



Transportation Ad Hoc Committee  
**MINUTES**  
December 16, 2021–4:00 PM  
Council Chambers  
2020 Hampton Street, Columbia, SC 29204

**COMMITTEE MEMBERS PRESENT:** Overture Walker, Chair, Bill Malinowski, Yvonne McBride, Paul Livingston and Jessica Mackey

**OTHERS PRESENT:** Derrek Pugh, Gretchen Barron, Michelle Onley, Leonardo Brown, Patrick Wright, Lori Thomas, John Thompson, Michael Maloney, Allison Steele, Tamar Black, Justin Landy, Jennifer Wladischkin, Ashiya Myers, Quinton Epps, Anette Kirylo, Angela Weathersby, Erica Wade and Nathaniel Miller

1. **CALL TO ORDER** – Chairman Overture Walker called the meeting to order at approximately 4:00 PM.

2. **APPROVAL OF MINUTES**

- a. **Regular Session: November 18, 2021** – Ms. Mackey moved, second by Ms. McBride, to approve the minutes as distributed.

In Favor: Malinowski, McBride, Livingston, O. Walker and Mackey

The vote in favor was unanimous.

3. **ADOPTION OF AGENDA** – Ms. McBride moved, seconded by Ms. Mackey, to adopt the agenda as published.

In Favor: Malinowski, McBride, Livingston, O. Walker and Mackey

The vote in favor was unanimous.

4. **ITEMS FOR ACTION**

- a. **Dirt Road Package M** – Mr. Michael Maloney, Public Works Director/Interim Transportation Director, stated the lowest responsive bidder on this dirt road package is McClam and Associates in the amount of \$999,087.69 with a 15% contingency of \$149,863.15 for a total amount of \$1,148,950.84. This project did have a lower priced bidder, which was non-responsive.

Mr. Livingston moved, seconded by Ms. Mackey, to approve staff's recommendation to award McClam and Associates "Dirt Road Package M" in the amount of \$999,087.69 with a 15% contingency of \$149,863.15 for a total amount of \$1,148,950.84.

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Mr. O. Walker inquired how we determine when Small Local Business Enterprise, SLBE participation is required on projects.

Ms. Erica Wade, Office of Small Business Opportunity (OSBO) Manager, responded they look at the scope of work sent to their office by the Transportation Department and compare it to the number of Small Local Business Enterprises (SLBEs), and the type of work they can perform, to establish the goal.

Mr. O. Walker inquired if every project requires SLBE participation.

Ms. Erica Wade, responded it varies from project to project. She noted they have to have a minimum of three (3) in each part of the scope of work for them to determine whether they can set a goal on a project. If there is no one in the directory that can perform any of the work, they do not set a goal.

Ms. McBride inquired if Ms. Wade sees all of the projects coming in.

Ms. Wade responded she does not see all of the projects.

Ms. McBride inquired who determines which projects are sent to the SLBE Office.

Ms. Wade responded, if a project is a Disadvantaged Business Enterprise (DBE) project, they do not set a goal on those projects. Those projects are South Carolina Department of Transportation (SCDOT) projects, which are federally funded.

Mr. Maloney noted the succeeding item for Construction, Engineering & Inspection (CE&I) professional services will not have a goal because there are no small businesses involved in that.

Ms. Wladischkin, Procurement Manager, noted, when Procurement did a Request For Qualification (RFQ) package for On Call Engineers (OETs), they requested their SLBE participation, which was an evaluation factor that was weighted in their total scoring. In reference to which projects are sent over to SLBE, if it is County Transportation Committee funded, federally funded or South Carolina Department of Transportation, SCDOT funded, they are not sent because we cannot have geographic preferences. There are also projects they know there are no SLBEs for (i.e. Food Service at Alvin S. Glenn Detention Center).

Mr. Malinowski inquired if the bidders are advised of OSBO's list, and to refer to it prior to submitting their bid.

Ms. Wladischkin responded for each project there is a pre-bid conference, and OSBO is represented and review where the SLBE list can be found. In addition, if there are any SLBEs present, OSBO helps facilitate introductions.

Ms. Barron suggested a work session on this process. She inquired if there is a category in which was are lacking, and what we are doing to ensure we fill the gaps.

Ms. Wade responded they have put out a major campaign, with the assistance of the Business Service Center, to address the categories that are lacking.

Ms. Wladischkin noted, once OSBO adds a SLBE, the Procurement Department is reaching out to them to have them register in the relatively new E-Procurement system, which allows them to

express interest in a project as it is advertised.

In Favor: McBride, Livingston, O. Walker, and Mackey

Not Present: Malinowski

The vote was in favor.

- b. **Atlas Rd. CE&I and Materials Testing** – Mr. Maloney stated this is a section of Atlas Road that is going to be widened to five lanes between Garners Ferry and Shop Roads. The construction will be ready for bid in early spring. In an effort to get the On-Call Engineering lined up, staff is recommending the award of the Construction, Engineering & Inspection and Materials Testing Work to F&ME in the amount of \$1,179,994.00, with a 15% contingency in the amount of \$176,999.10 for a total amount of \$1,356,993.10. The project will last approximately 1 ½ years.

Mr. Malinowski inquired if this was bid out.

Mr. Maloney, responded we have three On-Call Engineers, and it automatically goes to one of them.

Mr. Malinowski inquired if it would be harmful if it were bid out.

Ms. Wladischkin responded these are Engineering Services, and by law they cannot be awarded based on price, which is why we have the qualification list. Transportation negotiates a fee they feel is fair and reasonable.

Mr. Malinowski inquired why we have gone to a 15% contingency, and what percent is normally taken by vendors.

Mr. Maloney responded he would have to bring that information back.

Ms. Mackey moved, seconded by Mr. O. Walker, to award the Construction, Engineering & Inspection and the Materials Testing Work Authorization to F&ME for the Atlas Rd. Widening Project in the amount of \$1,179,994.00, with a 15% contingency in the amount of \$176,999.10 for a total amount of \$1,356,993.10.

In Favor: Malinowski, McBride, Livingston, O. Walker and Mackey

The vote in favor was unanimous.

Ms. Mackey inquired about how soon staff will need Council's approval to ensure pricing.

Mr. Maloney responded the pricing should be guaranteed for 120 days.

5. **ADJOURNMENT** – Ms. McBride moved, seconded by Mr. Livingston, to adjourn.

In Favor: Malinowski, McBride, Livingston, O. Walker and Mackey

The vote in favor was unanimous.

The meeting adjourned at approximately 4:17 PM.

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