

RICHLAND COUNTY COUNCIL

SOUTH CAROLINA



RULES AND APPOINTMENTS COMMITTEE

February 16, 2016
4:00 PM
4th Floor Conference Room

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building

CALL TO ORDER

Mr. Malinowski called the meeting to order at approximately 4:01 PM

APPROVAL OF MINUTES

February 9, 2016 – Ms. Dixon moved, seconded by Mr. Manning, to approve the minutes as published. The vote in favor was unanimous.

ADOPTION OF THE AGENDA

Mr. Malinowski stated the Business Service Center update needed to be added to the agenda.

Ms. Dixon moved, seconded by Mr. Manning, to adopt the agenda as amended. The vote in favor was unanimous.

Ms. Davis stated the nature of what the Business Service Center does involves the licensing of businesses. There are different aspects including gross revenues, deductions and exemptions. There is an intense process for a business to get to an appeal. Understanding the numbers and data that is presented as part of obtaining the business license is very important; therefore someone on the appeal board needs to have a solid understanding of the numbers in order to factually review the data.

Mr. Malinowski inquired if it would hinder the appeal process if there were only two (2) CPAs or two (2) attorneys, as long as it does not fall below that number.

Ms. Davis stated it would be her preference to have the CPA for the current vacancy.

Mr. Malinowski stated the applicant for the vacancy inquired about the specific requirements and duties of the appeals board.

Ms. Davis stated when someone is appointed to the appeals board she conducts an orientation to inform the members of the duties and requirements.

Committee Members Present

Bill Malinowski, Chair
Julie-Ann Dixon
Jim Manning

Others Present:

Norman Jackson
Kimberly Roberts
Michelle Onley
Pam Davis

Mr. Malinowski stated it is incumbent upon applicants to contact the Clerk's Office or the Liaison to the board to inquire about the requirements and duties prior to submitting an application for a vacancy.

Mr. Malinowski suggested rewording the current ordinance to state although it is preferable to have three (3) CPAs, a combination of two (2) attorneys or two (2) business persons would suffice.

Ms. Dixon moved, seconded by Mr. Manning, to hold in committee until the amended ordinance has been adopted by Council. The vote in favor was unanimous.

INTERVIEWS

- a. **Lexington Richland Alcohol and Drug Abuse Council – 2** – Mr. Eric De Van, Ms. Robin Crawford, and Ms. Tasha Curtis were interviewed.
- b. **Music Festival Commission – 1** – Ms. Delores Mosesel was interviewed.

NOTIFICATION OF APPOINTMENTS

- a. **Lexington Richland Alcohol and Drug Abuse Council – 2** – Mr. Manning moved, seconded by Ms. Dixon, to appoint Mr. L. Levern (Buddy) Wilson, Jr. and LaTonya Derrick. The vote in favor was unanimous. *{This item was reconsidered at the March 1st Rules and Appointments Committee meeting}*.
- b. **Music Festival Commission – 1** – Mr. Manning moved, seconded by Ms. Dixon, to appoint Ms. Delores Mosesel. The vote in favor was unanimous.

ITEM FOR ACTION

- a. **Terms of Service** – Mr. Malinowski stated the committee had requested what an “executive position” was, but it does not seem to be included in the draft amendment included in the agenda packet.

Mr. Manning suggested amending the language as follows: “one year from the expiration from the member’s term”.

Mr. Malinowski requested that the definition of what an executive position also be provided.

This item will be held in committee until the language is drafted and taken up by the committee.

Mr. Manning moved, seconded by Ms. Dixon, to reconsider the adoption of the agenda. The vote in favor was unanimous.

Mr. Manning moved, seconded by Ms. Dixon, to add “Constellation of Agendas” to the agenda. The vote in favor was unanimous.

- b. **Constellation of Agendas** – Mr. Manning moved, seconded by Ms. Dixon, to set aside the first committee meeting of the month be set aside for interviews and the second committee meeting of the month be set aside for “Other Business”. The vote in favor was unanimous.

ADJOURNMENT

The meeting adjourned at approximately 4:50 PM.

The Minutes were transcribed by Michelle M. Onley, Deputy Clerk of Council