



RICHLAND COUNTY COUNCIL RULES AND APPOINTMENTS

Seth Rose	Bill Malinowski, Chair	Julie-Ann Dixon
District 5	District 1	District 9

**JULY 16, 2013
4:30 PM**

4th Floor Conference Room

CALL TO ORDER

Approval Of Minutes

1. June 18, 2013 [PAGES 5-6]

Adoption Of Agenda

- 2.

Interviews

3. Accommodations Tax Committee-3; positions needed to be filled are for Lodging, Hospitality and Cultural; applications was received from the following: **[PAGES 8-12]**

J. Benjamin Blackwell*
Thomas E. Holloway

4. Board of Assessment Appeals-1; there is one vacancy on this board; applications were received from the following: **[PAGES 13-20]**

Eric John Grant*
Jennifer Green

5. Community Relations Council-2; there are two positions on this council; applications were received from the following: **[PAGES 21-31]**

Dr. Allen Coles*
Kerry Feduk
Kimberly Andrena Kennedy Gooden
Toya Dion Jefferson Murph

6. East Richland Public Service Commission-1; there is one position on the commission; applications were received from the following: **[PAGES 32-39]**

Phyllis Beighley*
Norman M. Paige
Mark A. Riffle

7. Employee Grievance Committee-4; no applications have been received

8. Hospitality Tax Committee-2; there are two vacancies on this committee; applications were received from the following: **[PAGES 41-47]**

John Adams
Shanelle Baker
Robert A. Swanson

9. Midlands Workforce Development Board-8, for the following positions: **[PAGES 48-58]**

Private Sector (Business representative)-4
DSS representative-1
Youth Program representative-1
Job Corps representative-1

Private Sector applicants are: Derek Burrell, Wanda Herron, and Michael Ray
DSS representative applicant is: Terry D. Blair
Youth Council applicants are: Aretha Barnes (Job Corps representative) and Joseph Rice, Jr.
(Youth Program representative)

Items For Action

10. Airport Commission-1; there is one vacancy on this commission; Dennis L. Dabney, September 18, 2016 (resigned)

Discussion

11. All applicants for Richland County Boards, Commissions, or Committees will be telephonically notified within 48 hours of council's decision relating to that appointment and a follow up letter will be mailed within 5 work days to same [MALINOWSKI] *Deferred by Council at the June 18, 2013 Council meeting*
12. Community Relations Council- *Deferred by Council from the June 18, 2013 Council meeting* [PAGES 61-75]

Adjournment



Richland County Council Request of Action

Subject

June 18, 2013 [PAGES 5-6]

Purpose

Minutes of



RICHLAND COUNTY COUNCIL RULES AND APPOINTMENTS COMMITTEE JUNE 18, 2013 4:30 PM

MEMBERS PRESENT:

Member Chair, Bill Malinowski
Member Julie-Ann Dixon
Member Seth Rose

ALSO PRESENT- Monique Walters

CALL TO ORDER

The meeting was called to order at approximately 4:35 p.m.

APPROVAL OF MINUTES

The minutes for May 21, 2013 was approved as submitted.

ADOPTION OF AGENDA

The agenda was adopted as submitted.

INTERVIEWS

Accommodations Tax Committee-2; no applications were received –the Committee asked that these item be re-advertised.

Board of Assessment Appeals-1; one application was received from the following: Eric John Grant* - Mr. Grant did not make the interview; thus the Committee asked that the position be re-advertised.

Community Relations Council Appointments-3; applications were received from the following: Michelle Boykin; Henry Counts; David Edmond; Kerry Feduk; Kimberly Kennedy Gooden*; Colie L. (Josh) Lorick – Ms. Boykin withdrew her

application; Mr. Counts, Mr. Edmond, Ms. Feduk, and Mr. Lorick were interviewed. Ms. Gooden could not be reached for the interview. The Committee recommended Counts, Feduk and Lorick for appointment to the CRC.

Employee Grievance Committee-2; one application was received from: Sonia Fells, IT – Ms. Fells was interviewed; and the Committee recommended Ms. Fells for appointment and asked that the second position be re-advertised.

Hospitality Tax Committee-1; no applications were received at this time - Committee recommended the position be re-advertised.

ITEMS FOR ACTION

East Richland Public Service Commission-1; there will be one vacancy on this commission: Phyllis B. Beighley, July 15, 2013* -the Committee asked that the position be advertised.

Midlands Workforce Development Board-7; the positions needing to be filled are: Private Sector (Business representative-3; Youth Council representative-2; Youth Program representative-1; Job Corps representative-1 – the Committee asked that the position be advertised.

DISCUSSION

All applicants for Richland County Boards, Commissions, or Committees will be telephonically notified with 48 hours of council's decision relating to that appointments and a follow up letter will be mailed within 5 work days to same [MALINOWSKI].

Community Relations Council. – the Committee recommended this item be tabled.

ADJOURNMENT

The meeting adjourned at approximately 5:20 pm.

Minutes transcribed by Monique Walters

Richland County Council Request of Action

Subject

Purpose

Richland County Council Request of Action

Subject

Accommodations Tax Committee-3; positions needed to be filled are for Lodging, Hospitality and Cultural; applications was received from the following: **[PAGES 8-12]**

J. Benjamin Blackwell*
Thomas E. Holloway

Purpose



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: J. Benjamin Blackwell

Home Address: 500 Gills Creek Parkway, Apt. 1810 Columbia, SC 29209

Telephone: (home) 803-309-6221 (work) 803-309-6221

Office Address: 822 Gervais Street, Columbia, SC 29201

Email Address: ben@hospitalityamerica.com

Educational Background: University of South Carolina, BA Political Science

Professional Background: General Manager, Hampton Inn Columbia Downtown

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: Accommodations Tax Advisory Committee, A-Tax

Reason for interest: I love serving on this committee and being apart of all that it represents. My term has expired and I am seeking a second term.

Your Characteristics/qualifications, which would be an asset to Committee, Board or Commission:

I have served on the committee since June of 2011 and have enjoyed contributing back to the community and would like to continue.

Presently serve on any County Committee, Board or Commission? Term expired.

Any other information you wish to give? Thank you for the opportunity.

Recommended by Council Member(s): _____

Hours willing to commit each month: What is needed.

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No NA _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No NA _____

If so, describe: _____

J. Benjamin Blackwell
Digitally signed by J. Benjamin Blackwell
DN: cn=J. Benjamin Blackwell, o=Hospitals for the Homeless
Historic District, email=jblackwell@hospitalsforthehomeless.com, c=US
Date: 2013.07.10 12:45:46 -0400

Applicant's Signature

July 09, 2013
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file

2

Item# 3



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: THOMAS E. HOLLOWAY
Home Address: 7 TROTWOOD DR. COLUMBIA, 29209
Telephone: (home) 803-695-1477 (work) RETIRED
Office Address:

Email Address: TEHOLLOWAY@SC.RR.COM
Educational Background: BA JOURNALISM, USC '73
Professional Background: CORPORATE RETAIL AND MEDIA JOBS (SEE ATTACHED)

Male [X] Female [] Age: 18-25 [] 26-50 [] Over 50 [X]

Name of Committee in which interested: ACCOMMODATIONS TAX

Reason for interest: I NOW HAVE THE DESIRE AND TIME TO DEVOTE MY ENERGIES AND MY BUSINESS SKILLS AS A VOLUNTEER TO HELP THE COLUMBIA COMMUNITY

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

DURING MY PRIOR EMPLOYMENT, I WORKED WITH LEADERS IN THE LOCAL ARTS, LODGING AND HOSPITALITY INDUSTRIES FOR OVER 10 YEARS. SEE ATTACHED CLIENT LIST.

Presently serve on any County Committee, Board or Commission? NO

Any other information you wish to give?

