



# **RICHLAND COUNTY COUNCIL RULES AND APPOINTMENTS**

Seth Rose	Bill Malinowski, Chair	Julie-Ann Dixon
District 5	District 1	District 9

**DECEMBER 10, 2013  
4:00 PM**

**4th Floor Conference/Training Room**

## **CALL TO ORDER**

### **Approval Of Minutes**

1. November 19, 2013 [PAGE 5]

### **Adoption Of Agenda**

### **Interviews**

2. Accommodations Tax Committee-2 (Positions for Lodging and Hospitality); no applications have been received.

3. Building Codes Board of Appeals-1 (position for Plumber); no applications have been received
4. Central Midlands Council of Governments-1; no applications have been received
5. Employee Grievance Committee-4; one application was received from:  
**[PAGES 10-13]**  
  
Lashawnda Sterling Scroggins  
Barbara C. White
6. Hospitality Tax Committee-2; one application was received from the following:  
**[PAGE 14-15]**  
  
C. Noel Morphis
7. Lexington/Richland Alcohol and Drug Abuse Council-2; applications were received from the following persons: **[PAGES 16-25]**  
  
Joshaua Douglas Fabel  
DuJauan Council  
Gregory B. Cunningham\*  
L. L. (Buddy) Wilson
8. Midlands Workforce Development Board-1; one application was received from the following:  
**[PAGES 26-32]**  
  
Kenya L. Mingo
9. Richland Memorial Hospital Board-3; applications were received from the following:  
**[PAGES 33-56]**  
  
Doris S. Covert  
Robert E. Delphia, Jr., MD  
Wendi Nance  
Cynthia "Cindy" Ottone  
Frederick Mark Peters  
Susan H. Ratteree  
Ronald T. Scott  
Candy Y. Waites
10. Planning Commission-1; applications were received from the following:  
**[PAGES 57-67]**  
  
Beverly Diane Frierson  
C. Noel Morphis  
Frederick Mark Peters

Clemon L. Stocker  
Edward (Eddie) Yandle

### **Items For Action**

11. Lexington/Richland Alcohol and Drug Abuse Council-1; there is one vacancy on this board

Paul R. Bouknight, December 31, 2015 (Resigned)

12. Planning Commission-1; there is one vacancy on the Commission:

Greg L. Lehman, November 19, 2017 (Resigned)

### **Adjournment**



# Richland County Council Request of Action

**Subject**

November 19, 2013 [PAGE 5]

**Purpose**

# Minutes of



## RICHLAND COUNTY COUNCIL RULES AND APPOINTMENTS COMMITTEE NOVEMBER 5, 2013 4:30 PM

### MEMBERS PRESENT:

**Member** Chair, Bill Malinowski  
**Member** Julie-Ann Dixon  
**Member** Seth Rose

**ALSO PRESENT-** Monique Walters

### CALL TO ORDER

The meeting was called to order at approximately 4:36 p.m.

### APPROVAL OF MINUTES

The minutes for November 5, 2013 were approved with amending of the wording on page 5, under Interviews, the Planning Commission; the last two persons could not be interviewed because they were not scheduled since the interviews would be after 5:00; and not because of time restraints as stated in the minutes.

### ADOPTION OF AGENDA

The agenda was adopted as submitted.

### INTERVIEWS

**Planning Commission-2; there are currently two appointments to be made to this commission; applications were received from the following: Marilyn Joyner, Robert Lapin, Greg L. Lehman, and Edward "Eddie" Yandle** – the Committee interviewed Mr. Lehman. After discussion the Committee recommended the appointment of Mr. Lehman and Mr. Lapin.

### ADJOURNMENT

The meeting adjourned at approximately 5:00 pm.

Minutes transcribed by Monique Walters

Item# 1

# Richland County Council Request of Action

**Subject**

Accommodations Tax Committee-2 (Positions for Lodging and Hospitality); no applications have been received.

**Purpose**

# Richland County Council Request of Action

**Subject**

Building Codes Board of Appeals-1 (position for Plumber); no applications have been received

**Purpose**

# Richland County Council Request of Action

**Subject**

Central Midlands Council of Governments-1; no applications have been received

**Purpose**

# Richland County Council Request of Action

## **Subject**

Employee Grievance Committee-4; one application was received from:

**[PAGES 10-13]**

Lashawnda Sterling Scroggins

Barbara C. White

## **Purpose**



APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION

Name: LaShawnda Sterling-Scurrogins  
Home Address: 137 Grayside Rd Imo, SC 29063  
Telephone: (home) (803) 466-4741 (work) (803) 576-919  
Office Address: 1701 Main Street, Columbia, SC 29201  
Email Address: Sterling-scurrogins@regov.us; lsterling@hotmail.com  
Educational Background: Linestone College, BS Psychology exp graduation  
Professional Background: Nursing, Administrative Assistant, Data Entry  
Male  Female  Age: 18-25  26-50  Over 50  
Name of Committee in which interested: Grievance Committee  
Reason for interest: I am always interested in opportunities to  
serve others.  
Your characteristics/qualifications, which would be an asset to Committee, Board or  
Commission:  
I am a person for the people. I am also a Notary Public  
which further expresses my belief and desire to serve others.  
Presently serve on any County Committee, Board or Commission? NO  
Any other information you wish to give? NO  
Recommended by Council Member(s): \_\_\_\_\_  
Hours willing to commit each month: Between 8-12 - more if needed

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all

Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

*Have you been convicted or pled no contest of a crime other than minor traffic violations: checking, yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No

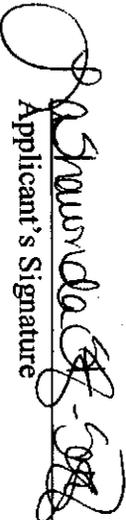
Item# 5

### STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No

If so, describe: \_\_\_\_\_  
\_\_\_\_\_

  
Applicant's Signature

Date 11 | 15 | 13

Return to:  
Clerk of Council, Post Office Box 192, Columbia, SC 29202.  
For information, call 576-2060.

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

<b>Staff Use Only</b>	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	



**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

Name: Barbara C. White

Home Address: 109 Hartwood Circle Columbia SC 2921

Telephone: (home) 803-422-1840 (work) 803-576-2261

Office Address: 2020 Hampton St, Columbia SC 29212

Email: whiteb@rcgov.us

Educational Background: BA Business Adm. Columbia College

Professional Background: \_\_\_\_\_

Male  Female  Age: 18-25  26-50  Over 50

Name of Committee in which interested: Grievance Committee

Reason for interest: \_\_\_\_\_

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

Ability to listen carefully and objectively, not easily swayed, and do not have herd mentality.

