

**RICHLAND COUNTY**  
**RULES & APPOINTMENTS**  
**COMMITTEE AGENDA**



**Tuesday, NOVEMBER 19, 2019**

**4:00 PM**

**4TH FLOOR CONFERENCE ROOM**

**The Honorable Chakisse Newton, Chair**

**County Council District 11**

**The Honorable Bill Malinowski**

**County Council District 1**

**The Honorable Gwendolyn Kennedy**

**County Council District 7**

# RICHLAND COUNTY COUNCIL 2019



Bill Malinowski  
District 1  
2018-2022



Joyce Dickerson  
District 2  
2016-2020



Yvonne McBride  
District 3  
2016-2020



Paul Livingston  
District 4  
2018-2022



Allison Terracio  
District 5  
2018-2022



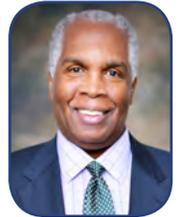
Joe Walker, III  
District 6  
2018-2022



Gwendolyn Kennedy  
District 7  
2016-2020



Jim Manning  
District 8  
2016-2020



Calvin "Chip" Jackson  
District 9  
2016-2020



Dalhi Myers  
District 10  
2016-2020



Chakisse Newton  
District 11  
2018-2022



Richland County Rules & Appointments Committee

November 19, 2019 - 4:00 PM  
4th Floor Conference Room  
2020 Hampton Street, Columbia, SC 29201

1. **CALL TO ORDER** The Honorable Chakisse Newton
2. **APPROVAL OF MINUTES** The Honorable Chakisse Newton
  - a. November 5, 2019 [PAGES 7-9]
3. **ADOPTION OF AGENDA** The Honorable Chakisse Newton
4. **INTERVIEWS** The Honorable Chakisse Newton
  - a. Airport Commission - Three (3) Vacancies:
    1. Michael Medsker [PAGES 10-12]
    2. Julius W. "Jay" McKay, II [PAGES 13-14]
    3. Jerome S. Squire [PAGES 15-22]
  - b. Township Auditorium - One (1) Vacancy:
    1. Jerome S. Squire [PAGES 23-24]
    2. Lori S. Murray [PAGES 25-27]
    3. Artina L. McKnight [PAGES 28-31]
5. **APPOINTMENTS**
  - a. Airport Commission - Three (3) Vacancies:
    1. Kaela Bailey [PAGE 32]
    2. Thomas J. Callan [PAGES 33-36]

3. Michael Medsker

4. Julius W. "Jay" McKay, II

5. Jerome S. Squire

**6. ADJOURNMENT**

The Honorable Chakisse Newton



Special Accommodations and Interpreter Services Citizens may be present during any of the County's meetings. If requested, the agenda and backup materials will be made available in alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), as amended and the federal rules and regulations adopted in implementation thereof. Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the Clerk of Council's office either in person at 2020 Hampton Street, Columbia, SC, by telephone at (803) 576-2061, or TDD at 803-576-2045 no later than 24 hours prior to the scheduled meeting.



Richland County Council  
Rules and Appointments Committee  
November 5, 2019 – 4:00 PM  
4<sup>th</sup> Floor Conference Room  
2020 Hampton Street, Columbia 29204

COMMITTEE MEMBERS PRESENT: Chakisse Newton, Chair, Bill Malinowski and Gwen Kennedy

OTHERS PRESENT: Allison Terracio, Michelle Onley, Kimberly Williams-Roberts

1. **CALL TO ORDER** – Ms. Newton called the meeting to order at approximately 4:00 PM
2. **APPROVAL OF MINUTES**
  - a. October 1, 2019 – Ms. Kennedy moved, seconded by Ms. Newton, to approve the minutes as distributed.  
  
The vote in favor was unanimous.
3. **ADOPTION OF AGENDA** – Ms. Kennedy moved, seconded by Ms. Newton, to adopt the agenda as published.  
  
The vote in favor was unanimous.
4. **INTERVIEWS**
  - a. East Richland Public Service Commission – One (1) Vacancy – Ms. Jennifer Creed was interviewed for the East Richland Public Service Commission.
  - b. Procurement Review Panel – Two (2) Vacancies (One applicant must be from the public procurement arena & one applicant must be from the consumer industry) – Dr. Regina N. Givens was interviewed for the Procurement Review Panel.
  - c. Accommodations Tax – Two (2) Vacancies (1 applicant must have a background in the lodging industry & 1 applicant must have a background in the cultural industry) – Mr. R. Lee Snelgrove was interviewed for the Accommodations Tax Committee.
  - d. Airport Commission – Three (3) Vacancies – Ms. Kaela Bailey and Mr. Thomas J. Callan was interviewed for the Airport Commission.
5. **NOTIFICATION OF APPOINTMENTS**
  - a. East Richland Public Service Commission – 1 – Mr. Malinowski moved, seconded by Ms. Kennedy, to

**Rules and Appointments Committee  
November 5, 2019**

**-1-**

appoint Ms. Jennifer Creed to the East Richland Public Service Commission.

The vote in favor was unanimous.

