

Online Application Submittal Procedure

The two forms you need are:

For Sewer Service:

- ✓ Utility Service Application
- ✓ Sanitary Sewer agreement

For Water Service:

- ✓ Utility Service application
- ✓ Water Users Agreement

What we need from you:

- ✓ Copy of the DL
- ✓ Copy of closing or Leasing agreement
- ✓ \$30 processing fee

Email Option:

The application, agreement, DL info, home closing or leasing agreement and a copy of the credit card payment receipt sent to below email:

- Email address RCU_SERVICE: rcu_service@richlandcountysc.gov

Online Payment:

“Water/Sewer payment” and follow the prompt. There will be an additional charge for using a credit card.

- <http://www.richlandcountysc.gov/Online-Services/Online-Payments>

Mailing or Drop-off option

Above information may be mailed or dropped off (front door mail slot) to
7525 Broad River Road
Irmo, SC 29063