Served on the Georgetown SC grievance committee in mid to late 80s

Presently serve on any County Committee, Board or Commission? no \_\_\_\_\_

Any other information you wish to give? \_\_\_\_\_

Recommended by Council Member(s): \_\_\_\_\_

Hours willing to commit each month: Not sure

**CONFLICT OF INTEREST POLICY**

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No X \_\_\_\_\_

#### STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No X \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

/s/ Barbara C. White  
Applicant's Signature

11/18/2013  
Date

**Return to:  
Clerk of Council, Post Office Box 192, Columbia, SC 29202.  
For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	Item# 5
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	Attachment number 2 \nPage 2

# Richland County Council Request of Action

**Subject**

Hospitality Tax Committee-2; one application was received from the following:

**[PAGE 14-15]**

C. Noel Morphis

**Purpose**



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: C. Noel Morphis

Home Address: 6433 Gold branch Road

Telephone: (home) 803 782-4955 (work)

Office Address:

Email Address: nmorphis@sc-rr.com

Educational Background: Master's Degree in Public Administration (Univ. of Tenn.)

Professional Background: Senior Community Planning & Develop. Rep. - U.S. Dept. of HUD (Retired)

Male Female (Retired) Age: 18-25 26-50 Over 50

Name of Committee in which interested: Hospitality Tax Committee

Reason for interest: Desire to serve my community and to utilize my professional training & experience.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

Team oriented people person with training in planning and public administration with over thirty years of work experience in community development.

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? Long term resident of County - Military Vet. with three grown children

Recommended by Council Member(s):

Hours willing to commit each month: As required

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

# Richland County Council Request of Action

## **Subject**

Lexington/Richland Alcohol and Drug Abuse Council-2; applications were received from the following persons:

**[PAGES 16-25]**

Joshua Douglas Fabel  
DuJauan Council  
Gregory B. Cunningham\*  
L. L. (Buddy) Wilson

## **Purpose**



**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant must reside in Richland County.**

Name: Fabel, Joshua Douglas  
Home Address: 1208 Hinnant's Store Rd Winnsboro SC 29180 (Richland County)  
Telephone: (home) 803-807-1122 (work) 803-576-3000  
Office Address: 5623 Two Notch Rd Columbia SC 29223  
Email Address: jfabel@yahoo.com  
Educational Background: high school diploma, south Carolina criminal justice academy  
Professional Background: Richland County Deputy Sheriff  
Male  Female  Age: 18-25  26-50  Over 50   
Name of Committee in which interested: LRADAC  
Reason for interest: To help my community through my knowledge as a law enforcement officer  
Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:  
My experience of 13 years as a law enforcement officer and participation in LRADAC's alcohol enforcement team  
Presently serve on any County Committee, Board or Commission? no  
Any other information you wish to give? \_\_\_\_\_  
Recommended by Council Member(s): Torrey Rush  
Hours willing to commit each month: as many as needed

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

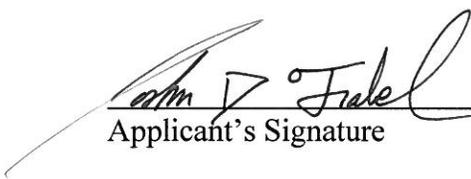
Yes \_\_\_\_\_ No X \_\_\_\_\_

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No X \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

  
Applicant's Signature

10/19/13  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

<b>Staff Use Only</b>	
Date Received: _____	Received by: _____
Date Sent to Council: _____	Item# 7
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	Attachment number 1 \nPage 2



**APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION**

**Applicant must reside in Richland County.**

Name: DuJuan Council

Home Address: 8 Fox Manor Ct Columbia, SC 29229

Telephone: (home) 803-209-6357 (work) 803-377-6116

Office Address: 2740 Dawson Dr. Chester, SC 29706

Email Address: dcouncil@chesterso.com

Educational Background: High School, currently in enrolled at South University Criminal Justice Program

Professional Background: Certified Law Enforcement Office. Inspector of Professional Standards at Chester Co. Sheriff Dept.

Male  Female  Age: 18-25  26-50  Over 50

Name of Committee in which interested: LRADAC

Reason for interest: I am a firm believer in proactive approach to combat drug abuse in our schools and communities. It is my personal belief that Prevention and Intervention is the best antidote for these behaviors. I want to be apart of the solution in Richland County.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:  
I pride myself on having high integrity and being a team player. With my love for my community I truly believe selecting me will not only a asset to the Board, but to Richland County.

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? \_\_\_\_\_

Recommended by Council Member(s): Torrey Rush

Hours willing to commit each month: Will to give what is require \_\_\_\_\_

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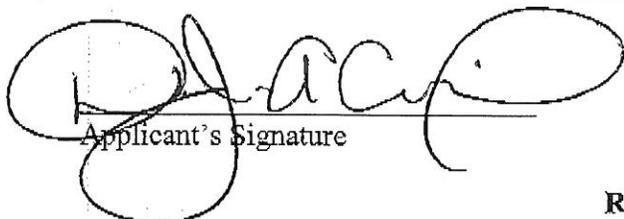
No \_\_\_\_\_

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

\_\_\_\_\_ No \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_



Applicant's Signature

8/20/2013  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

Staff Use Only			
Date Received: _____	Received by: _____		
Date Sent to Council: _____			
Status of Application:	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	<input type="checkbox"/> On file



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Gregory B. Cunningham
Home Address: 161 Archdale Road, Columbia, SC 29209
Telephone: (home) 803 647-7780 (work) 803 206-2057
Office Address: New Light Beulah Baptist Church
Email Address: g1656@netzero.net
Educational Background: M.Div., Virginia Union
Professional Background: Chaplain, US Air Force - 16 years
Age: 18-25 [ ] 26-50 [ ] Over 50 [ ]
Name of Committee in which interested: LRAADAC
Reason for interest: Opportunity to serve where people are seriously hurting
Your characteristics/qualifications, which would be an asset to Committee, Board or Commission: Have been involved indirectly by serving as Chair of Richland One Community Coalition
Presently serve on any County Committee, Board or Commission? none
Any other information you wish to give?
Recommended by Council Member(s): L. Gregory Pearce
Hours willing to commit each month: 4 hours a month or as needed

CONFLICT OF INTEREST POLICY

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No           

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No           

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Gregory B. Cunningham*  
Applicant's Signature

*10-15-2013*  
Date

**Return to:  
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**Applications are current for one year.**

<b>Staff Use Only</b>	
Date Received: _____	Received by: _____
Date Sent to Council: _____	Item# 7
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	Attachment number 3 \nPage 2



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: L. L. (Buddy) Wilson

Home Address: 2913 Columbia Ave., Columbia, SC 29201

Telephone: (home) 803-917-8996 (work) 803-917-8996

Office Address: 1931 Assembly St., Columbia, SC 29201

Email Address: BWILSON007@EARTHLINK.NET

Educational Background: BS Ind. Mgmt. - GA TECH '69, MBA - GA STATE UNIV. '70

Professional Background: RESIDENTIAL REAL ESTATE BROKER, RUSSELL & JEFFCOAT

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: LRADAC

Reason for interest: PRIOR MEMBER OF BOARD FROM LEXINGTON COUNTY. NOW RESIDE IN RICHLAND COUNTY & WISH TO CONTINUE SERVICE.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

Commitment to LRADAC'S GOALS WITH REGARD TO ALCOHOL & DRUG TREATMENT & PREVENTION.

