

**RICHLAND COUNTY**  
**RULES & APPOINTMENTS**  
**COMMITTEE AGENDA**



**Tuesday, DECEMBER 10, 2019**

**4:00 PM**

**4TH FLOOR CONFERENCE ROOM**

**The Honorable Chakisse Newton, Chair**

**County Council District 11**

**The Honorable Bill Malinowski**

**County Council District 1**

**The Honorable Gwendolyn Kennedy**

**County Council District 7**

# RICHLAND COUNTY COUNCIL 2019



Bill Malinowski  
District 1  
2018-2022



Joyce Dickerson  
District 2  
2016-2020



Yvonne McBride  
District 3  
2016-2020



Paul Livingston  
District 4  
2018-2022



Allison Terracio  
District 5  
2018-2022



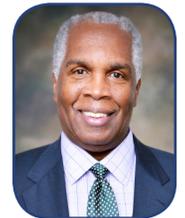
Joe Walker, III  
District 6  
2018-2022



Gwendolyn Kennedy  
District 7  
2016-2020



Jim Manning  
District 8  
2016-2020



Calvin "Chip" Jackson  
District 9  
2016-2020



Dalhi Myers  
District 10  
2016-2020



Chakisse Newton  
District 11  
2018-2022



Richland County Rules & Appointments Committee

December 10, 2019 - 4:00 PM  
4th Floor Conference Room  
2020 Hampton Street, Columbia, SC 29201

**1. CALL TO ORDER**

The Honorable Chakisse Newton

**2. APPROVAL OF MINUTES**

- a. December 3, 2019 [PAGES 8-9]

**3. ADOPTION OF AGENDA**

**4. INTERVIEWS**

- a. Richland Memorial Hospital Board of Trustees - Five (5) Vacancies

1. Edwin B. Garrison [PAGES 10-19]
2. Dr. Traci Young Cooper [PAGES 20-25]
3. Carlton Boyd [PAGES 26-31]
4. Vennawae Qualls [PAGES 32-33]

- b. Lexington/Richland Alcohol and Drug Abuse Council (LRADAC) - One (1) Vacancy

1. Vennawae Qualls [PAGES 34-35]

- c. Board of Assessment Appeals - Two (2) Vacancies

1. Vennawae Qualls [PAGES 36-37]

- d. Township Auditorium Board - One (1) Vacancy

1. Erinn Rowe [PAGES 38-44]

**5. APPOINTMENTS**

- a. Richland Memorial Board of Trustees - Five (5) Vacancies**
  - 1. Charles D. Waddell [**PAGES 45-46**]
  - 2. Shirley D. Mills [**PAGES 47-48**]
  - 3. Carla Lewis Moore [**PAGES 49-50**]
  - 4. Edwin B. Garrison
  - 5. Dr. Traci Young Cooper
  - 6. Carlton Boyd
  - 7. Vennawae Qualls
  
- b. Township Auditorium Board - One (1) Vacancy**
  - 1. Lori S. Murray [**PAGES 51-53**]
  - 2. Artina L. McKnight [**PAGES 54-57**]
  - 3. LaToya M. Guider [**PAGES 58-59**]
  - 4. Andrew N. Theodore [**PAGES 60-61**]
  - 5. Erinn Rowe
  
- c. Central Midlands Regional Transit Authority - One (1) Vacancy**
  - 1. LaToya M. Guider [**PAGES 62-63**]
  
- d. Lexington/Richland Alcohol and Drug Abuse Council -One (1) Vacancy**
  - 1. Vennawae Qualls
  
- e. Board of Assessment Appeals - Two (2) Vacancies**
  - 1. Vennawae Qualls

**6. ITEMS FOR ACTION**

- a. Boards, Committees and Commissions Descriptions and Duties**

- b. Unless there are truly extenuating circumstances agenda items should not be listed as “Title Only”. (Somebody was late getting it to us” is not extenuating.) This only gives the public two opportunities to see an item prior to final approval by Council when in fact there should be three. [MALINOWSKI]

7. **ADJOURNMENT**



Special Accommodations and Interpreter Services Citizens may be present during any of the County's meetings. If requested, the agenda and backup materials will be made available in alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), as amended and the federal rules and regulations adopted in implementation thereof. Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the Clerk of Council's office either in person at 2020 Hampton Street, Columbia, SC, by telephone at (803) 576-2061, or TDD at 803-576-2045 no later than 24 hours prior to the scheduled meeting.



Richland County Council  
Rules and Appointments Committee  
November 19, 2019 – 4:00 PM  
4<sup>th</sup> Floor Conference Room  
2020 Hampton Street, Columbia 29204

COMMITTEE MEMBERS PRESENT: Chakisse Newton, Chair, Bill Malinowski and Gwen Kennedy

OTHERS PRESENT: Michelle Onley, Kimberly Williams-Roberts

1. **CALL TO ORDER** – Ms. Newton called the meeting to order at approximately 4:00 PM
2. **APPROVAL OF MINUTES**
  - a. November 19, 2019 – Ms. Kennedy moved, seconded by Mr. Malinowski, to approve the minutes as submitted. The vote in favor was unanimous.
3. **ADOPTION OF AGENDA** –
4. **INTERVIEWS**
  - a. Township Auditorium Board – One (1) Vacancy – Ms. LaToya M. Guider and Mr. Andrew N. Theodore were interviewed for the Township Auditorium Board.
  - b. Richland Memorial Hospital Board of Trustees – Five (5) Vacancies – Mr. Charles D. Waddell, Ms. Shirley D. Mills and Ms. Carla Lewis Moore were interviewed for the Richland Memorial Hospital Board of Trustees.
  - c. Planning Commission – Four (4) Vacancies – Ms. LaToya M. Guider was interviewed for the Planning Commission.
  - d. Board of Zoning Appeals – One (1) Vacancy – Ms. LaToya M. Guider was interviewed for the Board of Zoning Appeals.
  - e. Central Midlands Regional Transit Authority – One (1) Vacancy – Ms. LaToya Guider was interviewed for the Central Midlands Regional Transit Authority.
5. **ITEMS FOR DISCUSSION**
  - a. Boards, Committees and Commissions Descriptions and Duties – Mr. Malinowski moved, seconded by Ms. Kennedy, to move to this to an action item on the next Rules and Appointments agenda. The

**Rules and Appointments Committee  
December 3, 2019**

**-1-**

vote in favor was unanimous.

- b. Unless there are truly extenuating circumstances agenda items should not be listed as "Title Only". (Somebody was late getting it to us is not extenuating.) This only give the public two opportunities to see an item prior to final approval by Council when in fact there should be three. [MALINOWSKI]  
– Mr. Malinowski moved, seconded by Ms. Kennedy, to move this to an action item on the next Rules and Appointments agenda, and to have the Legal Department to provide a legal opinion on whether it is legal to place items on the agenda as "Title Only".
6. **ADJOURNMENT** – The meeting adjourned at approximately 5:10 PM.

**Rules and Appointments Committee  
December 3, 2019**

-2-



**APPLICATION FOR SERVICE  
COMMITTEE, BOARD OR**

**ON RICHLAND COUNTY  
COMMISSION**

**Applicant must reside in Richland County.**

Name: Edwin B. Garrison

Home Address: 300 Nava Wren Road, Blythewood, SC 29016

Telephone: (home) 803-786-4979 (work) (Cell) 803-920-5934

Office Address: 300 Nava Wren Road, Blythewood SC 29016

Email Address: Eburgar@aol.com

Educational Background: 22 years - MEd Psychology + numerous educational and professional courses

Professional Background: Retired 20+ years US Army Officer, 32 years business and commercial Real Estate and Development and 15 years of municipal government experience.

Male

Female

Age:  18-25

26-50

Over 50

Name of Committee in which interested: Richland Memorial Hospital Board (PRISMA)

Reason for interest: Over 15 years experience and background in community and care for aging seniors to include medical services, mental and recreational care. Currently on PFAC Board at PRISMA.

Your characteristics/qualifications, which would be an asset to Committee, Board or

Commission:

Strong experience in visioning, planning and community development. Served on numerous regional, city, town and community planning committees and task forces. Prepared the legislation for City of Columbia Center City Partnership and directed Master Plan for the Town of Blythewood, SC

Presently serve on any County Committee, Board or Commission? RC Senior Resources Inc. Board

Any other information you wish to give? See attached Resume

Recommended by Council Member(s): Jim Manning, Joyce Dickerson and Gregg Pearce (Ret)

Hours willing to commit each month: 10 or more as needed

**CONFLICT OF INTEREST POLICY**

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all

Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

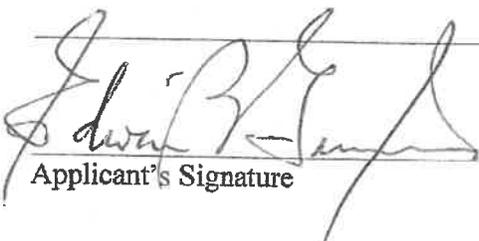
Yes \_\_\_\_\_ No   X  

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No   X  

If so, describe: \_\_\_\_\_  
\_\_\_\_\_

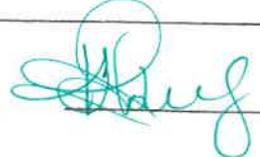
  
Applicant's Signature

  10/18/19    
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

<b>Staff Use Only</b>	
Date Received: <u>  10-18-19  </u>	Received by: 
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	

2

# EDWIN B. GARRISON

300 Nava Wren Road  
Blythewood, SC 29016  
Email: [Eburgar@aol.com](mailto:Eburgar@aol.com)  
Email: [Edgarrison1@gmail.com](mailto:Edgarrison1@gmail.com)

(803) 920-5934 (Cell)  
(803) 786-4979 (home)

**Summary** Over 58 years of professional experience in highly visible and responsible positions for both private and public sectors. Experience in municipal government, commercial real estate, sales and marketing, non-profit community organizations, project development and management, community planning and economic development.

