



**Transportation Penny Advisory Committee Meeting  
Monday, June 25, 2018  
4<sup>th</sup> Floor Conference Room  
2020 Hampton Street, Columbia SC 29202**

**Meeting Agenda**

- 1. Call to Order** Mr. Derrick Huggins
- 2. Approval of Minutes (Pages 2-6)** Mr. Derrick Huggins
- 3. Public Comments**
- 4. Office of Small Business Opportunities(Pages 7-12)** Mr. Bryant Davis
- 5. Transportation Program Update(Pages 13-14)** Dr. John Thompson  
Mr. David Beaty
  - Council Approvals
  - Preconstruction Update
  - Construction Update
  - Miscellaneous
- 6. The Comet Program(Pages 15-27)** Mr. John Andoh
  - The Comet Memorandum
  - Organizational Chart
  - DBE Report
  - Financial Report
  - List of Bus Shelters Funded by The Penny
  - April and May Ridership Report
  - Service Change Update
- 7. Other Business**
  - Next scheduled meeting: July 23, 2018- 2020 Hampton Street
- 8. Adjournment**



Transportation Penny Advisory Committee  
May 21, 2018 – 5:30 PM  
4<sup>th</sup> Floor Conference Room  
2020 Hampton Street, Columbia 29204

COMMITTEE MEMBERS PRESENT: Frank Anderson, Malcolm Gordge, Karim Johnson, Richard Brown, Phillip Simoneaux, Larry Funderburk, John Epting, and Cyril Busbee, Jr.

OTHERS PRESENT: Michelle Onley, Tony Edwards, John Thompson, Nathaniel Miller and Bryant Davis

COUNCIL MEMBERS: Paul Livingston, Dalhi Myers and Yvonne McBride

**CALL TO ORDER** – Mr. Phillip Simoneaux called the meeting to order at 5:30 PM

**INTRODUCTION OF NEW MEMBERS:**

- ◇ Cyril Busbee, Jr.
- ◇ John P. Epting, P. E.
- ◇ Larry Funderburk

The new committee members introduced themselves.

Mr. Simoneaux stated he would like to do some kind of orientation for new members in the future.

**APPROVAL OF MINUTES: April 23, 2018 [No Quorum]**

**PUBLIC COMMENT** – No one signed up to speak.

**OFFICE OF SMALL BUSINESS OPPORTUNITIES UPDATE**

- ◇ **Executive Summary:** This report is submitted pursuant to Ordinance(s) 049-13HR and 058-16HR to ensure that the OSBO team provides support to the County to ensure that the SLBE has equal opportunity to participate in County contracts for all six (6) Industry Categories: Construction Services, Professional Services, Non-Professional Services, Engineering Services, Architectural Services, and Wholesale Operations.
- ◇ **Purpose:** The purpose of this report is managing the ongoing requirements of the Ordinance(s), improving and creating new Standard Operating Procedures (SOPs), and ensuring payments to contracted SLBEs.

◇ **Manager's Assessment resulted in the following Action:**

• **Managerial Focus:**

- i. *Implementing Business Development Academy*
- ii. *Facilitating OSBO Office Standard Operating Procedures*
- iii. *Managing reconciled undocumented payments for all certified SLBEs*
- iv. *Facilitating increase in County wide SLBE utilization in County wide contracts*
  - ❖ *OSBO staff is collaborating with RC Directors to identify current vendors to become certified SLBEs*
- v. *Outlined PDT SLBE Contractual Compliance*
  - ❖ *PDT SLBE Participation Update and Payment Invoices*
- vi. *OSBO Support Richland County Renaissance Start Center*

• **Business Development**

- i. *OSBO Website Highlights*
- ii. *Highlighted Articles*
  - ❖ *Richland Community Participates in Small Business Week*
  - ❖ *Featured Businesses: RB Todd Consulting Engineers, LLC – District 1; Flock and Rally, LLC – District 5*
- iii. *Participated in 2018 Salute to Small Business Event – May 2, 2018*
- iv. *Participated in 2018 City of Columbia's 6<sup>th</sup> Annual Small Business Week "Leading the Change" event – May 3, 2018*
- v. *Participated in B2GNow Training with the Richland County Public Library staff – April 30, 2018*
- vi. *Partnership established with South Carolina Business One Stop (SCBOS)*
  - ❖ *SCBOS created a partner website page for Richland County Government OSBO*

• **RC Government Office of Small Business Opportunity Academy Workshop, website, Workshop & Events**

• **Financial Resources Coordinator:**

*(Projects Completed)*

- i. *Participated in the City of Columbia Small Business Week (May 1-3)*
- ii. *Developed SLBE utilization goal for upcoming Resurfacing Project Package P*
- iii. *Attended pre-bid meeting for Dirt Road Package G and H*
- iv. *Attended pre-construction meeting for Sidewalk Package S-7*
- v. *Assisted with real-time SLBE directory construct and roll-out*
- vi. *Reconciled multiple undocumented payments (time and month information is pulled)*
  - ❖ *Number of payments due to prime – 16*
  - ❖ *Number of payments not reported by prime to SLBE – 3*
  - ❖ *Number of payments not confirmed by subcontractors – 11*

*(Projects Ongoing)*

- i. *Established drill down NAICS codes for each certified business to ensure goal setting accuracy*
- ii. *Develop an annual goal for county wide and Penny Tax specific contracts*
- iii. *OSBO Lead in planning and implementing the Small Business Symposium for October 2018*

- iv. *Supporting role of collaborating with IT, Certification and Compliance Specialist and Business Development Coordinator to implement Webinar, and OnBase Storage*
- **Certification & Compliance:**
  - i. *Completed two (2) new certifications and two (2) re-certifications with three (3) pending*
  - ii. *Provided training to six (6) Richland Library Staff members on how to review documents for certifying SLBE's through the B2G online application process at the library*
  - iii. *Collaborated with IT to streamline the SLBE Directory*
- **Incentives for Certification**
  - i. *Use Renaissance project as main strategy to increase SLBE County Certification*
    - ❖ *Participated in the City of Columbia's 4<sup>th</sup> Annual Conference Trade Show – May 3<sup>rd</sup>*
    - ❖ *Participated in the Small Business Administration and the South Carolina Chamber of Commerce Procurement Opportunity Match Maker Conference – May 2<sup>nd</sup>*
    - ❖ *Implementing a Small Business Expo for Fall 2018*

## **TRANSPORTATION PROGRAM UPDATE**

### ◇ Council Approvals:

- *The Transportation Ad Hoc Committee met May 10<sup>th</sup> and voted to move to full Council the following items:*
  - i. *Recommendation to begin design on all remaining Greenway projects*
  - ii. *Recommendation to begin design on Shop Road Extension Phase 2*
  - iii. *Recommendation to begin design on all remaining Widenings (Blythewood 2, Spears Creek Church, Polo, Lower Richland)*
  - iv. *Recommendation to partner with City regarding Hampton and Calhoun Road Diets*
  - v. *Recommendation to indefinitely defer Bluff Road Phase 2 and Pineview Widenings*
  - vi. *Recommendation to release the \$250 Million Bond Proceeds from Escrow*

### ◇ Preconstruction Update:

- *Clemson Road – Plans are 100% Complete, Right-of-Way Certificate is complete, Utility Agreement complete to include City of Columbia waterline. Tentative advertisement scheduled for July 2018*
- *Atlas Road – Addressing comments from 95% Complete Plan review. Right-of-Way acquisition nearly complete. Anticipate advertising for construction in Q3 2018, dependent upon railroad permits and City of Columbia utility designs*
- *Southeast Richland Neighborhood – 100% Complete plans have been reviewed by SCDOT. Responses are underway. Right-of-Way acquisition complete. Anticipate advertising for construction in Q3 2018. Still need CLOMR from FEMA.*
- *Greene Street Phase 2 – Design is approximately 99% complete. Right-of-Way acquisition continues, which is anticipated to be complete late Q2 2018. Anticipate advertising for construction in Q3/Q4 2018.*

- 3 Major Intersections – 70% Plans submitted to SCDOT for review for Garner Ferry/Harmon, North Springs/Harrington, and Screaming Eagle/Percival. Right-of-Way acquisition has begun for Screaming Eagle/Percival. Other 2 should begin in May/June
- Broad River Neighborhood Project – Plans 100% complete, Right-of-Way Certificate complete, and bid document being reviewed by SCDOT. Anticipate advertising for construction Q3 2018
- Magnolia/Schoolhouse sidewalks, Pedestrian Intersections – Bids due May 30<sup>th</sup>
- Dirt Road Package G and H – Bids due June 6<sup>th</sup>
- Resurfacing Package O – Bids due June 27<sup>th</sup>
- Pelham/Tryon sidewalks – Bids due June 27<sup>th</sup>
- Clemson/Sparkleberry Intersection, Shop Road Widening – Public meetings were held April 30<sup>th</sup> at Spring Valley High School and May 17<sup>th</sup> at Olympia Learning Center, respectively.