Recommended by Council Member(s):

Hours willing to commit each month: UNLIMITED, FLEXIBLE - RETIRED

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

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All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No X

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No X

If so, describe: _____

James E. Solandry 7/2/13
Applicant's Signature Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	Item# 3

2

Richland County Council Request of Action

Subject

Board of Assessment Appeals-1; there is one vacancy on this board; applications were received from the following:
[PAGES 13-20]

Eric John Grant*
Jennifer Green

Purpose



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: Eric John Grant

Home Address: 1912 Horrell Hill Road Hopkins, SC 29061

Telephone: (home) (803) 776-3961 (work) (803) 960-9428

Office Address: 5725 Lower Richland Blvd Hopkins, SC 29061

Email Address: egrant@3gconstructs.com

Educational Background: BS. Biology/ Chemistry (USC) MBA

Professional Background: General Contractor, Construction Manager, Water & Sewer, Plumber

Male

Female

Age: 18-25

26-50

Over 50

Name of Committee in which interested: Board of Assessment and Appeals

Reason for interest: I feel that I have something to contribute with my educational and professional background

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

I am fair, work well with groups, and I want to serve my county in any compacity

Presently serve on any County Committee, Board or Commission? Yes

Any other information you wish to give? _____

Recommended by Council Member(s): Kelvin Washington

Hours willing to commit each month: 10-20

CONFLICT OF INTEREST POLICY

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All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____

No ✓ _____

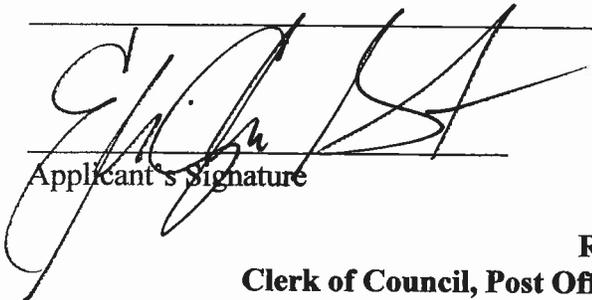
STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____

No _____

If so, describe: _____


Applicant's Signature

5-20-2013
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	Item# 4
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	Attachment number 1 \nPage 2



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Jennifer Green

Home Address: 126 Lakin Rd., Eastover, SC 29044

Telephone: (home) (803) 776-5240 (work) (919) 274-2581

Office Address: 1320 Main Street, Columbia, SC 29201

Email Address: jengger1@yahoo.com

Educational Background: B.A. in political science (UNC-Chapel Hill), J.D. (University of Florida)

These positions are filled.

Professional Background (Must be one): CPA Attorney Business person

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: Board of Assessment Appeals

Reason for interest: I am a 1988 graduate of Lower Richland High School who recently moved back to SC and desires to serve the community and state she grew up in.

Your characteristics/qualifications, which would be an asset to Committee/Board/ Commission:

(A resume is also requested.) A detailed resume is attached to address my qualifications to serve on Richland County boards and commissions.

Presently serve on any County Board/Commission/Committee? No

Any other information you wish to give? Resume included

Recommended by Council Member(s), if any: N/A

Hours willing to commit each month: As needed

CONFLICT OF INTEREST POLICY

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Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all boards shall be required to abstain from voting or influencing through discussion or debate or any other way, decisions of the board affecting those personal and financial interests.

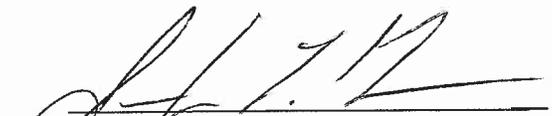
All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Board or Commission, as the County Council, by majority vote of the council, shall elect.

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the board? Yes No

If so, describe: _____


Applicant's Signature

6/3/13
Date

Applications are current for one year.

Please return applications to:
Richland County
Clerk of Council's Office
Post Office Box 192
Columbia, SC 29202

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file

JENNIFER L. GREEN, ESQ.

126 Lakin Road
Eastover, SC 29044
jenngerl@yahoo.com
Home: (803) 776-5240
Mobile: (919) 274-2581

SUMMARY

SC licensed attorney, SC Notary Public, fiscal manager, and certified public manager with the ability to manage projects throughout their life cycle efficiently while adapting process improvement to client and situational needs. Effective facilitator and team builder with a focus on continuous process improvement, policy development, business processes, financial systems, project management, and MS Office and Adobe products.

EDUCATION

eCORNELL UNIVERSITY, Ithaca, NY

Master Certificate in Project Leadership and Systems Design; completion anticipated December 2013

HARVARD KENNEDY SCHOOL EXECUTIVE EDUCATION PROGRAM-LEADERSHIP FOR THE 21ST CENTURY: GLOBAL CHANGE AGENTS, Boston, MA

Certificate received in June 2011

WESTERN CAROLINA UNIVERSITY-GRADUATE SCHOOL AND RESEARCH, Cullowhee, NC

Graduate Certificate Program in Project Management completed in August 2008

UNIVERSITY OF FLORIDA-FREDRIC G. LEVIN COLLEGE OF LAW, Gainesville, FL

J.D. received in May 1995

Received Virgil Hawkins Law Fellowship in 1992

UNIVERSITY OF NORTH CAROLINA, Chapel Hill, NC

B.A. in Political Science received in May 1992

PROFESSIONAL EXPERIENCE

HIRE COUNSEL – Columbia SC

2013-Present

Legal & Review Management

Contract Attorney

REVIEWS AND CODES E-DISCOVERY DOCUMENTS TO ADDRESS RESPONSIVENESS, PRIVILEGE, CONFIDENTIALITY, ISSUES, AND REDACTION FOR LAW FIRMS USING THE RELATIVITY, CONCORDANCE, AND IPRO PLATFORMS.

DEPARTMENT OF HEALTH & HUMAN SERVICES – Columbia SC

2012-2013

Division of Finance and Administration

Director of Planning & Budget

DIRECTED THE BUDGET PROCESS (\$5.9B), MANAGED BUDGET COST STUDIES AND ANALYSES OF BUDGET INFORMATION TO RESPOND TO EXTERNAL QUERIES AND PROVIDE MANAGEMENT INFORMATION, MANAGED A FORMAL DEPARTMENT WIDE PROCESS TO SOLICIT AND REVIEW THE CURRENT AND PROJECTED NEEDS OF ALL PROGRAM/ADMINISTRATIVE UNITS, MONITORED REVENUES AND EXPENDITURES DURING THE FISCAL YEAR AND COORDINATED BUDGETING ACTIVITIES, AND SUPERVISED OFFICE CONSISTING OF BUDGET MANAGER, ADMINISTRATIVE ASSISTANT, AND FIVE BUDGET ANALYSTS.

- RECONCILED MONTHLY EXPENDITURE AND REVENUE DATA TO PREPARE CUSTOMIZED BUDGET REPORTS FOR THE CHIEF FINANCIAL OFFICER
- PREPARED AND COMPLETED ALL ANNUAL BUDGET REQUEST DOCUMENTS FOR SUBMISSION TO SC BUDGET & CONTROL BOARD
- ANALYZE MONTHLY ACTUARIAL DATA PROVIDED BY CONTRACT ACTUARY (MILLIMAN) TO DETERMINE ANTICIPATED EXPENDITURES FOR CURRENT FISCAL YEAR AND TO FORECAST FUTURE BUDGET NEEDS
- PREPARE AGENCY EXECUTIVE SUMMARY FOR QUARTERLY REPORTS (TO INCLUDE TEXT OF PROGRAM SUMMARIES AND AGENCY OVERVIEW AS WELL AS RELATED PROGRAM CHARTS AND GRAPHS)

CITY OF RALEIGH POLICE DEPARTMENT – Raleigh NC

2009-2012

Office of the Chief of Police

Fiscal Manager

AS FINANCE AND BUDGET OFFICER, PREPARED THE DEPARTMENT BUDGET SUBMISSION (\$89M) DOCUMENTS AND SUBMITTED IN PEOPLESOFT EPM; MONITORED INTERNAL EXPENDITURES; ACTED AS LIAISON WITH THE CITY OF RALEIGH FINANCE AND BUDGET DEPARTMENT; MAINTAINED FINANCIAL RECORDS AND DEPOSITS; APPROVED REQUISITIONS AND CREDIT CARD TRANSACTIONS IN PEOPLESOFT FINANCIALS; AND COORDINATED ALL EQUIPMENT AGENCY PURCHASES. SUPERVISED FISCAL SERVICES UNIT CONSISTING OF GRANTS MANAGER, FALSE ALARM/FACILITIES PROJECT MANAGER, AND BUDGET SPECIALISTS.

