LORICK, JR. (JOSH)

Home Address: 7 WALTHORN WAY BLYTHEWOOD, SC 29016

Telephone: (home) 803-754-3762 (work) 803-734-4746

Office Address: 1000 ASSEMBLY ST. COLUMBIA SC 29201

Email Address: PASTORLORICK@YAHOO.COM

Educational Background: ASSOCIATES OF SCIENCES - TOOL & DIE DESIGN

Professional Background: PROJECT ADMINISTRATION - OFFICE OF ATTORNEY GENERAL

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: COMMUNITY RELATIONS COUNCIL

Reason for interest: AS I OBSERVE THE GROWTH OF RICHLAND COUNTY, I AM CONCERNED ABOUT THE QUALITY OF LIFE AND HARMONY OF ITS CITIZENS & BUSINESSES

Your characteristics/qualifications, which would be an asset to Committee, Board or

Commission:

MY INVOLVEMENT IN GROUPS SUCH AS THE RACE RECONCILIATION GROUP, THE MINISTERIAL ALLIANCE, VOTER EDUCATION PROJECT DEMONSTRATE MY INTEREST.

Presently serve on any County Committee, Board or Commission? NO

Any other information you wish to give? PASTOR OF BEHOBOBY UNITED CHURCH

Recommended by Council Member(s): _____

Hours willing to commit each month: ??

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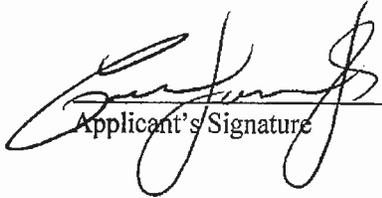
Yes _____ No ✓ _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No ✓ _____

If so, describe: _____


Applicant's Signature

11/13/12
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file

2

Item# 5

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Richland County Council Request of Action

Subject

Employee Grievance Committee-2; one application was received from: [PAGES 28-30]

Sonia Fells, IT

Purpose



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Name: Sonia Fells

Home Address: 22 Gouham Ct, IRMO SC 29063

Telephone: (home) 576-2077 (work) _____

Office Address: _____

Email Address: fells@rcgov.us

Educational Background: Bachelor Degree

Professional Background: Help Desk Team Mgmt

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: _____

Reason for interest: I like working w/ people

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

Being able to understand policies and procedures

Presently serve on any County Committee, Board or Commission? Yes

Any other information you wish to give? NO

Recommended by Council Member(s): Valerie Hutchinson

Hours willing to commit each month: As much need no limit

CONFLICT OF INTEREST POLICY

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Item# 6

Attachment number 1 \nPage 1 of 2

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No _____

If so, describe: _____

S. FELT
Applicant's Signature

4-19-13
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	

Item# 6

Attachment number 1 \nPage 2 of 2

Page 28 of 47

Richland County Council Request of Action

Subject

Hospitality Tax Committee-1; no applications were received at this time

Purpose

Richland County Council Request of Action

Subject

East Richland Public Service Commission-1; there will be one vacancy on this commission:

Phyllis B. Beighley, July 15, 2013*

* Eligible for re-appointment

Purpose

Richland County Council Request of Action

Subject

Midlands Workforce Development Board- 7; the positions need to be filled for this board are:

Private Sector (Business representative)-3
Youth Council representative-2
Youth Program representative-1
Job Corps representative-1

Purpose

Richland County Council Request of Action

Subject

All applicants for Richland County Boards, Commissions, or Committees will be telephonically notified within 48 hours of council's decision relating to that appointment and a follow up letter will be mailed within 5 work days to same [MALINOWSKI]

Purpose

Richland County Council Request of Action

Subject

Community Relations Council [PAGES 34-48]

Purpose

**GREATER COLUMBIA
COMMUNITY RELATIONS COUNCIL**

FINANCIAL REPORT

JUNE 30, 2012

**GREATER COLUMBIA COMMUNITY RELATIONS COUNCIL
INDEX
YEARS ENDED JUNE 30, 2012 AND 2011**

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INDEPENDENT AUDITORS' REPORT

To the Board of Directors
Greater Columbia Community Relations Council
Columbia, South Carolina

We have audited the accompanying statements of financial position of Greater Columbia Community Relations Council as of June 30, 2012 and 2011, and the related statements of activities and cash flows for the years then ended. These financial statements are the responsibility of the Council's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Greater Columbia Community Relations Council as of June 30, 2012 and 2011, and the changes in its net assets and cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