#### ◇ Construction Update

- Candlewood Neighborhood Improvement Project Phase 2 and Sidewalk Package S7 (Marion Street, Bratton Street, and Grand Street) – Contracts approved and Pre-construction conferences were held April 25<sup>th</sup>. Work expected to begin in June 2018.
- Farrow/Pisgah Intersections – Construction continues on this last of 6 Design-Build projects.
- Shop Road Extension Phase 1 – Work on the floorless culvert is complete. The contractor has begun paving operations for the first 1,000 feet beginning at Pineview.
- North Main Street Widening – SCE&G's duct bank is 80% complete. The Joint Use Duct Bank is 50% complete. Sewer rehabilitation is 75% complete. Water relocation is 50% complete. Drainage installation continues near the R/R trestle and is heading south. Utility poles scheduled to be removed from Anthony to Sunset mid to late May 2018.
- 3 Rivers Greenway – Construction is underway. 13,900' out of a total of 15,000' of concrete pathway has been constructed. Work has begun on the parking lot and bathrooms.
- Transportation Improvement Contract 1 – Resurfacing is expected to resume with warmer weather. 4 of the 19 dirt roads have been removed from this current contract. 14 of the remaining 15 have been paved.

#### ◇ Miscellaneous

- None.

### THE COMET PROGRAM UPDATE

- ◇ Service Changes – In order to get our service within the board-adopted 187,650 hours, the COMET initiated several service changes on May 7<sup>th</sup> including:

- Overall lowering the number of hours by 2% and increasing efficiency on night service;
- Adding earlier trips to get passengers to work;
- Adding 2 express routes (for a total of 3) and adding the Blythewood Industrial Park to our existing Express Route 82;
- Adding service to the northeast, including on Clemson, Hardscrabble, and Killian Roads and on Summit Parkway;
- Adding additional service in the northwest part of the service area including Harbison and Parkridge

- ◇ Vehicles – The board of directors approved an “art bus” created by artist Laurie McIntosh through the City of Columbia’s One Columbia art program. Once the artist completes full size renderings our bus wrap vendor will wrap one vehicle with this unique design as a roving art piece in the Midlands.
- ◇ Shelters – Since the last meeting the COMET added shelters at the connection protection zones at Crowson Road (a 30’) and Forest Drive Walmart (a 16’ and a 30’). We also added shelters on Bush River near Ashland, Forest Drive at the Kroger, and Taylor Street at Oak Street, all 16’.

Mr. N. Jackson stated prior to the Penny Tax Program the COMET had 3 employees, and now there is 13. He expressed concern about the increase in the number of employees. It is his understanding, there are duplicate services being performed.

Mr. Andoh stated he is assessing the structure of the organization and looking at the consultant contracts. He also stated that ridership is up, which is wonderful since many others are experiencing a decrease in ridership. The COMET is going to be partnering with Richland School District II in the new school year.

Mr. Edwards stated the PDT and the COMET have been conducting bi-monthly meetings to coordinate on the status of their respective programs.

Mr. Johnson inquired if they were looking at installing a device to capture the carts at the Harbison and Forest Drive Walmart bus stops.

#### **OTHER BUSINESS**

- Next Scheduled Meeting: June 25, 2018 – 2020 Hampton Street

**ADJOURN** – The meeting adjourned at approximately 6:38 PM



**RICHLAND COUNTY OFFICE OF SMALL BUSINESS  
OPPORTUNITY**  
2000 Hampton Street, Suite 3014  
Columbia, SC 29204



**OSBO**  
Monthly Report

June 25

**2018**

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TPAC Report

**1. Executive Summary:**

This report is submitted pursuant to Ordinance (s) 049-13HR and 058-16HR to ensure that the OSBO team provides support to the County to ensure that the SLBE has equal opportunity to participate in County contracts for all six (6) Industry Categories.

Primary Industry Category					
Construction Services	Professional Services	Non-Professional Services	Engineering Services	Architectural Services	Wholesale Operations

**2. Purpose:**

The purpose of this report is to manage the ongoing requirements of the Ordinance(s), improving and creating new Standard Operating Procedures (SOPs), and ensuring payment to contracted SLBEs.

**3. Office of the Small Business Opportunity Cross Functional Team**

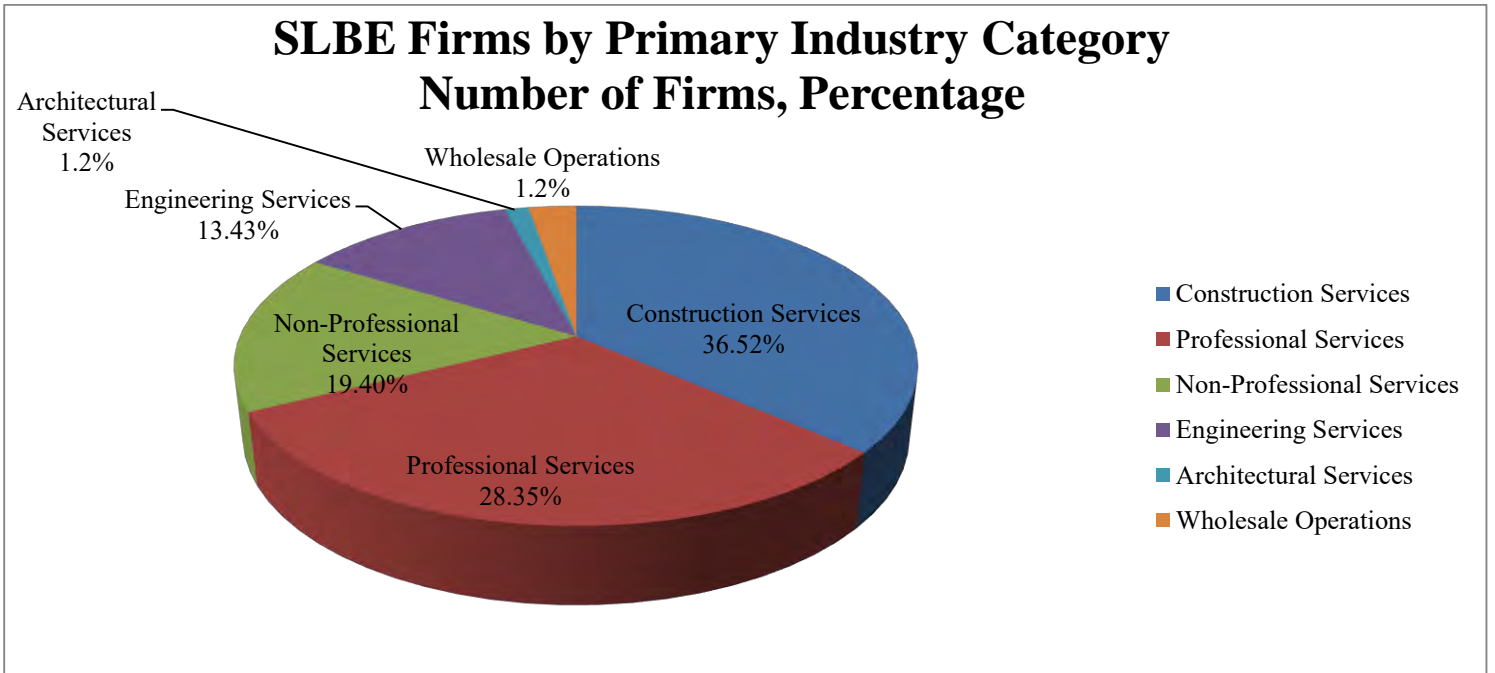
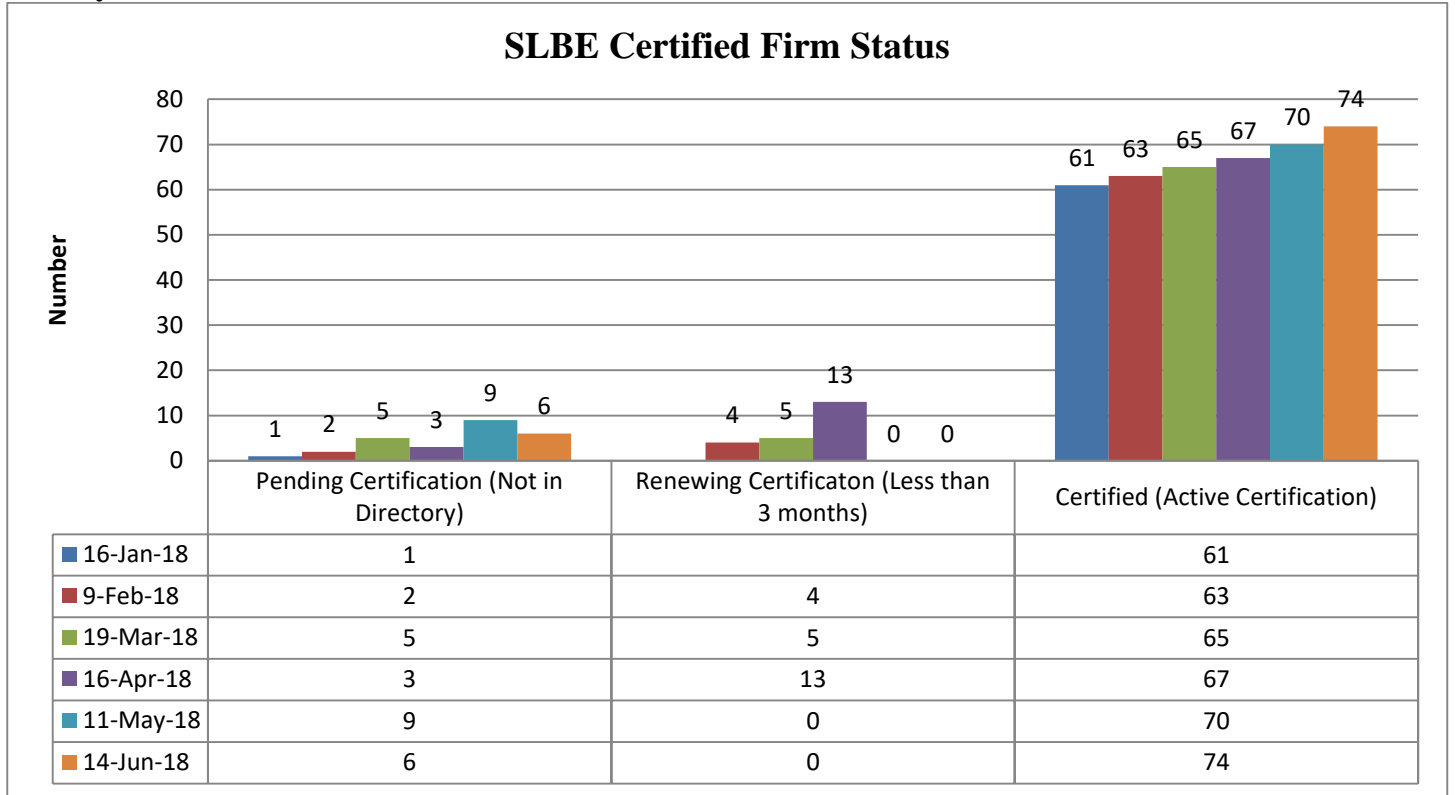
Team Matrix		
Name	Department	Title
<i>Dr. Jamelle Ellis</i>	<i>CGS/OSBO</i>	<i>Director serving as an Advisor</i>
<i>Dr. John Thompson</i>	<i>Transportation</i>	<i>Director serving as an Advisor</i>
Bryant Davis	OSBO	Acting Manager of OSBO
Michelle Rosenthal	OSBO	Business Development Coordinator
VACANT	OSBO	Financial Resources Coordinator
Cheryl Cook	OSBO	Certification & Compliance Specialist
Jennifer Wladischkin	Procurement	Manager of Procurement
Yolanda Davis	Procurement	Contract Specialist
Tony Edwards	Transportation	Assistant Director of Transportation
Alicia Aull	Transportation	Senior Accountant
Nathaniel Miller	Transportation	Contract & Budget Manager

