

RICHLAND COUNTY
RULES & APPOINTMENTS
COMMITTEE AGENDA



Tuesday, APRIL 02, 2019

4:00 PM

4TH FLOOR CONFERENCE ROOM

The Honorable Chakisse Newton, Chair

County Council District 11

The Honorable Bill Malinowski

County Council District 1

The Honorable Gwendolyn Kennedy

County Council District 7

RICHLAND COUNTY COUNCIL 2019



Bill Malinowski
District 1
2018-2022



Joyce Dickerson
District 2
2016-2020



Yvonne McBride
District 3
2016-2020



Paul Livingston
District 4
2018-2022



Allison Terracio
District 5
2018-2022



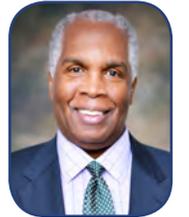
Joe Walker, III
District 6
2018-2022



Gwendolyn Kennedy
District 7
2016-2020



Jim Manning
District 8
2016-2020



Calvin "Chip" Jackson
District 9
2016-2020



Dalhi Myers
District 10
2016-2020



Chakisse Newton
District 11
2018-2022





Richland County Rules & Appointments Committee

April 02, 2019 - 4:00 PM
4th Floor Conference Room
2020 Hampton Street, Columbia, SC 29201

1. **CALL TO ORDER** The Honorable Chakisse Newton
2. **APPROVAL OF MINUTES** The Honorable Chakisse Newton
 - a. March 19, 2019 [PAGES 7-8]
3. **ADOPTION OF AGENDA** The Honorable Chakisse Newton
4. **INTERVIEWS**
 - a. Planning Commission - One (1) Vacancy
 1. Jason Branham [PAGES 9-10]
 2. Ann Thomason [PAGES 11-12]
 3. Clifford L. Muldowney [PAGES 13-14]
 4. Marvin U. DuBois [PAGES 15-16]
5. **ITEMS PENDING ANALYSIS**
 - a. I move that we establish rules for electing persons to serve on Boards/Commissions rather than going by the Parliamentarian's recollections of how it was done in the past with serious consideration to include appointments require a majority of Council member's vote [MANNING] [PAGE 17]
 - b. I move that Council work with staff to conduct a comprehensive review of Council rules and recommend changes to streamline the rules to improve the functioning of Council business [NEWTON] [PAGE 18]

- c. I move that Council consider holding one meeting per quarter in unincorporated Richland County to keep all county needs before its policy makers [MYERS] [PAGE 19]

6. ADJOURNMENT



Special Accommodations and Interpreter Services Citizens may be present during any of the County's meetings. If requested, the agenda and backup materials will be made available in alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), as amended and the federal rules and regulations adopted in implementation thereof. Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the Clerk of Council's office either in person at 2020 Hampton Street, Columbia, SC, by telephone at (803) 576-2061, or TDD at 803-576-2045 no later than 24 hours prior to the scheduled meeting.



Richland County Council
Rules and Appointments Committee
March 19, 2019 – 4:00 PM
4th Floor Conference Room
2020 Hampton Street, Columbia 29204

COMMITTEE MEMBERS PRESENT: Chakisse Newton, Chair, Gwen Kennedy and Bill Malinowski

OTHERS PRESENT: Allison Terracio, Michelle Onley and Kimberly Williams-Roberts

1. **CALL TO ORDER** – Ms. Newton called the meeting to order at approximately 4:00 PM
2. **APPROVAL OF MINUTES**
 - a. March 5, 2019 – Mr. Malinowski moved, seconded by Ms. Kennedy, to approve the minutes as distributed. The vote in favor was unanimous.
3. **ADOPTION OF AGENDA** – Mr. Malinowski moved, seconded by Ms. Kennedy, to adopt the agenda as published. The vote in favor was unanimous.

4. **INTERVIEWS**

- a. Richland Memorial Hospital Board – Three (3) Vacancies – Dr. Richard J. Wasserman, Ms. Mary P. Mazzola Spivey, Mr. Raymond Buxton, II and Ms. Bethany Ann Bell were interviewed.

Mr. Malinowski moved to forward to Council with a recommendation to appoint Ms. Spivey and Ms. Bell and re-advertise for the remaining vacancy. The motion died for lack of a second.

Mr. Malinowski moved, seconded by Ms. Newton, to forward to Council with a recommendation to appoint Ms. Spivey. The vote in favor was unanimous.