- b. Procurement Review Panel – 2 – Mr. Malinowski moved, seconded by Ms. Kennedy, to appoint Dr. Regina N. Givens and re-advertise for the remaining vacancy.

The vote in favor was unanimous.

- c. Accommodations Tax – 2 – Mr. Malinowski moved, seconded by Ms. Kennedy, to re-advertise the vacancies.

Ms. Newton inquired as to why Mr. Malinowski would not want to appoint Mr. Snelgrove.

Mr. Malinowski stated Mr. Snelgrove is a resident of the City of Columbia. Richland County residents do not get the opportunity to participate on any municipality boards, and these taxes are collected strictly in the unincorporated, and to be primarily used in the unincorporated area, so to have someone from a municipality on this committee he does not believe would be proper.

Ms. Newton stated, from her perspective, she can see that point and understands with County specific committee, but with other committees she finds it unnecessary and unfair. She would say if this is an applicant, who can still bring value and have County perspective the person should be seriously considered. Moreover, if there are committees that we are only going to consider people, if they live in Richland County, that needs to be something that is communicated on the application. There is not a way for a person that applies, in good faith, to understand they are going to go through the interview process, and not be considered. If that is going to be a rule, then it needs to be a rule that is approved by Council.

Mr. Malinowski stated he was told by Legal that we cannot make a rule that precludes anyone because the applicant still lives in Richland County. However, we, as Council members, can decide when it comes time to take a vote. People can still make applications, but we, as a Council, can decide who to and who not to appoint, based on reasons individual Council members may have. He feels it is important that the people, on this board, who make recommendations, on how to spend monies, collected in the unincorporated, should be from the unincorporated area.

Ms. Newton stated, in terms of Mr. Farrar’s point, she would like to clarify with him that this is not something, across the board, you could say, but where there are specific areas (i.e. the Board of Zoning Appeals). Again, if this is a rule, she thinks it is patently unfair because it would mean, for example, Ms. Terracio would never have a constituent serve on a board or commission.

Mr. Malinowski stated he could never have a constituent that would serve on a board in the City of Columbia.

Ms. Newton stated it is an utter waste of time if you know you are never going to consider the applicant for appointment.

Ms. Kennedy stated we were continuously getting applications for residents in the City instead of residents that lived in the unincorporated area; therefore, we made the decision not to appoint residents of the City.

**Rules and Appointments Committee  
November 5, 2019**

Ms. Newton stated she would love to see that. Regardless, if there is a rule, and it is a rule, then it needs to be communicated and the rule is fair. For her the question is how can we help move these organizations forward. She is totally, if we want to have a preference. All things being equal, we want someone who lives in unincorporated Richland County, but to say we had a perfect candidate, for something specific, and is going to help make an organization amazing, because they are exactly the expertise that they need, it does not serve our objective.

Ms. Kennedy stated that is why we have been looking at addresses, and that the applicants were going to live and work in the County.

Ms. Newton stated she has never seen that written, so to her there is a difference between a custom, a practice and a rule.

Mr. Malinowski moved, seconded by Ms. Kennedy, to call for the question.

The vote in favor was unanimous to call for the question.

The vote was in favor to re-advertise the vacancies.

6. **OTHER BUSINESS**

- a. **Boards, Committees and Commissions Descriptions and Duties** – Mr. Malinowski moved, seconded by Ms. Newton, to hold in committee and forward current descriptions of the Boards, Committees and Commissions to the Rules and Appointments Committee members.

The vote in favor was unanimous.

7. **ADJOURNMENT** – The meeting adjourned at approximately 5:00 PM.

APPLICATION FOR SERVICE  
COMMITTEE, BOARD OR



ON RICHLAND COUNTY  
COMMISSION

**Applicant MUST reside in Richland County.**

Name: Michael Medsker

Home Address: 411 N. Woodlake Drive, Columbia, SC 29229

Telephone: (home) 803-834-3670 (work) C) 803-<sup>521</sup>512-0936

Office Address: N/A (Retired)

Email Address: Michael.Medsker@HotMail.com

Educational Background: Masters in Business Administration (MBA)

Professional Background: Retired, Strategic Business Manager for Aeronautics at NASA

Male  Female  Age: 18-25  26-50  Over 50

Name of Committee in which interested: Richland County (Owen's) Airport Commission (CUB)

Reason for interest: As NASA's Strategic Business Manager for Aeronautics, I oversaw the future of Air Traffic Control Development systems, Aircraft Safety (even during 911), and Future of Aircraft Design. I was a pivotal part of the interrelations with the White House's/Office of Management and Budget and the U.S. Congress for future funding (for \$1.2B annual) supporting NASA's Future Flight Programs, Unmanned Aircraft Programs and Experimental Aircraft Programs.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission: A straight forward worker that can be brutally honest. Served in Government Positions requiring highest level of Security Clearance.