**4. Goal Setting Committee (GSC)**

Team Matrix		
Name	Department	Title
Bryant Davis	OSBO	Acting Manager of OSBO
Ross Tilton	PDT	Program Administrator
VACANT	OSBO	Financial Resources Coordinator
Cheryl Cook	OSBO	Certification & Compliance Specialist
Jennifer Wladischkin	Procurement	Manager of Procurement
Gerald Walker	PDT	Estimator

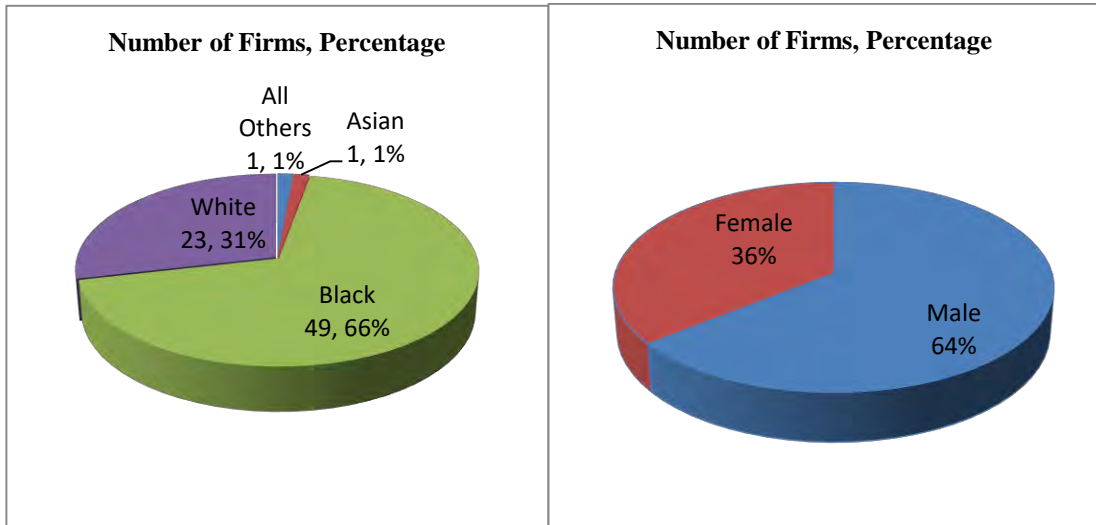


5. Analysis:

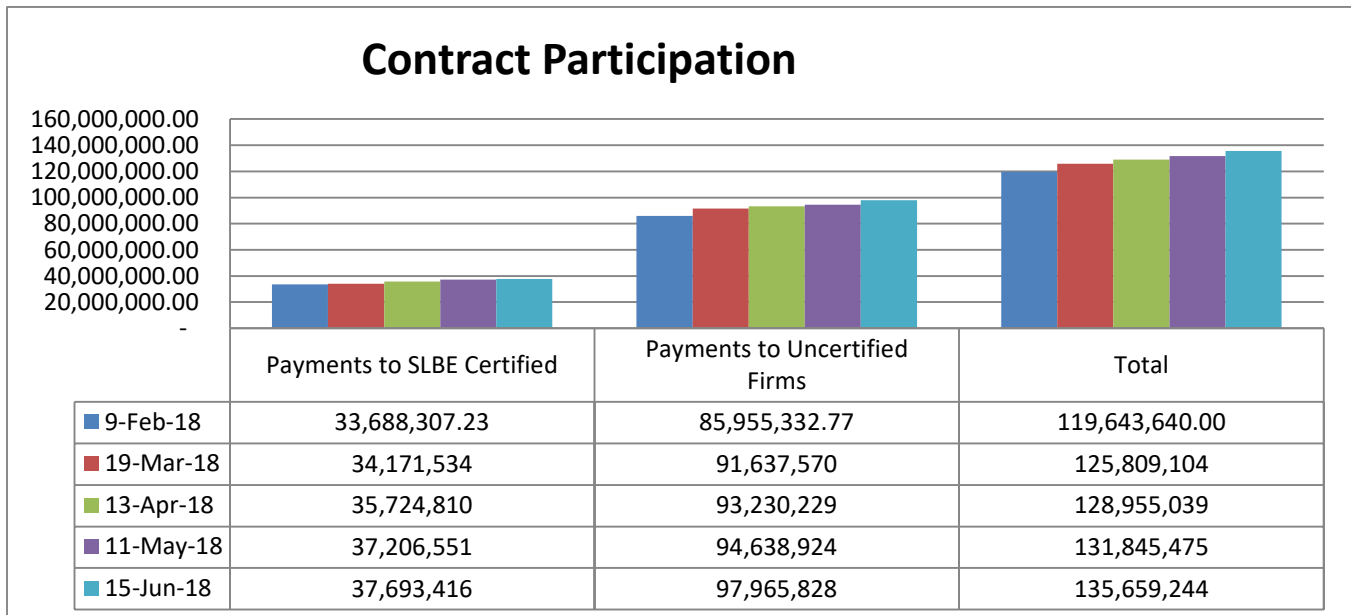


**SLBE Firms by Ethnicity**

**SLBE Firms by Gender**



**Contract Participation: January 1, 2012-June 15, 2018\***



\* Payments to Uncertified Firms - Include Prime contractors  
 \* Includes a total of 68 contracts - open (44) and closed (24)

## 6. Functional Updates:

- **Business Development**

- i. OSBO Website Highlights
- ii. Highlighted Articles
  - Featured SLBEs
    - K&D Masonry and Concrete, LLC - District 7
    - New South NetCom, LLC - District 4
- iii. Participated in SBA Procurement Opportunity Matchmaker, May 2<sup>nd</sup>
- iv. Participated in City of Columbia 6<sup>th</sup> Annual Small Business Week, May 3d
- v. Participated in South Carolina Small and Minority Business Contracting and Certification 2018 Trade Show, May 30<sup>th</sup>
- vi. Participated in Access to Capital Symposium- Financing Options for Small Businesses, Jun 6<sup>th</sup>
- vii. Implementing Business Development Academy
- viii. OSBO staff is collaborating with RC Directors to identify current vendors to become certified SLBEs

INTERNAL TECHNICAL WORKSHOPS	DATE
Relationship Between Prime & Subcontractor (Bid - Awards)	May 16
Pavement (Striping and Signage)	Jun 20
Dirt Road (Design side) & Relationship between Prime and Sub-Contractors	Jul 18
Improvement Projects (Sidewalks and Bookkeeping)	Aug 15
Hauling (Resurfacing)	Sep 19
Concrete & Masonry	Oct 17
Safety	Nov 21
Traffic Control	Dec 19

INTERNAL ADMINISTRATIVE WORKSHOPS	DATE
Understanding the Richland County Ordinance	Jan 17
Contract Compliance Payments	Feb 8
Small Business Compliance and Legal Issues	Mar 22
Cash Flow	Apr 10
Richland Renaissance for the Small Business Owner	May 15
Why Get Certified	June 20
Workman's Compensation and Insurance	July 18
Marketing 101	Aug 13
Small Business License Requirement	Sep 19
Ordinance Review	Oct 17
Richland County Procurement Process	Nov 7
Funding Resources for Small Businesses	Dec 19