- PREPARE SPREADSHEET ANALYSES AND COORDINATE SPECIAL PROJECTS TO MONITOR/TRACK TRAVEL EXPENDITURES, SPECIAL RESERVES (ASSET FORFEITURE AND CONTROLLED SUBSTANCE), REVENUES (I.E., USE OF POLICE VEHICLE COLLECTIONS), YOUTH PROGRAM EXPENDITURES, AND ENSURE FUNDING AVAILABILITY FOR AGENCY PRIORITIES AND OTHER SPECIAL PROJECTS
- PREPARE ALL AGENCY COUNCIL AGENDA ITEMS AND SUPPORTING DOCUMENTATION (WHEN BUDGET IS IMPACTED) IN COMPLIANCE WITH CITY PROCEDURES AND GUIDELINES TO INCLUDE THE USE OF SPECIAL RESERVES TO FUND CAPITAL PROJECTS, POSITION REQUESTS, REVENUES, AND OTHER BUDGET TRANSFERS/AMENDMENTS

ADMINISTRATIVE OFFICE OF THE COURTS (AOC) – Raleigh NC

2006-2009

Financial Services Division

Senior Budget Analyst

LEAD STAFF ON EXPANSION BUDGET DEVELOPMENT (\$85M) AND RESULTS-BASED BUDGETING; PROVIDED BUDGET AND FINANCIAL ANALYSES AND DATA ON EXPENDITURES AND REVENUES; PREPARED FISCAL ANALYSES ON THE IMPACT OF LEGISLATION; WORKED WITH STAFF FROM THE GENERAL ASSEMBLY AND THE OFFICE OF STATE BUDGET AND MANAGEMENT; AND MET FINANCIAL REPORTING REQUIREMENTS SUCH AS DUTY STATION REPORT, COURT INFORMATION TECHNOLOGY FUND (CITF) REPORT, PERSONAL SERVICES CONTRACTS REPORT, AND RECEIPT-SUPPORTED POSITIONS REPORT.

- PREPARED ANALYSES OF INTERPRETER EXPENDITURES, VARIOUS FEES, TRAVEL EXPENDITURES, AND SOFTWARE MAINTENANCE AGREEMENT EXPENDITURES
- PREPARED COST-BENEFIT ANALYSIS OF CERTAIN MAINFRAME ALTERNATIVES (SYSPLEX) FOR SENIOR MANAGEMENT, PRESENTED FINDINGS, AND MADE RECOMMENDATIONS
- WORKED WITH PROGRAMMERS TO DEVELOP THE POSITION COSTS ANALYSIS TOOL (PCAT) TO EFFICIENTLY GENERATE POSITION COST STATEMENTS, ESTIMATES, AND REPORTS TO BE USED IN PREPARING JUDICIAL BRANCH BUDGET REQUESTS

ADMINISTRATIVE OFFICE OF THE COURTS (AOC) – Raleigh NC

2000-2006

**Office of the Senior Deputy Director
Senior Research & Policy Associate**

PREPARED FISCAL AND LEGAL ANALYSIS ON THE IMPACT OF PROPOSED LEGISLATION ON THE COURT SYSTEM FOR LEGISLATORS AND POLICYMAKERS; PRODUCED ANNUAL JUDICIAL BRANCH PUBLICATIONS INCLUDING THE *STATISTICAL AND OPERATIONAL SUMMARY*, *ANNUAL REPORT*, *QUICK FACTS CARD*, AS WELL AS *THE JUDICIAL SYSTEM IN NORTH CAROLINA* BOOKLET; PREPARED AND PROVIDED STATISTICAL TABLES AND DATA; PREPARED ANALYSES ON COURT FACILITY SPACE NEEDS, AND HANDLED DISABILITIES ISSUES (ADA COMPLIANCE); DEVELOPED AND CONDUCTED STUDIES AND SURVEYS; RESPONDED TO INFORMATIONAL REQUESTS; AND PREPARED LEGISLATIVE REPORTS.

- LEAD STAFF TO THE PUBLIC TRUST COMMITTEE OF THE STATE JUDICIAL COUNCIL
- GRANT WRITER AND PROJECT DIRECTOR FOR THE PUBLIC TRUST AND EDUCATION PROJECT
- PREPARED REPORT TO THE GENERAL ASSEMBLY REGARDING TRAINING NEEDS FOR JUDICIAL OFFICIALS IN FAMILY COURT

ADMINISTRATIVE OFFICE OF THE COURTS (AOC) – Raleigh NC

1998-2000

**Office of Research & Planning
Research & Policy Associate**

PREPARED FISCAL AND LEGAL ANALYSIS ON THE IMPACT OF PROPOSED LEGISLATION ON THE COURT SYSTEM FOR LEGISLATORS AND POLICYMAKERS; PREPARED AND PROVIDED STATISTICAL TABLES AND DATA; HANDLED COURT FACILITIES SPACE AND DISABILITIES ISSUES; DEVELOPED AND CONDUCTED STUDIES AND SURVEYS; RESPONDED TO INFORMATIONAL REQUESTS; AND PREPARED LEGISLATIVE REPORTS.

- COORDINATED A STATEWIDE STUDY ON PRETRIAL SERVICES PROGRAMS AND PRESENTED FINDINGS TO THE LEGISLATIVE REVIEW COMMISSION'S COMMITTEE ON BAILS BONDS LAWS
- PREPARED REPORT TO THE GENERAL ASSEMBLY EVALUATING THE DEVELOPMENT AND IMPLEMENTATION OF THE CUMBERLAND COUNTY JUVENILE ASSESSMENT CENTER (JAC) PROJECT

S.C. HOUSE OF REPRESENTATIVES – Columbia SC

1995-1998

**Ways & Means Committee
Budget & Research Analyst**

STAFFED THE CRIMINAL JUSTICE BUDGET SUBCOMMITTEE (INCLUDED 11 CRIMINAL JUSTICE AGENCIES) FOR THE HOUSE APPROPRIATIONS COMMITTEE AND SERVED AS THE COMMITTEE LEGISLATION COORDINATOR.

- USED PERFORMANCE BUDGET MEASURES AND ZERO-BASED BUDGETING TO ANALYZE AGENCY PROGRAMMING AND BUDGETING NEEDS
- ANALYZED AND PARTICIPATED IN DRAFTING LEGISLATION AND AMENDMENTS, RESEARCHED PUBLIC POLICY ISSUES, AND PREPARED SPEECH MATERIALS
- MAINTAINED RELATIONSHIPS WITH MEMBERS OF THE GENERAL ASSEMBLY AND THEIR STAFF, AND RESPONDED TO CONSTITUENT INQUIRIES

COMPUTER SKILLS

WORD, EXCEL, POWERPOINT, PAGEMAKER, MSPROJECT, ACCESS, PEOPLESOFT (ORACLE ERP), SHAREPOINT

REFERENCES AVAILABLE UPON REQUEST

Item# 4

Richland County Council Request of Action

Subject

Community Relations Council-2; there are two positions on this council; applications were received from the following: **[PAGES 21-31]**

Dr. Allen Coles*
Kerry Feduk
Kimberly Andrena Kennedy Gooden
Toya Dion Jefferson Murph

Purpose



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: Allen Coles

Home Address: 1401 Berkeley Rd Columbia 29205

Telephone: (home) 254-4766 (work)

Office Address:

Email Address: acoles3@hotmail.com

Educational Background: PhD

Professional Background: Educational Administrator

Male (X) Female

Age: 18-25

26-50

Over 50 (X)

Name of Committee in which interested: Greater Columbia Community Relations Council

Reason for interest: I am completing my first three-year term and would like to be reappointed to finish the task of strategic planning designed to make the organization more essential to the community and the County Council.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission: I am attuned to the issues that divide our community and have the desire to improve the quality of life for all.