Derrick, Stubbs + Smith, LLP

January 18, 2013

**GREATER COLUMBIA COMMUNITY RELATIONS COUNCIL
 STATEMENTS OF FINANCIAL POSITION
 JUNE 30, 2012 AND 2011**

	<u>2012</u>	<u>2011</u>
ASSETS		
Current Assets		
Cash	\$ 36,364	\$ 3,921
Accounts receivable	281	780
Prepaid expenses	1,223	-
Total current assets	<u>37,868</u>	<u>4,701</u>
Property and Equipment		
Equipment	27,765	51,597
Less, accumulated depreciation	<u>(27,765)</u>	<u>(51,597)</u>
Net property and equipment	<u>-</u>	<u>-</u>
Total assets	<u><u>37,868</u></u>	<u><u>4,701</u></u>
 LIABILITIES AND NET ASSETS		
Accounts payable	3,522	3,080
Net Assets		
Unrestricted	<u>34,346</u>	<u>1,621</u>
Total liabilities and net assets	<u><u>\$ 37,868</u></u>	<u><u>\$ 4,701</u></u>

See notes to financial statements.

**GREATER COLUMBIA COMMUNITY RELATIONS COUNCIL
 STATEMENTS OF ACTIVITIES
 YEARS ENDED JUNE 30, 2012 AND 2011**

	<u>2012</u>	<u>2011</u>
Support and Revenue		
Support	\$ 146,850	\$ 167,067
Other revenue	29,910	31,780
Total support and revenue	<u>176,760</u>	<u>198,847</u>
 Program Expenses	 <u>144,035</u>	 <u>212,839</u>
 Increase (decrease) in net assets	 32,725	 (13,992)
 Net Assets		
Beginning	<u>1,621</u>	<u>15,613</u>
Ending	<u><u>\$ 34,346</u></u>	<u><u>\$ 1,621</u></u>

**GREATER COLUMBIA COMMUNITY RELATIONS COUNCIL
STATEMENTS OF CASH FLOWS
YEARS ENDED JUNE 30, 2012 AND 2011**

	<u>2012</u>	<u>2011</u>
Cash Flows from Operating Activities		
Increase (decrease) in net assets	\$ 32,725	\$ (13,992)
Adjustments to reconcile increase (decrease) in net assets to net cash provided by (used in) operating activities		
Changes in operating assets and liabilities		
(Increase) in accounts receivable and prepaid expense	(723)	(780)
Increase in accounts payable and accrued expenses	441	2,350
Net cash provided by (used in) operating activities	<u>32,443</u>	<u>(12,422)</u>
Cash Flows from Financing Activities		
Payments on note payable	-	(25,000)
Net increase (decrease) in cash	32,443	(37,422)
Cash		
Beginning	<u>3,921</u>	<u>41,343</u>
Ending	<u>36,364</u>	<u>3,921</u>
Supplemental Cash Flow Information		
Cash paid for interest	-	1,161
Disposal of fully depreciated property and equipment	<u>\$ 23,832</u>	<u>\$ -</u>

See notes to financial statements.

**GREATER COLUMBIA COMMUNITY RELATIONS COUNCIL
YEARS ENDED JUNE 30, 2012 AND 2011**

Notes to Financial Statements

Note 1. Nature of Activities

The Greater Columbia Community Relations Council (Council) is a nonprofit organization organized under the laws of the State of South Carolina to study and evaluate information concerning racial problems within the community, to submit recommendations as to the solution of such problems and to further the employment opportunities and related training for underprivileged persons.

Note 2. Significant Accounting Policies

Display of net assets by class: The Council adheres to the disclosure and display requirements of the Financial Accounting Standards Board (FASB) as set forth in the Accounting Standards Codification (ASC) 958. ASC 958 establishes standards for external financial reporting by non-profit organizations and requires that resources be classified for accounting and reporting purposes into three net asset categories as follows:

Unrestricted net assets: Net assets that are not subject to donor-imposed restrictions. These net assets, including Board designated, are legally unrestricted and can be used in any Council activity.

Temporarily restricted net assets: Net assets subject to donor-imposed restrictions that may or will be met either by actions of the Council and/or the passage of time. The Council has no such assets.

Permanently restricted net assets: Net assets subject to donor-imposed stipulations that may be maintained permanently by the Council. The donors of these assets permit the Council to use all or part of the income earned on related investments for donor-imposed restrictions. The Council has no such assets.

Cash and cash equivalents: The Council considers all cash accounts, which are not subject to withdrawal restrictions or penalties, and all highly liquid debt instruments purchased with a maturity of three months or less to be cash equivalents.

Property and equipment: Property and equipment is stated at cost and includes expenditures for additions and major improvements. Depreciation is calculated using the straight-line method over the estimated useful lives of five to seven years.