Mr. Malinowski moved, seconded by Ms. Newton, to forward to Council with a recommendation to appoint Ms. Bell. The vote was in favor.

Mr. Malinowski moved, seconded by Ms. Kennedy, to forward to Council with a recommendation to re-advertising for the remaining vacancy. The vote in favor was unanimous.

5. **ITEMS FOR DISCUSSION/ACTION**

- a. I move that we establish rules for electing persons to serve on Boards/Commissions rather than going by the Parliamentarian's recollections of how it was done in the past with serious consideration to include appointments require a majority of Council members' vote [MANNING] –

**Rules and Appointments Committee
March 19, 2019**

-1-

Ms. Kennedy moved, seconded by Mr. Malinowski, to direct Legal staff to come back with recommendations. The vote in favor was unanimous.

- b. All Boards and Commissions staffed with volunteer citizens have various opportunities for multiple terms. It has become the practice of the Rules and Appointments Committee to treat incumbents seeking additional terms exactly the same as new applicants. No “extra credit” is given for an incumbent whose service may have been exemplary. I believe this practice is unfair and potentially detrimental to the welfare of the Boards and Commissions, as valuable, experienced individuals are being lost simply because new candidates may have performed better in their 5 – 10 minute interviews. I move that the Rules and Appointments Committee review this situation and begin to provide some type of consideration for candidates seeking additional terms [PEARCE] – Mr. Malinowski moved, seconded by Ms. Kennedy, to table this item. The vote in favor was unanimous.

6. **ITEMS PENDING ANALYSIS**

- a. Review of Council Rules – Mr. Farrar suggested:

- Council Rules be re-adopted at the beginning of each year
- Look at the SCAC Model Rules of Parliamentary Procedure

Council members are requested to review the Council Rules and provide any feedback to the Clerk’s Office by April 15th and bring the item back at the May 7th Rules meeting.

7. **ADJOURN** – The meeting adjourned at approximately 4:57 PM.



APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION

Applicant MUST reside in Richland County.

Name: Jason Branham
Home Address: 206 Averill Ln., Irmo, SC 29063
Telephone: (home) 803-381-7791 (work) _____
Office Address: 3800 Fernandina Rd. Suite 110, Columbia, SC 29210
Email Address: branham.sc@gmail.com
Educational Background: B.A. Political Science 2002, J.D. USC Law 2004
Professional Background: Licensed SC attorney since 2004: real estate, business, probate, foreclosure
 Male Female Age: 18-25 26-50 Over 50
Name of Committee in which interested: Planning Commission
Reason for interest: Desire to serve community via government service; interest and experience in land use & planning
Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:
Years of education, legal experience and writing regarding real estate, land use and planning - including specifically things such as variances & special exceptions
Presently serve on any County Committee, Board or Commission? No
Any other information you wish to give? Not at this time
Recommended by Council Member(s): Bill Malinowski
Hours willing to commit each month: 40+

CONFLICT OF INTEREST POLICY

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all

Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

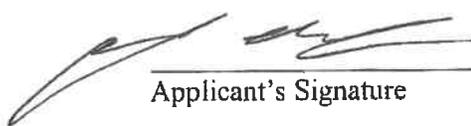
Yes _____ No _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No _____

If so, describe: _____

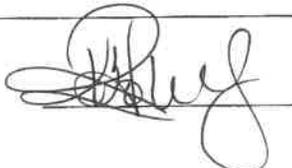

Applicant's Signature

3/26/18
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: <u>3-26-18</u>	Received by: 
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant MUST reside in Richland County.

Name: Ann Thomason

Home Address: 222 Thatcher Loop, Elgin, SC 29045

Telephone: (home) 803-414-2484 (work) _____

Office Address: 51de Spears Creek Church Rd, Elgin, SC 29045

Email Address: Ann.ThomasonRealEstate@gmail.com

Educational Background: B.S. Biology

Professional Background: IT Recruiter, Realtor

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: Planning Commission

Reason for interest: To better understand the challenges we face in our County while serving the community.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

I am open-minded and have the ability to work well with all individuals. As a Realtor, I understand the challenges we face.