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? See attached Bio

Recommended by Council Member(s): Mr. Joel McCreary and Mr. Mike Kelly, Esq

Hours willing to commit each month: 20

**CONFLICT OF INTEREST POLICY**

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No MPM

### STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No MPM

If so, describe: N/A

Murphy M. McKel  
Applicant's Signature

Oct 9, 2019  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

Staff Use Only	
Date Received: <u>10-9-19</u>	Received by: <u>[Signature]</u>
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	

**Michael Medsker, Candidate - Richland County Commissions**  
411 Woodlake Dr, Columbia, SC (Phone: 803-834-3670)

**Experience**

NASA\*/Headquarters, IT Investments Business Manager, 2009-2017 (*Retired*)  
Defense Intelligence Agency, Budget Director, 2005-2009 (less 2007)  
President's Commission on Wounded Warriors (Detailed), Chief Financial Officer, 2007  
NASA\*/Headquarters, Strategic Business Manager for Aeronautics, 1997-2005

**Detailed Experience**

As NASA's IT Investments Manager, Michael oversaw all IT infrastructure (\$1.4B annual), super-computing, communication, and navigational control, included the support to the Intergalactic and Mars' Internets, the NASA Wide-area Network (including USSR links) and the connectivity for the Local Area Networks connecting NASA's Field Centers around the country. While serving in the Office of CIO where he was instrumental in the transformation of NASA's IT Infrastructure services from a Center-based model to an enterprise-based management /provisioning model. Additionally, he traveled the country schooling NASA employees on the Congressional Budget Process.

As the Budget Director for the Defense Intelligence Agency (DIA), he was responsible for development, management and execution of DIA's financial plans (with a 38-person staff). He led the first mapping of all critical process and produced the first Office of Management and Budget-approved Performance Plan within the U.S. Intelligence Community; while serving as the principle advisor for the Agency's 270-person financial management team.

In 2007, Michael was detailed to the President's Commission for Care of America's Returning Wounded Warriors and served as Chief Financial Officer for the Commission's \$10.0M budget. He was responsible for financial and economic analysis and realism in the Commissions' Final Report for the President to Congress in July 2007.

As NASA's Aeronautics Strategic Business Manager, he oversaw the future of Air Traffic Control Development systems, Aircraft Safety (even during 911), and Future of Aircraft Design. He was a pivotal part of the interrelations with the White House's/Office of Management and Budget and Congress for future funding (\$1.2B annual) for NASA's Future Flight Programs, Unmanned Aircraft Programs and Experimental Aircraft Programs. Oversaw the strategic direction of four (4) NASA Field Centers working in Aeronautics and Aero support facilities (in Hampton VA; Cleveland, OH; Edwards, CA, and Mountain View, CA).

Michael and his wife retired from NASA in Washington, DC to Columbia in March 2017 and now reside in Woodlake. Michael is married to Dr. Shelley Canright, who retired as the Agency's former Senior Education Advisor. They have four children, ranging from 27 through 31. Michael and Shelley enjoy high impact/high thrill activities where they hike, parachute, and scuba dive. They are also avid roller coaster fans and claim to have ridden half of the top ten roller coasters in the country.

\* NASA – National Aeronautics and Space Administration



APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION

Applicant **MUST** reside in Richland County.

Name: Julius W. "Jay" McKay, II

Home Address: 1123 Williams Street, Columbia, SC 29201

Telephone: (home) 803-730-7581

(work) 803-256-4645

Office Address: 1303 Blanding Street, Columbia, SC 29201

Email Address: jmckay@mckayfirm.com

Educational Background: J.D., USC Columbia; B.A., USC Colum

Professional Background: Managing Partner/Owner, McKay Firm

Male  Female

Age: 18-25

Name of Committee in which interested: Airport Commission

Your characteristics/qualifications, which would be an asset to Com. Board or  
Commission:

As a business owner, father and community leader, I take pride in our community and in seeing it thrive for future generations. My grandfather started our family-owned business in downtown Columbia in 1908. I have achieved an AV-Preeminent Rating, the highest standard for his legal abilities and ethical standards, from Martindale-Hubbell. I have also been listed in SuperLawyers since 2009, a member of Midlands Legal Elite and listed as one of the Best Lawyers in America for Insurance Litigation and Medical Malpractice Defense. I am a member of member of the South Carolina Bar Association, American Bar Association, Richland County Bar Association, Litigation Counsel of America, South Carolina Chamber of Commerce, South Carolina Defense Trial Attorneys' Association, American Arbitration Association, Carolinas Association of General Contractors, and American Business & Insurance Attorneys.

I've enjoyed watching what started as a family business continue to grow and flourish a century later. I love to travel with my two sons and enjoy living in downtown Columbia.

Presently serve on any County Committee, Board or Commission? n/a

Recommended by Council Member(s): Chairman Paul Livingston

Hours willing to commit each month: as needed

**CONFLICT OF INTEREST POLICY**

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All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment?*

Yes \_\_\_\_\_ No X \_\_\_\_\_

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

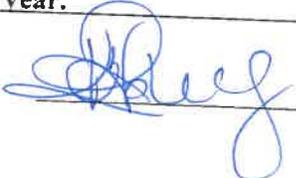
Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No X \_\_\_\_\_

Applicant's Signature \_\_\_\_\_

October 17, 2019

**One form must be submitted for each Committee, Board or Commission on which you wish to serve. Applications are current for one year.**

<b>Staff Use Only</b>		
Date Received: <u>10-18-19</u>	Received by: 	
Date Sent to Council: _____		
Status of Application:	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied <input type="checkbox"/> On file