## EXPERIENCE

- 2018- Currently, Board Member of Patient Family Advisory Board, (PFAC), Prisma Health Care System of the Midlands. Board is responsible for suggestions, ideas and recommendations for improvement of patient health and family welfare during the hospital stay and medical experience in the Prisma Healthcare system.
- 2013-Present, Commission Member for South Carolina Supreme Court Panel for Disciplinary Review. Civilian member of a seven-member lawyer panel responsible for review of lawyer conduct and professionalism in State of South Carolina
- 2015-2018, Past Board Member for Richland County Senior Resources, Inc. Responsible for the oversight and administration of services, resources and Meals on Wheels Program for aging adults needing services in Richland County, SC.
- 2015-2016, Past President and Chairman of the Board, Blythewood Chamber of Commerce, Blythewood, SC, providing business development and support services for local business, retail and industry.
- 2015-2018, Past Vice Chairman, Board of Trustees, Richland County Library Board, provide oversight and financial guidance and for 12 facilities with a \$78 Million annual budget.
- Currently, Business Advisory Board Member, Richland School District II, Institute for Innovation. Consult and advise for business matters pertaining to curriculum, technology and business preparedness.
- Retired Regional Director Carolinas, LRC Opportunity Fund, Rye Brook, New York, consulting for major investment group specializing in commercial property acquisition and development in the Southeast.
- Retired Senior Investment Broker and Developer, Coldwell Banker United - Commercial Division, Columbia, SC 29201, specializing in brokerage, land use and mixed-use commercial and development projects.
- Currently, President and Senior Managing Partner, Crescent Hills Sustainable Real Estate Services, LLC of Blythewood, SC., specializing in the design and development of master planned, sustainable healthy lifestyle communities.
- 2003 – Past Managing Principal, The Green Group, Columbia, SC. Firm developed mixed-use, sustainable and green commercial and residential projects, characterized by a unique blend of quality, style and environmental technologies. Target market being historic properties, urban centers and rural areas.

- 1997-2002 – Past Chairman, Planning and Zoning Commission, Town of Blythewood, SC. Provided key leadership for the planning, ordinance creation and development for future town growth in one of the fastest growing areas of South Carolina.
- 1990 – Retired Senior Commercial Investment Broker and Broker in Charge, Commercial Services, CENTURY 21 Bob Capes Realtors, Columbia, SC. Negotiated leases and sales between commercial clients. Successes include: Increased Standard Federal Office Plaza leasing percentage from 35% to 100% in less than two years. Found locations for many Columbia restaurants. Identified and assisted the City of Columbia in the purchase of key land parcels for infill housing and redevelopment in the Congaree Vista area, in Columbia, SC. Provided key leadership in the development and creation of the Business Improvement District (BID) for the City of Columbia's Main Street. Consulted and assisted in writing master plan for Richland County's Vision 20/20 Plan for "smart growth".
- 1987-1989: Vice President and Regional Manager for Barton Protective Services of the Carolinas. Provided electronic and physical security for commercial and industrial clients in North and South Carolinas. 1986-1987: Vice President, Human Resources, Security Federal Bank, Columbia, SC Responsible for human resource management at 23 banking locations in South Carolina.
- 1984-1986: General Manager, AMPAC Management Services. Responsible for the development and marketing training and development services for private sector.
- 1963-1984: Officer, US Army, Fort Jackson, SC, Frankfurt, Germany, Fort Benning, GA and Baltimore, MD. Designed, developed and fielded the Bradley Infantry Fighting Vehicle for the US Army, US Army's "How to Fight" Battlefield Doctrine Manual. Commanded at all levels through battalion and installation management. Extensive training and management experience; to including Officers' Club and Post Exchange activities. Held critical leadership roles in United States and German Customs Program to include agriculture, drug suppression, counter-terrorism activities and training of international drug agents for US Drug Enforcement Administration (DEA) , US Department of Agriculture in Europe and US Department of State.

## **EDUCATION**

- Bachelor of Arts (BA) in Psychology and (BA) in Sociology with minors in Business Administration and Criminology, University of Tampa, Tampa, FL
- Master of Education (MEd) with Honors in Counseling and Psychology , Georgia State University, Atlanta, GA
- Elected to Who's Who in Colleges and Universities, University of Tampa - 1972
- President, Psi Chi; national honor society for psychology, University of Tampa, Tampa, FL
- Member, Omircon Delta Kappa; national honor society for leadership, University of Tampa, Tampa, Florida

## **MILITARY**

- Graduate: US Army Command and General Staff College, Fort Leavenworth, KS
- Graduate: US Army Infantry School, US Army Airborne, Army Ranger School, Jungle Warfare and Reconnaissance Schools, Military Advisory Command Viet Nam - RECONDO School, , US Army Armor School, and US Army Intelligence School
- Combat Veteran with service in Republic of Viet Nam, Korea, and Germany
- US Army Infantry, Field Grade Officer, Retired
- German language qualified

## **ACHIEVEMENTS**

- Graduate, Urban Land Institute (ULI) for Leadership and Sustainability, Class of 2004
- Graduate, Leadership South Carolina, Class of 1999
- Graduate, South Carolina Academy for Planning and certified as a State Planning Commissioner - 2001
- Graduate, Public Issues Management School – Clemson University, Conflict Management and Facilitation Techniques and Resolution - 2001
- Graduate, Institute for Politics and Public Policy, Greater Columbia Chamber of Commerce -2001
- Recipient, Kellogg Foundation Scholarship and Clemson University Fellowship for Leadership and Community Development - 2003
- Graduate, Federal Bureau of Investigation (FBI), Citizen's Academy, Class of 2004
- Graduate Executive Management Institute for Government, Municipal Association of South Carolina – 2008
- Graduate, Municipal Association of South Carolina Executive Management Institute, 2008
- Graduate of Inaugural Class for the Urban Land Institute's (ULI) South Carolina Center for Leadership and Sustainability - 2008
- Completed requirements for accreditation to the National Association of Realtors, Realtor's Land Institute (RLI) as a land consultant - 2007
- Elected to Town Council and Mayor Pro Tempore, Blythewood Town Council, Blythewood, South Carolina. Served two terms (eight years) – 2002-20012.
- Graduate, US Drug Enforcement Agency (DEA), Field Agent, International Drug Enforcement Program - 1978

## **AFFILIATIONS and MEMBERSHIPS**

- Member, Urban Library Congress, 2015
- Commercial Alliance, Greater Columbia Association of Realtors, 2014
- Licensed Commercial Real Estate Broker, State of South Carolina, - 2014
- Member, Chancel Choir, Communion Server and past church Treasurer, Trinity United Methodist Church, Blythewood, South Carolina
- Past Member, Clemson University's State Advisory Board for Community and Extension Services
- Past Member, Clemson University Advisory Board, Sandhills Institute for Community and Economic Development
- Selection State Committee Member, Veterans Administration, SC Cemetery Site Selection Committee, Fort Jackson national Cemetery, Fort Jackson, SC
- Member, Commercial Broker's Alliance, Greater Columbia Board of Realtors, Columbia, South Carolina
- Member, South Carolina Association and National Association of Realtors
- Past Vice Chairman, Columbia, South Carolina Downtown Business Association
- Past Chairman, Planning and Zoning Commission, Town of Blythewood, SC
- Past Executive Board Member, Center City Partnership, Columbia, SC
- Past Chairman, City of Columbia's Business Improvement District Task Force
- Past Vice Chairman, Commercial Alliance, Greater Columbia Association of Realtors

- Past Chairman, Public Affairs and Community Development, Greater Columbia Chamber of Commerce, Columbia, SC
- Past Chairman, Chamber Issues Committee, Greater Columbia Chamber of Commerce
- Past Vice Chairman, Executive Committee, Richland County 20/20 Land Plan
- Past Member, Base Realignment and Closure Committee (BRACC) and Consultant to local governments for base planning and economic redevelopment
- Charter Member and Executive Committee for Center City Planning Task Force, City of Columbia, Columbia, SC
- Founding Member, Executive Board, Columbia Design League, Columbia, SC
- Founder, Blythewood Community Vision Task Force, Blythewood, SC
- Regional Representative to Governor's Office for Urban Land Institute's "Initiatives for Smart Growth"
- Founding Member and Leadership Committee Chair, Blythewood Chamber of Commerce, Blythewood, SC
- Member, Northeast Chamber of Commerce Task Force on Growth, Richland County, SC

## EDWIN B. GARRISON

207 Lake Ashley Drive  
Blythewood, SC 29016  
Email: [Eburgar@aol.com](mailto:Eburgar@aol.com)  
Email: [Edgarrison1@gmail.com](mailto:Edgarrison1@gmail.com)  
Email: [Garrison@lrcprop.com](mailto:Garrison@lrcprop.com)

(803) 354-4316 (work)  
(803) 920-5934 (mobile)  
(803) 786-4979 (home)  
(803) 354-4066 (fax)

### QUALIFICATIONS

Over 52 years of professional experience in highly visible and responsible positions for both private and public sectors; experience in municipal government, commercial real estate, sales and marketing, non-profit organizations, project development and management, community planning and economic development.