Retirement plan: The Council participates in the American Chamber of Commerce Executives Retirement Plan, a defined contribution plan. Substantially all employees are eligible to elect to participate. The Council and employees contribute to the plan as determined annually by the Council. Employee's vested benefits are determined by length of service according to the plan.

Contributions: Gifts of cash and other assets are presented as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or the purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

In-kind support: The Council records various types of in-kind support including professional services, and materials. Contributed professional services are recognized if the services received create or enhance long-lived assets or require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation. Contributions of tangible assets are recognized at fair market value when received. When in-kind support is received, it is reflected in the accompanying financial statements as in-kind support and offset by like amounts included in expenses. No significant instances of in-kind support were recorded for the year ended June 30, 2012 or 2011.

Additionally, the Council receives a significant amount of skilled, contributed time, which does not meet the two recognition criteria described above. Accordingly, the value of this contributed time has not been determined and is not reflected in the accompanying financial statements.

**GREATER COLUMBIA COMMUNITY RELATIONS COUNCIL
YEARS ENDED JUNE 30, 2012 AND 2011**

Notes to Financial Statements

Note 2. Significant Accounting Policies (Continued)

Use of estimates: The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Income taxes: The Council is exempt from federal and state income taxes under Section 501(c)(3) of the Internal Revenue Code. Management has evaluated the Council's tax positions and concluded that the Council had taken no uncertain tax positions that require adjustment to the financial statements to comply with the provisions of this guidance. With few exceptions, the Council is no longer subject to income tax examination by the U.S. federal, state, or local tax authorities for years before 2008.

Note 3. Commitments

Total rent expense, including rental agreements which are renewable yearly, was \$ 18,355 in 2012 and \$ 18,816 in 2011.

Note 4. Notes Payable

The Council had unsecured lines of credit totaling \$ 25,000 from South Carolina Community Bank due on December 30, 2010, at 8.00% interest due monthly. The balance was paid in full and was not renewed at December 30, 2010.

Note 5. Support from Governmental Units

The Council receives approximately 71% and 81% of its support from local governments in 2012 and 2011, respectively. A significant reduction in the level of this support, if this were to occur, may have a significant effect on the Council's programs and activities.

Note 6. Related Organizations

The Greater Columbia Chamber of Commerce provides certain administrative services as its contribution to the support of the Council. The costs of these services are not recorded on the accompanying financial statements.

Note 7. Retirement Plan Contribution

The Council did not have any employees qualifying for retirement contributions in 2012. The Council's retirement contribution was \$ 2,798 in 2011.

Note 8. Subsequent Events

Subsequent events have been evaluated through January 18, 2013, the date these financial statements were available to be issued. There were no material events that required recognition or additional disclosure in these financial statements.

INDEPENDENT AUDITOR'S REPORT ON SUPPLEMENTARY INFORMATION

To the Board of Directors
Greater Columbia Community Relations Council
Columbia, South Carolina

Our audit, except for that portion marked "budget" which is unaudited and upon which we express no opinion or any other form of assurance, was conducted for the purpose of forming an opinion on the financial statements as a whole. The supplementary information is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audits of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Derrick, Stubbs + Smith, LLP

January 18, 2013

**GREATER COLUMBIA COMMUNITY RELATIONS COUNCIL
SCHEDULE OF SUPPORT AND REVENUE AND EXPENSES COMPARED TO BUDGET
YEAR ENDED JUNE 30, 2012**

	Budget	Actual	Variance Favorable (Unfavorable)
Support and Revenue			
City of Columbia	\$ 30,000	\$ 30,000	\$ -
Miscellaneous income	28,825	49,800	20,976
Richland County	95,317	95,250	(67)
Corporate sponsors	-	1,400	1,400
Individual donations	-	310	310
Total support and revenue	<u>154,142</u>	<u>176,760</u>	<u>22,619</u>
Expenses			
Accounting fees	3,500	3,500	-
Annual meeting report	15,000	9,964	5,036
Auto expense	-	710	(710)
Banking expense	-	147	(147)
Contractual services	89,027	82,476	6,551
Dues and subscriptions	200	207	(7)
Supplies - office	1,000	1,982	(982)
General liability insurance	550	15	535
Housing committee	3,000	1,336	1,664
License fee	100	50	50
Maintenance agreements	2,000	1,180	820
Maintenance and repairs	-	373	(373)
Manager's account	-	457	(457)
Miscellaneous expense	825	458	366
Office lease	19,140	18,355	785
Officer's liability insurance	500	236	264
Payroll expense	-	25	(25)
Postage	1,000	365	635
Printing	2,000	1,524	476
Special activities and meetings	-	128	(128)
Staff development	150	87	63
Supplies	2,400	2,201	199
Telephone	2,000	2,996	(996)
Temporary help	1,500	3,896	(2,396)
Umbrella insurance	250	1,023	(773)
Unemployment taxes	-	25	(25)
Workmen's compensation	1,500	2,235	(735)
Youth leadership council	8,500	8,084	416
Total expenses	<u>154,142</u>	<u>144,035</u>	<u>10,106</u>
Excess of support and revenue over expenses	<u>\$ -</u>	<u>\$ 32,725</u>	<u>\$ 32,725</u>



Greater Columbia Community Relations Council
Community Relations is Everybody's Business.