- **Financial Resources Coordinator**

- Projects Completed

- i. Participated in South Carolina Small and Minority Business Contracting and Certification 2018 Trade Show, May 30<sup>th</sup>
- ii. Developed SLBE utilization goal for upcoming Resurfacing Project Package 0
- iii. Attended bid openings for Dirt Road Packages G & H
- iv. Attended pre-bid meeting for Sidewalk Package S-8
- v. Facilitating OSBO Office Standard Operating Procedures

- vi. Reconciled multiple undocumented payments (time and month information is pulled)
  - Number of payments due to prime, 19
  - Number of payments not confirmed by subcontractors, 20
- Projects On-going
  - i. Established drill down NAICS codes for each certified business to ensure goal setting accuracy
  - ii. Develop an annual goal for county wide and Penny Tax specific contracts
  - iii. OSBO Lead in planning and implementing the Small Business Symposium for Fall 2018
  - iv. Supporting role of collaborating with IT, Certification and Compliance Specialist and Business Development Coordinator to implement Webinar, and ONBase Storage
- **Certification & Compliance**
  - i. Completed four (4) new certifications and two (2) re-certification with six (6) new certification pending
  - ii. Hosted a Certification Training Workshop at Richland Library to Small Businesses on how to apply for SLBE Certification through the B2G online application process
  - iii. Collaborated with IT to streamline the SLBE Directory
  - iv. Completed meetings with Richland County Directors on how they can maximize their procurement needs by utilizing Richland County local small businesses through the SLBE program
- Incentives for Certification
  - Participated in the Small Minority Business Contracting and Certification Conference, May 30<sup>th</sup>
  - Participated in the City of Columbia Access to Finance Conference, June 6<sup>th</sup>
  - Working with CGS Staff to implement a Small Business Expo for Fall 2018

## Transportation Program Update

### **Council Approvals**

Council met June 5, 2018 and approved the following items:

- Studying and installing safety measures to Longwood Road
- Resurfacing and analyzing Shared Use Paths for Pineview Road and Bluff Road Phase 2
- Staff to draft a letter to SCDOT for Council's review regarding the \$52.5 million for the I-20/Broad River Interchange
- The Bluff Road Phase 1 Final Change Order
- The Gills Creek Greenway Section A Final Design
- Staff to pursue the 2018 BUILD Grant Application for Shop Road Extension Phase 2
- The 2017 Annual Report
- The PDT managing the Dirt Road Program

### **Pre-Construction Update**

- Clemson Road: Plans are 100% Complete, Right of Way Certificate is complete, Utility Agreements complete to include City of Columbia waterline. Tentative advertisement scheduled for July 2018.
- Atlas Road: Addressing comments from 95% Complete Plan review. Right of Way acquisition nearly complete. Anticipate advertising for construction in Q3 2018, dependent upon Railroad permits and City of Columbia utility designs.
- Southeast Richland Neighborhood: 100% Complete plans have been reviewed by SCDOT. Right of Way acquisition complete. Anticipate advertising for construction in Q3 2018. Still need CLOMR from FEMA.
- Greene Street Phase 2: Design is approximately 99% complete. Right of Way acquisition continues, which is anticipated to be complete late Q2 2018. Anticipate advertising for construction in Q3/Q4 2018.
- 3 Major Intersections: 70% Plans submitted to SCDOT for review for Garners Ferry/Harmon, North Springs/Harrington, and Screaming Eagle/Percival. R/W acquisition has begun for Screaming Eagle/Percival and Garners Ferry/Harmon. North Springs/Harrington R/W Acquisition should begin July.
- Broad River Neighborhood Project – Plans 100% Complete, Right of Way Certificate complete, and bid document being reviewed by SCDOT. Anticipate advertising for construction Q3 2018.
- Magnolia/Schoolhouse sidewalks – Bids received and recommend award to Council set for July 10, 2018.
- Pedestrian Intersections – Bids received and will likely readvertise.
- Dirt Road Packages G and H – Bids received and recommend award to Council set for July 10, 2018.
- Resurfacing Package O – Bids due June 27, 2018.
- Pelham/Tryon sidewalks – Bids due June 27, 2018.

### **Construction Update**

- Candlewood Neighborhood Improvement Project Phase 2 and Sidewalk Package S7 (Marion Street, Bratton Street, and Grand Street) : Contracts approved and Pre construction conferences were held April 25, 2018. Notices to Proceed dated June 15, 2018..
- Farrow/Pisgah Intersection – Construction continues on this last of 6 Design-Build projects.

- Shop Road Extension Phase 1 – Work on the floorless culvert is complete. Concrete paving continues.
- North Main Street Widening – SCE&G’s duct bank is 85% complete. The Joint Use Duct Bank is 60% complete. Sewer rehabilitation is 80% complete. Water relocation is 60% complete. Drainage installation continues near the R/R trestle and is heading south. Utility poles scheduled to be removed from Anthony to Sunset mid to late May 2018.
- 3 Rivers Greenway – Construction is underway. 13,900’ out of a total of 15,000’ of concrete pathway has been constructed.
- Transportation Improvement Contract 1 – Resurfacing has resumed. 4 of the 19 dirt roads have been removed from this current contract. 14 of the remaining 15 have been paved.

#### **Miscellaneous**

- none



## Memorandum 18-02

Date: June 20, 2018  
To: Transportation Penny Advisory Committee  
From: John Andoh, Executive Director/CEO  
Subject: Summary of Transportation Penny Activities In June 2018

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The COMET applied for a Low No Emissions grant from the Federal Transit Administration (FTA) to purchase up to seven (7) battery electric buses, as well as related solar charging infrastructure in partnership with Proterra. A demonstration occurred on June 8 and 9 and the bus was tested on Soda Cap Connector and Route 12. Additional demonstrations will occur in July 2018.

The May 2017 Service Changes have been implemented and resulted in an increase in passenger trips, especially with the expansion of service to Northeast Richland through the addition of Routes 53X, 55 and 55L. Route 52X was expanded to provide bi-directional service to encourage passengers to jobs in Blythewood Industrial Park. Attached to this memorandum is the service change flyer.

Staff has been working with Richland County Transportation Department staff regarding payment of Penny revenues that were received in excess of the budgeted amount. The COMET is working with Richland County to finalize a Memorandum of Understanding to stipulate how these revenues will be paid to The COMET. The estimated amount is \$5,060,039.96 and the associated interest is \$230,962.13 for the period July 1, 2013 to April 12, 2018.

Ongoing or Upcoming procurements include legal services, auditor, marketing services, community outreach and bus gate replacement. Additional details are available at [www.catchthecomet.org](http://www.catchthecomet.org).

### **Shelters Update** (NB – Northbound, SB – Southbound, WB – Westbound, EB – Eastbound.)

**Completed:** Two Notch Cushman SB, the connection protection zone at Forest Drive Sam's Club, Garners Lower Richland EB, Garners Colonial WB, Bush River Ashland WB, Broad River Piney Grove SB.

**Under Construction:** Connection protection zone at Harbison Walmart.

**Permitting:** Main and Elmwood NB, Two Notch Atrium NB, Two Notch Winover SB, Main Calhoun NB.

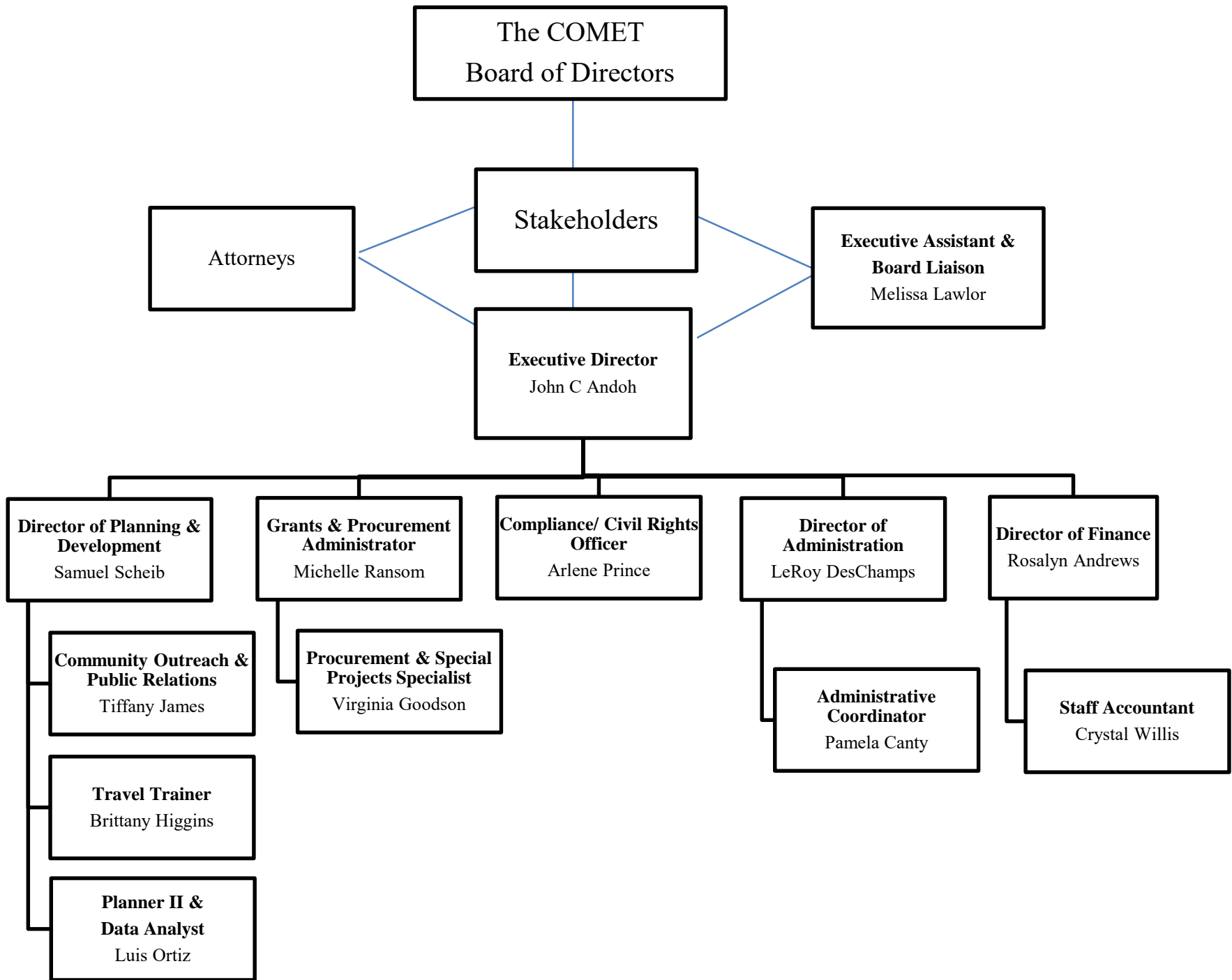
**Cart Corrals:** Forest Troy (Kroger), Broad River Road Neighborhood Walmart, Forest Drive Walmart, Harbison Walmart. We have one other available but after that we will have to reorder from our next shelter vendor.