### EXPERIENCE

- Currently, President and Chairman of the Board, Blythewood Chamber of Commerce, Blythewood, SC, providing business development and support services for local business, retail and industry.
- Currently, Vice Chairman, Board of Trustees, Richland County Library Board, provide oversight and financial guidance and for 12 facilities with a \$78 Million annual budget.
- Currently, Business Advisory Board Member, Richland School District II, Institute for Innovation. Consult and advise for business matters pertaining to curriculum, technology and business preparedness.
- Currently, member of South Carolina Supreme Court Panel for Disciplinary Review, civilian member of seven member panel responsible for review of lawyer conduct in South Carolina.
- Currently, Regional Director Carolinas, LRC Opportunity Fund, Rye Brook, New York, consulting for major investment group specializing in commercial property acquisition and development in the Southeast.
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- Combat Veteran with service in Republic of Viet Nam, Korea, and Germany
- US Army Infantry, Field Grade Officer, Retired
- German language qualified

#### **ACHIEVEMENTS**

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- Elected to Town Council and Mayor Pro Tempore, Blythewood Town Council, Blythewood, South Carolina. Served two terms (eight years) – 2002-20012.
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- Licensed Commercial Real Estate Broker, State of South Carolina, - 2014
- Member, Chancel Choir, Communion Server and past church Treasurer, Trinity United Methodist Church, Blythewood, South Carolina
- Past Member, Clemson University's State Advisory Board for Community and Extension Services
- Past Member, Clemson University Advisory Board, Sandhills Institute for Community and Economic Development
- Selection State Committee Member, Veterans Administration, SC Cemetery Site Selection Committee, Fort Jackson national Cemetery, Fort Jackson, SC
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- Member, South Carolina Association and National Association of Realtors
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- Past Chairman, Planning and Zoning Commission, Town of Blythewood, SC
- Past Executive Board Member, Center City Partnership, Columbia, SC
- Past Chairman, City of Columbia's Business Improvement District Task Force
- Past Vice Chairman, Commercial Alliance, Greater Columbia Association of Realtors
- Past Chairman, Public Affairs and Community Development, Greater Columbia Chamber of Commerce, Columbia, SC
- Past Chairman, Chamber Issues Committee, Greater Columbia Chamber of Commerce
- Past Vice Chairman, Executive Committee, Richland County 20/20 Land Plan
- Past Member, Base Realignment and Closure Committee (BRACC) and Consultant to local governments for base planning and economic redevelopment
- Charter Member and Executive Committee for Center City Planning Task Force, City of Columbia, Columbia, SC

- **Founding Member, Executive Board, Columbia Design League, Columbia, SC**
- **Founder, Blythewood Community Vision Task Force, Blythewood, SC**
- **Regional Representative to Governor's Office for Urban Land Institute's "Initiatives for Smart Growth"**
- **Founding Member and Leadership Committee Chair, Blythewood Chamber of Commerce, Blythewood, SC**
- **Member, Northeast Chamber of Commerce Task Force on Growth, Richland County, SC**



**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant must reside in Richland County.**

Name: Dr. Traci Young Cooper

Home Address: 120 Stonebrook Drive – Blythewood, South Carolina 29016

Telephone: (home) (803) 414-7101/ (803) 735-9938 (work) (803) 231-6842

Office Address: Richland County School District One – Office of Extended Day Programs and Strategic Partnerships – Olympia Learning Center (621 Bluff Road (D6) – Columbia, South Carolina 29201)

Email Address: cooper4kidsc@gmail.com

**Educational Background:**

South Carolina State University Orangeburg, SC (May 2007) Doctor of Educational Administration (Ed.D.)	South Carolina State University Orangeburg, SC (December 2003) Educational Specialist (Ed.S.)
The University of South Carolina Columbia, SC (August 1997) Master of Arts in Teaching – English (M.A.T)	Georgetown University Washington, DC (May 1994) Bachelor of Arts English (BA English)

**Professional Background:**

July 2006 – Present Director, Strategic Partnerships/Extended Day Programs  
Richland School District One

December 2015 – June 2016 Interim, Senior Executive Director of Student Support Services  
Richland School District One

December 2012 – January 2016 Chair/Member, South Carolina State Board of Education (5<sup>th</sup> Judicial Circuit)

July 2004 - June 2006 Assistant Principal, Alcorn Middle School  
Richland County School District One

July 2003-July 2004

Educational sabbatical completing requirements for the Ed.S./Ed.D.

June 2000 - July 2003

Curriculum Resource Teacher/Assistant Administrator (C.A. Johnson High School)  
Richland County School District One

Male **(Female)** Age: 18-25 26-50 **Over 50**

Name of Committee in which interested: PRISMA Health **Richland Board of Trustees (Re-Appointment)**

**Reason for interest:**

I deeply believe access to quality health care is a right and not a privilege. I believe access to healthcare (i.e., Primary, Emergency, Preventative, Prenatal, Community/Population Health and Specialty Care, etc.) should be abundantly available and adequate for citizens regardless of zip code, circumstance and socio-economic background. This belief grounds and cements my interest in health care and population health. I believe strong communities are built around a high performing educational system and healthcare system. My desire is to serve as a Trustee for the Prisma Health Care System (Richland Memorial) ensuring that Prisma Health's fiduciary responsibility, service to the community, quality and safety dimensions, and strategic planning components are fulfilled with fidelity and without compromise. It is imperative that willing Trustees are appointed to work collaboratively with other Trustees making certain this health care system is viable and sustainable. I am very interested in this work and mission.

**Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:**

To formally assess my leadership strengths and competencies, I was administered the Clifton (Gallup) Strengths Finder 2.0 Leadership (Insight/Talent Assessment). After a thorough evaluation, the following were identified as my key leadership and talent skills:

- Individualization - Skilled in supervising, advising staff, and identifying what every person on my team does best
- Achiever - Skilled in establishing and honoring timelines, and progress monitoring projects for tangible and positive outcomes
- Discipline – Skilled in increasing efficiency, preventing waste and eliminating inefficiency prompting creation of systems or procedures to improve structure and best practices
- Strategic – Skilled in looking across an organization's system, identifying Strengths, Weaknesses, Threats and Opportunities, and devising short and long term plans to address the SWOT dimensions

I believe these leadership talents and skills offer me the proper disposition, governance background, and experience to continue my service on this hospital board. I am a lifelong Richland County resident and I am honored to represent this County as an At-Large Member.

As a Trustee for Palmetto Health Hospital, I have focused critically on patient safety, quality outcomes and public health. I have served as Chair of the Community Health Services Committee. Under my leadership, the Palmetto Health Office of Community Health Services was a back-to-back finalist for the *Foster G. McGaw Award for Excellence* by the American Hospital Association. I also serve on the RISE UP Richland Community Health Rankings Taskforce. My Committee assignments also include the (*former*) Executive Committee, Palmetto Health Audit and Compliance Committee, and Board Representative on the Total Optimum Integration (TOI) Strategic Planning (Cardiology Integration Committee).

I also represented the Palmetto Health Trustees on the hospital system's *Diversity Steering Committee* and represented the hospital as a member of the South Carolina Hospital Association Board of Trustees.

I hold "Best On Board" certification in the *Essentials of Healthcare Governance* and *The Quality Imperative – Levels I and II, and Level I (REVISED) Module* by the Best on Board Credentialing System (Miles City, Montana). I am actively involved in advocating and fundraising for the Prisma Health/Palmetto Health Foundation, my favorite charity.

**Presently serve on any County Committee, Board or Commission?** Yes - Prisma Health Hospital Board of Trustees (At-Large Appointee)

**Any other information you wish to give?** (See Attached Bio/Vita)

**Recommended by Council Member(s): Note:** Reappointment (Initially appointed by Councilman Greg Pearce)

**Hours willing to commit each month:** 5 – 8 hours

### CONFLICT OF INTEREST POLICY

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Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No X \_\_\_\_\_

### STATEMENT OF FINANCIAL OR PERSONAL INTERESTS

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No X \_\_\_\_\_

If so, describe: N/A

Traci Young Cooper (Electronic Signature)  
Applicant's Signature

October 18, 2019  
Date

**Return to:  
Clerk of Council, Post Office Box 192, Columbia, SC 29202.  
For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

 10-18-19

## **TRACI YOUNG COOPER, Ed.S., Ed.D.**

120 Stonebrook Drive \* Blythewood, South Carolina 29016 \* H: (803) 735-9938 \* C: (803) 479-5259

**Traci Young Cooper, Ed.D.** is a former Member of the South Carolina State Board of Education where she served as Chair representing the Fifth Judicial Circuit. She has worked as a secondary English language arts teacher, curriculum resource teacher, assistant administrator, assistant principal and district-level administrator. In 2002, Cooper was selected as South Carolina's *State Teacher of the Year*. During her tenure, she served as a statewide ambassador for the teaching profession and participated in a one-year residency at the *South Carolina Center for Teacher Recruitment and Retention* (now the *Center for Educator Recruitment, Retention and Advancement*). Additionally, she successfully chaired the *South Carolina Teacher Forum* comprised of the state's accomplished honor roll and district *Teachers of the Year*.

