

Transportation Penny Advisory Committee
June 24, 2019 – 5:30 PM
4th Floor Conference Room
2020 Hampton Street, Columbia 29204

CALL TO ORDER – Mr. Malcom Gordge called the meeting to order at 5:30 PM

APPROVAL OF MINUTES: N/A

PUBLIC COMMENT – No one signed up to speak.

OFFICE OF SMALL BUSINESS OPPORTUNITIES UPDATE

- ◇ **Executive Summary:** This report is submitted pursuant to Ordinance(s) 049-13HR and 058-16HR to ensure that the OSBO team provides support to the County to ensure that the SLBE has equal opportunity to participate in County contracts for all six (6) Industry Categories: Construction Services, Professional Services, Non-Professional Services, Engineering Services, Architectural Services, and Wholesale Operations.
- ◇ **Purpose:** The purpose of this report is to manage the ongoing requirements of the Ordinance(s), improving and creating new Standard Operating Procedures (SOPs), and ensuring payments to contracted SLBEs.
- ◇ **Analysis:** SLBE Certified Firms (Active Certification) – 86 Firms
- ◇ **Contract Participation:**
 - Payments to SLBE Certified - \$35,889,391
 - Payments to Uncertified Firms - \$139,733,398
 - Total - \$175,622,789
- ◇ **Department Outlook:**
 - i. *Facilitating increase in County wide SLBE utilization in County wide contracts*
 - OSBO staff is collaborating with RC Directors to identify current vendors to become certified SLBEs
 - ii. *Continued review of PDT SLBE Contractual Compliance*
- ***Business Development***
 - i. *OSBO Website Highlights*
 - ii. *Highlighted Articles*
 - ❖ *Firm's Featured Stories*
 - *J Haleem Media, LLC – District 2*
 - *iRealty International, LLC – District 2*

- iii. *Participated in Transportation Penny Tax Transition Town Hall Meeting, May 16*
- iv. *Amended open bid for Sidewalk Project S11 Polo and Harrison Road, May 22*
- v. *Participated in the Annual Conference for Small and Minority Business Contracting and Certification, May 30*
- vi. *Coordinated Effective Business Management Skills series workshop, June 3, 10 and 17*
- vii. *Participated in Scaling Up-You Don't Know What You Don't Know, Benedict College, June 13*
- viii. *Attended the North Springs/Harrington Intersection Pre-Bid, June 19*

- **Certification & Compliance:**

(Projects Completed)

- i. *Completed three (3) new certifications and three (3) renewals. There are six (6) new certifications pending and eleven (11) re-certification pending*
- ii. *Conducted three (3) site visits*
- iii. *Attended several Outreach Workshops with OSBO staff*
- iv. *Transportation Penny Tax meeting on May 16*
- v. *Attended several other meetings with OSBO staff members during the month of May – June*

- **Program Coordinator**

- i. *Reconciled/posted multiple payments to prime and subcontractors*
- ii. *Number of payments due to prime, 15*
- iii. *Number of payments due to subcontractors, 117 (April and May)*

- **Outreach**

- i. *Plan and promote Effective Business Management Skills workshop (4 week series)*
- ii. *Partner/Planning with SBA Scaling Up event – A one day event for women-owned start-ups to learn about starting/growing their businesses, one-on-one meetings with local resources that assist with marketing and sales strategies, business certifications, and business financing*
- iii. *Vendor at Small Minority Business Certification and Compliance Trade show*
- iv. *Assist with new SLBE certification site visit*

TRANSPORTATION PROGRAM UPDATE

- ◇ Council Approvals:

- None

- ◇ Preconstruction Update:

- *Procurement Items – Resurfacing package “Q” and North Springs/Harrington Intersection have been advertised. PDT and staff are requesting guidance from the Transportation Ad Hoc Committee and Council on continuing to advertise projects for construction. The following projects and their schedule for advertisement are:*

- *Greene Street Phase 2 (immediately available)*
 - *Resurfacing Package R (immediately available)*
 - *Atlas Road Widening (available in July)*
 - *Dirt Road Package K (available in July)*
 - *Polo SUP, Harrison Sidewalk (available in July)*
 - *Garners Ferry/Harmon & Screaming Eagle/Percival Intersections (available in August)*
 - *Bull/Elmwood Intersection (available in September)*
- *Available Scopes of Work for design with OET firms for the following projects are complete. – PDT and staff are requesting guidance from the Transportation Ad Hoc Committee and Council on continuing to advertise projects for design.*
 - *Spears Creek Church Widening*
 - *Shop Road Ext. Phase 2*
 - *Polo Road Widening*
 - *Lower Richland Boulevard Widening*
 - *Blythewood Area Improvements (McNulty & Creech)*
 - *Broad River Corridor NIP*
 - *Trenholm Acres/Newcastle NIP*
 - *Smith/Rocky Branch Greenway*
 - *Crane Creek Greenway*
- *Percival Road Sidewalk – Subsurface Utility Engineering is underway. Pending results, the drainage design will be modified accordingly.*
 - *Clemson/Sparkleberry Intersection – PDT has submitted revised design (Modified Quadrant) to SCDOT for review. This design could reduce cost by \$5M.*
 - *Broad River Road Widening – Project has been completed through draft 65% plans. Design work has resumed due to execution of Service Order.*
 - *Blythewood Widening Phase 1 – The PDT is actively procuring Right of Way with about 10 tracts likely to go to condemnation. 95% Complete plans were submitted to SCDOT on 3-29-19.*
 - *Bull/Elmwood Intersection – Right of Way acquisition is in process. 95% plans have been submitted to SCDOT. Coordination with business owner is ongoing.*
 - *Garners Ferry/Harmon Intersection – Received SCDOT Authorization to Proceed to Construction 5-9-19. Plan to advertise with Screaming Eagle/Percival Intersection.*
 - *Screaming Eagle/Percival Intersection – Received SCDOT Authorization to Proceed to Construction 5-20-19. Plan to advertise with Garners Ferry/Harmon Intersection.*
 - *Shop Road Widening – Right of Way Acquisition has been authorized to proceed by SCDOT. PDT is coordinating with OET changing eastern termini from S. Beltline to Mauney Drive.*
 - *Shop Road Extension Phase 2 – 30% Complete plans have been delivered.*
 - *Greene Street Phase 2 – Ready to be advertised.*
 - *Decker/Woodfield Neighborhood Plan – 95% complete plans for Chatsworth Connector and Faraway Sidewalks are under review by the PDT. Median and drive closures/considerations being studied with public meeting in Summer/Fall 2019 planned.*
 - *Gills Creek Greenway – Phase 2 and 3 design continues of Section A.*