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**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant MUST reside in Richland County.**

Name: Jerome S. Squire

Home Address: 4000 Pine Forest Dr. Columbia, SC 29204

Telephone: (home) 803-741-8886 (work) 803-800-8887

Office Address: 4000 Pine Forest Dr. Columbia, SC 29204

Email Address: jsquire99@yahoo.com

Educational Background: 2 year Diploma Georgia Medical Institute (Surgical Technologist)

Professional Background: Private aviation and Commercial Airlines / Health Care

Male  Female  Age: 18-25  26-50  Over 50

Name of Committee in which interested: Airport Commiission

Reason for interest: My 30 years of Private and Commercial aviation Knowledge I know that I would be a great addition for Saftey procedures, as well as Community concerns.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

Knowing air travel for private aviation all types of aircraft, being in the aviation community from 1983 thru 2014, I understand the needs of travelers as well as Community around the airport

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? see Attachments

Recommended by Council Member(s): \_\_\_\_\_

Hours willing to commit each month: 8 to 10 hours per month

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes Yes                      No \_\_\_\_\_

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_                      No No \_\_\_\_\_

If so, describe: In 1982 convicted of carrying a concealed weapon, was pardoned by South Carolina Pardon and Parol board in 1991. And was able to hold airport clearances at Columbia Metro, Greenville Spartanburg, and Atlanta Hartsfield.

Jerome Squire  
Applicant's Signature

October 17, 2019  
Date

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Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	

## Profile

Accomplished medical services professional with a history of experience in areas of technical services, instruction and training, equipment setup, customer service and satisfaction, and managing patient sensitive information. Resourceful analytical problem solver focused on clear goals with a position in the healthcare industry. Open to challenges associated with growth and providing viable solutions to organizational objectives.

## Job Strengths

Leadership ▪ Management ▪ Team Contributor ▪ Effective Communications ▪ Team Building ▪ People Person ▪ Client Relations ▪ Strong Work Ethic ▪ Problem Solving ▪ Results Oriented ▪ Provides Training ▪ Implementation ▪ Organizational Skills ▪ Time Management ▪ Planning ▪ Customer Service ▪ Creative ▪ Technical Ability ▪ Analytical Thinking ▪ Accountable ▪ Decision Making ▪ Confident ▪ Self-Motivated ▪ Multi-Task Ability ▪ Meeting Deadlines ▪ Project Work ▪ Sales Marketing ▪ Presentation Skills ▪ Negotiations ▪ Compliance ▪ Cost Savings ▪ Quality Control

## Professional Experience

### Medbridge Medical, West Columbia, SC

#### Customer Service Representative

- Process request for respiratory products; CPAP, BI-PAP supplies
- Communicate with patients to ensure questions and concerns are processed in a timely manner
- Create sales orders for deliveries
- Medical data entry
- Educate patients and caregivers

### The Scooter Store, Columbia, SC

2011 – November 26, 2012

#### Medical Services Specialist

Responsible for the overall technical services and instructional training associated with power wheelchairs. Trusted with sensitive and confidential patient personal information, insurance qualifications, and money collection.

- Provided ergonomic home and personal individual assessment. Completed in two parts:
  - Visited customer residents and completed home measurements relative to individual operation of the power wheelchair.
  - Obtained information associated with individual's physical and other challenges. Ensured that individual and medical devices were matched for comfort and ease of operation.
- Provided instructional training on operation of power wheelchairs. Reviewed medical specifications.
- Ensured individual knowledge, understanding, and skill, associated with emergency operation procedures.

### Rotech Health Care, Columbia, SC

2009 – 2011

#### Patient Services Technician

Responsible for medical respiratory services in hospitals, medical facilities, and homes. Installed equipment setup for patients.

- Managed sensitive patient data relative to insurance and personal qualifications.

- Received assignments, traveled to facility, and provided respiratory products; oxygen, hospital beds, sleep apnea devices.
- Collected monies upon delivery of medical products.
- Provided instructions on the use of products and medical devices. Reviewed safety procedures.
- Reviewed and ensured patient understanding of physician prescriptions relative to use and operation.
- Maintained inventory of devices in patients home.

**American Red Cross, Columbia, SC**

2006 – 2009

**Lab Technician II**

**Jerome S. Squire**

**Page 2**

Responsible for data records and storage of units in refrigeration and blast freezer facilities.

- Maintained manual and computer data associated with repository samples.
- Performed preventive maintenance on lab equipment.

**Parkridge Surgery Center, Columbia, SC**

2004 – 2006

**Surgical Technologist**

Assisted surgeons with procedures; GYN, Orthopedic, General and Vascular. Sterile Processing Technician.

**DeKalb Medical Center, Decatur, GA**

2002 – 2004

**Surgical Technologist**

Assisted in daily surgical services; GYN, General, Vascular, Ortho and Neuro, ENT, Thoracic, Labor and Delivery, local room procedures. Sterile Processing Technician.

**Delta Airlines, Atlanta, GA**

1991 – 2001

**Senior, Customer Service**

Responsible for ticketing, gate and ramp operations and procedures.