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give?

Recommended by Council Member(s):

Hours willing to commit each month: 10

CONFLICT OF INTEREST POLICY

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No ✓

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No ✓

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*L.S. (Buddy) Wilson*  
Applicant's Signature

*10-15-2013*  
Date

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**For information, call 576-2060.**

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**Applications are current for one year.**

Staff Use Only			
Date Received: _____	Received by: _____		
Date Sent to Council: _____			
Status of Application:	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	<input type="checkbox"/> On file
			Item# 7

2

# Richland County Council Request of Action

**Subject**

Midlands Workforce Development Board-1; one application was received from the following: **[PAGES 26-32]**

Kenya L. Mingo

**Purpose**



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Kenya L. Mingo
Home Address: 10682 Two Notch Road, #4205, Elgin, SC 29124
Telephone: (home) 803-865-5506 (work) 803-807-9811 ext. 103
Office Address: 2712 Middleburg Drive, Suite 207, Columbia, SC 29202
Educational Background: MBA - Masters in Organizational Management
Professional Background: Non-profit
Male [ ] Female [x] Age: 18-25 [ ] 26-50 [ ] Over 50 [ ]

Name of Committee in which interested:
Reason for interest: removal of Board member (Julia Lawson)

Your characteristics/qualifications which would be an asset to Committee/Board/ Commission:
See attached resume

Presently serve on any County Board/Commission/Committee? NO
Any other information you wish to give?
Recommended by Council Member(s):
Hours willing to commit each month: 10+

CONFLICT OF INTEREST POLICY

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**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the board?

Yes \_\_\_\_\_ No ✓ \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

[Handwritten Signature]  
Applicant's Signature

10/7/13  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-5060.**

**One form must be submitted for each committee on which you wish to serve.**

**Applications are current for one year.**

<b>Staff Use Only</b>	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file

# Kenya L. Mingo, MBA

10682 Two Notch Road, Elgin, SC 29045

(803) 865-5506 (H) / (803) 479-2423 (C)

[kmingo23@yahoo.com](mailto:kmingo23@yahoo.com)

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## EXECUTIVE PROFILE

### Fundraising

### Human Resources

### Operations/Administration

Innovative and results-driven fundraising executive with over 10 years of diversified non-profit work experience. Ability to perform multiple projects simultaneously while maintaining quality and meeting deadlines. Self motivated with initiative and focus. Proven ability to effectively analyze an organization's critical business requirements, identify deficiencies and potential opportunities, and develop cost-effective solutions for enhancing competitiveness, increasing revenues, and improving customer service offerings. Extensive experience in grant writing on a federal, state, and local level. Experience in planning, managing, and promoting meetings, conferences, and special events; Adept at working with businesses, civic organizations, public officials, governmental agencies, church groups, and citizens in promoting and encouraging participation in programs. Provide training, technical assistance and support as needed. Enhanced the public image of organizations through public speaking, new business development, aggressive networking, and community involvement. Able to develop strong rapport quickly.

#### Core qualifications include:

- |                                    |                                    |
|------------------------------------|------------------------------------|
| ❖ Administration                   | ❖ Public Relations/Marketing       |
| ❖ Budget Development/Management    | ❖ Supervision (Staff & Volunteers) |
| ❖ Human Resource Administration    | ❖ New Business Development         |
| ❖ Property Management              | ❖ Event/Meeting Planning           |
| ❖ Contract Negotiation/Development | ❖ Grant Writing/Management         |
| ❖ Contract Compliance              | ❖ Program Management/Coordination  |

## PROFESSIONAL EXPERIENCE

### WATEREE COMMUNITY ACTIONS, INC.

#### Director of Community Services/Energy

04/13-present

Responsible for the successful administration and direction of the community services program to include grant development, staffing (supervision, training, and development) program implementation and outreach (Low Income Home Energy Assistance Program, Community Services Block Grant Programs, Emergency Food & Shelter Program, Project Share Program) over the Agency's five-county service area (Clarendon, Kershaw, Lee, Richland, and Sumter counties).

#### Key Contributions and Accomplishments

- Increased client services by over 50% each week.
- Reduced voucher payment errors by over 40% by instituting a new review mechanism

#### Director of Fund Development & Public Information

04/12 – 04/13

**Communications and Public Affairs:** Responsible for developing a communications plan for the Agency; directly managing communications activities that promote, enhance, and protect the Agency's brand reputation thus broadening programmatic reach and deepening impact. Manage, develop, distribute, and maintain all print and electronic collateral including, but not limited to, newsletters, brochures, annual report, e-newsletters, website, and other on-line communication. Respond to requests for information from the media or designate another appropriate spokesperson or information source. Arrange public appearances, lectures, contests, or exhibits for clients to increase product and service awareness and to promote goodwill. Coach client representatives in effective communication with the public and with employees. Prepare and deliver speeches to further public relations objectives. **Fundraising and Development:** Responsible for developing and executing the Agency's annual fundraising plan, actively working with the Chief Executive Officer and Senior Staff to develop and implement a comprehensive development strategy to identify funds needed, preferred funding targets, and approaches to include corporate, foundation, government grants, etc.; Responsible for the development and execution of all solicitation letters proposals; Write and archive all proposals with a long-term relationship-management

Item# 8

approach; Oversee organization and execution of special events; and Develop and track proposals for all fundraising activities.

**Key Contributions and Accomplishments**

- Secured grant funding from the State of SC in the amount of \$205,000
- Raised over \$1,300 in non-federal funding for May Fair event (1<sup>st</sup> time in Agency's history)

**County Program Coordinator**

10/10 – 4/12

Initiates, coordinates, and conducts community action projects for low-income people in a county with a population over 45,000. This includes but is not limited to supervising 1 to 4 employees and volunteers on a daily basis, keeping the public informed of projects and activities being offered to benefit the low-income community, developing and maintaining the viability of a Community Action Advisory Committee, performing administrative details and public relations functions as required for effective management and community support, maintaining accurate documentation of service objectives and outcomes in accordance with federal, state, and county guidelines and mobilizing and securing resources to supplement current funding sources.

**PALMETTO PLACE CHILDREN'S EMERGENCY SHELTER**

10/08 – 09/10

**Development Director**

Responsible for developing and implementing the development strategy for the Palmetto Place Children's Emergency Shelter. This included but was not limited to achieving the site's fundraising goals and engaging the Board of Directors and sponsors/donors in ongoing activities, leveraging key relationships and contacts within and outside of the Shelter, managing donor relations, coordinating public relations, marketing, and special events, serving as the primary public speaker for the organization, grant procurement, volunteer coordination, and information technology.