For information regarding this staff report, please contact me with any questions at (803) 255-7087 or email [john.andoh@catchthecomet.org](mailto:john.andoh@catchthecomet.org).

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Central Midlands Regional Transit Authority  
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P 803 255 7133  
F 803 255 7113  
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[info@catchthecomet.org](mailto:info@catchthecomet.org)

John Andoh, CCTM, CPM Executive Director/CEO  
Joyce Dickerson, Chair  
Ron Anderson, Vice Chair  
Lill Mood, Secretary  
Andy Smith, Treasurer  
Board Members: Jacqueline Boulware, John Furgess,  
Carolyn Gleaton, Leon Howard, Derrick Huggins, Roger Leaks,  
Robert Morris, Skip Jenkins, Debbie Summers







## Compliance Invoice Review

Contractor: Transdev Services, Inc.

Transdev Invoice Period: 5/1/18 to 5/31/18

Committed DBEs:

DBE Firm	Description of Work Performed	Invoice Amount	Percentage Counted Towards DBE Goal	Amount Counted Towards DBE Goal
Alpha Business Essentials	Office Supplies	\$2,585.45 <i>Payment Issued 5/18/18</i>	60% (supplies)	\$1,551.27
Influence, LLC	Mystery Rider Program	\$0 <i>Paid last month</i>	0%	\$0
Julietta Landscape Management	Landscaping	\$5,000.00 <i>Payment Issued 5/16/18</i>	100%	\$5,000.00
New Age Protection	Security	\$30,614.76 <i>Payment Issued 5/18/18</i>	100%	\$30,614.76
Transport Care Services	DART/Paratransit	\$166,122.42 <i>Payment Issued 5/10/18 - 5/22/18</i>	100%	\$166,122.42
Transport Care Services	Repair Parts	\$56,029.37 <i>Payment Issued 5/14/18 - 5/31/18</i>	60% (supplies)	\$33,617.62
	Total amount counted towards Contract Goal for this invoice			<b>\$236,906.07</b>
	Total amount paid to committed DBEs as of May 2018 Invoice Period			<b>\$9,542,819.56</b>
	Total invoices paid by The COMET as of May 2018 Invoice Period			<b>\$37,794,289.41*</b>
	Percentage towards Contract Goal for monthly invoices as of May 2018 Invoice Period			<b>25.2%</b>

Note: \* The total paid by The COMET reflects the actual payments to Transdev during receipt and review of Transdev's invoice for the May 2018 reporting period.

Non-Committed DBEs:

DBE Firm	Description of Work Performed	Invoice Amount	Comments
Capital Building Services	Bus Detailing	\$4,665	These dollars were not counted towards the DBE goal
Capital Building Services	Janitorial	\$13,883	These dollars were not counted towards the DBE goal

Reviewed by The COMET-Compliance & Civil Rights Officer: Arlene Prince Review Date: 6/8/18



## Compliance Invoice Review

Contractor: Transdev Services, Inc.

Transdev Invoice Period: 4/1/18 to 4/30/18

Committed DBEs:

DBE Firm	Description of Work Performed	Invoice Amount	Percentage Counted Towards DBE Goal	Amount Counted Towards DBE Goal
Alpha Business Essentials	Office Supplies	\$1,226.39 <i>Paid 4/6/18-4/27/18</i>	60% (supplies)	\$735.83
Influence, LLC	Mystery Rider Program	\$3,000.00 <i>Paid 5/18/18</i>	100%	\$3,000.00
Julietta Landscape Management	Landscaping	\$5,000.00 <i>Paid 5/16/18</i>	100%	\$5,000.00
New Age Protection	Security	\$31,832.46 <i>Paid 5/4/18</i>	100%	\$31,832.46
Transport Care Services	DART/Paratransit	\$220,659.86 <i>Paid 4/12/18 - 4/27/18</i>	100%	\$220,659.86
Transport Care Services	Repair Parts	\$67,278.87 <i>Paid 4/6/18 - 4/27/18</i>	60% (supplies)	\$40,367.32
	Total amount counted towards DBE Goal for this invoice			<b>\$301,595.47</b>
	Total amount paid to committed DBEs as of April 2018 Invoice Period			<b>\$9,305,913.49</b>
	Total invoices paid by The COMET as of April 2018 Invoice Period			<b>\$37,211,846.01*</b>
	Percentage towards DBE Goal for monthly invoices as of April 2018 Invoice Period			<b>25%</b>

Note: \* The total paid by The COMET reflects the actual payments to Transdev during receipt and review of Transdev's invoice for the April 2018 reporting period.

Non-Committed DBEs:

DBE Firm	Description of Work Performed	Invoice Amount	Comments
Capital Building Services	Bus Detailing	\$7,390	These dollars were not counted towards the DBE goal
Capital Building Services	Janitorial	\$13,883	These dollars were not counted towards the DBE goal
Ed Rush Consulting & Development	Uniforms	\$7,490.10	These dollars were not counted towards the DBE goal

Reviewed by The COMET-Compliance & Civil Rights Officer A. Brunic Review Date: 5-23-18



## Financial Highlights FY 2018

### Month End April 2018

83.33% of fiscal year

- ✦ Net Income (Loss)
  - Month ~ (\$121,820)
  - YTD ~ \$7.70M
  
- ✦ Total Revenue:
  - YTD ~ \$25.92M compared 10/12<sup>th</sup> of annual budget at ~\$20.66M; total collections ~105% (\$5.20M) ahead of budget
    - ✓ Includes accrual for penny sales tax income: ~\$1.48M
  
- ✦ Total Expenses:
  - YTD ~ \$18.22M compared to 10/12<sup>th</sup> of annual budget of \$20.17M; total expenditures ~ 75% of total budgeted
  - Total PTD Contract Operator: ~\$36,016,252
  
- ✦ Cash:
  - Operating: ~\$8.18M
  - Reserve Funds: ~\$4.81M
    - ✓ Includes capital reserve investments: ~ \$2.63M (CD to mature starting 2019-2021)
  - Total collections of Penny Revenue since 2013: ~\$71,035,345
  
- ✦ Total assets
  - ~\$57.78M which consists of cash, cash equivalents, accounts receivables, inventory, prepaid expenses and PPE

**Central Midlands Regional Transit Authority**  
**Condensed Statement of Financial Position**  
**Period Ended 04/30/18**

	Actual PTD 4/30/2018	Actual YTD 4/30/2018	Budget YTD FY 2018
<b>Revenues:</b>			
Passenger Fares/Revenue Contracts	225,614	2,143,463	2,048,978
Special (Advertising, Interest, Etc)	1,936	45,607	33,333
Admin/Misc	15	572	1,250
Local (The Penny)	1,480,939	14,809,390	15,119,254
State (SCDOT)	-	-	478,097
Federal	6,728	8,801,712	2,918,347
<b>Total Revenue</b>	<b>\$ 1,715,231</b>	<b>\$ 25,800,745</b>	<b>\$ 20,599,258</b>

<b>Expenses:</b>			
Contract Operator	1,175,983	11,634,142	12,016,088
Federal	97,301	730,637	3,651,383
Depreciation	230,850	2,668,587	1,299,500
Fuel	123,670	1,263,871	1,196,117
Salaries and Fringes	81,169	727,047	936,111
Professional Services	74,280	601,113	521,250
Utilities	11,651	121,453	121,667
Other Operating Expenses	42,147	412,504	374,917
<b>Total Expenses</b>	<b>\$ 1,837,052</b>	<b>\$ 18,159,354</b>	<b>\$ 20,117,033</b>
<b>Net Income (Loss) From Operations:</b>	<b>\$ (121,821)</b>	<b>\$ 7,641,390</b>	<b>\$ 482,226</b>

<b>Cash:</b>			
Wells Fargo			
Operating Acct		8,175,352	
Petty Cash		268	
South Carolina Community Bank			
Operating Reserve Funds	2,174,972		
Capital Reserve Funds	2,639,983	4,814,955	
<b>Total Cash</b>		<b>\$ 12,990,576</b>	