**Other**

**Shift Supervisor/Crew Chief**

**Education/Training**

Georgia Medical Institute, Marietta, GA – 2002 – 2003

Surgical Technology, Two Year Diploma

Law and Ethics

Anesthesiology

Anatomy and Physiology

Safety Training

Multiple Customer Service Training

CPR Certified

Sterility

Pharmacology

**Recognition**

Multiple Sales Awards

**Demonstrated Knowledge Skills and Abilities**

- ✓ Qualified through experience, training, education and a successful track record requiring mature judgment and practice skills.
- ✓ Demonstrates leadership skills using a diverse range of experience in many disciplines.

- ✓ Ability to organize work, establish priorities, meet deadlines and successfully conclude multiple projects.
- ✓ Strong presentation skills. Ability to effectively communicate both in writing and speech.
- ✓ Resourceful results oriented team contributor and effective leader who demonstrates a strong work ethic and problem solving ability.
- ✓ Provides a communications avenue of understanding the needs at all levels.
- ✓ Prepares and maintains records and data bases in accordance with guidelines.
- ✓ Ability to provide training and guidance within specialization areas.

**Monitors quality and safety measures.**

## Around the Community

In December 2017 I was sworn in to the board of AARP local Chapter #753 as the Secretary as a member of the board I record the minutes for both board meetings as well as the general meetings. I help in determining the speakers for the up coming year and perform various duties. Currently still in place.

In 2016 as a caregiver for my parents who suffer from Dementia, I was certified by the University of South Carolina Arnold School of Medicine as a certified Dementia Dialogue Trainer. I have presented several times and have certified over 15 caregivers to have better understanding of how to care for their love ones

Bible Way Church of Atlas Road I serve with the Senior Enrichment Ministry Planning Committee where I asst. with other committee members to help plan and implement speakers and event for Seniors in the community as well as the church. We have had successful movie matinee, yard and bake sales, Flu shots, Real ID, Social Security, Tax Assistant, and a host of other topics that help Seniors in the community.

Sworn in with the Richland County Family Court, Richland County CASA Guardian Ad Litem where I provide the voice for Children in foster care. My responsibilities are show in court the best interest of the child and to help families find solutions to have a better Family life. I see children in schools as well as Foster homes, I travel across the state to attend medical facilities and law enforcement divisions to help gather a vision to determine what is in the best interest of the child.

I have become a Vegan, and thru the University of South Carolina Soul Study, a program that equips persons wanting to make changes in their health and wellness. We have cooking demos as well as field trips to grocery stores. The Arnold School of Medicine is

While employed at Columbia Metro Airport, I was third shift supervisor where I was in control of the whole operation from refueling aircraft of all types C-150 to Airbuses all military fixed wing as well as rotary, I ran customer service desk taking forms of payments for charter air craft and full filling passengers request and making sure pilots needs were met. During the years at the airport I have been involved in Special Details concerning High Profile Client such as Presidential Candidates and Presidents, Pope John Paul II, Nixon, Ford, Carter, Ragan, Clinton, Obama. I have secured the arrival and departures for guess like Rock bands AC/DC, Stevie Nicks, Luther Vandross, Tina Turner, Guns and Roses, U2, Marvin Gaye, Justin Timberlake, Kenny Rodgers, any important clients that have come through that flown privately.

State of South Carolina  
Department of Probation, Parole and Pardon Services

Henry McMaster  
Governor



Jerry B. Adger  
Director

2221 DEVINE STREET, SUITE 600  
POST OFFICE BOX 50666  
COLUMBIA, SOUTH CAROLINA 29250  
Telephone: (803) 734-9220  
Facsimile: (803) 734-9440  
[www.state.sc.us/ppp](http://www.state.sc.us/ppp)

October 18, 2019

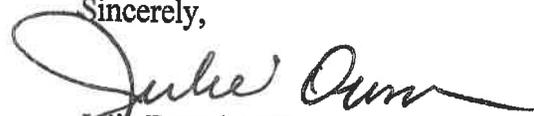
RE: Jerome Squire  
SSN: XXX-XX-8135  
DOB: 01-09-XXXX  
12-09-XXXX

To Whom It may Concern:

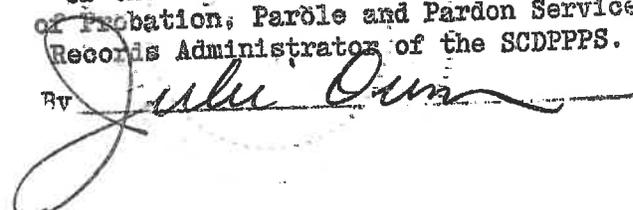
According to the Departments records the above individual received Pardon # 4181 on 10-24-1991. Due to a 20 year retention on this Record Series these hard copy files are no longer available.

If you need further assistance you may contact this office at 803-734-9195.

Sincerely,

  
Julie Dunn/NAK  
Records Administrator

Certified as a true and exact copy  
of the records of the SC Department  
of Probation, Parole and Pardon Service  
Records Administrator of the SCDPPPS.