Presently serve on any County Committee, Board or Commission? Greater Columbia Community Relations Council

Any other information you wish to give? _____

Recommended by Council Member(s): Council Member Gregory Pearce

Hours willing to commit each month: As needed

CONFLICT OF INTEREST POLICY

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Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No X _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No X _____

If so, describe: _____

Allen Coles
Applicant's Signature

6/26/2013
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only		
Date Received: _____	Received by: _____	
Date Sent to Council: _____		
Status of Application:	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied <input type="checkbox"/> On file



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: Kerry Feduk

Home Address: 180 Branch Hill Lane, Columbia, SC 29223

Telephone: (home) (803) 735-3127 (work) (803) 737-3324

Office Address: SC ETV, 1101 George Rogers Blvd., Columbia, SC 29201

Email Address: feduk@scetv.org

Educational Background: see attached

Professional Background: see attached

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: _____

Reason for interest: Asked to serve by chair of Greater Columbia Community Relations Council

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

see attached

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? see attached

Recommended by Council Member(s): Karen Jenkins

Hours willing to commit each month: Hours required to attend scheduled meetings

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

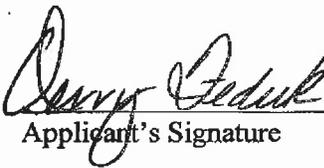
Yes _____ No XX

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes XX No _____

If so, describe: I am part of Executive Management Team of SC ETV.as Vice President of Content. I am responsible for editorial decisions and may need at times to recuse myself.


Applicant's Signature

January 17, 2013
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	Item# 5

2

South Carolina ETV Network
Kerry Feduk
Vice President of Content

PROFESSIONAL EXPERIENCE

Vice President of Content, May 2007-Present
South Carolina ETV Network

Interim Vice President of Content, October 2006-May 2007
South Carolina ETV Network

Assistant Director of Broadcasting, November 2003-October 2006
Administration, Programming, and Cable Relations
South Carolina ETV Network

Production Manager, August, 1999-November 2003
South Carolina ETV Network

Production Operations Manager, January 1991-June 1998
South Carolina ETV Network

Business & Production Manager, 1987-1990
Bates Video Production, Nebraska (private company)

Nebraska State Film Commissioner, 1985-1987
Nebraska Governor's Office and Department of Economic Development

Unit Director Sports & Special Projects, 1982-85
Production Operations Facilities Coordinator, 1971-1982
Nebraska ETV Network

RELEVANT EXPERIENCE/SKILLS/PROJECTS

SOUTH CAROLINA FILM OFFICE TASK FORCE

Co-Edited With Task Force Chairman Final Report to Governor

NEBRASKA FILM OFFICE STUDY COMMITTEE

Chair and Authored "Report to the Governor: Future of Film in Nebraska"

CPB TRAINING GRANT FOR WOMEN AND MINORITIES

Grant Author and Recipient

1987-1990 FREELANCE LOCATION SCOUT/MANAGER – NEBRASKA

*Major Feature Film Studios, Production Companies, and National Network and
Syndicated Television Producers and Companies*



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Kimberly Andrena Kennedy Gooden

Home Address: 508 Oak Cove Dr. Coler SC 29229

Telephone: (home) 803 699-5995 (work) 803 552-9345

Office Address: 201 Colenshire Dr. Coler SC 29229

Email Address: Kennedygooden@yahoo.com

Educational Background: BA Sociology, MA Counseling, MA Human Resource Dev.

Professional Background: Executive Director, Therapist, Social Worker

Male [] Female [x] Age: 18-25 [] 26-50 [x] Over 50 []

Name of Committee in which interested: Community Relations Council

Reason for interest: Presently on the board and wish to continue the work that has been implemented.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

Strong leadership and ability to work with a diverse group of people.

Presently serve on any County Committee, Board or Commission? yes I am a returning member

Any other information you wish to give?

Recommended by Council Member(s): Val Huteperson

Hours willing to commit each month: As needed

CONFLICT OF INTEREST POLICY

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

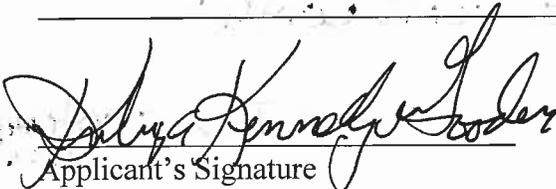
Yes _____ No _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No _____

If so, describe: _____


Applicant's Signature

10-23-12
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	Item# 5
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	Attachment number 3 \nPage 2



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Toya Dion Jefferson Murph

Home Address: 201 Pine Loop Drive Blythewood, SC 29016

Telephone: (home) 803-834-5286 (work) 803-896-0886

Office Address: 8231 Parklane Road Columbia, SC 29223

Email Address: toya_murph@hotmail.com

Educational Background: AS, BS Biology, MS Human Service, Currently DrPH

Professional Background: military + emergency management

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: Community Relations

Reason for interest: To be an advocate for my community and make Richland County a better place to live

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:
This would be a tremendous opportunity for me to provide my diverse professional background knowledge to help our community.

Presently serve on any County Committee, Board or Commission? None

Any other information you wish to give? _____

Recommended by Council Member(s): _____

Hours willing to commit each month: 20 hours

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Richland County Council Request of Action

Subject

East Richland Public Service Commission-1; there is one position on the commission; applications were received from the following: **[PAGES 32-39]**

Phyllis Beighley*
Norman M. Paige
Mark A. Riffle

Purpose



RECEIVED
2013 JUN 25 PM 3:50
RICHLAND COUNTY
ADMINISTRATOR'S OFFICE

APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Phyllis Beahley
Home Address: 6 Old Mill Court, Columbia, SC 29206
Telephone: (home) 803-238-9571 (work) _____
Office Address: Retired
Email Address: veighley4@gmail.com
Educational Background: BA Connecticut College; CEBS (certified employee benefit specialist)
Professional Background: 1972-2003 SC Budget & Control Bd Benefits Div
2009-2012 SC House of Rep Staff
Male Female Age: 18-25 26-50 Over 50
Name of Committee in which interested: East Richland County Public Service Comm.
Reason for interest: Currently, I am the Vice Chairman and would like to be reappointed in order to serve the community and think that my business skills are valuable to the Commission
Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:
Commission: Vice Chair of the Commission - have served 4 years - 31 years management experience in Employee benefits - Eastminster Day School Board Member
Presently serve on any County Committee, Board or Commission? yes ERCPSD
Any other information you wish to give? I was on the YMCA Board for 10 years
Recommended by Council Member(s): Greg Pearce; Jim Manning
Hours willing to commit each month: whatever it takes

CONFLICT OF INTEREST POLICY

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No ✓ _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No ✓ _____

If so, describe: _____

Phyllis Beightley
Applicant's Signature

6/21/13
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only			
Date Received: _____	Received by: _____		
Date Sent to Council: _____			
Status of Application:	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	<input type="checkbox"/> On file
			Item# 6

2



APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: NORMAN M. PAIGE
Home Address: 4711 OAK HILL ROAD - COLUMBIA, SC 29206
Telephone: (home) cell 803-260-2765 (work) SAME
Office Address: P.O. Box 5437 - COLUMBIA, SC 29205
Email Address: NMVAIGE@AOL.COM
Educational Background: UNIVERSITY SYRACUSE GRADUATE
Professional Background: BUSINESS

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: EAST RICHLAND PUBLIC SERVICE COMMISSION
Reason for interest: LIVES IN DISTRICT - CAN ADD TO COMMITTEE WITH
BUSINESS & FINANCIAL EXPERIENCES EXPERTISE