**Key Contributions and Accomplishments**

- Grossed over \$40,000 during annual golf tournament (largest in event's 5-year history)
- Secured 1 of 12 grants through the United Way of the Midlands' Partners in Compassion Institute to develop the technological infrastructure of the organization
- Developed and implemented a formal Volunteer Program; increased volunteer participation and major donations for the shelter
- Successfully developed media contacts with major television/radio outlets in Columbia thus enhancing the image of the organization

**SOUTH CAROLINA PRIMARY HEALTH CARE ASSOCIATION**

**Executive Administrator**

04/08 – 10/08

Responsible for the coordination of the Board of Directors and their standing committees to include serving as the contact for new board member orientation and as the contact person for Board-related questions; ensured the bylaws were reviewed and revised as needed in conjunction with the designated Board Committee; coordinated all aspects of meeting execution including invitations, confirmations, and presentation of materials; developed and prepared presentations, correspondence and other business communication for the CEO; handled telephone calls and emails as it pertains to the Executive Office; attended meetings/events in the absence of and as designated by the CEO; facilitated communication between the CEO and staff at all levels; managed Association's human resources files; published Association's Annual Progress Report; handled special projects as assigned by the CEO.

**Key Contributions and Accomplishments**

- Established and managed an official Institutional Review Board (IRB) for the organization

**Administrative Director – Southeast Atlantic (SAC) Health Disparities Collaborative 02/07 – 04/08**

Responsible for the administrative duties of the program to include: writing the federal grant application; developing and managing a budget of \$1.1 million for the SAC Health Disparities Collaborative (HDC), making recommendations for changes as needed; updating collaborative policies and procedures for internal operations; coordinating new cluster staff training on the collaborative and structuring continued education; providing oversight of all collaborative activities including IS, Administrative/Finance, and Programs;

Item# 8

strategically interacting with other departments to align the HDC work within the SC Primary Health Care Association and the other 12 Primary Care Associations (PCAs) in the region; planning for the future direction of the Collaborative in partnership with PCAs, the Bureau of Primary Health Care, and Health Resources and Services Administration and developed a strategic vision for the collaborative program; negotiating, developing, executing, and monitoring contracts and memorandums of understanding among all SAC PCAs to ensure contract compliance; developing the topics for and participated in quarterly transformation team and senior leader conference calls; ensuring the compliance of all federal reporting requirements; and managing the logistics, developing the agenda, coordinating fundraising efforts, directing staff and volunteers, and evaluating the effectiveness for all learning session and summit conferences including recruiting speakers.

**Director of Operations**

05/05-02/07

Responsible for the administration of the organization's human resources program to include: coordinating, maintaining, and supervising the administration of effective personnel policies, practices, and procedures, advising management and employees in their interpretation when necessary; ensuring the Association's Policies and Procedures are in compliance with laws; maintaining personnel files to include reconciling employee leave records. Instituted and conducted a yearly file audit; overseeing the timely processing and conducting of performance evaluations; educating employees on the value of benefits and worked with the benefit providers for resolution of benefits issues; developing, updating, and administering employee orientation for all new employees; writing job specifications, job announcements, personnel procedures and training materials; and recommending new approaches, policies and procedures to affect continual improvements in efficiency of departments and services provided. **Contracts Management:** Responsible for the negotiation, development, and management all Southeast Atlantic (SAC) Health Disparities Collaborative related memorandum of agreements and contracts. **Budget Development and Management:** Provided oversight to ensure accuracy and timeliness of team reimbursements, vendor, and contract payments. **Event Planning, Production, and Administration:** Responsible for all aspects of event planning. **Supervision:** Provided supervision and training to the Accounts Payable/Receivable Specialist and the Association's administrative staff.

**Key Contributions and Accomplishments**

- Instrumental in the acquisition of six (6) additional states in the development of the Southeast Atlantic (SAC) Health Disparities Collaborative (HDC)
- Successfully developed and managed a budget of \$2.5 million for the SAC HDC

**Program/Administrative Coordinator-- Southeast (SE) Health Disparities Collaborative** 4/02 – 05/05  
Responsible for the coordination of all programmatic and administrative activities for the SE Health Disparities Collaborative Region to include training and development, marketing, contract development and management, and work plan development and management.

FIRST CITIZENS BANK & TRUST CO. OF SC

01/00-04/02

**Lease Administrator/Property Management – Corporate Services**

Responsible for all lease management to include posting of rents, aiding in the regulation of delinquencies, reviewing and auditing tenant/landlord files, rent escalations, and maintaining insurance requirements on tenants. Researched and aided in property tax review, payment, and reassessment.

**EDUCATION**

**Master of Science in Organization and Management with a specialization in Human Resources.**  
CAPELLA UNIVERSITY, Minneapolis, Minnesota. 2009.

**Completed Society for Human Resource Management (SHRM) Human Resources Certification Training,** WINTHROP UNIVERSITY, Rock Hill, South Carolina. 2005.

**Master of Business Administration,** WEBSTER UNIVERSITY, Columbia, South Carolina. 2000.

**Bachelor of Science in Organizational Management,** VOORHEES COLLEGE, Denmark, South Carolina. 1998.

Item# 8

### **PROFESSIONAL AFFILIATIONS**

Sisters of Charity Foundation of South Carolina's Carolina Academy for Non-Profit Leadership Graduate  
United Way of the Midlands Blue Print for Leadership Non-Profit Board Training Graduate  
Alpha Kappa Alpha Sorority, Incorporated  
Founding Member of the Columbia SC Organizing Group of the National Coalition of 100 Black Women

# Richland County Council Request of Action

## **Subject**

Richland Memorial Hospital Board-3; applications were received from the following:

**[PAGES 33-56]**

Doris S. Covert  
Robert E. Delphia, Jr., MD  
Wendi Nance  
Cynthia "Cindy" Ottone  
Frederick Mark Peters  
Susan H. Ratteree  
Ronald T. Scott  
Candy Y. Waites

## **Purpose**



**APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION**

**Applicant must reside in Richland County.**

Name: Doris S. Covert

Home Address: 48 Barony Place Circle

Telephone: (home) (803) 419-3779 (work) (803) 2406199

Office Address: retired

Email Address: nana2D3@att.net

Educational Background: RN (CWL & Emory) Certs: OHN; Med Reg; Hospice

Professional Background: BCBS appx 12 yrs. CCHN for 8 yrs., Home Health/Hospice 14 yrs.

Male  Female  Age: 18-25  26-50  Over 50

Name of Committee in which interested: Palmetto Richland Memorial

Reason for interest: Interested in Health Care Management especially with "Obama Care" coming, Ret. Palmetto Baptist

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

Worked many years with Medicare, implement PSRO statewide, implement Medicare Hlt to 7 states, Presbyterian Ordained Deacon & Elder

Presently serve on any County Committee, Board or Commission? no

Any other information you wish to give? was on Hosp. Ass. Board rep. Medicare

Recommended by Council Member(s): Dr. Mark Maysore

Hours willing to commit each month: approx. 10 hrs.

