



Is Your Number UP ?

PROTECT YOUR PROPERTY AND HELP EMERGENCY RESPONDERS FIND YOU!



ADDITIONAL POSTING GUIDELINES:

1. **RESPONSIBILITY:** Numbers must be posted within **21 days** of notification or upon occupancy. The applicant, property owner or occupant is responsible for purchasing and installing street numbers.
2. **NUMBER TYPE:** All numbers must be posted as numerals and not spelled out or handwritten.
3. **SIZE:** Numbers must be **REFLECTIVE**. Residential Numbers must be a minimum of **4** inches or higher and commercial **6** inches or higher.
4. **PLACEMENT:** Post numbers directly above, on or at the side of the door facing the road off which the structure is addressed. The number must be clearly visible from the road.

*** If property is not visible or the building is situated more than 50 feet from the road, the number must also be placed near the driveway, walkway or common entrance. The number can be placed on the mailbox or other place so long as it is clearly visible from the road.***

5. **MAILBOX:** Post **REFLECTIVE** numbers on both sides of the mailbox. Emergency vehicles may not arrive from the same direction as your mail carrier or other delivery service.
6. **MAINTENANCE:** Numbers must be clearly visible at day or night. Trim weeds, shrubs or other obstructions so as to not block the number from view.
7. **SHARED DRIVEWAY:** If a driveway services more than one address, post all addresses at the driveway entrance and also at a driveway fork if applicable.
8. **POST OFFICE BOX:** If you use a P.O. Box, numbers must be posted even if you do not get mail delivered directly to your home or office.
9. **ENFORCEMENT:** **Protect your family and property, it's the law. Violators are subject to fines and/or jail per Richland County Ordinance Section 26-183; SC State Code of Laws Section 23-47-60.**