Your characteristics/qualifications, which would be an asset to Committee, Board or

Commission:

BUSINESS & FINANCIAL BACKGROUND & EXPERIENCES
& WORKING WITH PEOPLE

Presently serve on any County Committee, Board or Commission? NO

Any other information you wish to give? READ SHORT BID

Recommended by Council Member(s): LIVES IN JIM MANNING DISTRICT

Hours willing to commit each month: 20 HOURS

CONFLICT OF INTEREST POLICY

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No X _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No X _____

If so, describe: _____

Norman M. Paige
Applicant's Signature

6/27/13
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	Item# 6

2

Norman M. Paige
4711 Oak Hill Road
Columbia, SC 29206
803-260-2765
June27,2013



Norm Paige currently serves as SC SCORE State District Director since 2006. SCORE is a resource partner of SBA. He has offices in the Thurmond Federal Building with SBA. SC SCORE has 6 chapters, 22 branches, and 214 Score volunteers. SCORE mission is to help & counsel SC Small Businesses. He has served in many leadership positions in the Midlands Score Chapter including Chapter Chair. He joined SCORE in 2004 after his company was sold. His career in "Sales Management, Finance, & Niche Marketing" are still areas of his expertise in counseling SCORE leaders & clients.

Norm received his bachelor's degree from Syracuse University where he majored in Political Science & a minor in Accounting. During his high school & colleges years, he worked for his family's office supply & Furniture Company. Norm was drafted into the Army to Fort Jackson after graduating from the University. After his military assignment Norm worked in sales in Rochester, New York before returning to Columbia, S. Carolina. He began his career in sales management at Columbia Office Supply Company. Norm & his business partners purchased Columbia Office Supply in 1990. Norm, after they sold their business to Staples Corporation joined SCORE.

Norm is active in his place of workshop, a lifetime member of Sertoma International, member of the Board of Director of Christopher Towers, Past Board Member of the SC Christian Council, American Legion, Past Board Member of the Executive Committee SC State Democratic Party, Great Columbia Chamber of Commerce, & a past member of the SC Highway Dept. "Right Away Board." His hobbies include traveling, golf, the Grand Strand, & horseshoe pitching.

Norman & his wife Nancy reside in Columbia and have one son, Michael.

A handwritten signature in black ink that reads "Norman M. Paige". The signature is written in a cursive, flowing style.



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: MARK A. RIFFLE

Home Address: 4909 TRENHOLM RD., FOREST ACRES, SC 29206

Telephone: (home) 803-782-9007 (work) 803-898-9710

Office Address: 3440 HARDEN ST. EXTENSION, COLUMBIA, SC 29203

Email Address: MRIFFLE@DDSN.SC.GOV

Educational Background: MASTERS DEGREE IN PUBLIC ADMINISTRATION

Professional Background: 18 YEARS OF STATE OF SC SERVICE (SC DEPT. OF DISABILITIES
SC DEPT. OF AGRICULTURE)

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: EAST RICHLAND COUNTY PSD

Reason for interest: DESIRE TO SERVE THE COMMUNITY. I AM A CONSUMER
OF THE PSD'S SERVICES.

Your characteristics/qualifications, which would be an asset to Committee, Board or
Commission:
EDUCATION, EXPERIENCE AS A CONSENSUS BUILDER

Presently serve on any County Committee, Board or Commission? NO

Any other information you wish to give? SMALL BUSINESS OWNER

Recommended by Council Member(s): N/A

Hours willing to commit each month: 3-4

CONFLICT OF INTEREST POLICY

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

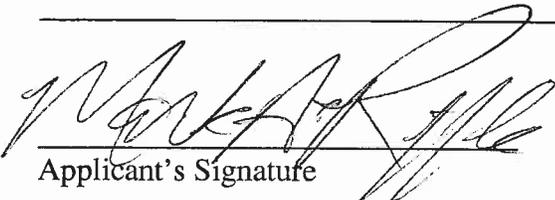
Yes _____ No _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No _____

If so, describe: _____


Applicant's Signature


Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	Item# 6
Status of Application: <input type="checkbox"/> Approved <input checked="" type="checkbox"/> Denied <input type="checkbox"/> On file	Attachment number 3 \nPage 2

Richland County Council Request of Action

Subject

Employee Grievance Committee-4; no applications have been received

Purpose

Richland County Council Request of Action

Subject

Hospitality Tax Committee-2; there are two vacancies on this committee; applications were received from the following: **[PAGES 41-47]**

John Adams
Shanelle Baker
Robert A. Swanson

Purpose



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: JOHN ADAMS
Home Address: 1045 FLAT CHIMNEY LOOP, COLUMBIA, SC 29209
Telephone: (home) 803 920-2920 (work) 803 799-8035
Office Address: 1711 GERVAIS ST COLUMBIA SC 29209
Email Address: JOHNHADAMS@AOL.COM
Educational Background: ATTENDED: HEATHWOOD HALL & GFC UNDERGRADUE
Professional Background: REALTOR FROM '79 - PRESENT
Male [checked] Female [] Age: 18-25 [] 26-50 [checked] Over 50 []
Name of Committee in which interested: HOSPITALITY TAX
Reason for interest: I WANT TO BE INVOLVED IN THE PROCESS OF H. TAX ALLOCATIONS FROM THE VIEW POINT OF A TAXPAYER.
Your characteristics/qualifications, which would be an asset to Committee, Board or Commission: INVOLVED IN MY COMMUNITY. I AM A HOMEOWNER. I AM A REALTOR. I PROFESSIONALLY PROMOTE THIS COUNTY AS A GREAT PLACE TO LIVE.
Presently serve on any County Committee, Board or Commission? NO
Any other information you wish to give?
Recommended by Council Member(s):
Hours willing to commit each month: AS MUCH AS NEEDED. 5-25

CONFLICT OF INTEREST POLICY

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No X

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No X

If so, describe: _____

[Signature]
Applicant's Signature

6/13/13
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant must reside in Richland County.

Name: Shanelle Baker
Home Address: 2601 Flamingo Dr Columbia SC 29209
Telephone: (home) 414 1708 (work) 618 2969
Office Address: 1200 Colonial life Blvd Columbia SC 29210
Email Address: Shanelleyb@gmail.com
Educational Background: USC - Columbia B.A. Political Science
Professional Background: 9+ years Colonial life Insurance
Male Female Age: 18-25 26-50 Over 50
Name of Committee in which interested: Hospitality Tax Committee
Reason for interest: I would like to volunteer my time and service to help enrich the lives of others
Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:
Project management (Lean Six Sigma Certified)
Community Event Planner (Labor of Love Project)
Presently serve on any County Committee, Board or Commission? N/A
Any other information you wish to give? _____
Recommended by Council Member(s): Helvin Washington
Hours willing to commit each month: flexible

CONFLICT OF INTEREST POLICY

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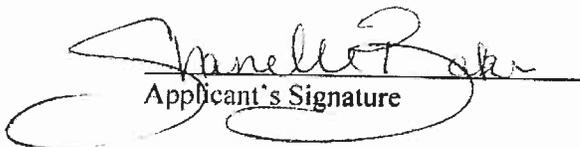
Yes _____ No

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No

If so, describe: _____


Applicant's Signature

6/28/2013
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	

Item# 8



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Robert A Swanson

Home Address: 1390 KATHWOOD DR COLA, SC 29206

Telephone: (home) 803 789 0702 (work) 401 6148

Office Address: 1332 MAIN ST TB

Email Address: JSSWA426287

Educational Background: BS Business Admin 1976 Citadel

Professional Background: OWNED, MANAGED, OPERATED THE SWANSON CO Inc.

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: Hospitality

Reason for interest: WORK IN THE INDUSTRY

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

MANAGED successfully 35 people in 5 MIDAS AUTO SERVICE INDUSTRY for 30 YEARS

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give?