**CONFLICT OF INTEREST POLICY**

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No  \_\_\_\_\_

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No  \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*David A. Covert*  
Applicant's Signature

*4/15/2013*  
Date

**Return to:  
Clerk of Council, Post Office Box 192, Columbia, SC 29202.  
For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

<b>Staff Use Only</b>	
Date Received: _____	Received by: _____
Date Sent to Council: _____	Item# 9

2



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Robert E. Delphia JR. M.D.
Home Address: 11 Tupelo Trail Columbia, SC 29206
Telephone: (home) 803-360-9332 (work) 803-256-6512
Office Address: # 8 Richland Medical Park - Suite 300 - Col9, SC
Email Address: rdelphia@sc.rr.com
Educational Background: University of Kasas BS:M.D - Baylor Med (Cardiology)
Professional Background: Interventional Cardiologist
Male X Female r Age: 18-25 r 26-50 r Over 50 X
Name of Committee in which interested: Richland Memorial Hospital Board
Reason for interest: improving hospital physician relationships, developing strategic goals, helping with quality control
Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:
Commission: practiced in Columbia for 26 years - feel able to offer insight in quality, improve relationships, development - goals
Presently serve on any County Committee, Board or Commission? NO
Any other information you wish to give?
Recommended by Council Member(s):
Hours willing to commit each month: 10

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

RD Item# 9

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No \_\_\_\_\_

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ ? No \_\_\_\_\_

If so, describe: WORK both at Providence Hospital & Richland Hospitals. Not an employee of either.

Robert Delphia  
Applicant's Signature

11-21-13  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file

Item# 9



**APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION**

**Applicant must reside in Richland County.**

Name: Wendi B. Nance

Home Address: 2319 Park Street, Columbia, SC 29201

Telephone: (home) (803) 319-3828 (work) (803) 319-3828

Office Address: 2319 Park Street, Columbia, SC 29201

Email Address: jbonic13@gmail.com

Educational Background: BA-MORRIS BROWN College

Professional Background: CEO-YWCA, Director of Development-USC, Asse. Vice President-Morehouse School of Medicine

Male  Female  Age: 18-25  26-50  Over 50

Name of Committee in which interested: Richland Memorial Hospital Board (RHM)

Reason for interest: I AM committed to increasing access to healthcare, improving health outcomes for citizens, eliminating health disparities and delivering quality patient care using cost-effective methods

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

I Served two terms previously on the RHM as Secretary. I became certified for the Best On Board Program. In addition, I served on the Finance, Education, Nominating and Executive Committees.

Presently serve on any County Committee, Board or Commission? NO

Any other information you wish to give? My commitment to healthcare remains strong and unyielding.

Recommended by Council Member(s): \_\_\_\_\_

Hours willing to commit each month: 10-15 Hours per month and more when needed.

**CONFLICT OF INTEREST POLICY**

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

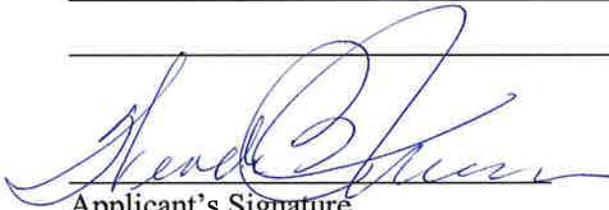
Yes \_\_\_\_\_ No  \_\_\_\_\_

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No  \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

 \_\_\_\_\_  
Applicant's Signature Date 11/20/2013

**Return to:  
Clerk of Council, Post Office Box 192, Columbia, SC 29202.  
For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

<b>Staff Use Only</b>	
Date Received: _____	Received by: _____
Date Sent to Council: _____	Item# 9
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	Attachment number 3 \nPage 2



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Cynthia "Cindy" Ottone, MHA

Home Address: 653 Hamlin Way Irmo SC 29063

Telephone: (home) 803-407-9198 (work) 202-955-1711

Office Address: Local: 653 Hamlin Way Irmo, SC 29063

Email Address: OTTONE@NCQA.org

Educational Background: Master of Health Administration 1999

Professional Background: National Expert on Health Care Quality Improvement & Performance measurement

Male [ ] Female [x] Age: 18-25 [ ] 26-50 [x] Over 50 [ ]

Name of Committee in which interested: Richland Memorial Hospital Board

Reason for interest: As a Richland County resident and national expert in health care quality, I feel this is a good way to use my skills and contribute to our community.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

See attached resume and short biography.

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? No

Recommended by Council Member(s): Bill Malinowski, Jim Manning, Gregory Pearce

Hours willing to commit each month: 8 hours per month

CONFLICT OF INTEREST POLICY

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No X

### STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No X

If so, describe: \_\_\_\_\_

*[Signature]*  
Applicant's Signature

11/25/13  
Date

**Return to:**  
Clerk of Council, Post Office Box 192, Columbia, SC 29202.  
For information, call 576-2060.

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	Item# 9

# Cindy Ottone, MHA

National Committee for Quality Assurance  
1100 13<sup>th</sup> St., NW Suite 1000  
Washington, DC 20005  
(202)955-1711

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## PROFESSIONAL EXPERIENCE

1997-Present      **National Committee for Quality Assurance**  
**Washington, DC**

### ***Director, Policy Measures (2005 – Present)***

Responsible for managing the implementation of the performance measures implementation and production of specifications including HEDIS®.

- Work with a multidisciplinary team to develop clinical performance measures for new areas including: Ambulatory Care Organizations, National Quality Forum, Physician Measurement, Disease Management, Special Needs Health Plans, Pay for Performance (including California IHA program), and Physician Recognition.
- Creating and maintaining new and existing health-care measures. Expert Panel facilitation with clinical experts, coding experts, methodologists, pharmacy experts, and laboratory experts. Supporting all NCQA departments in the management and resolution of issues that affect the measures program, and building consensus at the staff, committee, and executive level.
- Conduct numerous conferences and speaking engagements on a variety of performance measures, quality improvement and clinical topics. Audiences include: clinical staff, health plan executives and staff, state and federal government representatives.
- Supporting CMS contracts as a content expert for Medicare Advantage, Children's Health Insurance Program (CHIP) Technical Support and Special Needs Health Plans. These contracts include oversight, support and reporting activities in collecting HEDIS data from over 1,000 Medicare health plans, CHIP and Special Needs Benefit plans.
- Participate as faculty for NCQA Conferences and present at conferences through NCQA's Speaker's Bureau.
- Supervise staff working with the Policy Clarification System- answering client questions on measure specifications and program implementation.

### ***Manager HEDIS Policy (2000-2005)***

Provided analytical and specification support for health plans implementing the HEDIS performance measures. Responsibilities included:

- Developing annual specifications.
- Facilitating Expert Policy Panel.

- Providing guidance on specification interpretation for external health plans, regulators, and clinicians. Provided internal support to audit, data collection, and development teams.
- Providing education sessions and seminars on performance measurement and HEDIS.

**1998-2000 Companion Health Care  
Columbia, SC**

*Special Projects in Quality Improvement*

Responsible for HEDIS data collection and accreditation responsibilities including those mentioned below. During this time, Companion achieved Excellent Accreditation Status from NCQA.