By 



+

**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant MUST reside in Richland County.**

Name: Jerome S. Squire

Home Address: 4000 Pine Forest Dr. Columbia, SC 29204

Telephone: (home) 803-741-8886 (work) 803-800-8887

Office Address: 4000 Pine Forest Dr. Columbia, SC 29204

Email Address: jsquire99@yahoo.com

Educational Background: 2 year Diploma Georgia Medical Institute (Surgical Technologist)

Professional Background: Face to face Customer service expertise, knowledge of promotions and event planning.

Male  Female  Age: 18-25  26-50  Over 50

Name of Committee in which interested: Township Auditorium Board

Reason for interest: My experience dealing with entertainers that fly privately, and preparing a customer service plan to meet their needs, and my experience with planning for speakers to talk with seniors on a variety of topics I feel would be a great addition.

Your characteristics/qualifications, which would be an asset to Committee, Board or

Commission: My 30 years of customer face to face service experience and dealing with public, and quick thinking to solving issue that arise concerning crowds and knowledge of promotions issues.

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? \_\_\_\_\_

Recommended by Council Member(s): \_\_\_\_\_

Hours willing to commit each month: 10 to 15 hour per month, or as needed.

**CONFLICT OF INTEREST POLICY**

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes Yes \_\_\_\_\_ No \_\_\_\_\_

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No No \_\_\_\_\_

If so, describe: In 1982 convicted of carrying a concealed weapon, was pardoned by South Carolina Pardon and Parole in 1991.

Jerome Squire  
Applicant's Signature

October 17, 2019  
Date

**Return to:  
Clerk of Council, Post Office Box 192, Columbia, SC 29202.  
For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

Staff Use Only	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	



**APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION**

**Applicant MUST reside in Richland County.**

Name: Lori S. Murray  
 Home Address: 1750 Shady Lake Columbia SC 29206  
 Telephone: (home) 803 622 2457 (work) \_\_\_\_\_  
 Office Address: 1527 Blading Street Columbia SC 29201  
 Email Address: lsmurray@lorimurraylaw.com  
 Educational Background: Doctorate  
 Professional Background: sole practitioner law firm for 17 yrs  
 Male  Female  Age: 18-25  26-50  Over 50   
 Name of Committee in which interested: Township Auditorium  
 Reason for interest: Looking to be involved, close to work

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

Qualified licensed attorney in good standing

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? \_\_\_\_\_

Recommended by Council Member(s): \_\_\_\_\_

Hours willing to commit each month: what is needed -

**CONFLICT OF INTEREST POLICY**

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No \_\_\_\_\_

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

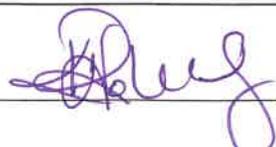
  
Applicant's Signature

7/17/19  
Date

**Return to:  
Clerk of Council, Post Office Box 192, Columbia, SC 29202.  
For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

<b>Staff Use Only</b>	
Date Received: <u>7-22-19</u>	Received by: 
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input checked="" type="checkbox"/> Denied <input type="checkbox"/> On file	



LAW OFFICES OF  
**LORI S. MURRAY**

July 17, 2019

Clerk of Council  
P.O. Box 192  
Columbia, SC 29202

Re:

Dear Sir/Madam:

Please find enclosed my application for Service on Richland County Committee - Township Auditorium.

Thank you for your assistance in this matter.

Sincerely,

Lori S. Murray

LSM/mlb



APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION

Applicant MUST reside in Richland County.

Name: Artina L. McKnight

Home Address: 109 Crosshorn Rd. Irmo SC 29063

Telephone: (home) (803) 743-8462 (work) \_\_\_\_\_

Office Address: \_\_\_\_\_

Email Address: artina.mcknight@gmail.com

Educational Background: Bethune Cookman University Bachelors History/Pre-Law

Professional Background: Entertainment Marketing Director/Sales/Production Manager

Male  Female

Age: 18-25  26-50  Over 50

Name of Committee in which interested: Township Auditorium Board

Reason for interest: I not only hold a love for my beautiful state, I also

have a love and passion for arts and entertainment. I have the time, patience, and years of experience, and would love to give that to the beautiful people in my state by serving on this board.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

I hold over 10 years sales management experience. Over 4 years experience working in entertainment and handling venues along with contracts.

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? N/A

Recommended by Council Member(s): \_\_\_\_\_

Hours willing to commit each month: 20 or more

CONFLICT OF INTEREST POLICY

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Autta McKnight 10/17/2019  
Applicant's Signature Date

**Return to:  
Clerk of Council, Post Office Box 192, Columbia, SC 29202.  
For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

<b>Staff Use Only</b>	
Date Received: <u>10-17-19</u>	Received by: <u>[Signature]</u>
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	

**ARTINA LYNETTE MCKNIGHT**

**Address •** 109 Crossthorn Rd. Irmo, Sc 29063

**Email •** artina.mcknight@gmail.com

**Phone •** (803) 743-8462 (cell)

**OBJECTIVE:** To obtain a position that will enable me to utilize my experience, organizational, interpersonal skills and education within the entertainment business.