Recommended by Council Member(s):

Hours willing to commit each month:

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No X _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No X _____

If so, describe: _____

Robert A. Swanson
Applicant's Signature

2/1/13
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

2	Staff Use Only		Item# 8
	Date Received: _____	Received by: _____	Attachment number 3 \nPage 2

Page 47 of 75

Richland County Council Request of Action

Subject

Midlands Workforce Development Board-8, for the following positions:

[PAGES 48-58]

Private Sector (Business representative)-4

DSS representative-1

Youth Program representative-1

Job Corps representative-1

Private Sector applicants are: Derek Burrell, Wanda Herron, and Michael Ray

DSS representative applicant is: Terry D. Blair

Youth Council applicants are: Aretha Barnes (Job Corps representative) and Joseph Rice, Jr. (Youth Program representative)

Purpose



APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION

Name: Derek Burrell

Home Address: 33 Valkyrie Circle Columbia, SC 29229

Office Address: 310 New State Road Cayce, SC 29033

Job Title and Employer: CMC Steel SC Director Charitable Contributions/Employee Development

Telephone: (home) 803.606.2826 (work) 803.936.3870

Educational Background: USC – BA Business Marketing & Management;
Webster University – currently seeking MBA

Professional Background: _____

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: Midlands Workforce Development Board

Reason for Interest: I would like to have an increased
level of involvement with mWOB + strengthening Midlands Business

Characteristics/Qualifications which would be an asset to Committee/Board/ Commission:
Communications skills, Dedication, passion for excellence.

Presently serve on any County Board/Commission/Committee? No

Any other information you wish to give? Excited to serve!

Recommended by Council Member(s): _____

Applicant's Signature Derek Burrell Date 7/5/12

One form must be submitted for each committee on which you wish to serve.



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Wanda Herron
Home Address: 120 Columbia Club Dr West Blythewood Sc 29016
Telephone: (home) 803 2609200 (work) 803 2271314
Office Address: 201 Metropolitan Drive West Columbia Sc 29170
Educational Background: BS Bus. Admin (HR), MS Tech. Education
Professional Background: HR Mgr. 2006-2013, HR Admin 2005-6, Teacher 1983-2005
Male [] Female [X] Age: 18-25 [] 26-50 [] Over 50 [X]

Name of Committee in which interested: Midlands Workforce Dev. Bd
Reason for interest: Requested by member

Your characteristics/qualifications which would be an asset to Committee/Board/ Commission:
Many years experience in both education and manufacturing

Presently serve on any County Board/Commission/Committee? No

Any other information you wish to give? -

Recommended by Council Member(s):

Hours willing to commit each month: As needed

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the board for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all boards shall be required to abstain from voting or influencing through discussion or debate or any other way, decisions of the board affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Board or Commission, as the County Council, by majority vote of the council, shall elect.

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the board?

Yes _____ No _____

If so, describe: _____

Wanda Johnson 5/22/13
Applicant's Signature Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-5060.

One form must be submitted for each committee on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Michael Ray
Home Address: 108 Peninsula Way
Telephone: (home) 803-865-3333 (work) 803-422-1553
Office Address: 250 Berryhill Rd Ste 502 Columbia, SC 29210
Educational Background: BS Computer Engn BS Electrical Engn Minor Math -> USC 1992
Professional Background: DuPont 5 years, Chipco Computers 5 yrs, Training Concepts 10 years
Male [checked] Female [] Age: 18-25 [] 26-50 [checked] Over 50 [] Ops. Mgn
Name of Committee in which interested:
Reason for interest: In work for local training and consulting firm and would love opportunity to help promote advancement of local workforce!
Your characteristics/qualifications which would be an asset to Committee/Board/ Commission: Worked in local education and local business development with consulting for 10 years. Have good working relationship with MWDB since 2004
Presently serve on any County Board/Commission/Committee? No
Any other information you wish to give? Serve on HOA in Lake Carolina
Recommended by Council Member(s):
Hours willing to commit each month: 10

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the board for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all boards shall be required to abstain from voting or influencing through discussion or debate or any other way, decisions of the board affecting those personal and financial interests.

Training Concepts has been training provider for IWT and WIA programs since 2004. I understand I may be precluded from activities that could affect the status of Training Concepts with these programs.

Item# 9

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge it is true and complete.

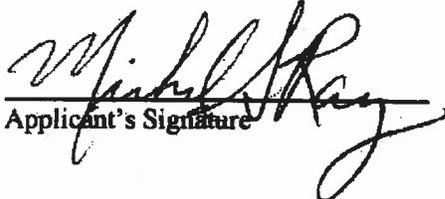
Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Board or Commission, as the County Council, by majority vote of the council, shall elect.

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the board?

Yes No

If so, describe: Training Concepts has been a training provider for IWT and WIA programs since 2004. I understand I may be precluded from activities involving the status of my employer with these programs


Applicant's Signature

6/14/13
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-5060.

One form must be submitted for each committee on which you wish to serve.

Applications are current for one year.

Staff Use Only		
Date Received: _____	Received by: _____	
Date Sent to Council: _____		
Status of Application:	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied <input type="checkbox"/> On file



APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: ERRY D. Blair
Home Address: 2011 Dominion Dr.
Telephone: (home) 803.404.7241 (work) 803.714.7547
Office Address: 3220 Two Notch Rd Columbia, SC 29204
Educational Background: Bachelor in Social Work
Professional Background: Employment & Training Program Coordinator
Male Female Age: 18-25 26-50 Over 50
Name of Committee in which interested: Midlands Workforce Development Board
Reason for interest: I would like to have a positive impact
implementing new ideas and my experiences.
Your characteristics/qualifications which would be an asset to Committee/Board/ Commission:
My assets to the Board is being able to
communicate effectively and decision making.
Presently serve on any County Board/Commission/Committee? _____
Any other information you wish to give? Will finish master degrees this fall
Recommended by Council Member(s): _____
Hours willing to commit each month: _____

CONFLICT OF INTEREST POLICY

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STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the board?

Yes _____ No

If so, describe: _____


Applicant's Signature

07/01/13
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-5060.

One form must be submitted for each committee on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Aretha Barnes
Home Address: 3415 Bellingham Rd
Telephone: (home) 803 529 4072 (work) 803 256 9675 x301
Office Address: 1224 Pickens St. 1st fl Columbia SC 29201
Educational Background: BA psychology, GCDF
Professional Background: Former Social Worker, Career Development Facilitator
Male [] Female [x] Age: 18-25 [] 26-50 [x] Over 50 []
Name of Committee in which interested: Youth Council
Reason for interest: I am interested in learning about resources available to assist our youth and I am interested in being proactive in using those services to the public.
Your characteristics/qualifications which would be an asset to Committee/Board/ Commission: I am passionate about working with youth. I have over 20 years of experience in that area. I am committed to doing work to provide services to youth that will enable them to become productive citizens.
Presently serve on any County Board/Commission/Committee? I serve on the Partners Committee in York County.
Any other information you wish to give? I currently work as a Career Transition Specialist for Job Corps.
Recommended by Council Member(s):
Hours willing to commit each month: 5

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the board for which any citizen applies for membership.

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Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Board or Commission, as the County Council, by majority vote of the council, shall elect.

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the board?

Yes _____

No ✓ _____

If so, describe: _____

Ortha Bantz
Applicant's Signature

6-6-13
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-5060.

One form must be submitted for each committee on which you wish to serve.

Applications are current for one year.

Staff Use Only		
Date Received: _____	Received by: _____	
Date Sent to Council: _____		
Status of Application:	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied <input type="checkbox"/> On file



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Name: JOSEPH RICE JR

Home Address: 115 FOREST EDGE ROAD

Office Address: 700 TAYLOR STREET COL, SC. 29202

Job Title and Employer: Site Manager USC TRIO-PROGRAMS

Telephone: (home) 803-319-2172 (work) 803-737-0743

Educational Background: Health & Physical Education Community

Professional Background: Coaching, Counseling, Motivating

Male [X] Female [] Age: 18-25 [] 26-50 [] Over 50 [X]

Name of Committee in which interested: Midlands Workforce Development Board

Reason for interest: Help young people reach every goal in life that they strive for

Characteristics/Qualifications which would be an asset to Committee/Board/ Commission:

I bring a work ethic of completing all task assigned

Presently serve on any County Board/Commission/Committee? Election Commission as a Poll Clerk / Notary Public

Any other information you wish to give?