Responsibilities included:

- Created HEDIS Access Software Tool. This tool allowed the plan to capture medical record data and integrate this data with administrative data to calculate HEDIS rates.
- Conducted ongoing auditing of service areas (Customer Service, Complaints and Appeals, Cultural and Linguistic Services, Provider relations) ensuring compliance with NCQA, CMS and NMIS standards. Proposed interventions for improving performance in the service areas. Developed Quality Improvement Activities (QIAs) for these departments.
- Developed and implemented QIAs for behavioral health. This included implementing interventions to improve HEDIS rates.
- Facilitated committee to review all QIAs both clinical and service related.
- Evaluated organization for overall compliance with Medicare regulations and QISMC program.

**1990-1997 White Flint Medical Associates  
Rockville, MD**

Conducted medical billing and supervised medical record department for large group practice. Responsibilities also included strategic planning and assessment for practice expansion.

**ACADEMIC APPOINTMENTS**

University of South Carolina – Arnold School of Public Health (adjunct faculty)  
George Washington University – School of Health Sciences/School of Nursing  
(Dual appointment- adjunct faculty)

**EDUCATION**

1999 Master in Health Administration  
University of South Carolina Arnold School of Public Health Columbia, SC

1996 Bachelor of Science in Health Science and Policy, University of Maryland Baltimore County  
Baltimore, MD

## **Cindy Ottone, MHA**

Ms. Ottone is the Director of Policy-Measures in the Product Delivery Division of the National Committee for Quality Assurance. In her current position, Ms. Ottone supports the implementation of the NCQA measures and HEDIS Performance Measures. Ms. Ottone represents the policy perspective on several NCQA projects including: Physician Quality Reporting System (PQRS), Children's Health Insurance Program Reauthorization Act Technical Assistance (CHIPRA TA), National Quality Forum (NQF) measure maintenance, the Measure Advisory Panels, the Audit Methodology Panel, HEDIS Data Submission and Physician Recognition. Ms. Ottone is a recognized speaker on topics including: Health Care Quality, Health Plan and Physician Measurement, the Affordable Care Act, Patient Centered Medical Home, and Physician Incentive Programs. As the Director of Policy-Measures, she also supervises staff answering NCQA customers and constituents through the Policy Clarification Support system and Frequently Asked Questions.

Prior to working at NCQA, Ms. Ottone has worked with managed care organizations and physician practices. Ms. Ottone was assigned to quality measurement and improvement at Companion HealthCare, a Blue Cross Blue Shield HMO. While at Companion, Ms. Ottone focused her efforts on HEDIS measurement and reporting. At Companion, Ms. Ottone's duties also included Disease Management Programs, and Quality Improvement Activities in both the clinical and operations areas. Ms. Ottone has also worked in large provider practices with their billing systems and strategic planning.

Ms. Ottone received her Bachelors of Arts in Health Science and Policy from the University of Maryland, Baltimore. She received a Masters of Health Administration from the University of South Carolina School of Public Health, where she currently holds an adjunct faculty position. Ms. Ottone is also adjunct faculty at George Washington University School of Medicine and Health Sciences.



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Frederick Mark Peters
Home Address: 20 Lindale Court Columbia, SC 29204
Telephone: (home) (803) 865-0430 (work) (803) 297-2976
Office Address: 218 Silvercrest Drive, Columbia, SC 29223
Email Address: fmarkpeters@yahoo.com
Educational Background: Midlands Tech-Welding & USC
Professional Background: Licensed Life & Health Insurance Agent (1990-present)
Name of Committee in which interested: Hospital Board
Reason for interest: concerned with layman's access to healthcare and fairness with patient's rights
Your characteristics/qualifications, which would be an asset to Committee, Board or Commission: Able to listen & voice concerns of the public; Able to relate to business community, etc.
Presently serve on any County Committee, Board or Commission? Conservation Commission Board 2000
Any other information you wish to give?
Recommended by Council Member(s):
Hours willing to commit each month: 40 hours

CONFLICT OF INTEREST POLICY

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Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes \_\_\_\_\_ No X

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No X

If so, describe: \_\_\_\_\_

George Plunkett  
Applicant's Signature

11/20/2013  
Date

Return to:  
Clerk of Council, Post Office Box 192, Columbia, SC 29202.  
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: SUSAN H. RATHEREE

Home Address: 8 Myrtle Ct, Columbia, SC 29205

Telephone: (home) 803-779-7412 (work)

Office Address: SUNSET Blvd, W. Columbia, SC 29169

Email Address: emilyd@sc.rr.com

Educational Background: BS in Radiologic Technology

Professional Background: BS RT(T), CMT

Male [ ] Female [x] Age: 18-25 [ ] 26-50 [ ] Over 50 [x]

Name of Committee in which interested: Richland Memorial Hospital Board

Reason for interest: To help make Palmetto Richland A PREMIER hospital better able to serve the people of the midlands

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

30+ years in healthcare, management experience

Presently serve on any County Committee, Board or Commission? NO

Any other information you wish to give?

Recommended by Council Member(s):

Hours willing to commit each month: AS MANY AS NECESSARY

CONFLICT OF INTEREST POLICY

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Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No ✓ \_\_\_\_\_

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes ✓ \_\_\_\_\_ No \_\_\_\_\_

If so, describe: I Am CURRENTLY EMPLOYED AT LEXINGTON MEDICAL CENTER BUT AM EXPLORING OTHER JOB OPTIONS

Dave A. Rutter  
Applicant's Signature

11-20-13  
Date

**Return to:  
Clerk of Council, Post Office Box 192, Columbia, SC 29202.  
For information, call 576-2060.**

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<b>Staff Use Only</b>	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	Item# 9

2



**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant must reside in Richland County.**

**Name:** Ronald. T. Scott

**Home Address:** 108 Owenswood Lane, Irmo, South Carolina 29063

**Telephone:** (home) (803) 315-0182 (work) (803) 785-8389

**Office Address:** 212 South Lake Drive, Lexington, South Carolina 29072

**Email Address:** ronaldtscott@aol.com

**Educational Background:** Master of Public Administration – University of South Carolina  
Bachelor's of Science in Criminal Justice – University of South Carolina

**Professional Background:** Community Development Professional/Public Sector

Male  Female Age: 18-25  26-50  Over 50

**Name of Committee in which interested:** Palmetto Health Richland Board

**Reason for interest:**

As a life-long Midlands resident, I have a professional and personal interest in improving the lives of our youth, adults, and seniors citizens. From my service as the past board chairman for Koban Columbia, Inc. to my activities on the MEBA Board, and the United Way Financial Stability Council and Emergency Food and Shelter Board, I deeply care about the health and welfare of the County's residents.

**Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:**

I have more than 10 years of experience in community development and community service. I have served on a number of boards for non-profit organizations maintaining oversight of millions of dollars in federal, state, and local funding. I have also more recently worked closely with the Eau Claire Cooperative Health Centers to expand healthcare to underserved populations in the Midlands area.

