



Richland County Council
Rules and Appointment Committee
MINUTES
May 14, 2024 – 4:00 PM
Council Chambers
2020 Hampton Street, Columbia, SC 29204

COUNCIL MEMBERS PRESENT: Gretchen Barron, Chair, Allison Terracio, and Don Weaver

OTHERS PRESENT: Michelle Onley, Anette Kirylo, Angela Weathersby, Kyle Holsclaw, Elizabeth McLean, and Jackie Hancock

1. **CALL TO ORDER** – Chairwoman Gretchen Barron called the meeting to order at approximately 4:10 PM.

2. **APPROVAL OF MINUTES**

a. May 7, 2024 – Mr. Weaver moved to approve the minutes as distributed, seconded by Ms. Terracio.

In Favor: Terracio, Weaver, and Barron

The vote in favor was unanimous.

3. **ADOPTION OF THE AGENDA**—Ms. Anette Kirylo, Clerk to Council, indicated that Ms. Belkis Encarnacion, Mr. Cordell Brown, and Mr. Glenn Yoma withdrew their applications for the Board of Assessment Appeals and Midlands Workforce Development Board, respectively. The applicants requested that their applications be kept on file.

Ms. Terracio moved to adopt the agenda as revised, seconded by Ms. Barron.

In Favor: Terracio, Weaver, and Barron

The vote in favor was unanimous.

4. **INTERVIEW AND APPOINTMENT**

Mr. Weaver moved to go into Executive Session to conduct interviews for the Board of Assessment Appeals and the Midlands Workforce Development Committee, seconded by Ms. Terracio.

In Favor: Terracio, Weaver, and Barron

The vote in favor was unanimous.

The Committee went into Executive Session at approximately 2:15 PM and came out at approximately 2:25 PM

Ms. Terracio moved to come out of Executive Session, seconded by Ms. Barron.

In Favor: Terracio, Weaver, and Barron

The vote in favor was unanimous.

Ms. Barron indicated no action was taken during Executive Session.

a. Board of Assessment Appeals – One (1) Vacancy – Ms. Dana Singleton Briggman did not appear for the scheduled interview.

b. Midlands Workforce Development Board – One (1) Vacancy (*Labor Position)

Ms. Debra Stripling was interviewed for the Midlands Workforce Development Board.

Ms. Terracio moved to appoint Ms. Stripling, seconded by Ms. Barron.

In Favor: Terracio, Weaver, and Barron

The vote in favor was unanimous.

5. **ITEMS FOR DISCUSSION/ACTION**

- a. Richland County First Steps Partnership Board Description – Ms. Barron stated it was brought to our attention the county is now to appoint to the Richland County First Steps Partnership Board. Therefore, there was a desire to include an overview description of the board, as we have previously done with the other boards we appoint to.

Mr. Weaver moved to approve the proposed Richland County First Steps Partnership Board description, seconded by Ms. Terracio.

In Favor: Terracio, Weaver, and Barron

The vote in favor was unanimous.

6. **ITEMS FOR INFORMATION**

- a. Board, Commission, and Committee Attendance – The committee accepted the information presented.

The following boards, commissions, and committees provided attendance reports: Airport Commission, Board of Assessment Appeals, Community Relations Council, Conservation Commission, Midlands Workforce Development Board, Planning Commission, Richland Library Board, Riverbanks Park Commission, and Transportation Penny Advisory Committee.

Ms. Terracio inquired if any boards, commissions, or committees had been unable to meet because they did not have a quorum.

Ms. Barron responded that some boards, commissions, and committees have not had a quorum because there was a lack of applicants to fill the vacancies.

Mr. Weaver inquired if the attendance requirements are consistent on all boards, commissions, and committees.

Ms. Barron responded in the affirmative. The only overviews that are not the same are those with specific mandates in their by-laws.

- b. Boards, Commissions, and Committee Advertisement Schedule – No action was taken.

- c. Applications Currently on File – No action was taken.

7. **ADJOURNMENT** – Ms. Terracio moved to adjourn the meeting, seconded by Ms. Barron.

In Favor: Terracio, Weaver, and Barron

The vote in favor was unanimous.

The meeting was adjourned at approximately 4:37 PM.