Recommended by Council Member(s):

Applicant's Signature Joseph Rice Jr

Date 05/21/2013

One form must be submitted for each committee on which you wish to serve.

Richland County Council Request of Action

Subject

Airport Commission-1; there is one vacancy on this commission; Dennis L. Dabney, September 18, 2016 (resigned)

Purpose

Richland County Council Request of Action

Subject

All applicants for Richland County Boards, Commissions, or Committees will be telephonically notified within 48 hours of council's decision relating to that appointment and a follow up letter will be mailed within 5 work days to same
[MALINOWSKI] *Deferred by Council at the June 18, 2013 Council meeting*

Purpose

Richland County Council Request of Action

Subject

Community Relations Council- *Deferred by Council from the June 18, 2013 Council meeting* [PAGES 61-75]

Purpose

**GREATER COLUMBIA
COMMUNITY RELATIONS COUNCIL**

FINANCIAL REPORT

JUNE 30, 2012

**GREATER COLUMBIA COMMUNITY RELATIONS COUNCIL
INDEX
YEARS ENDED JUNE 30, 2012 AND 2011**

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INDEPENDENT AUDITORS' REPORT

To the Board of Directors
Greater Columbia Community Relations Council
Columbia, South Carolina

We have audited the accompanying statements of financial position of Greater Columbia Community Relations Council as of June 30, 2012 and 2011, and the related statements of activities and cash flows for the years then ended. These financial statements are the responsibility of the Council's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Greater Columbia Community Relations Council as of June 30, 2012 and 2011, and the changes in its net assets and cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

Derrick, Stubbs + Smith, LLP

January 18, 2013

**GREATER COLUMBIA COMMUNITY RELATIONS COUNCIL
 STATEMENTS OF FINANCIAL POSITION
 JUNE 30, 2012 AND 2011**

	<u>2012</u>	<u>2011</u>
ASSETS		
Current Assets		
Cash	\$ 36,364	\$ 3,921
Accounts receivable	281	780
Prepaid expenses	1,223	-
Total current assets	<u>37,868</u>	<u>4,701</u>
Property and Equipment		
Equipment	27,765	51,597
Less, accumulated depreciation	<u>(27,765)</u>	<u>(51,597)</u>
Net property and equipment	<u>-</u>	<u>-</u>
Total assets	<u><u>37,868</u></u>	<u><u>4,701</u></u>
 LIABILITIES AND NET ASSETS		
Accounts payable	3,522	3,080
Net Assets		
Unrestricted	<u>34,346</u>	<u>1,621</u>
Total liabilities and net assets	<u><u>\$ 37,868</u></u>	<u><u>\$ 4,701</u></u>

See notes to financial statements.

**GREATER COLUMBIA COMMUNITY RELATIONS COUNCIL
 STATEMENTS OF ACTIVITIES
 YEARS ENDED JUNE 30, 2012 AND 2011**

	<u>2012</u>	<u>2011</u>
Support and Revenue		
Support	\$ 146,850	\$ 167,067
Other revenue	29,910	31,780
Total support and revenue	<u>176,760</u>	<u>198,847</u>
 Program Expenses	 <u>144,035</u>	 <u>212,839</u>
 Increase (decrease) in net assets	 32,725	 (13,992)
 Net Assets		
Beginning	<u>1,621</u>	<u>15,613</u>
Ending	<u><u>\$ 34,346</u></u>	<u><u>\$ 1,621</u></u>

**GREATER COLUMBIA COMMUNITY RELATIONS COUNCIL
STATEMENTS OF CASH FLOWS
YEARS ENDED JUNE 30, 2012 AND 2011**

	<u>2012</u>	<u>2011</u>
Cash Flows from Operating Activities		
Increase (decrease) in net assets	\$ 32,725	\$ (13,992)
Adjustments to reconcile increase (decrease) in net assets to net cash provided by (used in) operating activities		
Changes in operating assets and liabilities		
(Increase) in accounts receivable and prepaid expense	(723)	(780)
Increase in accounts payable and accrued expenses	441	2,350
Net cash provided by (used in) operating activities	<u>32,443</u>	<u>(12,422)</u>
Cash Flows from Financing Activities		
Payments on note payable	-	(25,000)
Net increase (decrease) in cash	32,443	(37,422)
Cash		
Beginning	<u>3,921</u>	<u>41,343</u>
Ending	<u><u>36,364</u></u>	<u><u>3,921</u></u>
Supplemental Cash Flow Information		
Cash paid for interest	-	1,161
Disposal of fully depreciated property and equipment	<u>\$ 23,832</u>	<u>\$ -</u>

See notes to financial statements.

**GREATER COLUMBIA COMMUNITY RELATIONS COUNCIL
YEARS ENDED JUNE 30, 2012 AND 2011**

Notes to Financial Statements

Note 1. Nature of Activities

The Greater Columbia Community Relations Council (Council) is a nonprofit organization organized under the laws of the State of South Carolina to study and evaluate information concerning racial problems within the community, to submit recommendations as to the solution of such problems and to further the employment opportunities and related training for underprivileged persons.

Note 2. Significant Accounting Policies

Display of net assets by class: The Council adheres to the disclosure and display requirements of the Financial Accounting Standards Board (FASB) as set forth in the Accounting Standards Codification (ASC) 958. ASC 958 establishes standards for external financial reporting by non-profit organizations and requires that resources be classified for accounting and reporting purposes into three net asset categories as follows:

Unrestricted net assets: Net assets that are not subject to donor-imposed restrictions. These net assets, including Board designated, are legally unrestricted and can be used in any Council activity.

Temporarily restricted net assets: Net assets subject to donor-imposed restrictions that may or will be met either by actions of the Council and/or the passage of time. The Council has no such assets.

Permanently restricted net assets: Net assets subject to donor-imposed stipulations that may be maintained permanently by the Council. The donors of these assets permit the Council to use all or part of the income earned on related investments for donor-imposed restrictions. The Council has no such assets.

Cash and cash equivalents: The Council considers all cash accounts, which are not subject to withdrawal restrictions or penalties, and all highly liquid debt instruments purchased with a maturity of three months or less to be cash equivalents.

Property and equipment: Property and equipment is stated at cost and includes expenditures for additions and major improvements. Depreciation is calculated using the straight-line method over the estimated useful lives of five to seven years.

Retirement plan: The Council participates in the American Chamber of Commerce Executives Retirement Plan, a defined contribution plan. Substantially all employees are eligible to elect to participate. The Council and employees contribute to the plan as determined annually by the Council. Employee's vested benefits are determined by length of service according to the plan.

Contributions: Gifts of cash and other assets are presented as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or the purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

In-kind support: The Council records various types of in-kind support including professional services, and materials. Contributed professional services are recognized if the services received create or enhance long-lived assets or require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation. Contributions of tangible assets are recognized at fair market value when received. When in-kind support is received, it is reflected in the accompanying financial statements as in-kind support and offset by like amounts included in expenses. No significant instances of in-kind support were recorded for the year ended June 30, 2012 or 2011.

Additionally, the Council receives a significant amount of skilled, contributed time, which does not meet the two recognition criteria described above. Accordingly, the value of this contributed time has not been determined and is not reflected in the accompanying financial statements.