As a lifelong learner, Cooper is a graduate of Richland School District One's *Aspiring Administrators Academy*, *South Carolina Educational Policy Fellows Program*, and was a *Fulbright Memorial Fund Teacher Program* participant to Toyko, Japan. She was also named by the National Afterschool Alliance (Washington, DC) as a *2007 National Afterschool Ambassador*. She has served as the Interim Senior, Executive Director of Student Support Services for Richland County School District One, and is currently Richland One's Director of Strategic Partnerships and Extended Day Programs.

Her acute interest in educational policy formation and public school advocacy was cemented during her service on the *South Carolina Education Oversight Committee* where she served two consecutive terms. While on the EOC, she worked with bi-partisan colleagues on the on-going review of the state's education improvement process, assessed school/school district outcomes, promoted the need for higher levels of student achievement, and evaluated the standards schools must meet to build the education system needed to compete in the 21<sup>st</sup> century.

Cooper was reappointed January 2016 to the Richland Memorial Hospital (Palmetto Health) Board of Trustees by the Richland County Council delegation. Her care and concern for the community is further illustrated in her work as a Board Member of the National *Souper Bowl of Caring* Board of Directors based in Houston, Texas. The Souper Bowl of Caring Board governs and oversees the grassroots and philanthropic efforts surrounding the Super Bowl to mobilize youth in a united, national effort to care for people in their local communities who are hungry and food insecure. She serves on the Clemson University College of Education Senior Advisory Board, University of South Carolina Education Foundation, and Voorhees College Board of Trustees.

Cooper is a lifetime member of the South Carolina Association of School Administrators, South Carolina Educational Television (SCETV) Endowment Board of Governors, Junior League of Columbia (Sustainer), and Executive Director of the Miss Blythewood/Miss Blythewood Teen Pageant; a Preliminary to the Miss South Carolina and Miss America Scholarship Pageant System. She is also a member of Delta Sigma Theta Sorority, Incorporated, Jack and Jill of Columbia, and the Columbia Chapter of Moles, Incorporated. Formerly, Cooper served on the American Red Cross of the Midlands board of directors (Clara Barton Philanthropy Society) and the EdVenture Children's Museum Board.

Her recognitions include: 2018 South Carolina School Improvement Council *Advocate of the Year*, 2014 Riley Institute at Furman University Diversity Fellow (SC Diversity Leaders Initiative Midlands Class VII), 2014 City of Columbia's 2014 *Top Women of Influence* Award Honoree (SESBM Magazine – Pyatt Media), 2002 *University of South Carolina Black Alumnus of the Year* (USC Black Alumni Council), Palmetto Health Hospital Foundation 2013 Fellow, University of South Carolina Center for Colon Cancer Research *Colon Cancer Champion*, Richland School District One/Palmetto Health Foundation's *Breast Cancer Walk Team Captain*, Providence Hospital *Red Dress Women's Heart Health Campaign Ambassador*, *National Afterschool Ambassador* (National Afterschool Alliance), *United Black Fund Hall of Fame Honoree* (United Black Fund of the Midlands), *Lincoln C. Jenkins Community Service Award* (Columbia Urban League), *Woman of Distinction* (Girl Scouts of the Congaree area), *Richard Allen Award* (Allen University), and Jack and Jill of Columbia, SC

2012 *Mother of the Year*. She is a Trustee at First Calvary Baptist Church of Columbia, South Carolina where she also serves as a member of the Deacons' Wives Ministry and former Co-Director of the First Calvary YPCA (Young People's Christian Association).

Cooper obtained a Bachelor of Arts in English from Georgetown University; Master of Arts in Teaching from the University of South Carolina; Educational Specialist degree from South Carolina State University; and a doctorate in Educational Administration from South Carolina State University. She is married to Dr. Noble P. Cooper, Jr., and the Coopers have three children (Carlisle Carrington – a Junior at Wake Forest University and the former Miss South Carolina *High School America* and *Miss Washington, DC Collegiate*, Chandler Christina – a Freshman at Clemson University, and Noble Cooper, III; a Junior at Blythewood High School.

#####



**APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION**

**Applicant MUST reside in Richland County.**

Name: Carlton Boyd

Home Address: 226 Branchview Drive, Columbia, SC 29229

Telephone: (home) 803-546-9553 (work) 803-213-1694

Office Address: 200 Center Point Circle, Suite 180, Columbia, SC 29210

Email Address: Carlton\_Boyd@hotmail.com

Educational Background: Post Doctorate

Professional Background: Healthcare Management/Administration/ Public Health/ Social Work/Guardian Ad L

Male  Female

Age: 18-25  26-50  Over 50

Name of Committee in which interested: Richland Memorial Hospital Board

Reason for interest: Please See Attached Statement

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

Please See Attachment

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? Please See Attachment

Recommended by Council Member(s): \_\_\_\_\_

Hours willing to commit each month: 8 - 10 hours/ Month and/or As Needed

**CONFLICT OF INTEREST POLICY**

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_  No \_\_\_\_\_

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_  No \_\_\_\_\_

If so, describe: \_\_\_\_\_ Not Applicable \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

  
Applicant's Signature

October 14, 2019  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

<b>Staff Use Only</b>	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved    27 <input checked="" type="checkbox"/> Denied <input type="checkbox"/> On file	

**Carlton Boyd, MHA, PhD**

*Application for Service On Richland County Committee, Board or Commission*

Attachment for Carlton Boyd

**Reason for Interest:**

As a resident of Richland County of over 20+ years, it is my desire to share learned experiences and career experiences to improve the health of the communities in Richland County.

**Your characteristics/ qualifications, which would be an asset to Committee, Board or Commission:**

Integrity, patience, creativity and tenacity are the by products of a work ethic that has fueled my service to the community. It is my opinion that serving on the Richland Memorial Hospital Board would be the most appropriate external platform to share my talents in one place that would have the greatest impact and reach.

**Any information you wish to give:**

Please see the attached resume for Carlton Boyd.

## **Carlton Boyd, MHA, PhD**

226 Branchview Dr., Columbia, SC 29229 | 803-546-9553 | Carlton\_Boyd@hotmail.com

### **PROFILE**

Dedicated Health Administrator with Public Health, Managed Care & Non-Profit Management experience.

### **QUALIFICATIONS**

Problem Solving | Cultural Competency | Public Relations | Social Determinants of Health  
Crisis Management | Government Development | Policy & Procedures | Managed Care | Public Health  
Disease Interventions & Implementation | Case Management | Non-Profit Business Management

### **EMPLOYMENT EXPERIENCE**

#### **Community Engagement Partner 2/15/2019 – Present**

WellCare Health Plans Cooperate - Columbia, SC / Tampa, Florida

- Maintains relationships with important social safety net providers in order to populate and update “My Family Navigator,” (Navigator) a database of regional social safety net programs and services, to keep the Navigator database as accurate and up to date as possible.
- Utilizes social safety net data in Navigator compared to county public health data and membership data to identify social safety net gaps in communities to establish HealthConnection Councils throughout the state and identify creative gap-fill strategies.
- Creates and launches need-based partnerships with social safety net providers, supporting evidence-based programs with positive health outcomes.
- Identifies inbound and outbound grant opportunities in collaboration with Advocacy & Community Based Programs Department.
- Positively positions WellCare among community health leaders and public health planning collaboratives.

#### **Community Advocate 12/4/2017 – 2/15/2019**

WellCare Health Plans Cooperate - Columbia, SC / Tampa, Florida

- Researched social safety net providers and services in assigned region to build relationships with important community based organizations, advocacy and civic/community leaders, schools, faith-based organizations, and other service organizations.
- Maintained relationships with important social safety net providers in order to populate and update “My Family Navigator,” (Navigator) a database of regional social safety net programs and services.
- Utilizes social safety net data in Navigator to identify gaps when compared to county public health data and membership data. Determined and identifies creative gap-fill strategies.
- Established and plugged into regional community planning efforts through HealthConnection Councils in order to help identify creative community based gap-fill strategies using local knowledge of needs and resources combined with community health and Navigator data.
- Established need-based partnerships with social safety net providers working in evidence-based programs with positive health outcomes.
- Identified inbound and outbound grant opportunities and pursues obtainment in collaboration with Advocacy & Community Based Programs Department.
- Served as a community advocate for WellCare at local events and activities.

**Field Outreach Coordinator 5/4/2016 – 12/4/2017**

WellCare Health Plans, Columbia, SC

- Monitored and followed up on members seen in the Emergency Department and discharged on the same day to ensure member has established an appointment with primary provider.
- Attended monthly Birth Outcome Initiative meeting at the South Carolina Hospital Association to report to management and WellCare's Medical Director.
- Conducts research, including reviewing medical records, service authorization and case notes to Determine member needs before outreach.
- Conducted telephone and mail outreach to members, providers and community organizations to support Case Management and/or Quality Improvement, regulatory and contractual metrics and requirements.