Presently serve on any County Committee, Board or Commission? no

Any other information you wish to give? _____

Recommended by Council Member(s): Calvin Jackson

Hours willing to commit each month: _____

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

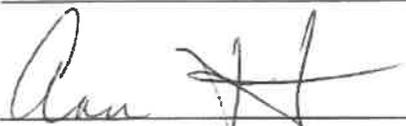
Yes _____ No X _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No X _____

If so, describe: _____

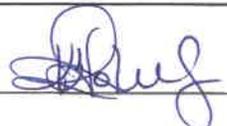

Applicant's Signature

10/25/18
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: <u>11-2-18</u>	Received by: 
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	

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**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant MUST reside in Richland County.

Name: Clifford L. Muldowney

Home Address: 119 Prince Lane, Elgin, SC 29045

Telephone: (home) 803-865-1458 (work) N/A

Office Address: N/A

Email Address: cliff_muldowney@bellsouth.net

Educational Background: AA Business and Management

Professional Background: U.S. Army Retired, Civil Service Retired

Male Female Age: 18-25 26-50 Over 50

Name of Committee in which interested: Planning Commission

Reason for interest: Serve the community and have a voice in decision making.

Interest in planning land use in our growing community

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

I supervised several personnel in my my positions in the U.S Military and Civil Service. My skill at listening and interest in the future of Richland County

Presently serve on any County Committee, Board or Commission? None

Any other information you wish to give? I am retired and have time to dedicate to the position.

Recommended by Council Member(s): I do not know any Council Members

Hours willing to commit each month: 32 hours or more

CONFLICT OF INTEREST POLICY

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

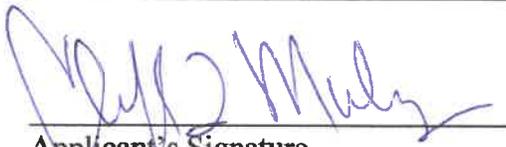
Yes _____ No NO _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes _____ No NO _____

If so, describe: _____


Applicant's Signature

18 Feb 2019
Date

**Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.**

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: <u>2-21-19</u>	Received by: 
Date Sent to Council: _____	



**APPLICATION FOR SERVICE ON RICHLAND COUNTY
COMMITTEE, BOARD OR COMMISSION**

Applicant MUST reside in Richland County.

Name: Marvin U. DuBois

Home Address: 104 Stormycreek Lane, Blythewood, SC 29016

Telephone: (cell) 770-335-3825 (work) N/A

Office Address: None

Email Address: marvindubois1@gmail.com

Educational Background: Master of Science in Electrical Engineering, Va Tech 1984

Professional Background: Electrical Engineer; Sales Engineer for Intel; Product Manager

Male Female • Age: 18-25 • 26-50 • Over 50 x

Name of Committee in which interested: Richland Co. Planning Commission

Reason for interest: Interested in seeing our county develop deliberately, and with a plan to guide us.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

As a Product Manager I have a strategic approach. As an engineer I focus on details. As a sales person I focus on communicating crisp understanding.

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? Currently I am HOA President for Crickentree

Recommended by Council Member(s): Stephen Gilchrist

Hours willing to commit each month: 20

CONFLICT OF INTEREST POLICY

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Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.

Yes _____ No NO _____

STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes YES _____ No _____

If so, describe: Crickentree HomeOwner's Association (a non-profit)

Man G. DuBain
Applicant's Signature

JAN 28, 2019
Date

Return to:
Clerk of Council, Post Office Box 192, Columbia, SC 29202.
For information, call 576-2060.

One form must be submitted for each Committee, Board or Commission on which you wish to serve.

Applications are current for one year.

Staff Use Only	
Date Received: <u>1-29-19</u>	Received by: <u>[Signature]</u>
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	

Richland County Council Request for Action

Subject:

I move that we establish rules for electing persons to serve on Boards/Commissions rather than going by the Parliamentarian's recollections of how it was done in the past with serious consideration to include appointments require a majority of Council member's vote

Notes:

October 16, 2018 – Motion was made by Councilman Manning.

Richland County Council Request for Action

Subject:

I move that Council work with staff to conduct a comprehensive review of Council rules and recommend changes to streamline the rules to improve the functioning of Council business [NEWTON]

Notes:

March 19, 2019 – Motion made by Councilwoman Newton

Richland County Council Request for Action

Subject:

I move that Council consider holding one meeting per quarter in unincorporated Richland County to keep all county needs before its policy makers [MYERS]

Notes:

March 19, 2019 – The motion was made by Councilwoman Myers.