

Transportation Penny Advisory Committee
September 23, 2019 – 5:30 PM
4th Floor Conference Room
2020 Hampton Street, Columbia 29204

CALL TO ORDER – Mr. Simoneaux called the meeting to order at 5:30 PM

APPROVAL OF MINUTES: N/A

PUBLIC COMMENT – No one signed up to speak.

OFFICE OF SMALL BUSINESS OPPORTUNITIES UPDATE

- ◇ **Executive Summary:** This report is submitted pursuant to Ordinance(s) 049-13HR and 058-16HR to ensure that the OSBO team provides support to the County to ensure that the SLBE has equal opportunity to participate in County contracts for all six (6) Industry Categories: Construction Services, Professional Services, Non-Professional Services, Engineering Services, Architectural Services, and Wholesale Operations.
- ◇ **Purpose:** The purpose of this report is to manage the ongoing requirements of the Ordinance(s), improving and creating new Standard Operating Procedures (SOPs), and ensuring payments to contracted SLBEs.
- ◇ **Analysis:** SLBE Certified Firms (Active Certification) – 94 Firms
- ◇ **Contract Participation:**
 - Payments to SLBE Certified - \$37,473,273
 - Payments to Uncertified Firms - \$146,742,374
 - Total - \$184,215,647
- ◇ **Department Outlook:**
 - i. *Facilitating increase in County wide SLBE utilization in County wide contracts*
 - OSBO staff is collaborating with RC Directors to identify current vendors to become certified SLBEs
 - ii. *Continued review of PDT SLBE Contractual Compliance*
- **Business Development**
 - i. *OSBO Website Highlights*
 - ii. *Highlighted Articles*
 - ❖ *Firm's Featured Story*
 - ❖ *Engage Richland: Connecting Small Businesses to Financing and Contracting Opportunities*

- iii. *Participated in the Greater Cayce West Columbia 2019 Breakfast Business Expo, July 19*
- iv. *Coordinated the Bet Safety Practices for Job Sites (How to Protect Yourself) Workshop, July 17*
- v. *Attended the Open bid for North Springs/Harrington Intersection, July 17*
- vi. *Attended Food Academy Grand Opening, August 1*
- vii. *Interviewed on Richland Radio by Major Polis, Richland County Sheriff Department regarding Engage Richland: Connecting Small Businesses to Financing and Contracting Opportunities, August 9*
- viii. *Attended SBA Training Workshops – Getting on the GSA Schedule and Marketing to the Federal Government, August 7 – 8*
- ix. *OET Pre-Qualification, August 19*
- x. *Procurement Training, August 27*
- xi. *Pitch B.L.A.C.K. Business Start-Up Competition, August 30*
- xii. *The ROSHO Live Event – Visibility in Power Conference, September 6*
- xiii. *Conducted 13 site visits*

- **Certification & Compliance:**

(Projects Completed)

- i. *Completed nine (9) new certifications and three (3) renewals. There are four (4) new certifications pending and zero (0) re-certifications pending*
- ii. *Conducted six (6) site visits*
- iii. *Attended several other meetings with OSBO staff members during the month of July – September*

- **Program Coordinator**

- i. *Reconciled/posted multiple payments to prime and subcontractors*
- ii. *Number of payments due to prime, 120*
- iii. *Number of payments due to subcontractors, 119 (July and August)*

- **Outreach**

- i. *OSBO department hosted Engage Richland event on Wednesday, September 11 at the R2i2 venue over 200 attendees.*
- ii. *Exhibitor at September 18th SBA Hispanic Business Association (HBA) Small business forum, Benedict Business Center*
- iii. *Scheduled to attend and serve as vendor at the Access Conference 2019 at Benedict College on September 30th*

TRANSPORTATION PROGRAM UPDATE

- ◇ **Council Approvals:**

- Letters of Recommendation to Award Construction were approved by Council
- On August 1, 2019 for North Springs/Harrington Intersection (\$961K) and Resurfacing Package Q (\$4.3M). Contract extension by County staff remains pending.

- On August 1, 2019 Council directed staff to remove items from projects that would have the maintenance responsibility of the County to include landscaped medians, mast arm signal poles, lighting and shared use paths
- On August 1, 2019 Council approved moving forward with the development of 50 of the 56 sidewalks included in the 2012 Referendum. This will allow the continued development through construction of Sunset, Alpine, Percival, Harrison, and Polo

◇ Preconstruction Update:

- Procurement Items
 - *Awaiting execution of construction contract for North Springs/Harrison Sidewalk*
 - *Awaiting execution of construction contract for Resurfacing Package Q*
 - *Awaiting advertisement of Resurfacing Package R (provided to County in May 2019)*
 - *Awaiting advertisement of Clemson Road Sidewalk (provided to County on September 6, 2019)*
 - *Awaiting advertisement of Polo Road Shared Use Path (provided to County on September 6, 2019)*
 - *Awaiting advertisement of Harrison Road Sidewalk (provided to County on September 6, 2019)*
 - *Advertise Garners Ferry/Harmon & Screaming Eagle/Percival Intersections (available in October)*
 - *Advertise Bull/Elmwood Intersection (available in October) – The negotiations with the Church of God have been unsuccessful; the PDT is recommending condemnation.*
 - *Advertise Dirt Road Package K (available in October)*
 - *Advertise Atlas Road Widening (available in late 2019)*
 - *Advertise Blythewood Road Widening Phase I (available in late 2019)*
- Blythewood Area Improvements (Creech Connector and McNulty – OET has delivered scope and fee to complete design. Awaiting staff approval to continue project development.
- Percival Road Sidewalk – Subsurface Utility Engineering has been completed. OET is evaluating conflicts with drainage and will need to make design changes.
- Clemson/Sparkleberry Intersection – PDT has submitted revised design (Modified Quadrant) to SCDOT who has approved concept. Project is positioned to be advanced.
- Broad River Road Widening – Project has been completed through draft 65% plans. Formal 65% plans are scheduled to be delivered in December 2019.
- Blythewood Widening Phase 1 – *The PDT has completed acquiring Right of Way. County legal has concurred with the PDT's recommendation to move forward with the remaining 8 tracts for condemnation. It is expected Final Construction Plans will be approved by SCDOT in October 2019. Pending the County moving forward with condemnation, the project could be advertised for construction in late 2019.*
- Bull/Elmwood Intersection – *Right of Way acquisition is in process and nearly complete, except for one tract (Church of God). It is expected Final Construction Plans will be approved by SCDOT in October 2019. Pending the County moving forward with condemnation, the project could be advertised for construction in late 2019.*
- Shop Road Widening – *Limited Right of Way Acquisition has been performed by the PDT. Revised 70% Right of Way Plans are scheduled to be complete in October 2019. Pending County approval,*

Right of Way Services could proceed.

- *Greene Street Phase 2 – Construction bids were opened 9-18-19*
- *Gills Creek Greenway – Phase 2 and 3 70% Right of Way have been delivered and are under review*

◇ Construction Update

- *Clemson Road Widening – Construction is 30% complete and continues to include clearing and grubbing, earthwork and some drainage activities*
- *North Main Street – Project is approximately 70% complete. Drainage installation progressing north of Sunset toward Monticello. Due to utility conflicts and delays, construction completion is anticipated to be late 2020*
- *Shop Road Extension Phase 1 – The entire project is complete and open to traffic.*
- *3 Rivers Greenway – Installation of the concrete pathway remains 99% complete. Remaining work includes construction of the Fire/Rescue building and project punchlist items. Additional coordination will be required to accommodate Railroad comments regarding pathway's encroachment into Railroad Right of Way. This issue will delay completion an undetermined amount of time.*
- *Magnolia/Schoolhouse Sidewalks – Contractor has re-started work on Magnolia. No work to date on School House Road*
- *Dirt Road Packages G and H and I (16 roads) – Construction continues*
- *Koon Sidewalk – Construction is complete, pending completion of punchlist items.*
- *Pedestrian Improvement Projects – Construction is complete, pending completion of punchlist items.*
- *Candlewood NIP Phase 3 – Construction is 50% complete and is scheduled to be completed in November 2019*
- *SERN – Construction is approximately 5% complete and clearing and grubbing has been completed for the new roadway.*
- *Broad River Neighborhood – Construction is 30% complete and continues with installation of storm drainage.*
- *Resurfacing O – Construction is complete, pending completion of punchlist items.*

◇ Miscellaneous:

- A Transportation Ad Hoc Committee meeting is scheduled for September 24, 2019 at 1:00
- The PDT contract expires November 3, 2019 and management of the Program will be performed “in-house” by County staff.
- The County has issued 3 separate Request for Qualifications for On-Call Engineering, Construction Inspection, and Staff Augmentation.
- Depending on consultant selections and Council guidance on Program funding decisions, project development will be available to be resumed for the following projects which have been inactive: Blythwood Area Improvements, Lower Richland Blvd. Widening, Polo Widening, Spears Creek Widening, Clemson/Sparkleberry Intersection, Shop Road Extension Phase 2, Broad River Corridor NIP, Trenholm Acres/Newcastle NIP, Crane Creek Greenway, Gills Creek Greenway B and C, Smith/Rocky Branch Greenway, Bikeway Sharrows, and Bikeway Road Diets.

Mr. Niermeier stated the initial projections are that it will be less expensive for the County to manage the Penny Program. An annual report will be provided outlining the cost savings.

THE COMET PROGRAM UPDATE

◇ Financial Highlights

Total Revenue: YTD - \$5.17M compared 1/12 of annual budget at \$2.48M; total YTD collections average -17% of annual budgeted amount

Total Expenses: YTD - \$2.57M compared to 1/12 of annual budget of \$2.48M; total YTD expenditures represent an average -9% of annual budget

- ◇ DBE Report July 2019 – Mr. Andoh stated Transdev Services, Inc.’s goal is to be at 25.9% by June 2020. At this time, they are at 26.7%.
- ◇ They are working aggressively to install bus shelters throughout the service area. There are 17 new bus shelters that have been installed.
- ◇ Coordinating bus service with the Penny projects
- ◇ 8 Blue Bike Stations have been installed throughout the City; bus riders are able to ride the bikes for free
- ◇ They have reduced their staff from 13 to 11
- ◇ Installed automated toilets and sensors for lighting
- ◇ Re-routing study is underway; should be completed by 2021
- ◇ Planning a pilot program on fare free service

OTHER BUSINESS – Mr. Simoneaux requested the Election of the Chair and Vice Chair be placed on the next agenda.

Members were encouraged to speak with their respective municipalities regarding vacancies and/or non-attendance by appointed members.

Next Scheduled Meeting: October 28, 2019 – 2020 Hampton Street

ADJOURN – The meeting adjourned at approximately 6:39 PM