**Bureau of Disease Control EIS Program Coordinator 5/2015 – 5/2016**

DHEC (South Carolina Department of Health and Environmental Control – Central Office) Columbia, SC

- Planned, implemented, evaluated and monitored interventions specifically related to HIV, Viral Hepatitis, Sexually Transmitted Disease Prevention with Staff and clients of Substance Abuse Facilities in collaborations with the Department of Alcohol and other Drug Abuse Services (DAODAS).
- Conducted and assured the quality of HIV Counseling, testing and referral services, training and skills based workshops for DAODAS staff.
- Planned and executed staff development events for the organization, community and/or state level focusing on substance abuse, HIV/AIDS and Hepatitis prevention and education.
- Performed CLIA verification, CTRS, Program Testing and audits at EIS (Early Intervention Services) sites.
- Ensure medical and social linkage to care for persons who have a preliminary HIV positive test result.
- Utilized DIS (Disease Investigator Staff) to strengthen the organization's infrastructure in support of HIV/Prevention and education.
- Collected data to generate and deliver monthly reports for submission and quarterly for a variety of County, State and Federal Databases.

**CDC (Center for Disease Control and Prevention) Marketing Specialist 4/2014 – 5/2014**

Palmetto AIDS Life Support Services, Columbia, SC

- Implemented testing strategies to recruit 500 persons unaware of their HIV status to get tested for HIV/STI
- Provided Case Management, linkage to medical care & counseling for clients with Positive diagnoses.

**Center for Disease Control and Prevention Risk Reduction Counselor 6/2011 – 4/2014**

Palmetto AIDS Life Support Services, Columbia, SC

- Provided Risk Reduction Counseling Services to HIV+ clients as provided by Center of Disease Control and Prevention (PS-10-1003).
- Recruited and engaged HIV seropositive persons having or likely to have difficulty initiating of sustaining behavior and practices to reduce or prevent HIV transmission and reinfection.
- Screened and completed comprehensive assessments of HIV and STD risks, medical and psychosocial Services needed including STD evaluation, treatment and substance abuse treatment and mental health needs.
- Developed client centered prevention plans on an individual basis for 25+ client sot promote the adoption and maintenance of High Risk HIV Reduction Behaviors.
- Provided ongoing follow-up to monitor progress toward goals/ objectives and meeting clients' needs.

**Court Appointed Special Advocates Consultant 6/2011- 6 /2012**

Independent Consultant, Columbia, SC

- Media, Events, Court Supervision, Marketing and Promotions for Court Appointed Special Advocates and National Court Appointed Special Advocates

**Court Appointed Special Advocates Public Relations Director/ Supervisor 7/2009 – 6/2011**

Richland County Court Appointed Special Advocates, Columbia, SC

- Established and maintained healthy public, private, national and local media relationships including media broadcasts for staff, Emmy Award Winning entertainers and Grammy Award Winning recording artists.
- Secured Cooperate sponsorships and donations for signature events.
- Wrote radio PSAs to promote Court Appointed Special Advocates, Press Releases and Graphic Designs
- Assisted Managers with training of Guardian Ad Litem to be sworn in by court judges
- Co-managed Federal, Private and County Grant Funding
- Responsible for follow up with legal staff regarding court appointments, subpoenas
- Responsible for Project Management of National Conferences
- Ensure needs are met of children (and families) placed in Emergency Protective Custody

**Public Health Administration Fellowship 2007/2008**

Eau Claire Cooperative Health Centers, Inc., Columbia, SC

- Active in the daily administrative meetings, board meetings, operations working closely with Staff (CEO, COO, and CFO) for multiple offices and 6+ operating sites.
- Completed rotations in Human Resources, Credentialing, Billing and Licensing.
- Conducted Head/Lead Nursing (RN) Staff Orientation with Executive Staff as a part of managerial development and training.
- Served on planning board for Community Health Fair Board
- Acted as a community liaison between Eau Claire Cooperative Health Centers, Inc and the Waverly Community

**PIE (Palmetto Initiative for Excellence)**

South Carolina Office of Rural Health 2007/ 2008

- Served dually on assignment in FQHC
- (See Public Health Administration Fellowship/ Eau Claire Cooperative Health Centers, Inc.,)

**EDUCATION**

***Certificate of Non-Profit Management Certificate***

Winthrop University Institute of Management – College Business Administration

***Doctorate of Philosophy***

DaySpring University

***Master of Health Administration***

Webster University

***B.S. in Biology***

Benedict College

∞Community Services

∞Professional Presentations

∞ ***Denotes Information is Available upon Request***



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant MUST reside in Richland County.

Name: Yennawae Qualls
Home Address: 100 Midam Avenue Columbia SC 29203
Telephone: (home) (803) 806 2789 (work)
Office Address:
Email Address: Yennqualls@hotmail.com
Educational Background: 5 yrs
Professional Background: Independent Contractor
Male [ ] Female [x]
Age: 18-25 [ ] 26-50 [ ] Over 50 [x]
Name of Committee in which interested: Richland Memorial Hospital
Reason for interest: A sincere desire to be part of a decision making process to better serve our
Your characteristics/qualifications, which would be an asset to Committee, Board or Commission: Citizens
I am intelligent, motivated, dedicated
Presently serve on any County Committee, Board or Commission? NO
Any other information you wish to give? I am willing and ready
Recommended by Council Member(s):
Hours willing to commit each month: 20 hrs more if needed

CONFLICT OF INTEREST POLICY

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No

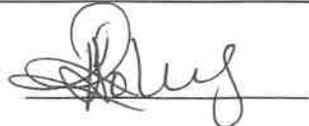
If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Yemmawae Ovals 10/9/2019  
Applicant's Signature Date

**Return to:  
Clerk of Council, Post Office Box 192, Columbia, SC 29202.  
For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

<b>Staff Use Only</b>	
Date Received: <u>10-9-19</u>	Received by: 
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant MUST reside in Richland County.

Name: Vennawae Qualls
Home Address: 100 Miriam Avenue Columbia SC 29203
Telephone: (home) (803) 806 2789 (work)
Office Address:
Email Address: Vennqualls@hotmail.com
Educational Background: 15 yrs of schooling
Professional Background: Independent Contractor
Male [ ] Female [x] Age: 18-25 [ ] 26-50 [ ] Over 50 [x]

Name of Committee in which interested:
Reason for interest: I have a desire to make sure the citizens rights are considered in decision making.
Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

Commission: I am intelligent, motivated, dedicated;

Presently serve on any County Committee, Board or Commission? LRADAC
Any other information you wish to give? I am willing and ready to serve.
Recommended by Council Member(s):
Hours willing to commit each month: 20 hrs more if needed

CONFLICT OF INTEREST POLICY

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No  \_\_\_\_\_

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No  \_\_\_\_\_

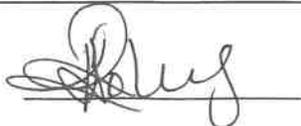
If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Yennawae Walls 10/9/2019  
Applicant's Signature Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

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**Applications are current for one year.**

<b>Staff Use Only</b>	
Date Received: <u>10-9-19</u>	Received by: 
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	



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**APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION**

**Applicant MUST reside in Richland County.**

Name: Yennawae Qualls

Home Address: 100 Midiam Avenue Columbia SC 29203

Telephone: (home) (803) 8062789 (work) \_\_\_\_\_

Office Address: \_\_\_\_\_

Email Address: Yennqualls@hotmail.com

Educational Background: 15 yrs.

Professional Background: Independent Contractor

Male  Female  Age: 18-25  26-50  Over 50

Name of Committee in which interested: Board of Assessment

Reason for interest: I have desire to ensure citizens' rights involved in decision-making process

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission: I am intelligent, motivated, dedicated

Presently serve on any County Committee, Board or Commission? \_\_\_\_\_

Any other information you wish to give? I am ready and willing

Recommended by Council Member(s): \_\_\_\_\_

Hours willing to commit each month: 20 hrs more if needed

**CONFLICT OF INTEREST POLICY**

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Yemmawae Walls 10/9/2019  
Applicant's Signature Date

**Return to:**  
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**For information, call 576-2060.**

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**Applications are current for one year.**

<b>Staff Use Only</b>	
Date Received: <u>10-9-19</u>	Received by: 
Date Sent to Council: _____	
Status of Application:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file



APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION

Applicant **MUST** reside in Richland County.

Name: Erin Rowe

Home Address: 517 Graymont Ave Columbia SC 29205

Telephone: (home) 805-965-8370 (work) 803 255 7456

Office Address: 1301 Gervais St. Columbia SC

Email Address: erinrowe10@gmail.com

Educational Background: USC - MBA

Professional Background: Hospitality / Finance

Male  Female  Age: 18-25  26-50  Over 50

Name of Committee in which interested: Township Auditorium Board

Reason for interest: Want to help support and grow

a vital part of our Arts and Music cornerstone in

Your characteristics/qualifications, which would be an asset to Committee, Board or Columbia.

Commission:

leadership, strategic thinking, collaborative approach  
to change management.