**EDUCATION:** Bethune Cookman University Daytona, FL Bachelor of Arts in History//Pre-Law Concentration

**Graduated:** May 2011 GPA 3.5

**WORK EXPERIENCE**

**Theatrical Works Live May 2016-**

*Columbus, GA*

*Marketing Director & Production Manager*

- Use all platforms such as Radio/TV, and marketing team to create and develop an effective marketing plan that will reach the correct demographic and target customers appropriate for each show.
- Manage and oversee all online social media such as Twitter, Facebook & Instagram for each show.
- Develop graphic content used to inform the general public of shows for the purpose of gaining ticket sales.
- Work with marketing team and artist management to strategize new ways to market shows and reach the correct audience.
- Book and account for all advertising and media ensuring funds are allocated to correct partners.
- Working as production manager and handle all promotions for live shows and entertainment.
- Handling duties such as administration, riders, social media promotions, show day runner and stage manager.
- Served as Production Manager for artists such as: Migos, TI, Gucci Mane, Plies, Doo Doo Brown, Young Dro and more.

**Mercedes Benz Stadium May 2018-February 2019***Atlanta, GA**Premium Suites Host*

- Serving as seating host for premium ticket holders for all clubs in Mercedes Benz Stadium.
- Serving as game day host and also concert events.
- Handling Ticketmaster customer service issues.
- Host for Superbowl 2019 at Mercedes Benz Stadium
- Providing excellent customer experience for fans for Atlanta Falcons and Atlanta United Events.

**Colonial Life Insurance October 2012-May 2018***Daniel Island, SC**Territory Sales Instructor for SC/E. GA*

- Traveling throughout South Carolina and Georgia, sourcing and interviewing new candidates (new managers and sales reps). Conduct and participate in recruiting events to include call clinics, seminars, job fairs, etc. Conduct Classroom
- Training (all rep level classes and District Development Program for new managers).
- Perform Joint Field Work with new managers and reps. Conduct and participate in prospecting activities to include call clinics, drops, etc.
- Establish and implement Territory Training calendar; Establish and implement Territory Activity calendar.
- Develop and implement Territory Communication structure to include core team meetings, territory leadership calls, 1x1s, standard reporting, recognition, newsletter, etc.
- Train new managers on: Recruiting and developing their team, and how to conduct recruiting events
- Developing and training for \$30 Million dollar sales territory, ranking #1 in the country.

**ACTIVITIES & SERVICE***Alpha Kappa Alpha Sorority, Inc.*

*Riverside Reunion: Project Rejuvenating Broad River (Founder & Front Runner) - Community Event Bringing in volunteers, outreach programs, media, vendors, sponsors and the community of Columbia, SC.*

*Christmas in the City (Organizer) Community outreach program to less fortunate in the city. Bringing together sponsors throughout the city to provide toys, bikes, and clothing to less fortunate.*



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant MUST reside in Richland County.

Name: Kaela Bailey

Home Address: 113 Jasmine Place Drive Columbia, SC 29203

Telephone: (home) 803-466-6567 (work) 803-760-1408

Office Address: 1411 Gervias St. Suite 450 Columbia, SC 29201

Email Address: Harmonknc@gmail.com

Educational Background: Ridge View High School, BA Washington & Lee University

Professional Background: Marketing and Public Relations

Male Female X Age: 18-25 26-50 X Over 50

Name of Committee in which interested: Airport Commission

Reason for interest: I have long had an interest and passion for airports. I worked as the PR/Gov't Affairs Manager for the Columbia Metropolitan Airport for nearly five years, I was an airport marketing consultant for airports across the nation for a year and have even worked for the Austin-Bergstrom International Airport in Austin, TX. In 2017 I was recognized by Airport Business Magazine as one of their 20 Under 40 and even today I remain a certified member of the American Association of Airport Executives and I understand the unique value that general aviation airports like CUB offer to a community. So, I'm excited to have this chance to serve the Richland County Airport.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission: My background and knowledge in airports plus my work in marketing/PR would make me an asset to the commission as I can bring perspective and insight to the airport's needs.

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? None at this time

Recommended by Council Member(s): Chakisse Newton

Hours willing to commit each month: As many as required

CONFLICT OF INTEREST POLICY

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APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant MUST reside in Richland County.

Name: Thomas J. Callan
Home Address: 620 Yumatage Ln., Chapin, SC 29036
Telephone: (home) 803-732-8773 (cell/work) 803-556-1182
Office Address: N/A
Email Address: tj3callan@gmail.com
Educational Background: BA - Villanova University; MBA - Brenau University
Professional Background: SEE RESUME

Male [X] Female [ ] Age: 18-25 [ ] 26-50 [ ] Over 50 [X]

Name of Committee in which interested: Airport
Reason for interest: Security background

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:
Management/Leadership; contracting; budget formulation

Presently serve on any County Committee, Board or Commission? NO
Any other information you wish to give? SEE RESUME
Recommended by Council Member(s): Bill Malinowski
Hours willing to commit each month: whatever it takes

CONFLICT OF INTEREST POLICY

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No ✓

### STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No ✓

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

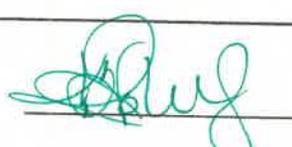
  
Applicant's Signature

10/17/19  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

<b>Staff Use Only</b>	
Date Received: <u>10-17-19</u>	Received by: 
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved	<input type="checkbox"/> Denied <input type="checkbox"/> On file