**Presently serve on any County Committee, Board or Commission?** None

**Any other information you wish to give?** Please see the attached resume

**Recommended by Council Member(s):** Bill Malinowski and Torrey Rush

**Hours willing to commit each month:** 10 hours each month

### CONFLICT OF INTEREST POLICY

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No  \_\_\_\_\_

### STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No  \_\_\_\_\_

If so, describe: \_\_\_\_\_



Applicant's Signature

11/25/13  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

<b>Staff Use Only</b>	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file

# RONALD T. SCOTT

108 Owenswood Lane • Irmo, SC 29063 • (803) 315-0182 • ronaldtscott@aol.com

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## CAREER PROFILE

Highly motivated professional with strong skills in the areas of program management and development, strategic planning, workforce development, community development, economic development, construction management, and organizational training; entrusted with responsibility and confidentiality on a daily basis; proven ability to deliver projects on time and exceed expectations; key strengths in communicating project goals and monitoring progress toward achieving goals

## EDUCATION

### **Master of Public Administration (MPA), May 2000**

*University of South Carolina, Columbia, SC*

### **Bachelor of Science, August 1998**

*University of South Carolina, Columbia, SC*

## PROFESSIONAL EXPERIENCE

### **Director**

Department of Community Development  
*County of Lexington, South Carolina*

**July 2005 - Present**  
**Lexington, SC**

- Lead a staff of 35 professionals within the Community Development Department
- Maintain oversight of an annual departmental budget of approximately \$4 million
- Serve as a member of the County's senior leadership team and represent the County in key discussions on regional government issues including, but not limited to development standards, public transportation, energy efficiency and sustainability, and homelessness
- Oversee commercial and residential building plan review and inspections for construction projects
- Ensure timely plan review and ordinance interpretation for the County's Zoning Ordinance, Landscape and Open Space Ordinance, and Subdivision Regulations
- Coordinate with County departments, federal and state agencies, and community partners to facilitate continued development, economic growth, and community development within Lexington County
- Evaluate and recommend eligible community projects to Lexington County Council to be awarded approximately \$2 million annually through federal grant funds through the U.S. Department of Housing and Urban Development (HUD)
- Oversee construction projects for public facilities and public infrastructure through federal grant funds to ensure projects are completed on schedule and within the allocated budget
- Address citizen concerns as requested by county administration, Lexington County Council, and other elected officials
- Handle special requests and projects as directed by county administration and Lexington County Council

### **Research and Planning Administrator**

Department of Labor Market Information (LMI)  
*South Carolina Employment Security Commission*

**August 2001 - July 2005**  
**Columbia, SC**

- Managed staff of six (6) research analysts responsible for preparing state labor force statistics and data
- Served as primary liaison for local Workforce Investment Areas (WIAs) around the state
- Oversaw maintenance and statistical updates to department's website
- Coordinated community outreach efforts for job fairs in local areas

Item# 9

## RONALD T. SCOTT

108 Owenswood Lane • Irmo, SC 29063 • (803) 315-0182 • ronaldtscott@aol.com

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### **Research and Planning Administrator (continued)**

**August 2001 - July 2005**  
**Columbia, SC**

Department of Labor Market Information (LMI)  
*South Carolina Employment Security Commission*

- Prepared specialized labor force data reports requested by elected officials, community leaders, and other customers
- Led the agency's marketing efforts regarding services to businesses, government, educators, and other customer groups
- Planned agency appearances on WIS-TV's "Job Market Monday"
- Served as special advisor to the Executive Director on agency-wide succession planning efforts and state accountability reporting

### **Statistical and Research Analyst**

**March 1999 - August 2001**  
**Columbia, SC**

Department of Labor Market Information  
*South Carolina Employment Security Commission*

- Developed, analyzed, and distributed economic development and labor market data as required by the federal, state, and local government and statewide customers
- Developed estimates of employment and unemployment for the state, large cities, and counties using US Department of Labor, Bureau of Labor Statistics methodology
- Prepared and hand-delivered the monthly unemployment rate press release and "South Carolina Workforce Trends" publication to the Governor's and Lieutenant Governor's offices, along with a briefing for key staff
- Tracked employment data for students who completed degree programs at institutions of higher education in South Carolina
- Served as customer service contact for elected officials, state agencies, business leaders and citizens on interpreting labor market statistics and data

### **Administrative Coordinator**

**June 1994 - March 1999**  
**Columbia, SC**

*Action Mailers*

- Worked in family-owned business to coordinate presort mailing and general mail-outs for various state agencies, private businesses, political campaigns, and service oriented businesses including Bell South and SCANA
- Assisted in managing twenty (20) employees and maintaining payroll and tax records

## **VOLUNTEER WORK**

### **Member, United Way Financial Stability Council**

**2013 - Present**  
**Columbia, SC**

United Way of the Midlands

*The Financial Stability Council served as an advisory committee to the Board of Director of the United Way of Midlands and focuses on ensuring an adequate safety net for people in crisis while creating the "ladders" needed to achieve long-term self-sufficiency and economic independence*

### **Member, Board of Directors**

**2007 - Present**  
**Columbia, SC**

Midlands Education and Business Alliance (MEBA)

*MEBA works to connect students, parents, educators and employers to education and career opportunities in the Midlands through programs and partnerships of business, school, college, faith and other community leaders*

### **Chair, Board of Directors**

**2002 - 2011**  
**Columbia, SC**

KOBAN Columbia, Inc.

*KOBAN provides youth development and mentoring programs for "at-promise" youth in partnership with the Columbia Police Department and the Columbia Housing Authority*

Item# 9



**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant must reside in Richland County.**

Name: Candy Y. Waites

Home Address: 3419 Duncan Street, Columbia, SC 29205

Telephone: (home) 803-799-7977 (work) \_\_\_\_\_

Office Address: \_\_\_\_\_

Email Address: cywaites@aol.com

Educational Background: BA Wheaton College, Norton, MA; Master in Public Administration  
University of South Carolina.

Professional Background: Member Richland County Council-12 yrs.; Member SC House of  
Representatives-6 yrs.; Dir. Leadership Institute Columbia College -18 yrs.; Project Manager  
Senior Move Managers of the Midlands.

Male  Female

Age: 18-25  26-50  Over 50

Name of Committee in which interested: Palmetto Richland Hospital Board of Trustees

Reason for interest: To continue to use the knowledge I have gained during my service over the  
last 8 years to benefit the citizens of Richland County in meeting their health care needs.

Your characteristics/qualifications, which would be an asset to Committee, Board or  
Commission:

Experience on PHR and PH boards resulting in an understanding of our complicated and ever-  
changing health care systems. Experience in community and governmental relations. I have the  
time to devote to serving and to furthering my understanding of the healthcare system.

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? We have a hospital system in Richland County, staffed  
by committed, competent people of which we can all be proud.

Recommended by Council Member(s): Seth Rose and Greg Pearce

Hours willing to commit each month: Whatever time is needed to be an effective board member.