Total Assets	<b>\$ 57,782,373</b>
Total Liabilities	<b>\$ 4,144,221</b>

**Central Midlands Regional Transit Authority**  
**Statement of Income vs Budget**  
**Period Ended April 30, 2018**

	<i>Actual PTD</i>	<i>Actual YTD</i>	<i>Budgeted YTD (\$)</i>	<i>YTD Variance (\$)</i>	<i>Annual Budgeted</i>	Fiscal Year % complete = 83%	<i>Budget variance (\$)</i>	<i>Budget variance (%)</i>
	<i>4/30/2018</i>		<i>4/30/2018</i>	<i>Actual vs Budget</i>	<i>Amount</i>		<i>Actual YTD vs Annual</i>	<i>Actual YTD vs Annual</i>
<b>Revenue:</b>								
Passenger Revenue	187,080.32	1,888,485.24	1,898,977.50	10,492.26	2,278,773.00		(390,287.76)	83%
Advertising Revenue	1,652.50	42,891.11	8,333.30	(34,557.81)	10,000.00		32,891.11	429%
In Kind Revenue (Transit Center)*	-	60,000.00	60,000.00	-	60,000.00		-	100%
Contracted Services Revenue	9,633.68	90,073.42	-	(90,073.42)	-		90,073.42	-
Local Revenue - Lexington Cty	28,899.56	164,904.41	150,000.00	(14,904.41)	180,000.00		(15,095.59)	92%
Interest Income	283.42	2,716.02	25,000.00	22,283.98	30,000.00		(27,283.98)	9%
1% Sales Taxes Revenue Earned	1,480,939.00	14,809,390.00	15,119,254.20	309,864.20	18,143,105.00		(3,333,715.00)	82%
OPT/SMTF 5339	-	-	407,314.20	407,314.20	488,777.00		(488,777.00)	0%
OPT Rural Program 5311 Revenue	-	-	70,782.50	70,782.50	84,939.00		(84,939.00)	0%
Federal Revenue - Capital: Non Prev Maint	-	1,584,312.00	2,064,480.00	480,168.00	2,477,376.00		(893,064.00)	64%
Federal Revenue - Capital: Prev. Maint	-	146,911.00	833,333.30	686,422.30	1,000,000.00		(853,089.00)	15%
Federal Revenue - CapX Fleet Procurement	-	7,044,636.00	-	(7,044,636.00)	-		7,044,636.00	-
Federal Revenue - Salaried Positions	6,728.00	25,853.00	20,533.30	(5,319.70)	24,640.00		1,213.00	105%
Gain(Loss) Sale/Disposal of Asset	-	63,211.00	-	(63,211.00)	-		63,211.00	-
Miscellaneous Income	15.00	572.46	1,250.00	677.54	1,500.00		(927.54)	38%
<b>Total Revenue</b>	<b>\$ 1,715,231.48</b>	<b>\$ 25,923,955.66</b>	<b>\$ 20,659,258.30</b>	<b>(5,264,697.36)</b>	<b>\$ 24,779,110.00</b>		<b>\$ 1,144,845.66</b>	<b>105%</b>
<b>Gross Revenue</b>	<b>\$ 1,715,231.48</b>	<b>\$ 25,923,955.66</b>	<b>\$ 20,659,258.30</b>	<b>\$ (5,264,697.36)</b>	<b>\$ 24,779,110.00</b>		<b>\$ 1,144,845.66</b>	<b>105%</b>
<b>Expenses:</b>								
Salaries	61,321.53	546,171.77	717,777.50	171,605.73	861,333.00		(315,161.23)	63%
Fringe Benefits	19,847.41	180,875.28	215,333.30	34,458.02	258,400.00		(77,524.72)	70%
Vehicle Allowance	-	-	3,000.00	3,000.00	3,600.00		(3,600.00)	0%
Dues/Subscriptions/Memberships	-	2,840.50	25,000.00	22,159.50	30,000.00		(27,159.50)	9%
Employee Training	3,429.77	65,449.26	41,666.70	(23,782.56)	50,000.00		15,449.26	131%
Marketing/Advertising/Promotional Material	873.34	52,369.86	50,000.00	(2,369.86)	60,000.00		(7,630.14)	87%
Office Supplies	151.01	9,821.56	8,333.30	(1,488.26)	10,000.00		(178.44)	98%
Postage & Shipping	321.12	2,897.92	2,500.00	(397.92)	3,000.00		(102.08)	97%
Printing	457.93	11,290.89	8,333.30	(2,957.59)	10,000.00		1,290.89	113%
Board/Committee	978.35	9,415.26	-	(9,415.26)	-		9,415.26	-
Admin-Miscellaneous	854.34	9,540.02	12,500.00	2,959.98	15,000.00		(5,459.98)	64%
Contractor-Fixed Route	1,003,304.94	9,946,579.35	9,815,690.00	(130,889.35)	11,778,828.00		(1,832,248.65)	84%
Contractor-DART	172,677.61	1,687,562.34	2,200,398.30	512,835.96	2,640,478.00		(952,915.66)	64%
5311 Rural Expenses	-	-	70,782.50	70,782.50	84,939.00		(84,939.00)	0%

**Central Midlands Regional Transit Authority**  
**Statement of Income vs Budget**  
**Period Ended April 30, 2018**

	<i>Actual PTD</i>	<i>Actual YTD</i>	<i>Budgeted YTD (\$)</i>	<i>YTD Variance (\$)</i>	<i>Annual Budgeted</i>	<i>Budget variance (\$)</i>	<i>Budget variance (%)</i>
	<i>4/30/2018</i>		<i>4/30/2018</i>	<i>Actual vs Budget</i>	<i>Amount</i>	<i>Actual YTD vs Annual</i>	<i>Actual YTD vs Annual</i>
Propane	52,749.68	526,965.72	522,306.70	(4,659.02)	626,768.00	(99,802.28)	84%
Vehicle Fuel	70,920.70	736,905.28	673,810.00	(63,095.28)	808,572.00	(71,666.72)	91%
Insurance - Vehicle	6,318.48	59,118.11	37,500.00	(21,618.11)	45,000.00	14,118.11	131%
Insurance - Facility	1,072.66	8,650.48	10,833.30	2,182.82	13,000.00	(4,349.52)	67%
Insurance-Tort Liability	1,102.90	9,805.04	6,666.70	(3,138.34)	8,000.00	1,805.04	123%
Insurance-Officers & Directors	438.00	3,504.00	5,000.00	1,496.00	6,000.00	(2,496.00)	58%
Professional Contract Services	73,406.98	548,742.78	471,250.00	(77,492.78)	565,500.00	(16,757.22)	97%
Fare Collection Service & Supplies	1,582.42	56,842.51	58,333.30	1,490.79	70,000.00	(13,157.49)	81%
Tickets & Transfers	6,735.81	22,553.42	50,000.00	27,446.58	60,000.00	(37,446.58)	38%
Natural Gas	1,075.36	8,567.76	6,666.70	(1,901.06)	8,000.00	567.76	107%
Electric	9,482.26	101,691.92	100,000.00	(1,691.92)	120,000.00	(18,308.08)	85%
Water & Sewer	1,093.33	11,193.68	15,000.00	3,806.32	18,000.00	(6,806.32)	62%
Telecommunications	9,810.16	71,391.78	57,833.30	(13,558.48)	69,400.00	1,991.78	103%
Misc Fees: Fines, Taxes, etc.	297.00	5,933.78	4,166.70	(1,767.08)	5,000.00	933.78	119%
Banking Fees	1,436.82	17,037.45	16,666.70	(370.75)	20,000.00	(2,962.55)	85%
Payroll Processing Fees	151.80	1,587.05	2,083.30	496.25	2,500.00	(912.95)	63%
Office Equipment & Furniture > \$1500	-	-	2,083.30	2,083.30	2,500.00	(2,500.00)	0%
Office Equipment & Furniture < \$1500	(65.11)	12,503.83	3,750.00	(8,753.83)	4,500.00	8,003.83	278%
Federal Expense: (PM)	66,336.45	383,743.44	1,054,166.70	670,423.26	1,265,000.00	(881,256.56)	30%
Federal Expense: Cap Ex (Non PM)	-	17,697.74	-	(17,697.74)	-	17,697.74	
Federal Expense: Capital (Non PM)	37,622.98	354,420.08	2,538,934.20	2,184,514.12	3,046,721.00	(2,692,300.92)	12%
Office Equipment - Lease & Rental	416.00	7,097.28	9,166.70	2,069.42	11,000.00	(3,902.72)	65%
Transit Center Facility Expense Realized*	-	60,000.00	50,000.00	(10,000.00)	60,000.00	-	100%
Depreciation Expense	230,850.11	2,668,587.13	1,299,500.00	(1,369,087.13)	1,559,400.00	1,109,187.13	171%
<b>Total Expenses:</b>	<b>\$ 1,837,052.14</b>	<b>\$ 18,219,354.27</b>	<b>\$ 20,167,032.50</b>	<b>1,947,678.23</b>	<b>24,200,439.00</b>	<b>(5,981,084.73)</b>	<b>75%</b>
<b>Net Income From Operations:</b>	<b>\$ (121,820.66)</b>	<b>\$ 7,704,601.39</b>	<b>\$ 492,225.80</b>				