**Thomas J. Callan**  
**620 Kumatage Lane, Chapin, SC 29036**  
**(803) 732-8773 (Home), (803) 556-1182 (Mobile)**  
**E-mail: tj3callan@gmail.com**

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### **EXPERIENCE**

More than 33 years of proven organizational and managerial effectiveness in positions of increasing responsibility as a Marine Officer; Department of Energy Manager; Corporate Officer/Program Manager for a Fortune 500 Company, and a Director within the largest Research, Development, Test, Evaluation and Acquisition component within the Department of Defense. A visionary with a keen business mind set, capable of transforming organizations and programs to address challenges and opportunities of the future.

### **WORK HISTORY**

**Director, Office of Security & Law Enforcement, Naval Sea Systems Command (NAVSEA), March 2001 – October 2005:** Responsible for program management, policy development, implementation and oversight of a multidisciplinary security program for the largest Research, Development, Test, Evaluation (RDT&E) and Acquisition organization in the Department of Defense. This security program encompassed the full breadth of security disciplines including program management; operational oversight and the education and training of both the general population as well as the security and law enforcement professionals. Activity oversight included 4 Naval Shipyards; 14 Private Shipyards; 2 Undersea Warfare and 8 Surface Warfare Centers (RDT&E); 4 University Affiliated Research Centers (R&D), and a variety of other special purpose activities, which together provide technical and engineering support to the operating forces of the U.S. Navy, as well as development of the next generation of warships, submarines and naval weapons systems. Specific major accomplishments and/or programmatic efforts include, but are not limited to:

- Redefined the mission, vision and values for the Office of Security & Law Enforcement to meet the changing programmatic requirements and challenges of the 21st century, and provide a more responsive and results oriented management effort that would be better aligned with the changes in naval force structure and the threat spectrum.
- Developed a Risk Assessment methodology that examined threat, criticality, vulnerabilities and mitigating measures, and lead the assessments of all major NAVSEA government and contractor activities.
- Developed various databases to enable collection and analysis of information relative to: investigations/incident complaint reports; technology protection programs, and risk assessment and other activity vulnerabilities. These databases enhanced program management efforts by enabling us to track and trend issues, thereby identifying systemic problems for appropriate corrective actions.

**Assistant Vice President, Division/Program Manager, Science Applications International Corporation (SAIC), March 1993 - March 2001:** Responsible for the overall management, efficiency and effectiveness of an independent cost center enterprise in Aiken, SC/Augusta, GA with contracts ranging from \$40,000 to a 6 years \$34,000,000 contract employing a matrix organization that embodied high ethical standards and technical excellence. For more than 6 years supervised contract performance of 57+ concurrent tasks, covering 7 divergent functional areas. Transferred to McLean, Virginia to assume operational management of a new task order contract with the Department of Justice, Office of Domestic Preparedness, as well as provide individual support to the National Guard Bureau for the creation, training and equipage of the RAID/Civil Support Teams - efforts associated with development of a national strategy to address the threat of weapons of mass destruction. Following success in these assignments, served as the winning Proposal Lead for a contract with the U.S. Courts – Federal Judiciary, for assessment of Federal court security and analysis of court security manpower requirements. Specific major accomplishments and/or programmatic efforts include, but are not limited to:

## **EDUCATION**

- **Villanova University, BA** – Social Sciences, Villanova, PA 1970
- **Brenau University** - 26 Credit hours toward MBA (4.0 GPA)

## **CERTIFICATES, LICENSES AND MEMBERSHIPS**

- Held TOP SECRET, “Q” and White House Presidential Cat. 1 clearance with special access eligibility.
- Member, Marine Corps Association
- Member, National Rifle Association
- Member, American Legion
- Past Member, U. S. Coast Guard Auxiliary
- Past Member, National Management Association
- Past Member, Project Management Institute
- Guest Services Representative, Riverbanks Zoo and Botanical Garden
- Poll Manager/Clerk, Dutch Fork 3 Precinct, RC Election Commission
- Finance Committee, Our Lady of the Lake Catholic Church, Chapin, SC
- Volunteer Crew Member, Palmetto Trail

## **JOB -RELATED TRAINING AND COURSES**

- SAIC, Communicating in the Technical Environment
- SAIC, Understanding Personality Styles
- SAIC, Stand & Deliver Effective Presentations
- Council on Education in Management, Personnel Law Update
- Fred Pryor Seminars, Exceptional Customer Service
- SAIC, Project Management I and II
- SAIC, Executive Project Planning and Management Systems
- SAIC, Enhancing People Management Skills
- SAIC, TQM Implementation
- National Seminars Group, How to Manage Projects, Priorities & Deadlines
- DOE, Management Development Program
- SAIC, Managing Employee & HR Issues
- SAIC, Conflict Resolution
- SAIC, Business Management
- U. S. Marine Corps, Command and Staff College
- ASIS, Disaster Management Program, 1999
- American Management Association, Today’s OSHA: A Compliance Update