

**TRANSPORTATION PENNY ADVISORY COMMITTEE MEETING
MONDAY, FEBRUARY 23, 2015
2020 HAMPTON STREET, 4TH FLOOR CONFERENCE ROOM**



**Richland County
TRANSPORTATION PENNY**

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building.

MEMBERS PRESENT: Hayes Mizell, Carol Kososki, Elise Bidwell, Trevor Bowers, Todd Avant, Jim Faber, Derrick Huggins, Bobby Williams, Councilman Paul Livingston and J. T. McLawhorn

OTHERS PRESENT: Councilman Torrey Rush, Chris Gossett, Tony McDonald, Ismail Ozbek, Quinton Epps, and Michelle Onley

CALL TO ORDER

The meeting was called to order at approximately 5:38 p.m.

APPROVAL OF MINUTES

December 22, 2014 – The minutes were approved unanimously.

ELECTION OF OFFICERS

Mr. Faber moved, seconded by Mr. McLawhorn, to nominate Mr. Mizell for Chair. The vote in favor was unanimous.

Ms. Bidwell moved, seconded by Mr. Williams, to nominate Mr. Huggins for Vice-Chair. The vote in favor was unanimous.

Ms. Kosoki moved, seconded by Ms. Bidwell, to defer the appointment of the Secretary appointment and evaluate the job duties. The vote in favor was unanimous.

FINANCIAL AUDIT (COUNTY AND CMRTA)

Staff will provide hard copies of the audit to those committee members wishing to receive one. A more in depth discussion will take place at the March TPAC meeting.

Ms. Bidwell requested a summary and/or dashboard provided to the committee.

Ms. Kososki requested someone Finance to attend the March meeting to field questions of the committee.

Mr. McLawhorn requested a copy of the management letter.

Mr. McDonald stated there was not a management letter provided to the County since there were no deficiencies or weaknesses identified in the audit.

DISCUSSION

- ✦ **Recommendation that County Council develop and implement a policy, process, and procedure to critically review the Penny project list in light of more current information about transportation needs**
 - Kososki – Forest Acres has funded a major Forest Drive Corridor Study with Boudreaux; the intersection of Trenholm Road and Forest Drive has a high accident rate; there are no penny projects in the City of Forest Acres.
 - What is the process to make changes to the project list?
 - Presently there is no procedure/process to review projects by Council
 - Mr. Livingston suggested an assessment of areas/projects that were not included in the Penny projects list
- ✦ **Recommend that County Council provide TPAC the opportunity to review and comment on, in advance, any proposed changes in scheduled Penny-financed projects, including contractors –**
This will be addressed at the next Transportation Ad Hoc Committee meeting.
- ✦ **Recommend that County Council identify and publicize all Penny-priority projects that have been, or are being, funded and completed by entities other than Richland County, thereby making it unnecessary for such projects to be funded by the Penny.**
- ✦ **Recommend that County Council calculate and publicize the total authorized Penny funding for projects that have been, or are being, funded and completed by entities other than Richland County, thereby making it unnecessary for such projects to be funded by the Penny/Recommend that County Council develop a policy and procedure for determining the priority of new transportation improvement projects that will be funded by the Penny funds that have become available because they are no longer needed for projects that have been, or are being, funded and completed by entities other than Richland County**
 - Can projects be added to the Penny project listing?

- Does the funding left over go back to the taxpayers?
- Ms. Bidwell moved, seconded by Mr. Faber, to draft a recommendation for presentation at the next TPAC meeting that would recommend a process be created and outline specific points that the committee would like Council to address. The vote in favor was unanimous.

☀ **Recommend that County Council revisit the ordinance establishing the Office of Small Business Opportunities so it reports to the County Administrator rather than to the County Office of Procurement**

- Mr. Faber requested that the ordinance governing the Office of Small Business Opportunity be revisited
- Mr. Livingston stated that the ordinance cannot be revisited at this time, but Council will be reviewing data to insure that there is an increase in minority and disadvantaged businesses being awarded contracts.
- Mr. Mizell suggested having the Procurement Director or OSBO personnel make a report to the TPAC Committee regarding what the goal is for the office.

☀ **Clarification of policies/rules/procedures regarding funding of easement acquisitions for the Penny projects when multiple jurisdictions are involved**

- Who holds easements when several jurisdictions are involved? – Kososki
- Program Development Team will be pursuing the easement management agreements.

☀ **Status of Greenways Advisory**

- A meeting will be held prior to the March TPAC meeting.

OTHER BUSINESS

☀ **Sub-Committees: Transit, Roads, Greenways, Pedestrian, and Bikeways.**

- Mr. Huggins suggested establishing subcommittees on an as needed basis.
- Mr. Williams suggested waiting on any action until Councilman Jackson's motion is taken up by the Transportation Ad Hoc Committee.

NEXT MEETING: MONDAY, MARCH 23, 2015 AT 5:30 PM – 2020 HAMPTON STREET

ADJOURN

The meeting adjourned at approximately 6:44PM.