Fiscal Year % complete = 83%

Stop Name	On Street	At Street	Directio	Latitude	Longitude	Routes	Bus Shelter	Shelter Ownership	Shelter Installation year
Shakespeare Humphrey EB	Shakespeare Rd	Humphrey Dr	EB	34.05945	-80.972332	16	16'	The COMET	2017
Farrow Cushman SB	Farrow Rd	Cushman Dr	SB	34.0526	-81.006829	301	8'	The COMET	2016
Broad Piney Woods SB	Broad River Rd	Piney Woods Rd	SB	34.06467	-81.116	801	16'	The COMET	2017
Bush Woodland WB	Bush River Rd	Woodland Village Dr	WB	34.03273	-81.123719	84	8'	The COMET	2017
Chalk Main SB	Chalk St	Main St	SB	33.87763	-80.69688	47	16'	The COMET	2017
Devine Millwood WB	Devine St	Millwood Ave	WB	33.99758	-80.993753	401	16'	The COMET	2017
Garners Lower EB	Garners Ferry Rd	Lower Richland Blvd	EB	33.9451	-80.871957	46, 47	16'	The COMET	2017
Sumter Laurel SB	Sumter St	Laurel St	SB	34.00963	-81.035578	201, 401, 601	16', 30'	The COMET	2015
Garners Colonial WB	Garners Ferry Rd	Colonial Villa Dr	WB	33.95891	-80.938193	45, 46	16'	The COMET	2017
Crowson Devine SB	Crowson Road	Devine St	SB	33.99072	-80.974346	401, 45, 46, 47	16', 30'	The COMET	2017
Bush Ashland WB	Bush River Rd	Ashland Rd	WB	34.03543	-81.129996	84	16'	The COMET	2018
Lucius Marlboro SB	Lucius	Marlboro St	SB	34.02429	-81.060118	6	16'	The COMET	2016
Lucius Midblock SB	Lucius	Midblock	SB	34.02013	-81.058181	6	16'	The COMET	2017
Koon Cody SB	Koon Rd	Cody St	SB	34.05859	-81.009558	101, 32	16'	The COMET	2017
Rosewood Beecliff WB	Rosewood Dr	Beecliff Dr	WB	33.98735	-80.980283	201, 88	16'	The COMET	2017
Garners Dorn EB	Garners Ferry Rd	Dorn Dr	EB	33.97728	-80.959242	45, 46, 47	16'	The COMET	2017
Taylor Oak EB	Taylor St	Oak St	EB	34.01202	-81.018002	5, 15, 16	16'	The COMET	2018
Forest Walmart				34.01983	-80.948407	701, 75, 76, 77	16', 30'	The COMET	2018
Broad Beatty SB	Broad River Rd	Beatty Rd	SB	34.05627	-81.110843	34	8'	The COMET	2017
Main Fiske SB	N. Main St.	Fiske St	SB	34.05716	-81.013408	101	8'	The COMET	2017
Forest Lyon EB	Forest Dr	Lyon St	EB	34.01269	-81.015127	701	8'	The COMET	2015
Greystone Stoneridge SB	Greystone Blvd	Stoneridge Dr	SB	34.01517	-81.075893	801, 84	8'	The COMET	2016

**April 2018**

Ridership	2017	2018	Difference
<b>Total Ridership</b>	<b>195,876</b>	<b>213,131</b>	<b>▲ 17,255</b>
Fixed Route	189,423	207,263	▲ 17,840
DART	6,453	5,868	▼ 585
Other Ridership	-	-	-
Service weekdays	20	21	▲ 1
Service weekend days	10	9	▼ -1
Average weekday riders	7,668	8,296	▲ 628
Average weekend riders	3,606	3,672	▲ 66
Events and occurrences	N/A	Spring Break Richland School District I & II (04/02 - 04/06), End of Semesters for Universities	
Weather	↓ Ave high 81°; Ave low 58°; Ave temp 70°; ▲ 8 days of rain (6.11 inches)	↓ Ave high 75°; Ave low 50°; Ave temp 63°; ▲ 10 days of rain (3.10 inches)	

Route	Description	2017 Boardings	2017 Efficiency	2018 Boardings	2018 Efficiency	Difference Boardings	Difference Efficiency
<b>Weekdays</b>							
1	Vista to Five Points*	-	-	1,597	5	▲ 1,597	▲ 5
2	Vista to Taylor St*	-	-	706	2	▲ 706	▲ 2
101	North Main	16,534	23	17,082	23	▲ 548	0
11	Fairfield Road	4,449	13	5,880	16	▲ 1,431	3
12	Edgewood	5,954	21	6,247	21	▲ 293	0
6	Eau Clair	3,803	13	3,888	12	▲ 85	0
31	Denny Heights	1,784	10	2,025	10	▲ 241	1
201	Rosewood	7,261	10	7,792	10	▲ 531	0
22	In town	1,382	5	1,124	4	▼ -258	-1
301	Farrow Road	9,500	14	10,739	15	▲ 1,239	1
32	North Main to Hard Scrabble	3,175	10	2,844	9	▼ -331	-1
401	Devine St	12,925	18	15,906	21	▲ 2,981	3
42	Millwood Ave	4,170	14	4,287	13	▲ 117	0
45	Leesburg - Hazelwood	7,694	20	6,798	13	▼ -896	-8
46	Lower Richland Blvd	1,535	5	1,784	6	▲ 249	1
47	Lower Richland	1,997	6	2,063	6	▲ 66	0
16	Two Notch Road	12,953	18	17,274	23	▲ 4,321	5
52X	Blythewood Express	0	-	186	1	▲ 186	1
55	Sandhills	2,130	7	4,874	14	▲ 2,744	7
601	Shop Road	8,044	11	9,222	12	▲ 1,178	1
62	ReFlex	329	1	419	1	▲ 90	0
63	Garnet	1,699	3	3,012	6	▲ 1,313	2
701	Forest Drive	0	-	14,721	22	▲ 14,721	22
75	Decker / Parklane	0	-	5,283	11	▲ 5,283	11
76	Fort Jackson	0	-	431	3	▲ 431	3
77	Polo Road	0	-	1,011	6	▲ 1,011	6
15	Forest Drive	18,905	18	-	-	-	-
5	Fort Jackson	557	4	-	-	-	-
17	Harrison Road	832	7	1,273	10	▲ 441	3
34	Broad River	13,202	18	13,851	18	▲ 649	0
34b	St Andrews	6,730	19	7,061	19	▲ 331	0
88	Crosstown	1,768	7	2,195	8	▲ 427	1
26	West Columbia	2,229	30	784	10	▼ -1,445	-20
28	Midlands Tech Airport Cmp.	1,823	29	1,858	19	▲ 35	-15
<b>TOTALS</b>		<b>153,364</b>		<b>174,217</b>		<b>▲ 20,853</b>	

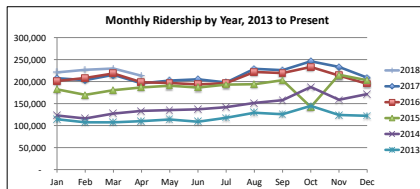
Route	Description	2017 Boardings	2017 Efficiency	2018 Boardings	2018 Efficiency	Difference Boardings	Difference Efficiency
<b>Weekends</b>							
101	North Main	3,990	25	3,462	24	▼ -528	-1
11	Fairfield Road	1,518	10	763	6	▼ -755	-4
12	Edgewood	1,921	15	1,745	15	▼ -176	0
6	Eau Clair	634	6	527	6	▼ -107	0
31	Denny Heights	748	8	513	6	▼ -235	-2
201	Rosewood	1,401	9	1,537	11	▲ 136	2
22	In town	336	2	224	2	▼ -112	-1
301	Farrow Road	1,528	11	1,556	12	▲ 28	1
32	North Main to Hard Scrabble	1,050	7	1,026	7	▼ -24	1
401	Devine St	2,530	17	2,905	18	▲ 375	1
42	Millwood Ave	1,192	9	1,142	10	▼ -50	2
45	Leesburg - Hazelwood	2,089	14	1,908	14	▼ -181	0
16	Two Notch Road	3,233	21	2,872	20	▼ -361	-2
55	Sandhills	1,363	10	1,325	11	▼ -38	1
601	Shop Road	1,582	6	1,676	7	▲ 94	1
701	Forest Drive	-	-	3,259	24	▲ 3,259	24
75	Decker / Parklane	-	-	587	4	▲ 587	4
76	Fort Jackson	-	-	177	3	▲ 177	3
77	Polo Road	-	-	99	2	▲ 99	2
15	Forest Drive	4,233	18	-	-	-	-
5	Fort Jackson	313	4	-	-	-	-
34	Broad River	3,920	13	3,870	14	▼ -50	1
34b	St Andrews	1,924	14	1,973	16	▲ 49	2
88	Crosstown	554	4	461	4	▼ -93	0
<b>TOTALS</b>		<b>36,059</b>		<b>33,046</b>		<b>▼ -3,013</b>	

**Performance Measures**

Previous 12 months Ridership	2,494,661	2,639,496	▲ 144,835
Weekday hours of service	11,272	13,729	▲ 2,457
Weekend hours of service	3,103	3,191	▲ 88
Peak vehicles in operation	39	45	▲ 6
Fixed route cost per trip	\$5.29	\$5.59	⊗ \$0.3
Paratransit cost per trip	\$33.16	\$36.79	⊗ \$3.6
Ratio of direct cost to service*	66%	75%	▲ 9%