Presently serve on any County Committee, Board or Commission? Harvest Hope Board Chair

Any other information you wish to give? \_\_\_\_\_

Recommended by Council Member(s): \_\_\_\_\_

Hours willing to commit each month: 10-15

**CONFLICT OF INTEREST POLICY**

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**Erinn Rowe**  
**Sr. Treasury Sales Analyst**  
**Commercial Banking**

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Erinn Rowe is the Sr. Treasury Sales Analyst for Commercial Banking, at Bank of America Merrill Lynch. In this role, she works with a team of 5 Relationship Managers and a Treasury Sales Officer who work with companies that have revenue ranging from \$5 million to \$2 billion annually to understand their business and proactively provide relevant insights and integrated financial solutions that help them succeed.

Based in Columbia SC, she joined the Bank of America Merrill Lynch team in June 2011. Her background has been based in Hospitality and Erinn has lived in Wyoming, Alabama, North Carolina, and back to her home of Columbia throughout the years. She has managed Hotels, Country Clubs, and Restaurants, as well as starting her own Business, The Young Chefs Academy in 2006. She ran the Young Chefs Academy, a cooking school for kids, which promoted healthy eating and skill based learning for kids and adults of all ages until she joined Bank of America in 2011.

Erinn received her Undergraduate Degree from the University of South Carolina and received her Masters of Business Administration through the Darla Moore School of Business in 2019. She is Six Sigma Green Belt Certified.

Giving back to the community is very important to Erinn. She volunteers and supports a broad spectrum of non-profit organizations. She is the Board Chair of Harvest Hope Food Bank. She is the Co-Chair for the Bank of America Community Volunteers group; she sits on the Events Committee for the Bank of America Military Support and Action Group, and is a Better Money Habits Champion for Bank of America, which promotes and leads Financial Education Classes for the community. She is also heavily involved with the Leadership, Education, Advocacy, and Development group within Bank of America, which focuses on the promotion and advocacy of women. Erinn participates in the Global Ambassadors Program, which partners with Vital Voices to promote Women's Economic Growth throughout the world.

## **Erinn Partin Rowe**

517 Graymont Avenue, Columbia, SC 29205  
205-965-8370 (cell) Erinnrowe10@gmail.com

### **Financial Management/ Customer Retention/ Customer Sales Growth**

#### **Bank of America 7/2011-Present**

##### **Senior Treasury Sales Analyst**

Columbia SC 7/2017-Present

- Originated and executed innovative, segment-specific initiatives to capture targeted client segments with a portfolio of 229 clients and sales range of 50 million to 2 billion dollars
- Drives an efficient, growing revenue funnel from prospecting to revenue realization with \$699k closed pipeline 2018, revenue portfolio growth of 20.44% year over year
- Supported the working capital objectives of institutional and commercial clients through advisory, subject matter expertise and thought leadership
- Analyzed market intelligence, client behaviors and competitors' activities to drive revenue growth and new acquisitions
- Participated in designing and delivering integrated TM solutions to a complex client portfolio, consisting of multiple products across multiple jurisdictions and regions to deepen existing client relationships with
- Represented Bank of America during local community events, hosted client appreciation meetings, and participated in community building activities to enhance Bank of America's brand and reputation in the local community
- Chosen to complete the GTS Treasury Certification program Fall 2019

##### **Business Banking Sales Support Associate**

Columbia SC 6/ 2015-7/2017

- Supports 3 Relationship Managers with combined portfolio of 434 clients with sales ranging from 5 million to 50 million dollars with a business presence from Augusta Georgia to Raleigh North Carolina
- Created Pre-Call Planning Process implemented by all Sales Support Associates in the South East Market
- Provide in depth Industry Research, Credit Analysis, and Risk Assessment for Prospective Clients
- Responsible for ensuring client relationship data integrity (including primary responsibility for Navigator coverage and deal teams, client contact info, deal pipeline, industry/legal codes, and systems of record linkages timeliness, completeness, and accuracy), and coordinating Client Management Process (CMP) activities
- Peer Coach for new hires for the Eastern Carolina's Market, covering North and South Carolina, and Georgia
- Helped manage conflict resolution between SSA's and RM's through site visits, action plans, and communication processes created for each individual situation
- Created email process to improve participation numbers in Client Survey and improve scores by pro-actively inquiring about issues and leading the customers to a 9/10 score
- 120% of goal for 2016 with composite score, with 130% of identifying opportunity and 150% closed pipeline

##### **Financial Center Manager**

Sunset Banking Center- Columbia, South Carolina 2/14-June 2015

Airport Banking Center- Columbia, South Carolina 7/2011-2/2014

- Achieved goals, exceeding consistently in Sales 118%, Customer Satisfaction 110%, and Risk Management 100%
- Achieved successful Business to Business cold calling by managing process and coaching associates to traceable appointments with closed sales
- Coached associates to top sales performers in SC Area consistently and aggressively promoted top performers
- Consistently drives the One Team Execution Framework to ensure implementation of the One Team Culture. Translates strategy into specific actions with clear accountability and cross line of business communication
- Consistently adhering to a coaching process that supports core activities in the banking center, by creating a strong sales culture to acquire and retain customer relationships by reviewing business results, understanding what is creating success or gaps in key areas, and prioritizing the gaps to address the underlying behaviors of top gaps

## **Recognition/Community Leadership**

- Board Chair Harvest Hope Food Bank 2019
- Participant in the Global Ambassadors Mentoring Program
- MSAG Committee Member 2015, 2016, 2017, 2018, 2019
- BACCV Co-Chair for the Midlands Chapter and committee Member 2014,2015,2016,2017, 2018, 2019
- Board Member for Harvest Hope Food Bank 2016, 2017, 2018, 2019
- LEAD for Women Mentor/Mentee Program Participant 2016, 2017, 2018, 2019
- Participant in the BetterMoney Habits Champion program 2016, 2017,2018, 2019
- Leaders Choice Award Recipient for the Southeast Region 2015
- Participant in the 2014 Columbia Market Connections Program
- One Team Award: 1<sup>st</sup> Q 2013, 2<sup>nd</sup> Q 2013
- Top performer Banking Center Manager 1<sup>st</sup> Quarter 2013, 2<sup>nd</sup> Quarter 2014
- Top Performer Banking Center 1<sup>st</sup> Quarter 2013 SC Area 2<sup>nd</sup> Quarter 2014
- Gold recognition Top Performer April 2012 and May 2012 for SC Area

## **Project Management/Event Management/Change Management**

### **UAT Testing 7/2012**

Participated in User Assistance Testing in Jacksonville FL with Bank of America. Worked with Six Sigma team to test new release projects and processes and communicate key issues to change improvement partners. Participated in the testing of the Virtual Teller and communicated feedback to the creating team as to potential operational risk and functional problems.

### **New BAC December 2011**

Contributed to the New BAC initiative with idea of creating the image of "I am Bank of America" with our associates. Idea was nationally recognized and implemented across the Company.

Contributed to Speak Up initiative with suggested idea that was nationally recognized and implemented in 2016

**Young Chefs Academy 2007-** Worked with franchise on a national level to determine a need for availability of classes outside of standard work environment and storefront space to increase revenue and sales. Created a strategy with the end result of increased revenue brought on by additional classes hosted at offsite spaces. Communicated and trained staff to follow new process with end result of 30+ offsite classes scheduled each week and increased revenue stream for my own store and well as standard operating procedure for offsite classes on a national level.

### **Kids in the Kitchen Cookbook 2008/CastIron Productions**

Established CastIron Productions and worked with local non-profit organization to create new and additional donation revenue stream. We determined a product of a cookbook involving local and community involvement. Created process to include obtaining recipes, involvement from local restaurants, donations for printing, and distribution of cookbook to consumer for retail sale. Communicated across all levels of project, keeping each entity informed and transferring information across entities as needed to meet specified deadline. Resulted in 2000 cookbooks printed with over \$20,000 in additional donations.

### **Irmo Animal Hospital June 2005**

Obtained and analyzed data in order to establish root causes of cash flow and employee turnover issues. Created focus groups to collect qualitative data from staffing. Worked with owners and staff to determine standard operation procedures to ensure consistent training and consistent day to day operations. Created communication plan to help establish effective communication between staff and owners resulting in employee satisfaction rate increase to 95% from 73% and reduction in employee turnover. Created inventory plan to increase cash flow and reduce expired inventory on hand resulting in savings of \$1500 per month in inventory alone.

## **Marketing, Event Sales, and Corporate Management**

**Young Chefs Academy** 6/2006-7/2011

**President/Owner/Operator National Franchise**

Columbia, South Carolina

Established branding of Young Chefs Academy in Columbia as the place for both children and adults to experience entertainment, nutrition, and cooking activities through innovative marketing, cross collaboration of industries, and identifying opportunity within the local marketplace. Initiated purchase of franchise including financing, design of retail space, hiring and onsite management of General Contractor, lease negotiation, hiring and training of staff, establishment of accounting protocol, and creation of marketing collateral, strategy and implementation.

Manage the day to day operations of Young Chefs Academy, including staffing, worker safety (OSHA regulations), scheduling, payroll, operational accounting, cash flow and profit/loss, creation and design of marketing, and establishment of continued relations between Young Chefs Academy and the public.