February 28, 2013

Attn: Mr. Robert Capers
Richland County Finance Office
P.O. Box 192
Columbia SC 29202

Dear Mr. Capers;

On behalf of the Board of Directors of the Greater Columbia Community Relations Council (CRC), I am writing to request continued funding for fiscal year 2014. Support from Richland County Council affords the CRC with opportunities to hear the people and to help the County in its efforts to take this community into its bright future.

With a new Executive Director in place we look forward to taking a more pro-active role in the affairs of our community. We have created and implemented a new strategic plan to continue to engage in civil community dialogue. We will partner with those who wish to make the Midlands a better place for all who chose to live here and work. As we continue to build stronger collaborations with Richland County, the City of Columbia and other institutions we will explore new ways to effectively address the issues that seek to divide our communities.

We are most appreciative of the support provided by Richland County Council. This has not only allowed us to continue existing programs, it also enabled us to hold special meetings to bring to the forefront the concerns of Richland County's citizens such as that of the proposed penny sales tax and other important issues. These educational forums are open to all Richland County residence.

We seek additional funding sources to include corporate and private grants and foundations. Your continued support helps to ensure our success as one of the "go to" organization in our community.

Enclosed is the budget request documentation for 2014. Please let me know if you have questions or need clarification of the information provided.

Respectfully,

A handwritten signature in cursive script that reads "Karen R. Jenkins".

Karen R. Jenkins, Chair

Board of Directors

Item# 11

**FISCAL YEAR 2014 BUDGET CHECKLIST FOR
AGENCY FUNDING REQUESTS**

Name of Agency: Greater Columbia Community Relations Council
Complete Checklist to ensure that all required information is included.

Yes No

- 1. Brief overview of how Richland County funding was used during fiscal year 2012/2013 and planned use for 2013/2014.
- 2. Summary of Revenue Sources Worksheet. Itemize all sources including state/ federal grants. (Attachment A)
- 3. List current capital projects in progress including percentage complete. Include projected capital projects included in budget request. (Attachment B)
- 4. Copy of prior year audited financial statements for your agency.

Name of Executive Director: Henri E. Baskins

Individual to contact concerning request for funding:

Name: Henri E. Baskins Title: Executive Director

Telephone: 803-733-1126

Email: hbaskins@gccrc.com

**Richland County, South Carolina
Current Capital Projects**

Agency: Greater Columbia Community Relations Council

PROJECT NAME	PROJECT COST	PLANNED START DATE	COMPLETION DATE	DESCRIPTION
Youth Leadership Initiatives	25,000	7/1/2013	Ongoing	Community Youth Initiatives
Fair Housing	50,000	7/1/2013	Ongoing	Community-Wide Housing Initiatives
Community Information Forums	10,000	7/1/2013	Ongoing	Inform Community on Current Issues
Annual Meeting	15,000	7/1/2013	Ongoing	Annual Report and Support Recognition

TOTAL COST 100,000

Submitted By: Karen R. Jenkins

Title: Chairman

Date: 03-01-2013

Richland County, South Carolina Summary of Revenue Sources

Greater Columbia Community Relations Council

FUNDING SOURCE	FY10-11 ACTUAL	FY11-12 ACTUAL	FY12-13 BUDGET	FY13-14 REQUEST
Richland County	95,317	95,250	100,000	100,000
Lexington County	0	0	0	0
City of Columbia	65,000	30,000	40,000	100,000
State Government	0	0	0	0
Federal Government	0	0	0	0
Other:	0	0	20,000	0
Corporate Sponsor	6,750	25,000	32,176	50,000
Other Income	31,780	20,000	20,310	25,000
TOTAL REVENUE	198,847	170,250	270,000	275,000
TOTAL EXPENDITURES	212,839	168,250	270,000	275,000

Submitted By: Karen R. Jenkins

Title: Chair, CRC BOD

Date: 03-01-13

Please complete all information requested. If no funding was received or requested from a source, enter zero, or "n/a".