**Year over Year Comparison**

April-18	213,131
April-17	195,876
April-16	198,437
April-15	186,678
April-14	133,318
April-13	109,971



\*Direct service expenses: contractors, diesel, propane, tickets and transfers, fare collection, preventive maintenance



May 2018

Ridership	2017	2018	Difference
<b>Total Ridership</b>	<b>202,333</b>	<b>218,658</b>	<b>▲ 16,325</b>
Fixed Route	195,723	212,473	▲ 16,750
DART	6,610	6,185	▼ 425
Other Ridership	-	-	-
Service weekdays	22	22	0
Service weekend days	9	9	0
Average weekday riders	7,624	8,109	▲ 484
Average weekend riders	3,110	3,786	▲ 677
Events and occurrences	Memorial Day (extra weekend day)	Memorial Day (extra weekend day)	
Weather	☀ Ave high 84°; Ave low 62°; Ave temp 74°; ▲ 12 days of rain (7.15 inches)	☀ Ave high 87°; Ave low 66°; Ave temp 77°; ▲ 15 days of rain (2.76 inches)	

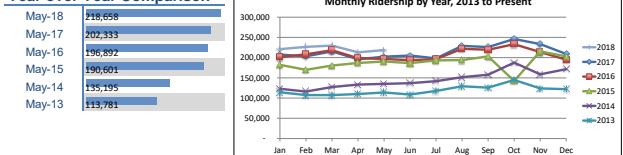
Route	Description	2017		2018		Difference	
		Boardings	Efficiency	Boardings	Efficiency	Boardings	Efficiency
<b>Weekdays</b>							
1	Vista to Five Points*	-	-	1,501	4		
2	Vista to Taylor St*	-	-	1,072	3		
101	North Main	17,568	22	18,165	25	▲ 597	▲ 3
11	Fairfield Road	5,855	15	6,200	17	▲ 345	▲ 2
12	Edgewood	7,031	22	7,186	21	▲ 155	▼ 1
6	Eau Clair	4,788	14	4,100	13	▼ 688	▼ 2
31	Denny Heights	2,402	12	2,429	12	▲ 27	0
201	Rosewood	8,020	10	6,976	13	▼ 1,044	▲ 3
22	In town	1,400	4	346	1	▼ 1,054	▼ 3
301	Farrow Road	10,828	14	11,774	17	▲ 946	▲ 3
32	North Main/Hard Scrabble	3,806	18	3,275	10	▼ 531	▼ 1
401	Devine St	14,562	18	15,956	21	▲ 1,394	▲ 3
42	Millwood Ave	4,256	13	4,576	15	▲ 320	▲ 2
45	Leesburg - Hazelwood	4,256	10	2,886	6	▼ 1,370	▼ 5
46	Lower Richland Blvd	2,015	6	2,225	7	▲ 210	▲ 1
47	Lower Richland	2,325	6	2,517	7	▲ 192	▲ 1
16	Two Notch Road	13,898	18	18,999	27	▲ 5,101	▲ 10
52X	Blythewood Express	-	-	166	1		
53X	Killian Road Express	-	-	670	3		
55	Sandhills	3,363	10	4,457	13	▲ 1,094	▲ 3
57L	Killian Rd/Summit Pkwy Local*	-	-	297	2		
601	Shop Road	9,046	11	8,951	13	▼ 95	▲ 2
62	Reflex	411	1	344	1	▼ 67	0
63	Garnet	1,261	2	1,550	5	▲ 289	▲ 3
701	Forest Drive	-	-	15,822	22		
75	Decker / Parklane	-	-	6,115	13		
76	Fort Jackson	-	-	437	3		
77	Polo Road	-	-	1,162	6		
15	Forest Drive	20,830	18	-	-		
5	Fort Jackson	641	4	-	-		
17	Harrison Road	1,451	10	967	8	▼ 484	▼ 3
34	Broad River	14,494	18	3,062	21	▼ 11,432	▲ 3
34b	St Andrews	7,646	20	1,871	26	▼ 5,775	▲ 7
801	Broad River Road	-	0	13,232	18		
82X	Harbison Express	0	0	533	2		
83L	St. Andrews Local	0	0	1,168	5		
84	Bush River Road	0	0	3,688	14		
88	Crosstown	2,007	7	3,197	9	▲ 1,190	▲ 3
26	West Columbia	2,204	27	835	11	▼ 1,369	▼ 16
28	Midlands Tech Airport Cmp.	1,373	20	1,073	7	▼ 300	▼ 13
<b>TOTALS</b>		<b>167,737</b>		<b>178,395</b>		<b>▲ 10,658</b>	

Route	Description	2017		2018		Difference	
		Boardings	Efficiency	Boardings	Efficiency	Boardings	Efficiency
<b>Weekends</b>							
101	North Main	3,099	22	3,914	26	▲ 815	▲ 4
11	Fairfield Road	1,375	10	1,170	9	▼ 205	▼ 1
12	Edgewood	1,095	9	823	13	▼ 272	▲ 4
6	Eau Clair	557	6	617	6	▲ 60	0
31	Denny Heights	374	5	645	9	▲ 271	▲ 4
201	Rosewood	854	6	1,084	9	▲ 230	▲ 3
22	In town	314	2	53	0	▼ 261	▼ 5
301	Farrow Road	1,218	9	1,772	15	▲ 554	▲ 1
32	North Main to Hard Scrabble	951	7	796	6	▼ 155	▼ 1
401	Devine St	2,092	15	2,983	20	▲ 891	▲ 5
42	Millwood Ave	1,100	9	1,332	11	▲ 232	▲ 2
45	Leesburg - Hazelwood	1,729	13	2,067	16	▲ 338	▲ 3
501	Two Notch Road	1,866	14	3,326	25	▲ 1,460	▲ 11
55	Sandhills	988	8	968	8	▼ 20	0
57L	Killian Rd/Summit Pkwy Local	-	-	43	1		
601	Shop Road	1,226	5	1,464	11	▲ 238	▲ 6
701	Forest Drive	-	-	2,962	22		
75	Decker / Parklane	-	-	1,309	10		
76	Fort Jackson	-	-	130	2		
77	Polo Road	-	-	188	3		
15	Forest Drive	3,514	16	-	-		
5	Fort Jackson	219	3	-	-		
34	Broad River	3,125	11	856	14	▼ 2,269	▲ 3
34b	St Andrews	1,848	15	691	25	▼ 1,157	▲ 10
801	Broad River Road	-	-	3,280	15		
82X	Harbison Express	-	-	161	2		
83L	St. Andrews Local	-	-	215	3		
84	Bush River Road	-	-	811	9		
88	Crosstown	442	4	118	4	▼ 324	▲ 1
<b>TOTALS</b>		<b>27,986</b>		<b>34,078</b>		<b>6,092</b>	

Performance Measures

📅	Previous 12 months Ridership	2,494,661	2,639,496	▲ 144,835
🕒	Weekday hours of service	9,882	11,673	▲ 1,791
🕒	Weekend hours of service	912	2,913	▲ 2,001
🚗	Peak vehicles in operation	39	45	▲ 6
🎫	Fixed route cost per trip	\$5.36	\$5.46	▲ \$0.10
♿	Paratransit cost per trip	\$26.72	\$34.92	▲ \$8.20
🔄	Ratio of direct cost to service*	55%	75%	▲ 20%

Year over Year Comparison



\*Direct service expenses: contractors, diesel, propane, tickets and transfers, fare collection, preventive maintenance



May 23, 2018

**Agenda Item # 14**

To: Central Midlands Regional Transit Authority Board of Directors  
From: John Andoh, Executive Director/CEO  
Sam Scheib, Director of Planning and Development  
Alan Bristol, General Manager, Transdev  
Subject: Update on May 7, 2018 Service Change

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Requested Action: Staff recommends that the Board of Directors hear an update regarding the May 7, 2018 service changes.

Background and Summary: Service changes occurred on Monday, May 7, 2018. There were some operational concerns that are being addressed by Transdev and The COMET Planning and Development staff as it relates to the following issues:

1. Timetable distribution as all the timetables were not ready on May 7
2. Destination sign updates for new routes
3. Updates to the TransLoc system
4. Bus operators still learning their routes and as a result some bus operators have operated "off route".

Staff did pass out a flyer in regard to Route 22 and the alternatives associated with the route. There has been no complaints that relates to the discontinuance of Route 22 as of today.

Some outstanding issues relate to removal of old bus stop signs along Route 22, installation of new bus stop signs along the new routes in the Northeast and minor revisions to some of the stop locations.

Transdev and Transport Care Services staff was available to provide information to customers at the Transit Center on Monday and help the customers navigate the new changes.

Overall, the service change was implemented successfully.

Fiscal Impacts: None.

Recommended Motion: None.

Legal Counsel Review: None.

Attachments: Route 22 Alternatives Flyer, May 7, 2018 Service Change List.

For information regarding this staff report, please contact Sam Scheib, Director of Planning and Development at (850) 597-0338 or email [Samuel.Scheib@catchthecomet.org](mailto:Samuel.Scheib@catchthecomet.org), John Andoh, Executive Director/CEO at (803) 255-7087 or email [john.andoh@catchthecomet.org](mailto:john.andoh@catchthecomet.org) or Alan Bristol, General Manager, Transdev at 803.255.7082 or email [alan.bristol@transdev.com](mailto:alan.bristol@transdev.com).

Approved for Submission,



John Andoh, Executive Director/CEO

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