- Managed multiple facilities, including staff, sales team, and operations to create a strong sales/customer centric environment
- Created Business to Business sales as well as Retail Sales through cold calls, person to person meetings, and vendor events
- Created and implemented marketing concepts through magazine, newspaper, radio and social networking ads via Facebook, Groupon and mass emails (current email data base created with over 3,500 members).
- Create weekly and monthly financial reports for the Corporate office including, Profit and Loss statements, Cash Flow statements, and Marketing reports.
- Administer Young Chefs Academy Website and social networking presence including Facebook page, Facebook advertising/marketing and Groupon campaigns.
- Aggressively solicit media coverage through articles in The State, Irmo News, Lake Murray Magazine, USC Alumni Magazine, Live with Lucas (WIS), and Friends at Five (WLTX). Strong existing relationships with local editorial, advertising and media production key personnel.

### **21<sup>st</sup> Century Grant Preferred Vendor**

Worked with the South Carolina Department of Education to create healthy eating and nutritional classes for grant recipients. Created and wrote marketing pamphlet for all 200 vendor recipients for the State of South Carolina. Formed relationships with each vendor in order to establish profitable outlets. Participated in state wide vendor events to promote and establish contracts with the individual recipients.

## **Prior Business Support Management/ Customer Sales Growth**

**Pinetree Country Club**

12/2004-9/2005

**Food and Beverage Director/Special Events Coordinator**

Birmingham, Alabama

- Managed Special Events and Food and Beverage operations with 35+ staff, 285 members and 75+ special events per year. Responsible for staffing, training, purchasing, budgeting, marketing outside events, executing outside events
- Increased member events and participation by 35% over the course of a year with 26% in additional revenue
- Increase outside event revenue by 22.8%

**The Wyndham Corporation, Tutwiler Hotel**

7/2003-12/2004

**Front Office/Event Sales Manager**

Birmingham, Alabama

- Managed daily operations of the Front Desk Staff, Event Management Staff, Housekeeping Staff and reservations systems of 202 room hotel
- Increased Wyndham customer satisfaction level by 34% to exceed Wyndham quality control standards

**Amangani Hotel**

04/2000-9/2002

**Reservations and Special Events Sales Manager**

Jackson Hole, Wyoming

- Drove sales revenues through corporate meetings for Fortune 500 companies
- Achieving highest occupancy rate of Aman Resorts through calculated wait list policies, coordinated cooperation of Housekeeping Staff and Event Staff

**Education:**

University of South Carolina

B.S. Hotel, Restaurant and Tourism Administration, Suma Cum Laude

December 1999 GPA: 3.85

Dean's List (1997,1998,1999), President's List (1999)

Six Sigma Certification: University of South Carolina 2013

MBA Darla Moore School of Business, University of South Carolina, Graduate 2019.



**APPLICATION FOR SERVICE  
COMMITTEE, BOARD OR**

**ON RICHLAND COUNTY  
COMMISSION**

**Applicant must reside in Richland County.**

Name: Charles D. Waddell

Home Address: 7 Cannon Grove Court, Columbia, SC 29229-9619

Telephone: (home) 803-788-6590 (work) 777-7822

Office Address: 1304 Heyward Street, Columbia, SC 29208

Email Address: \_\_\_\_\_

Educational Background: \_\_\_\_\_

Professional Background: \_\_\_\_\_

**Male** Female Age: 18-25 26-50 **Over 50**

Name of Committee in which interested: Richland Memorial Hospital Board

Reason for interest: I am interested in serving on the Board because it is a way for me to give back to the community.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

I have management & financial background experience.

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? \_\_\_\_\_

Recommended by Council Member(s): \_\_\_\_\_

Hours willing to commit each month: 5

**CONFLICT OF INTEREST POLICY**

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all

Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No X \_\_\_\_\_

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No X \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

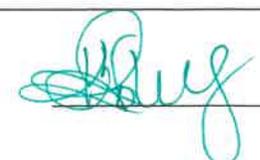
  
Applicant's Signature

10/10/19  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

<b>Staff Use Only</b>	
Date Received: <u>10-15-19</u>	Received by: 
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	



**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant must reside in Richland County.**

Name: Shirley D. Mills

Home Address: 2206 Lincoln Street

Telephone: (home) (803) 513-9108 (work) (803) 513-9108

Office Address: 2206 Lincoln Street

Email Address: shirleydmills@outlook.com

Educational Background: 1979 Graduate Columbia College

Professional Background: Lobbyist; Retired Dir. of Governmental Rel., USC

Male  Female  Age: 18-25  26-50  Over 50

Name of Committee in which interested: Richland Memorial Hospital Board

Reason for interest: I have a keen interest in population health and communitiy health;  
I currently server on this Board

Your characteristics/qualifications, which would be an asset to Committee, Board or  
Commission:

My background in government and community realtions would be an asset to the Board

Presently serve on any County Committee, Board or Commission? yes- RMH Board

Any other information you wish to give? \_\_\_\_\_

Recommended by Council Member(s): \_\_\_\_\_

Hours willing to commit each month: as many as needed

**CONFLICT OF INTEREST POLICY**

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No X \_\_\_\_\_

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No X \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Shirley Mills  
Applicant's Signature

10-18-19  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

Staff Use Only	
Date Received: <u>10-18-19</u>	Received by: <u>[Signature]</u>
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	



**APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION**

**Applicant MUST reside in Richland County.**

Name: Carla Lewis Moore

Home Address: 2300 Wilmot Ave Columbia SC 29205

Telephone: (home) 803-779-0124 (cell/work) 803-603-0175

Office Address: N/A

Email Address: C-L-moore@att.net

Educational Background: BA Columbia College with honors

Professional Background: former fundraiser, non profit administrator, volunteer

Male  Female  Age: 18-25  26-50  Over 50

Name of Committee in which interested: Palmetto Health / PRISMA hospital

Reason for interest: I have always been interested in serving in this capacity and helping improve and expand health care services in our community.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

I am passionate about our community and have demonstrated leadership and communication skills. I also have time and will be committed to serving.

Presently serve on any County Committee, Board or Commission? NO

Any other information you wish to give? I am a past president of the Junior League

Recommended by Council Member(s): I have not spoken to any members, but am glad to do so.

Hours willing to commit each month: as many as needed

**CONFLICT OF INTEREST POLICY**

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No  \_\_\_\_\_

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No  \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

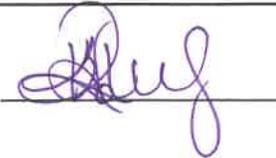
Carla L. Moore  
Applicant's Signature

7-17-19  
Date

**Return to:**  
**Clerk of Council, Post Office Box 192, Columbia, SC 29202.**  
**For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

<b>Staff Use Only</b>	
Date Received: <u>7-22-19</u>	Received by: <u></u>
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <u>50 of 63</u> <input checked="" type="checkbox"/> Denied <input type="checkbox"/> On file	



**APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION**

**Applicant MUST reside in Richland County.**

Name: Lori S. Murray  
 Home Address: 1750 Shady Lake Columbia SC 29206  
 Telephone: (home) 803 622 2457 (work) \_\_\_\_\_  
 Office Address: 1527 Blading Street Columbia SC 29201  
 Email Address: lsmurray@lorimurraylaw.com  
 Educational Background: Doctorate  
 Professional Background: sole practitioner law firm for 17 yrs  
 Male  Female  Age: 18-25  26-50  Over 50   
 Name of Committee in which interested: Township Auditorium  
 Reason for interest: Looking to be involved, close to work

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:

Qualified licensed attorney in good standing

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? \_\_\_\_\_

Recommended by Council Member(s): \_\_\_\_\_

Hours willing to commit each month: what is needed -

**CONFLICT OF INTEREST POLICY**

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No \_\_\_\_\_

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

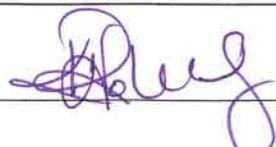
  
Applicant's Signature

7/17/19  
Date

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For information, call 576-2060.**

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<b>Staff Use Only</b>	
Date Received: <u>7-22-19</u>	Received by: 
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input checked="" type="checkbox"/> Denied <input type="checkbox"/> On file	



LAW OFFICES OF  
**LORI S. MURRAY**

July 17, 2019

Clerk of Council  
P.O. Box 192  
Columbia, SC 29202

Re:

Dear Sir/Madam:

Please find enclosed my application for Service on Richland County Committee - Township Auditorium.

Thank you for your assistance in this matter.

Sincerely,

Lori S. Murray

LSM/mlb



APPLICATION FOR SERVICE ON RICHLAND COUNTY COMMITTEE, BOARD OR COMMISSION

Applicant MUST reside in Richland County.

Name: Artina L. McKnight

Home Address: 109 Crosshorn Rd. Irmo SC 29063

Telephone: (home) (803) 743-8462 (work)

Office Address:

Email Address: artina.mcknight@gmail.com

Educational Background: Bethune Cookman University Bachelors History/Pre-Law

Professional Background: Entertainment Marketing Director/Sales/Production Manager

Male Female

Age: 18-25 26-50 Over 50

Name of Committee in which interested: Township Auditorium Board

Reason for interest: I not only hold a love for my beautiful state, I also

have a love and passion for arts and entertainment. I have the time, patience, and years of experience, and would love to give that to the beautiful people in my state by serving on this board.

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission: I hold over 10 years sales management experience. Over 4 years experience working in entertainment and handling venues along with contracts.