**GREATER COLUMBIA COMMUNITY RELATIONS COUNCIL
YEARS ENDED JUNE 30, 2012 AND 2011**

Notes to Financial Statements

Note 2. Significant Accounting Policies (Continued)

Use of estimates: The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Income taxes: The Council is exempt from federal and state income taxes under Section 501(c)(3) of the Internal Revenue Code. Management has evaluated the Council's tax positions and concluded that the Council had taken no uncertain tax positions that require adjustment to the financial statements to comply with the provisions of this guidance. With few exceptions, the Council is no longer subject to income tax examination by the U.S. federal, state, or local tax authorities for years before 2008.

Note 3. Commitments

Total rent expense, including rental agreements which are renewable yearly, was \$ 18,355 in 2012 and \$ 18,816 in 2011.

Note 4. Notes Payable

The Council had unsecured lines of credit totaling \$ 25,000 from South Carolina Community Bank due on December 30, 2010, at 8.00% interest due monthly. The balance was paid in full and was not renewed at December 30, 2010.

Note 5. Support from Governmental Units

The Council receives approximately 71% and 81% of its support from local governments in 2012 and 2011, respectively. A significant reduction in the level of this support, if this were to occur, may have a significant effect on the Council's programs and activities.

Note 6. Related Organizations

The Greater Columbia Chamber of Commerce provides certain administrative services as its contribution to the support of the Council. The costs of these services are not recorded on the accompanying financial statements.

Note 7. Retirement Plan Contribution

The Council did not have any employees qualifying for retirement contributions in 2012. The Council's retirement contribution was \$ 2,798 in 2011.

Note 8. Subsequent Events

Subsequent events have been evaluated through January 18, 2013, the date these financial statements were available to be issued. There were no material events that required recognition or additional disclosure in these financial statements.

INDEPENDENT AUDITOR'S REPORT ON SUPPLEMENTARY INFORMATION

To the Board of Directors
Greater Columbia Community Relations Council
Columbia, South Carolina

Our audit, except for that portion marked "budget" which is unaudited and upon which we express no opinion or any other form of assurance, was conducted for the purpose of forming an opinion on the financial statements as a whole. The supplementary information is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audits of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Derrick, Stubbs + Smith, LLP

January 18, 2013

**GREATER COLUMBIA COMMUNITY RELATIONS COUNCIL
SCHEDULE OF SUPPORT AND REVENUE AND EXPENSES COMPARED TO BUDGET
YEAR ENDED JUNE 30, 2012**

	Budget	Actual	Variance Favorable (Unfavorable)
Support and Revenue			
City of Columbia	\$ 30,000	\$ 30,000	\$ -
Miscellaneous income	28,825	49,800	20,976
Richland County	95,317	95,250	(67)
Corporate sponsors	-	1,400	1,400
Individual donations	-	310	310
Total support and revenue	<u>154,142</u>	<u>176,760</u>	<u>22,619</u>
Expenses			
Accounting fees	3,500	3,500	-
Annual meeting report	15,000	9,964	5,036
Auto expense	-	710	(710)
Banking expense	-	147	(147)
Contractual services	89,027	82,476	6,551
Dues and subscriptions	200	207	(7)
Supplies - office	1,000	1,982	(982)
General liability insurance	550	15	535
Housing committee	3,000	1,336	1,664
License fee	100	50	50
Maintenance agreements	2,000	1,180	820
Maintenance and repairs	-	373	(373)
Manager's account	-	457	(457)
Miscellaneous expense	825	458	366
Office lease	19,140	18,355	785
Officer's liability insurance	500	236	264
Payroll expense	-	25	(25)
Postage	1,000	365	635
Printing	2,000	1,524	476
Special activities and meetings	-	128	(128)
Staff development	150	87	63
Supplies	2,400	2,201	199
Telephone	2,000	2,996	(996)
Temporary help	1,500	3,896	(2,396)
Umbrella insurance	250	1,023	(773)
Unemployment taxes	-	25	(25)
Workmen's compensation	1,500	2,235	(735)
Youth leadership council	8,500	8,084	416
Total expenses	<u>154,142</u>	<u>144,035</u>	<u>10,106</u>
Excess of support and revenue over expenses	<u>\$ -</u>	<u>\$ 32,725</u>	<u>\$ 32,725</u>



Greater Columbia Community Relations Council
Community Relations is Everybody's Business.

February 28, 2013

Attn: Mr. Robert Capers
Richland County Finance Office
P.O. Box 192
Columbia SC 29202

Dear Mr. Capers;

On behalf of the Board of Directors of the Greater Columbia Community Relations Council (CRC), I am writing to request continued funding for fiscal year 2014. Support from Richland County Council affords the CRC with opportunities to hear the people and to help the County in its efforts to take this community into its bright future.

With a new Executive Director in place we look forward to taking a more pro-active role in the affairs of our community. We have created and implemented a new strategic plan to continue to engage in civil community dialogue. We will partner with those who wish to make the Midlands a better place for all who chose to live here and work. As we continue to build stronger collaborations with Richland County, the City of Columbia and other institutions we will explore new ways to effectively address the issues that seek to divide our communities.

We are most appreciative of the support provided by Richland County Council. This has not only allowed us to continue existing programs, it also enabled us to hold special meetings to bring to the forefront the concerns of Richland County's citizens such as that of the proposed penny sales tax and other important issues. These educational forums are open to all Richland County residence.

We seek additional funding sources to include corporate and private grants and foundations. Your continued support helps to ensure our success as one of the "go to" organization in our community.

Enclosed is the budget request documentation for 2014. Please let me know if you have questions or need clarification of the information provided.

Respectfully,

A handwritten signature in cursive script that reads "Karen R. Jenkins".

Karen R. Jenkins, Chair

Board of Directors

Item# 12

**FISCAL YEAR 2014 BUDGET CHECKLIST FOR
AGENCY FUNDING REQUESTS**

Name of Agency: Greater Columbia Community Relations Council
Complete Checklist to ensure that all required information is included.

Yes No

- 1. Brief overview of how Richland County funding was used during fiscal year 2012/2013 and planned use for 2013/2014.
- 2. Summary of Revenue Sources Worksheet. Itemize all sources including state/ federal grants. (Attachment A)
- 3. List current capital projects in progress including percentage complete. Include projected capital projects included in budget request. (Attachment B)
- 4. Copy of prior year audited financial statements for your agency.

Name of Executive Director: Henri E. Baskins

Individual to contact concerning request for funding:

Name: Henri E. Baskins Title: Executive Director

Telephone: 803-733-1126

Email: hbaskins@gccrc.com

**Richland County, South Carolina
Current Capital Projects**

Agency: Greater Columbia Community Relations Council

PROJECT NAME	PROJECT COST	PLANNED START DATE	COMPLETION DATE	DESCRIPTION
Youth Leadership Initiatives	25,000	7/1/2013	Ongoing	Community Youth Initiatives
Fair Housing	50,000	7/1/2013	Ongoing	Community-Wide Housing Initiatives
Community Information Forums	10,000	7/1/2013	Ongoing	Inform Community on Current Issues
Annual Meeting	15,000	7/1/2013	Ongoing	Annual Report and Support Recognition

TOTAL COST 100,000

Submitted By: Karen R. Jenkins

Title: Chairman

Date: 03-01-2013

Richland County, South Carolina Summary of Revenue Sources

Greater Columbia Community Relations Council

FUNDING SOURCE	FY10-11 ACTUAL	FY11-12 ACTUAL	FY12-13 BUDGET	FY13-14 REQUEST
Richland County	95,317	95,250	100,000	100,000
Lexington County	0	0	0	0
City of Columbia	65,000	30,000	40,000	100,000
State Government	0	0	0	0
Federal Government	0	0	0	0
Other:	0	0	20,000	0
Corporate Sponsor	6,750	25,000	32,176	50,000
Other Income	31,780	20,000	20,310	25,000
TOTAL REVENUE	198,847	170,250	270,000	275,000
TOTAL EXPENDITURES	212,839	168,250	270,000	275,000

Submitted By: Karen R. Jenkins

Title: Chair, CRC BOD

Date: 03-01-13

Please complete all information requested. If no funding was received or requested from a source, enter zero, or "n/a".