◇ Construction Update

- Clemson Road Widening – Construction continues to include clearing and grubbing earthwork and some drainage activities.
- North Main Street – Project is currently 60% complete. Drainage installation progressing north of Sunset toward Monticello.
- Shop Road Extension Phase 1 – The entire project is nearly complete. A tentative completion date is mid-July 2019
- 3 Rivers Greenway – Installation of the concrete pathway is now 99% complete. Remaining work includes construction of the Fire/Rescue building and project punchlist items.
- Magnolia/Schoolhouse Sidewalks – Construction has been delayed due to contractor demobilizing.
- Dirt Road Packages G and H (9 roads) – Construction continues.
- Koon Sidewalk – Construction is approximately 50% complete.
- Pedestrian Improvement Projects – Construction continues and is approximately 50% complete.
- Candlewood NIP Phase 3 – Construction is scheduled to be complete late Summer
- SERN – Construction expected to start in mid-July 2019
- Broad River Neighborhood – Construction has begun.
- Dirt Road Package I – Construction has begun.

◇ Miscellaneous:

- The PDT presented a Greenway Category Summary and Recommendations memorandum to Ad Hoc 3-26-19. It is requested that TPAC provide input on the recommendations.
- At the 6-18-19 Transportation Work session, the PDT presented a Cash Flow Plan to complete the majority of the Program in 2027. Council took no action other than directing staff to coordinate with outside financial advisors on the PDT assumptions and cash flow.

THE COMET PROGRAM UPDATE

◇ Financial Highlights

Total Revenue: YTD - \$22.92M; total YTD collections average 87% of annual budgeted amount

Total Expenses: YTD - \$1.94M; total YTD expenditures average 77% of annual budget

- They recently started an advertising program, so you may see advertisements on the exterior and interior of the buses. This is a way to generate revenue, and offset expenses.
- All of entity, with the exception of the City of Columbia, have accepted the FY19-20 Budget. The City of Columbia took no action.
- A large portion of Federal funding is going toward providing more bus shelters, as well as covering some of the innovative services.

The capital projects will be:

- Purchase trolleys and cutaways;

- To renovate the transit center;
 - Add intelligent transportation systems;
 - Construct bike share stations;
 - Add passenger amenities;
 - Redesign of website;
 - Expand the mobility management program;
 - Train and develop staff;
 - Purchase computer hardware and software;
 - Continue operations, marketing, and administration;
 - Security on buses;
 - Van pool program; and
 - Preventative maintenance on buses and facilities
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- Piloting of “Free Transit Program” in the service area. They anticipate they can increase their passenger trips, which means more Federal funds would come to our region.
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- Boardings increased in March and April

◇ DBE Report December 2018 and January 2019 – Mr. Andoh stated Transdev Services, Inc.’s goal is to be at 25.9% by June 2020. At this time, they are at 27.8%.

OTHER BUSINESS – The committee discussed the potential cost overruns on the Penny projects.

Mr. Gordge requested the committee’s endorsement and support of the PDT’s Cash Flow Plan.

Councilman Jackson stated the Penny Program could change when it goes in house because:

- PDT has 10-15 Engineers; the County has 3
- PDT has 19 Inspectors; the County has not hired any
- The County has 1/3 the staff; therefore, the amount of work getting done, will not be done.
- The costs factors in play now will not be in play then.

Part of the program is to take on a bond of approximately \$175M to continue to do work. Some think that we should not do that, but pay as we go.

Mr. Brown stated he was under the impression the County was bringing in sufficient manpower to continue.

Mr. Jackson stated, if you were to ask staff, “Are you doing that?” there response would be, “We are going to bring in sufficient numbers to do the projects we are doing.” He is arguing that you need to bring on sufficient numbers to continue to do project at the rate you are doing now, not the number you can manage. We are not going to be in a position to have 19 inspectors. The PDT pays significantly more for engineers and inspectors, based upon what the SCDOT pays. Even if we wanted to hire the inspectors and engineers, who work for the PDT now, we could not offer them the salary they are currently making.

The committee agreed to bring back the proposed resolution supporting the PDT’s Cash Flow Plan to the July.

Mr. Niermeier stated, as we hire new Project Engineers, the projects will be divided up, and they will be working with the existing Project Managers.

- Next Scheduled Meeting: July 22, 2019 – 2020 Hampton Street

ADJOURN – The meeting adjourned at approximately 6:15 PM