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? N/A

Recommended by Council Member(s):

Hours willing to commit each month: 20 or more

CONFLICT OF INTEREST POLICY

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Autta McKnight  
Applicant's Signature

10/17/2019  
Date

**Return to:  
Clerk of Council, Post Office Box 192, Columbia, SC 29202.  
For information, call 576-2060.**

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**Applications are current for one year.**

<b>Staff Use Only</b>	
Date Received: <u>10-17-19</u>	Received by: <u>[Signature]</u>
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	

**ARTINA LYNETTE MCKNIGHT**

**Address •** 109 Crossthorn Rd. Irmo, Sc 29063

**Email •** artina.mcknight@gmail.com

**Phone •** (803) 743-8462 (cell)

**OBJECTIVE:** To obtain a position that will enable me to utilize my experience, organizational, interpersonal skills and education within the entertainment business.

**EDUCATION:** Bethune Cookman University Daytona, FL Bachelor of Arts in History//Pre-Law Concentration

**Graduated:** May 2011 GPA 3.5

**WORK EXPERIENCE**

**Theatrical Works Live May 2016-**

*Columbus, GA*

*Marketing Director & Production Manager*

- Use all platforms such as Radio/TV, and marketing team to create and develop an effective marketing plan that will reach the correct demographic and target customers appropriate for each show.
- Manage and oversee all online social media such as Twitter, Facebook & Instagram for each show.
- Develop graphic content used to inform the general public of shows for the purpose of gaining ticket sales.
- Work with marketing team and artist management to strategize new ways to market shows and reach the correct audience.
- Book and account for all advertising and media ensuring funds are allocated to correct partners.
- Working as production manager and handle all promotions for live shows and entertainment.
- Handling duties such as administration, riders, social media promotions, show day runner and stage manager.
- Served as Production Manager for artists such as: Migos, TI, Gucci Mane, Plies, Doo Doo Brown, Young Dro and more.

**Mercedes Benz Stadium May 2018-February 2019***Atlanta, GA**Premium Suites Host*

- Serving as seating host for premium ticket holders for all clubs in Mercedes Benz Stadium.
- Serving as game day host and also concert events.
- Handling Ticketmaster customer service issues.
- Host for Superbowl 2019 at Mercedes Benz Stadium
- Providing excellent customer experience for fans for Atlanta Falcons and Atlanta United Events.

**Colonial Life Insurance October 2012-May 2018***Daniel Island, SC**Territory Sales Instructor for SC/E. GA*

- Traveling throughout South Carolina and Georgia, sourcing and interviewing new candidates (new managers and sales reps). Conduct and participate in recruiting events to include call clinics, seminars, job fairs, etc. Conduct Classroom
- Training (all rep level classes and District Development Program for new managers).
- Perform Joint Field Work with new managers and reps. Conduct and participate in prospecting activities to include call clinics, drops, etc.
- Establish and implement Territory Training calendar; Establish and implement Territory Activity calendar.
- Develop and implement Territory Communication structure to include core team meetings, territory leadership calls, 1x1s, standard reporting, recognition, newsletter, etc.
- Train new managers on: Recruiting and developing their team, and how to conduct recruiting events
- Developing and training for \$30 Million dollar sales territory, ranking #1 in the country.

**ACTIVITIES & SERVICE***Alpha Kappa Alpha Sorority, Inc.*

*Riverside Reunion: Project Rejuvenating Broad River (Founder & Front Runner) - Community Event Bringing in volunteers, outreach programs, media, vendors, sponsors and the community of Columbia, SC.*

*Christmas in the City (Organizer) Community outreach program to less fortunate in the city. Bringing together sponsors throughout the city to provide toys, bikes, and clothing to less fortunate.*



**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant MUST reside in Richland County.**

Name: LaToya M. Guider  
Home Address: 8072 Brookmont Lane Columbia SC 29203  
Telephone: (home) 803-391-6847 (work) N/A  
Office Address: N/A  
Email Address: latoyaguider@gmail.com  
Educational Background: BS Business Mgt. SCSU '95  
Professional Background: Blue Cross Blue Shield 17 yrs  
Male  Female  Age: 18-25  26-50  Over 50   
Name of Committee in which interested: Juvenile Adjudication  
Reason for interest: I am very active in the community and volunteer monthly with a variety of non-profit organizations.  
Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:  
I am very dependable and always willing to help others. My non-biased attitude allows me to be open minded to any situation.  
Presently serve on any County Committee, Board or Commission? NO  
Any other information you wish to give? My passion is working with the youth; mentor.  
Recommended by Council Member(s): NO  
Hours willing to commit each month: No restrictions

**CONFLICT OF INTEREST POLICY**

It is the policy of Richland County to require disclosure of any personal or financial interest that may be influenced by decisions of the Committee, Board or Commission for which any citizen applies for membership.

Such conflict of interest does not preclude service but shall be disclosed before appointment. The Clerk of Council shall be notified of any change on an annual basis and members of all Committees, Boards or Commissions shall be required to abstain from voting or influencing through discussion or debate, or any other way, decisions of the Committee, Board or Commission affecting those personal and financial interests.

All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No ✓

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No ✓

If so, describe: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

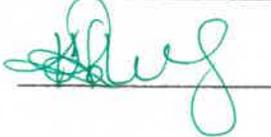
K. Taya M. Guider  
Applicant's Signature

10/18/19  
Date

**Return to:  
Clerk of Council, Post Office Box 192, Columbia, SC 29202.  
For information, call 576-2060.**

**One form must be submitted for each Committee, Board or Commission on which you wish to serve.**

**Applications are current for one year.**

<b>Staff Use Only</b>	
Date Received: <u>10-18-19</u>	Received by: <u></u>
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	

2



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**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant MUST reside in Richland County.**

Name: Andrew N. Theodore (Drew)

Home Address: 710 Elizabeth Ave., Columbia, S.C. 29205

Telephone: (home) 803-782-8282 (work) 803-799-6936

Office Address: 3020 Devine Street, Columbia, S.C. 29205

Email address : dtheodore@theodoreinsurance.com

Educational Background: Bachelor of Arts USC 1980

Professional Background: President Goldsmith-Theodore Agency Inc. 1985

Male  Female  Age: 18-25  26-50  Over 50

Name of Committee in which interested: Township Auditorium

Reason for interest: I served on the Board of the Township and was involved in the revovation. I served as Chairman of the Board for 7 years and put my heart into it. I would like to continue

Your characteristics/qualifications, which would be an asset to Committee, Board or Commission: I understand the workings of the Township and am good at working with people to bring concensus to issues.

Presently serve on any County Committee, Board or Commission? No

Any other information you wish to give? \_\_\_\_\_

Recommended by Council Member(s): Paul Livingston, Jim Manning

Hours willing to commit each month: 6 hours

**CONFLICT OF INTEREST POLICY**

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All statements so filed shall be signed and verified by the filer. The verification shall state that the filer has used all reasonable diligence in its preparation, and that to the best of his or her knowledge, it is true and complete.

Any person who willfully files a false or incomplete statement of disclosure or no change of condition, or who willfully fails to make any filing required by this article, shall be subject to such discipline, including censure and disqualification from the Committee, Board or Commission, by majority vote of the council.

*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No X \_\_\_\_\_

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No X \_\_\_\_\_

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

 \_\_\_\_\_ 05/14/2019  
Applicant's Signature

**Return to:  
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For information, call 576-2060.**

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<b>Staff Use Only</b>	
Date Received: _____	Received by: _____
Date Sent to Council: _____	
Status of Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> On file	



**APPLICATION FOR SERVICE ON RICHLAND COUNTY  
COMMITTEE, BOARD OR COMMISSION**

**Applicant MUST reside in Richland County.**

Name: Latoya M. Guider  
Home Address: 8072 Brookmont Lane Columbia SC 29203  
Telephone: (home) 803-391-6847 (work) N/A  
Office Address: N/A  
Email Address: latoyaguidermme@gmail.com  
Educational Background: BS Business Mgt. SCSU '95  
Professional Background: Blue Cross Blue Shield 17 yrs  
Male  Female  Age: 18-25  26-50  Over 50   
Name of Committee in which interested: CMRTA  
Reason for interest: I am very active in the community and volunteer monthly with a variety of non-profit organizations.  
Your characteristics/qualifications, which would be an asset to Committee, Board or Commission:  
I am very dependable and always willing to help others. My non-biased attitude allows me to be open minded to any situation.  
Presently serve on any County Committee, Board or Commission? NO  
Any other information you wish to give? My passion is working with the youth; mentor.  
Recommended by Council Member(s): NO  
Hours willing to commit each month: NO restrictions

**CONFLICT OF INTEREST POLICY**

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*Have you been convicted or pled no contest of a crime other than minor traffic violations; checking yes does not automatically preclude you from consideration for appointment.*

Yes \_\_\_\_\_ No

**STATEMENT OF FINANCIAL OR PERSONAL INTERESTS**

Do you have any financial or personal interest in any business or corporation (profit or not-for-profit) that could be potentially affected by the actions of the Committee, Board or Commission?

Yes \_\_\_\_\_ No

If so, describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

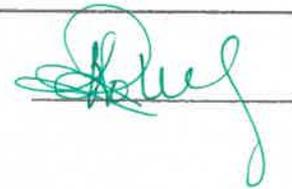
Stacy M. Guider  
Applicant's Signature

10/18/19  
Date

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**For information, call 576-2060.**

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