**CONFLICT OF INTEREST POLICY**

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No   X  

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No   X  

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Candy Y. Waites  
Applicant's Signature

Nov. 11, 2013  
Date

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Clerk of Council, Post Office Box 192, Columbia, SC 29202.  
For information, call 576-2060.**

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<b>Staff Use Only</b>	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file

# Richland County Council Request of Action

## **Subject**

Planning Commission-1; applications were received from the following:

**[PAGES 57-67]**

Beverly Diane Frierson  
C. Noel Morphis  
Frederick Mark Peters  
Clemon L. Stocker  
Edward (Eddie) Yandle

## **Purpose**



APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Beverly Diane Frierson

Home Address: 204 Beacon Lane Columbia, SC 29229

Telephone: (home) 803-736-6136 (work) N/A - Retired

Office Address: N/A Retired

Email Address: beverlyfrierson@hotmail.com

Educational Background: BA in English; Master of Science in Curriculum & Instruction

Professional Background: Retired Educator

Male  Female  Age: 18-25  26-50  Over 50

Name of Committee in which interested: Planning Commission

Reason for interest: Because I live in a large unincorporated area of the county, daily I

experience the physical, social & economic challenges of its rapid growth. As a Planning Commissioner, I  
would work to ensure that such growth becomes an asset, not unmanaged sprawl.

Your characteristics/qualifications, which would be an asset to Committee, Board or

Commission: I know how to work with diverse groups. I listen well, and I know how to  
build consensus. Further, I am currently serving as a member of my Home Owners Association  
because I choose to make where I live excellent. I would do no less for  
Richland County.

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? I am a gifted writer and speaker.

Recommended by Council Member(s): \_\_\_\_\_

Hours willing to commit each month: As many as necessary to contribute professionally  
and efficiently to the Planning Commission.

CONFLICT OF INTEREST POLICY

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No ✓

### STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No ✓

If so, describe: \_\_\_\_\_

Beverly D. Frierson  
Applicant's Signature

November 26, 2013  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	Item# 10
Status of Application: <input type="checkbox"/> Approved <input checked="" type="checkbox"/> Denied <input type="checkbox"/> On file	Attachment number 1 \nPage 2



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: C. Noel Morphis

Home Address: 6433 Goldbranch Road

Telephone: (home) 803/782-4955 (work)

Office Address:

Email Address: nmorphis@sc-rr.com

Educational Background: Master's Degree in Public Administration (Univ. of Tenn.)

Professional Background: Senior Community Planning & Develop. Rep. - U.S. Dept. of HUD

Male (Retired) Age: 18-25 26-50 Over 50

Name of Committee in which interested: Richland Co. Planning Commission

Reason for interest: Desire to serve my community and to utilize my professional training & experience.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission: Team oriented people person with training in planning and public administration. Thirty plus years of work experience with community development.

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? Military vet with three children

Recommended by Council Member(s): (Long term resident of Richland County)

Hours willing to commit each month: As required

CONFLICT OF INTEREST POLICY

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No

If so, describe: \_\_\_\_\_

\_\_\_\_\_

Maet Morrison  
Applicant's Signature

11/20/2013  
Date

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<b>Staff Use Only</b>	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Frederick Mark Peters
Home Address: 20 Lindale Court, Columbia, SC 29204
Telephone: (home) (803) 965-0430 (work) (803) 297-2976
Office Address: 218 Silvercrest Dr, Columbia, SC 29223
Email Address: fmarkpeters@yahoo.com
Educational Background: Midlands Tech, USC
Professional Background: Licensed SC Homebuilder (2000-2008)
Male Female Age: 18-25 (26-50) Over 50
Name of Committee in which interested: Residential Planning Board
Reason for interest: Concerned z code + material use in new construction; Enforcement of building codes
Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:
Worked with Kinaston Plantation in 1990s; Earlewood renovations and restoration of historic homes
Presently serve on any County Committee, Board or Commission? No
Any other information you wish to give? 2000 RC Conservation Commission
Recommended by Council Member(s):
Hours willing to commit each month: 40 hours

CONFLICT OF INTEREST POLICY

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

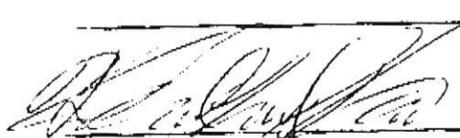
Yes \_\_\_\_\_ No X \_\_\_\_\_

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No X \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

  
Applicant's Signature

11/20/2013  
Date

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Date Received: _____	Received by: _____
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Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	

Item# 10



APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Clemon L Stocker  
Home Address: 135 American Ave, Hopkins, SC 29061  
Telephone: (home) 803-776-1149 (work) Retired  
Office Address: N/A  
Email Address: \_\_\_\_\_  
Educational Background: Hopkins High School, Benedict College, Patterson Sch.  
Professional Background: SC DJJ 21 yrs, Retired Magistrate Richland 14 yrs, of Barbering  
Male  Female  Age: 18-25  26-50  Over 50   
Name of Committee in which interested: Planning Committee  
Reason for interest: Being a servant to my community & County.  
Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:  
The 36 years that I have worked in County & State government and in my Community.  
Presently serve on any County Committee, Board or Commission? NO  
Any other information you wish to give? Only if Asked  
Recommended by Council Member(s): MR. Kevin Washington  
Hours willing to commit each month: I am Retired & it doesn't matter

CONFLICT OF INTEREST POLICY

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No

If so, describe: \_\_\_\_\_

  
Applicant's Signature

10-25-13  
Date

**Return to:  
Clerk of Council, Post Office Box 192, Columbia, SC 29202.  
For information, call 576-2060.**

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Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	Item# 10

2



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant must reside in Richland County.

Name: Eduned (Eddie) Yandle
Home Address: 117 Beaver Ridge Dr
Telephone: (home) 736-4193 (work) 513-5618
Office Address: Same as above
Email Address: eddie.gao@hotmail.com
Educational Background: High School
Professional Background: Self employed since 1991
Male [checked] Female [ ] Age: 18-25 [ ] 26-50 [checked] Over 50 [ ]
Name of Committee in which interested: Planning
Reason for interest: Want to see the vision of Richland County being developed properly done
Your characteristics/qualifications, which would be an asset to Committee, Board or Commission: I have been in the construction industry for 20+ years as a sub contractor and a builder/developer
Presently serve on any County Committee, Board or Commission? yes, if BA of Greater Columbia
Any other information you wish to give?
Recommended by Council Member(s):
Hours willing to commit each month: what is needed

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.



# Richland County Council Request of Action

**Subject**

Lexington/Richland Alcohol and Drug Abuse Council-1; there is one vacancy on this board

Paul R. Bouknight, December 31, 2015 (Resigned)

**Purpose**

# Richland County Council Request of Action

**Subject**

Planning Commission-1; there is one vacancy on the Commission:

Greg L. Lehman, November 19, 2017 (Resigned)

**Purpose**